

Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

August 3, 2021

- Trustees: David P. Williamson, President
John A. Lumpkin, Jr., Vice President
Vince Corrado
Al Fullenkamp
Sharon E. Hairston
Adrienne L. Heard
Sharon D. Howard (arrived at 3:03 p.m. and departed at 4:36 p.m.)
Belinda Matthews-Stenson
Thomas Weckesser
- Staff: Bob Ruzinsky, Chief Executive Officer
Chris Cole, Chief Operating Officer
Christopher Conard, Coolidge Wall, Co., LPA
Cathy Garner, Senior Executive Administrative Assistant
Brandon Policicchio, Chief Customer & Business Development Officer
Mary Kay Stanforth, Chief Financial Officer
- Others: See attached attendance sheet

Call Meeting to Order

Mr. Williamson called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Mr. Williamson led attendees in reciting the Pledge of Allegiance.

Greater Dayton Regional Transit Authority

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ROLL CALL

Roll call was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Excused		

Ms. Howard arrived at 3:03 p.m.

APPROVAL OF CONSENT AGENDA

Mr. Williamson stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today’s Board Meeting Agenda. Mr. Williamson asked if there are any changes to the agenda? Upon hearing no changes, Mr. Williamson DECLARED ACCEPTANCE of today’s Board Meeting Agenda.

APPROVAL OF JUNE 1, 2021 MEETING MINUTES

Mr. Williamson asked if anyone requests a reading of the minutes or if there are corrections to the minutes? Upon hearing no requests or corrections, Mr. Williamson DECLARED ACCEPTANCE of the June 1, 2021 Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (BELINDA MATTHEWS-STENSON)

Ms. Matthews-Stenson stated the Finance/Personnel and Planning Committees held a meeting on July 20th and as a result the Finance/Personnel Committee is recommending four (4) Action Items for the Board’s consideration.

ACTION ITEM #2 – MAINTENANCE UNIFORMS–RENTAL AND CLEANING SERVICES

Ms. Matthews-Stenson stated the purpose of this procurement is for the RTA to contract with a company that can provide and clean all of the uniform items for maintenance employees. Maintenance Department employees are an integral part of the RTA and they are often in the public view, and it is important that they portray a clean and professional appearance at all times. Employees of the Maintenance Department are required to wear the uniform while on Authority paid time and working on Authority equipment, facilities, or property. This

procurement demonstrates our core value of Stewardship by recognizing the high standards of the appearance of the people entrusted to our care.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. Heard to APPROVE a CONTRACT AWARD to Cintas for the rental and cleaning of Maintenance Uniforms in the estimated amount of \$114,550 per year for five years, for a total estimated amount of \$572,750. Actual expenditures will vary based on usage. Maintenance Uniforms will be paid for with operating funds.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 9-0.

ACTION ITEM #3 – OVERHEAD INFRASTRUCTURE PARTS

Ms. Matthews-Stenson stated the purpose of this procurement is to obtain Overhead Infrastructure Parts for RTA. The parts are necessary for the 601 Building, 600 Longworth Campus, 8N Salem Phase 1 electric trolleybus Overhead Infrastructure projects, and miscellaneous inventory. This project is consistent with RTA’s core values of Quality Service and Stewardship by maintaining and improving our trolley system infrastructure, capabilities, and facilities. By continuously improving our infrastructure and facilities, we exhibit our dedication to the community and customers.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Mr. Lumpkin to APPROVE a CONTRACT AWARD to Phoenix Mining in the amount of \$284,725. This procurement will be partially funded with Federal grant funds.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 9-0.

ACTION ITEM #4 – ENGINE LUBRICATING OIL

Ms. Matthews-Stenson stated the purpose of this procurement is to purchase engine lubricating oil for RTA’s diesel fleet. Engine lubricating oil is used daily by the Maintenance Department as part of preventive maintenance. This project is consistent with RTA’s core values of Safety and Stewardship as we continuously work to maintain RTA’s fleet in excellent condition. The successful bidder will be required to deliver approximately 9,000 gallons of engine lubricating oil per year.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Mr. Corrado to APPROVE a CONTRACT AWARD to Apollo Oil for Engine Lubricating Oil based on estimated usage of 9,000 gallons per year for three (3) years for a total of \$181,980. This procurement will be funded with operating funds.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 9-0.

