

## Minutes

### Greater Dayton RTA Board of Trustees Public Board Meeting

January 2, 2018

- Trustees: Adrienne L. Heard, President (arrived at 3:05 p.m.)  
Sharon Hairston, Vice President  
Vince Corrado  
Franz Hoge  
John Lumpkin  
Thomas Weckesser  
David P. Williamson
- Excused: Sharon D. Howard  
Belinda Matthews-Stenson
- Staff: Mark Donaghy, Chief Executive Officer  
Roland Caldwell, Director, Operations  
Joyce Carter, Interim Director, Human Resources  
Chris Cole, Chief Operating Officer  
Cathy Garner, Sr. Executive Administrative Assistant  
Jonathan Hollingsworth, Hollingsworth & Washington, L.L.C.  
Deborah Howard, Procurement Manager  
Nikol Miller, Manager, Community Relations  
Brandon Policicchio, Chief, Customer & Business Development Officer  
Bob Ruzinsky, Chief Capital Officer  
Mary Stanforth, Chief Financial Officer
- Others: Interested citizens (see attached sheet)

### Call Meeting to Order

Ms. Hairston called the meeting to order at 3:03 p.m. A quorum was present and proper notice of the meeting had been given.

### PLEDGE OF ALLEGIANCE

Ms. Hairston led attendees in reciting the Pledge of Allegiance.

**ROLL CALL**

Roll call was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Excused
Ms. Heard	Excused	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Excused		

**APPROVAL OF CONSENT AGENDA**

Ms. Hairston stated Greater Dayton RTA (RTA) By-Laws require Board approval of today's Meeting Agenda. Ms. Hairston explained the Agenda was mailed in advance and asked if there were any corrections to the Agenda? Upon hearing no requests or corrections, Ms. Hairston DECLARED APPROVAL of today's Meeting Agenda.

**APPROVAL OF DECEMBER 5, 2017 BOARD MEETING MINUTES**

Ms. Hairston asked if anyone desired a reading of the minutes or if there were any corrections to the minutes? Upon hearing no requests or corrections, Ms. Hairston DECLARED ACCEPTANCE of the December 5, 2017 Board Meeting Minutes.

Ms. Heard arrived at 3:05 p.m.

**PLANNING COMMITTEE REPORT (SHARON HAIRSTON)**

Ms. Hairston stated the Finance/Personnel and Planning Committees met for a jointly held meeting on December 19, 2017 and the Planning Committee is recommending Two (2) Action Items for approval by the Board of Trustees.

**ACTION ITEM #2 - 2018 SERVICE MODIFICATIONS**

Ms. Hairston stated the purpose of this Action Item is for the RTA to modify services to assist in balancing the 2018 budget as a result of statewide managed care organization (MCO) sales tax reductions in which RTA stands to lose \$4.6 million dollars of critical revenue annually.

The RTA took into account community feedback received and as a result, is proposing to preserve Sunday service on Route #19 and #24.

The final proposed modifications were also determined based on analysis of ridership on routes, specific trips, time periods experiencing lower ridership and duplicative service coverage. Maintaining basic geographic service coverage and late night service were also priorities in the final design of the service modifications.

MOTION MADE by Ms. Hairston and SECONDED by Mr. Hoge to APPROVE the 2018 Service Modifications and that the Chief Executive Officer be authorized to carry out all actions necessary to make these changes.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

Mr. Williamson stated this Action Item addresses revenue loss as it relates to the 2018 Operational Budget. Staff has been tasked with developing additional proposals throughout 2018 to address lost revenues in 2019 and beyond. Mr. Williamson stated that while he supports the vote, he wants everyone to know that this is not the end of the discussion.

Mr. Donaghy also stated that this topic has been discussed on many levels by Staff and that this is not the proposal that was presented to the public several months ago, as this is a very different version and several modifications have been made. Mr. Donaghy went on to say that Staff wishes that more modifications could be made, however, with the Public's input, one of the highly demanded requests was to preserve Sunday service on Routes #19 and #24. Mr. Donaghy also commented that originally the Paratransit fares were due to be increased however, Staff found a way around this. Mr. Donaghy stated that Pass Fare customers which is not the case. Pass Fare Customers will not see any increase. Finally, Mr. Donaghy stated that he appreciates the hundreds and hundreds of customer suggestions received during this process. This input helped Staff greatly during this difficult process.

Ms. Heard wanted to add one final comment that RTA Federal dollars received are only available for infrastructure and equipment and cannot be used for operating purposes, nor can it be transferred to accommodate operating needs.

