

Minutes

**Greater Dayton RTA Board of Trustees
Public Board Meeting**

June 1, 2021

- Trustees: David P. Williamson, President
John A. Lumpkin, Jr., Vice President
Vince Corrado
Al Fullenkamp
Sharon E. Hairston
Adrienne L. Heard
Sharon D. Howard
Thomas Weckesser
- Excused: Belinda Matthews-Stenson
- Staff: Bob Ruzinsky, Chief Executive Officer
Chris Cole, Chief Operating Officer
Christopher Conard, Coolidge Wall, Co., LPA
Cathy Garner, Senior Executive Administrative Assistant
Brandon Policicchio, Chief Customer & Business Development Officer
Mary Kay Stanforth, Chief Financial Officer
- Others: Various citizens via teleconference.

Call Meeting to Order

Mr. Williamson called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given. Mr. Williamson stated today's meeting is being conducted in accordance with Sub. HB 197 and 404, and the guidelines set forth by the Ohio Department of Health. Due to matters surrounding COVID-19, the meeting is being held remotely by teleconference.

PLEDGE OF ALLEGIANCE

Mr. Williamson led attendees in reciting the Pledge of Allegiance.

Greater Dayton Regional Transit Authority

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ROLL CALL

Roll call was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Excused
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

APPROVAL OF CONSENT AGENDA

Mr. Williamson stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today's Board Meeting Agenda. Mr. Williamson asked if there are any changes to the agenda? Upon hearing no changes, Mr. Williamson DECLARED ACCEPTANCE of today's Board Meeting Agenda.

APPROVAL OF MAY 4, 2021 MEETING MINUTES

Mr. Williamson asked if anyone requests a reading of the minutes or if there are corrections to the minutes? Upon hearing no requests or corrections, Mr. Williamson DECLARED ACCEPTANCE of the May 4, 2021 Meeting Minutes.

Mr. Williamson stated due to Ms. Matthews-Stenson's excused absence, he will present the Finance/Personnel Committee Report.

FINANCE/PERSONNEL COMMITTEE REPORT (DAVID WILLIAMSON)

Mr. Williamson stated the Finance/Personnel and Planning Committees held a teleconference meeting on May 18th and as a result the Finance/Personnel Committee is recommending three (3) Action Items for the Board's consideration. These items are essential to the delivery of transportation services to the public.

ACTION ITEM #2 – SUBSTATION MAINTENANCE

Mr. Williamson stated the purpose of this procurement is for the RTA to enter into a multi-year contract with the most qualified firm to provide inspections, maintenance, testing, and repairs for nine (9) substations and one (1) switchgear at 600 Longworth. The Maintenance portion of this contract includes training for personnel and required annual

testing of RTA’s line shop vehicles. In addition to the Maintenance portion of the contract, the contractor will also perform commissioning services for the new substations that will be built and installed during the contract term. This project is consistent with RTA’s core values of Quality Service and Safety as we continue to maintain and improve our trolley system infrastructure. These improvements increase our ability to serve customers and the community in a reliable and more efficient way.

MOTION MADE by Ms. Heard and SECONDED by Ms. Hairston to APPROVE a CONTRACT AWARD to High Voltage Maintenance for Substation Maintenance for six (6) base years and one (1) option year as follows: Year One-\$205,950; Year Two-\$226,545; Year Three-\$243,023; Year Four- \$258,331; Year Five-\$271,249; Year Six-\$271,249 and Base Years Training and Commissioning-\$1,399,780 for a total of \$2,876,127 and Option Year-\$284,819 and Option Year Training and Commissioning-\$233,220 for a total of \$518,039; plus a 15% contingency of \$431,419 for the base period and \$77,706 for the Option Year for a total of \$509,125 to cover hourly rates and materials for any emergencies for a grand total of \$3,903,291. This project will be funded through RTA’s operating budget.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Excused
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 8-0.

ACTION ITEM #3 – CISCO ACCESS LAYER UPGRADE

Mr. Williamson stated the purpose of this procurement is to upgrade RTA’s network access switches. The current switches are approaching end of support and require replacement. This will position RTA for a 10 Gigabit Ethernet upgrade and prepare the network for an upgraded wireless access point rollout. The addition of Intelligent Power over Ethernet will be useful for the Voice over Internet Protocol telephones and Internet Protocol cameras. This project is consistent with RTA’s core value of Quality

Service; by upgrading and maintaining technology-based equipment, RTA can continuously improve and expand service capabilities to internal and external customers.

The successful bidder will provide the required equipment, hardware, software, appropriate licenses, and required service support. Lead time for hardware has an estimated 90 day lead time from the manufacturer.

MOTION MADE by Mr. Corrado and SECONDED by Ms. Heard to APPROVE a CONTRACT AWARD to Cincinnati Bell Technology Solutions, Inc. for the purchase of Cisco network switches, hardware, software, and licenses for a total of \$262,148. The Cisco Access Layer Upgrade will be funded thru the capital budget.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Excused
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 8-0.

ACTION ITEM #4 – APPROVAL OF DAYTON POLICE CONTRACT

Mr. Williamson stated the current contract for Dayton Police services at Wright Stop Plaza expires on June 30, 2021. Today’s proposed contract amendment with the Dayton Police will allow the RTA to continue promoting the safety of operations in and around Wright Stop Plaza.

Dayton Police Officers will continue to provide general police services and respond to altercations, fare disputes, assaults, and other breaches of the peace that may occur at the RTA Downtown Transit Center, Wright Stop Plaza, and the immediate area up to Jefferson and Second Streets.