**ACTION ITEM #3—TRANSIT FARE ADJUSTMENTS**

Ms. Hairston stated the purpose of this Action Item is for the RTA to adjust fares to increase farebox revenues to assist in balancing the 2018 Operating Budget as a result of statewide Managed Care Organization (MCO) sales tax reductions in which RTA stands to lose \$4.6 million dollars of critical revenue annually.

The RTA took into account all community feedback received and as a result, is proposing to preserve change cards, reduce the adult day pass rate, create a day pass for reduced fare customers and enhance family travel by increasing the age of children who will qualify for free rides.

MOTION MADE by Ms. Hairston and SECONDED by Mr. Corrado to APPROVE the Transit Fare Adjustments and ADOPT Attachment A, Greater Dayton Regional Transit Authority Fare Structure, to become effective Sunday, February 18, 2018 at 3:01 AM. Furthermore, the MOTION AUTHORIZES Chief Executive Officer to do all things necessary to implement the new fare structure.

MOTION CARRIED by voice vote.

Ayes: Seven                      Nays: None

**DISCUSSION ITEMS TO MENTION**

Ms. Hairston stated that the committee meeting, Mr. Policicchio provided a summary document of recent activities in the Customer & Business Development Department.

Updates included the one year anniversary of launching RideTime to RTA customers and information on RideTime product utilization was provided. Transit App at the launch of RideTime in December 2016 had 707 customer downloads. As of October 2017, downloads of the app increased to 8,646.

Another popular RideTime product, Text-for-Next-Bus, provides customers with on demand text messages, containing real time bus arrival information. Analysis has shown that this feature is heavily utilized by customers and more specifically, those who do not have access to mobile apps on their smartphones. In the month of December 2016, the system delivered 18,990 texts. In October 2017, the system delivered 76,499 texts!

The RTA Communications team continues to promote all RideTime products heavily via all communication channels.

#### **FINANCE/PERSONNEL COMMITTEE REPORT (JOHN LUMPKIN)**

Mr. Lumpkin stated the Finance/Personnel and Planning Committees met for a jointly held meeting on December 19, 2017 and the Finance/Personnel Committee is recommending five (5) Action Items for approval by the Board of Trustees.

#### **ACTION ITEM #4 – ADOPTION OF FISCAL YEAR 2018 OPERATING AND CAPITAL BUDGETS**

Mr. Lumpkin stated that RTA's total Operating Revenues for 2018 are projected at \$66.96 million while total Operating Expenses are projected at \$64.57 million. This budget scenario reflects an operating gain of \$2.39 million before local depreciation charges and a balanced budget (net-0-) after local depreciation charges.

Highlights of the 2018 Operating Budget include:

- Passenger Revenues - \$275,000 added related to 2018 Fare Adjustments
- Service Modifications of \$1.97 Million are included and reduce overall operating expense
- Sales Tax Revenues – 2% Increase versus 2017 Projection NOT INCLUDING Managed Care Organization (MCO) Tax.
- \$2.3 Million in State Transitional Aid Included – related to loss of MCO Sales Tax
- Self-Insured Medical Insurance – Flat, No Increase
- Self-Insured Liability Insurance – Flat, No Increase
- Diesel Fuel Projected at \$2.50 per gallon

Regarding the Capital Budget, Expenditures for 2018 are projected at \$55.23 million with \$44.84 million funded from federal and other local sources.

Further, the 5-Year Capital Budget includes many necessary revenue vehicle purchases including: forty one (41) Electric Trolley Buses at a total cost of \$55.62 million, sixty six (66) Diesel Buses at a total cost of \$30.55 million and twenty five (25) Small Demand Response Buses at a total cost of \$1.98 million. Cash reserves of \$17.41 million will be required to purchase these Revenue Vehicles. This is a 5-Year Budget, so there are many variables that can ultimately impact quantity and type of vehicles purchased in the outer years.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Hairston to ADOPT the Fiscal Year 2018 Operating and Capital Budgets. Approval of the Operating and Capital budgets will allow the Secretary-Treasurer to file the appropriate documents with the Montgomery County Auditor and to receive a certificate authorizing expenditures.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

**ACTION ITEM #5 – RESOLUTION NO. 2018-1-1, FISCAL YEAR 2018 ANNUAL APPROPRIATIONS**

Mr. Lumpkin stated the Trustees' adoption of Fiscal Year 2018 Operating and Capital Budgets will establish budget limits for the upcoming year. Trustees' approval of Resolution No. 2018-1-1 will appropriate the needed funds to carry out the activities approved in the Budget documents.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Hoge to APPROVE Resolution No. 2018-1-1, Fiscal Year 2018 Annual Appropriations.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

**ACTION ITEM #6 – PLATFORM STYLE STEAM BAY HOIST INCLUDING, REMOVAL OF EXISTING AND INSTALLATION OF THE NEW SYSTEM**

Mr. Lumpkin stated this procurement is for the replacement of a three-post in-ground steam room hoist. Staff seeks to replace this lift with a flush mount platform style drive-on lift. This project is consistent with RTA's Core Value of Safety. The current lift is beyond its useful life and rusted beyond repair. This new unit will be recessed in the ground where vehicles can be driven onto it without the use of ramps or guides. The successful contractor will provide all labor, material, equipment, licensed survey work, permits, fees, and any other items required to successfully complete this project.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Hoge to APPROVE a contract AWARD to Ott Equipment for a Platform Style Steam Bay Hoist, including removal of Existing and Installation of the New System, in the amount of \$166,245. This procurement will be funded 80% through Federal grant funds.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

**ACTION ITEM #7 – HEAVY DUTY ALTERNATOR TESTER**

Mr. Lumpkin stated the Greater Dayton RTA seeks to purchase a Heavy Duty Alternator Tester for the maintenance facility located at 600 Longworth Street. This procurement falls under the Core Value of Quality Service.

The successful vendor will manufacture, deliver and install the heavy duty alternator tester per the specifications. In addition, the successful vendor will provide training on RTA premises for Machine Operators, Technicians and Facilities Maintenance Staff.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Hairston to APPROVE a contract AWARD to Kirk's Automotive, Inc. in the amount \$129,000 for the alternator and \$8,250 for the option items for a grand total of \$137,250. This procurement will be funded 80% through Federal grant funds.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

**ACTION ITEM #8 - FENCE INSTALLATION 35 UNDERPASS**

Mr. Lumpkin presented the final Action Item stating RTA is seeking a contractor for installing a new fence and accessories on the lot just north of 601 Longworth Street and modifications to the existing fence located at 940 Veterans Parkway.

This lot is partially under Highway 35 and borders an Ohio Department of Transportation property as well as a building owned by A&B Metal. The lot is surrounded by the 601 building to the south, Longworth Street to the east, Washington Street to the north, and Veterans Parkway to the west. This project falls under the Core Value of Security.

To complete this project the successful contractor will provide all labor, material, equipment, licensed survey work, permits, fees, and any other expenses required to install approximately 1,000 linear feet of security fencing enclosing currently unfenced areas, better securing some currently fenced locations, and more adequately defining RTA property. In addition to the fencing there is concrete work, 77,000 square feet of gravel, and tree removal.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Hoge to APPROVE a contract AWARD to Outdoor Enterprise for Fence Installation 35 Underpass in the amount of \$564,000. This procurement will be funded 80% through Federal grant funds.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

Ms. Heard commented that although the project falls under the core Value of Security the before and after photos show this will greatly enhance the appearance of that area.

Mr. Williamson stated that this fits RTA's Core Value of Stewardship!



**DISCUSSION ITEMS TO MENTION**

**September 2017 Sales Tax Update**

Mr. Lumpkin stated that at the committee meeting, Mr. Robert Thomas reported September 2017 Sales Tax receipts equal \$3,108,210 and State of Ohio Transitional Aid is \$383,788. The Grand Total of \$3,491,998 reflects a 0.1% or \$4,000 decrease versus September 2016.

Year-to-Date (YTD) September 2017 Sales Tax receipts equal \$29,863,759 and State of Ohio Transitional Aid is \$1,151,363. The YTD Grand Total of \$31,015,122 reflects a 0.5% or \$153,000 increase versus YTD September 2016. As compared to RTA's Year-To-Date Budget, we are down \$1.2 Million.

**November 2017 Financial Statements**

Mr. Lumpkin also mentioned that Mr. Thomas reported for the month of November 2017 RTA's Net Loss after Local Depreciation of \$260,765 compared to October 2016's Net Loss of \$96,635.

November 2017 YTD Net Loss after Local Depreciation is \$1,359,319 compared to YTD November 2016's Net Loss after Local Depreciation of \$2,695,898. The details associated with the financial statements are included in today's Board meeting packet.