The proposed contract amendment will provide services for an additional six (6) months beginning July 1, 2021 through December 31, 2021. Dayton Police is only offering a 6 month extension at this point in time due to their pending union agreement.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Hairston to APPROVE a CONTRACT AWARD to the

City of Dayton, Dayton Police, for security services for the remaining six (6) months of 2021 (July 1, 2021 – December 31, 2021) in an amount not to exceed a maximum additional aggregate of \$159,178.50 and \$16,000 contingency for a total of \$175,178.50. Funding is provided thru RTA’s Operating Budget.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Excused
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 8-0.

Additional items to mention:

Ms. Stanforth provided Committee meeting highlights and reported a year-to-date April 2021 gain of \$822,000 after capital and GASB charges. Passenger fares are 24% lower than last year and 15% lower than current year budget as a result of COVID. This is an improvement from March variances of 35% and 19% respectively. Federal assistance includes CARES Act funding which has allowed RTA to continue full service. Total Expenses are \$2.5 million lower than budget. Contract services, diesel fuel and materials & supplies were the major contributors. We are seeing monthly similarities with budget variances with spending patterns remaining consistent.

After one month of Sales Tax Receipts for 2021, we are up \$163,000 over 2020 and up \$418,000 over budget.

PLANNING COMMITTEE REPORT (SHARON D. HOWARD)

Ms. Howard stated the Finance/Personnel and Planning Committees met for a jointly held teleconference meeting on May 18th and while there are no Action Items to bring forth, there are important updates to share.

Planning Update:

Ms. Howard stated at the Committee meeting Mr. Policicchio provided a summary document of recent activities in the Customer & Business Development Department. Mr. Policicchio shared that at the height of the pandemic, when ridership was down over 60%, the RTA

remained committed to providing 100% service levels to ensure customers access to essential jobs and medical appointments. However, due to the pandemic, RTA is now faced with another challenge, a fixed route bus operator workforce shortage, which is causing service delays and some services to not be delivered as scheduled.

At the meeting, Mr. Policicchio stated with customers relying on RTA to get to jobs and critical healthcare appointments every day, it is imperative that beginning June 20, RTA temporarily adjust its services to ensure a stable and predictable level of service each day, until the workforce shortage is resolved.

Mr. Policicchio shared the temporary service adjustments are the result of analysis of ridership on routes, specific trips, time periods experiencing lower ridership and duplicative service coverage. Maintaining basic geographic service coverage was also a priority in the final design of these temporary service adjustments. While the temporary service adjustments result in more connections and longer travel times for some riders, these changes impact the least amount of customers.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Ruzinsky provided a brief update on RTA's hiring and media campaign for bus drivers, mechanics and other staff members. Radio and TV advertisement has resulted in a small uptick in interest and applications, however the problem is so great that Mr. Ruzinsky believes that it's starting to show publically in other industries, as well. Mr. Ruzinsky stated that you may have seen or heard over the past few days that Kings Island Amusement Park is reducing their hours of operation, in order to meet demand. In addition, Mr. Ruzinsky commented that today there was a story about Huber Heights awarding a trash contract to a vendor that they had not originally chose because the original vendor informed them that they would not be able to meet the contract terms, due to staffing shortages. Mr. Ruzinsky went on to say interestingly enough RTA lost a bus driver to go drive for a trash hauler because they thought it would be better hours. Mr. Ruzinsky stated there was a big newspaper article over the weekend about truckers. The article talked about even if they increased wages by 30% to 40%, it would not result in more truckers,

it would result in current truckers working less because they could still pay their bills on less hours. Mr. Ruzinsky stated unfortunately this is a problem that we and others companies may face for an indefinite period of time. RTA Staff will continue to come up with some creative ways to attract future candidates to hire. Mr. Ruzinsky stated RTA may also be looking at further service adjustments in the fall. Staff will try to be as creative as possible in reducing even more routes until the staffing levels are met. Mr. Ruzinsky stated that this could be for another six months.

In closing, Mr. Ruzinsky took a moment to wish everyone a Happy 4th of July.

OLD BUSINESS

None

NEW BUSINESS

Attorney Conard asked Mr. Williamson if he would be discussing the return to regular in-person meetings starting in July.

Mr. Williamson replied yes.

PUBLIC COMMENT

None

BOARD MEMBER COMMENTS - ANNOUNCEMENTS

Mr. Williamson asked that everyone keep Ms. Matthews-Stenson in their thoughts and prayers as her Sister-in-law passed away.

Mr. Williamson mentioned the following upcoming RTA meetings are now cancelled due to no required business action by the Greater Dayton RTA Board of Trustees:

- Jointly Held Finance/Personnel & Planning – June 15, 2021 – 8:30 a.m. – **Cancelled**
- Board Meeting – July 6, 2021 – 3:00 p.m. - **Cancelled**

Mr. Williamson stated the next upcoming meetings are:

- (In-Person) Jointly Held Finance/Personnel & Planning – July 20, 2021 – 8:30 a.m.
- (In-Person) RTA Board Meeting – August 3, 2021 – 3:00 p.m.
- Investment Advisory Meeting – July 22, 2021 – 11:45 a.m.

Ms. Heard asked if the July 22, 2021 Investment Advisory Committee would be held.

Mr. Weckessor commented that he will speak with Ms. Stanforth to discuss if there is a need for this meeting and will let everyone know very soon.


Ms. Heard replied, thank you.

Mr. Williamson wished everyone an upcoming Happy Independence Day and remaining month of June.

ADJOURNMENT

Mr. Williamson DECLARED the meeting ADJOURNED at 3:26 p.m.

ATTEST



David P. Williamson
President
RTA Board of Trustees



Mary Kay Stanforth
Secretary/Treasurer
RTA Board of Trustees

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