**CHIEF EXECUTIVE OFFICER'S (CEO) REPORT**

Mr. Donaghy commented that he had a few informational items to share. Mr. Donaghy stated that obviously today's Action Items are significant, and that means for Staff the next phase consists of educating all of our customers. This includes non-profit organizations and social service agencies who rely on RTA heavily in compliance related matters. Mr. Donaghy advised that Mr. Policicchio and his Staff have been diligently working to meet service change timelines effective 3:01 a.m., Sunday, February 18, 2018.

Mr. Donaghy stated that he has a New Business Item to bring before the Board today. Mr. Donaghy went on to say that he was pleased to report RTA and the American Federation of State, County and Municipal Employees (AFSCME), Ohio Council 8, AFL-CIO, Local 101, have reached a Tentative new 3 Year -Agreement. Mr. Donaghy

stated that he was very pleased on how both groups worked together. Mr. Donaghy commented that he would be remiss if he did not thank the following AFSCME Representatives who assisted in this endeavor: Ms. Stacey Benson-Taylor, Ms. Raquel Bogan and Mr. Kurk Frieberger, as well as, RTA's Management Team: Mr. Chris Cole, Ms. Joyce Carter and Mr. Bob Stevens. The Agreement, once approved, will be a 3-year Agreement retroactive to December 1, 2017 and will remain in effect until December 1, 2020.

Finally, Mr. Donaghy reported that he was delighted to introduce the newest Member of the RTA Family, Mr. Roland Caldwell. Mr. Caldwell, Director, Operations, will oversee all capacities in the Transportation area. Mr. Caldwell is an astute leader with an extensive track record of building and aligning teams to achieve excellence, financial accountability, and unparalleled customer service in the transportation industry. Mr. Caldwell brings 30+years of progressive management leadership with him. Mr. Caldwell's most recent position was Interim Director of Transportation for the Central Ohio Transit Authority (COTA). In this role he was directly responsible for the overall operations of COTA's two bus garages and approximately 750 union and administrative employees. Mr. Caldwell served in many roles at COTA. He started his career as a Bus Operator and quickly moved up the ranks. He held positions as a Street Supervisor, Superintendent of ADA and Complaint Investigations, Superintendent of Dispatch and Superintendent of Fields Avenue Bus Garage.

**OLD BUSINESS**

None

**NEW BUSINESS**

**ACTION ITEM #1 - AFSCME LOCAL 101 LABOR AGREEMENT**

Ms. Heard stated that in December of 2017, RTA reached a Tentative Agreement with the American Federation of State, County and Municipal Employees, Ohio Council 8, Local 101, which represents approximately 60 clerical and support staff, for a three (3) year renewal labor agreement. The membership ratified the agreement at its December 21, 2017 meeting.

The new agreement provides a 2% wage increase for each year of the 3-year contract. The new agreement also incorporates the 2018 wellness incentive for health insurance providing a 10% premium share for those employees committing to the current wellness program and a few work rule related changes that are not economically significant.

We appreciate the leadership of our internal AFSCME officers as well as those at Ohio Council 8, Local 101 who worked diligently with the RTA negotiating team to deliver this fair and equitable renewal agreement in a relatively short period of time.

MOTION MADE by Ms. Hairston and SECONDED by Mr. Hoge to ACCEPT the negotiated agreement as presented and that the Chief Executive Officer be authorized to do all things necessary to finalize, execute, implement and administer this agreement.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

**PUBLIC COMMENT**

None

**BOARD MEMBER COMMENTS  
- ANNOUNCEMENTS**

Mr. Weckesser wished everyone a Happy New Year!

Mr. Corrado and with the entire RTA Board, congratulated Mr. Roland Caldwell on his new position of Director of Transportation.

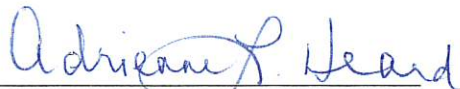
Mr. Hoge wanted to congratulate the new Amalgamated Transit Union (ATU) President, Mr. Gerald Duncan and his management team are postponing the strike until further notice.

**EXECUTIVE SESSION**

Ms. Heard stated that there is a request to go into Executive Session to discuss a Personnel Matter regarding Compensation of a Public Employee. Ms. Heard stated that

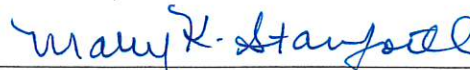


**ATTEST**



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Adrienne L. Heard  
President  
RTA Board of Trustees



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Mary K. Stanforth  
Secretary/Treasurer  
RTA Board of Trustees

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