ACTION ITEM #5 – LONG TERM DISABILITY INSURANCE

Ms. Matthews-Stenson stated the purpose of this procurement is to obtain coverage for Long Term Disability Insurance for full-time non-union employees, full-time hourly employees represented by the American Federation of State, County and Municipal Employees (AFSCME), and full-time employees represented by the Amalgamated Transit Union (ATU). This project is consistent with

RTA's Core Value, Stewardship, where we manage our time, talent, and resources efficiently and responsibly.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. Hairston to APPROVE a CONTRACT AWARD to Hartford Life & Accident Insurance Co. for a three (3) year period for Long Term Disability Insurance at an estimated annual cost of \$132,444 for a total of \$397,332. The annualized estimate is based on the census during the Request for Proposal. This expense is being funded through RTA's Operating budget.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 9-0.

Additional items to mention:

Ms. Matthews-Stenson stated at the Committee meeting, Ms. Stanforth reported a year-to-date June 2021 gain of \$4.2 million after capital and GASB charges. The positive result will allow a smoother economic recovery over the next year or two.

Passenger fares are 19% lower than last year and 18% lower than current year budget as a result of COVID. Federal assistance includes CARES Act funding which allows RTA to provide comprehensive service and provides a set aside of sales tax for future operations. Total Revenues are \$405k above budget due to higher than expected sales tax and federal assistance offset by lower passenger revenues. Total Expenses are \$3.7 million lower than budget. Employee wages & fringe benefits, contract services, diesel fuel and materials & supplies are the major contributors. On a monthly basis we are consistently spending less than budget in these categories.

After three months of Sales Tax Receipts for 2021, we are up \$1.57 million over 2020 and up \$1.49 million over 2021 budget.

Ms. Stanforth stated the 2020 Audit received an Unqualified Opinion and there were no deficiencies or findings. The Committees congratulated Staff on the clean report.

PLANNING COMMITTEE REPORT (SHARON D. HOWARD)

Ms. Howard stated the Finance/Personnel and Planning Committees met for a jointly held meeting on July 20th and as a result the Planning Committee is recommending two (2) Action Items for the Board’s consideration.

ACTION ITEM #6 – TRANSIT FARE STRUCTURE ADJUSTMENTS

Ms. Howard stated RTA is seeking approval to make fare adjustments to the agency’s official fare structure tariff. Prior to making these recommendations, RTA conducted a customer survey with over 800 customer responses, held public hearings, and conducted a Title VI – Fare Equity Analysis.

The recommendations include the removal of accepting cash payments on-board all revenue vehicles, the implementation of account-based payments including fare capping rates, and the removal of passes and rates which would no longer be offered to the general public in lieu of account based payments. However, passes will still be made available to participating government, non-profit, employers, colleges and universities. The price and other characteristics of the pass fare media would be determined through a contractual relationship with the individual entity.

MOTION MADE by Ms. Howard and SECONDED by Ms. Matthews-Stenson to ADOPT the revised RTA Fare Structure Tariff, to be effective Monday, November 1, 2021. Furthermore, the Chief Executive Officer is authorized to do all things necessary to implement the new fare structure.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 9-0.

ACTION ITEM #7 – 2021 TITLE VI PROGRAM ANALYSIS REPORT

Ms. Howard explained that as a recipient of U.S. Department of Transportation, Federal Transit Administration (FTA) funding, RTA must comply with Title VI and Environmental Justice regulations. This is to insure RTA continues to provide fair and equitable services, execute meaningful customer outreach plans, and conduct periodic fare equity review processes.

While RTA is in compliance with the FTA Title VI program through November 30, 2021 it is required that the Board of Trustees review and approve the Title VI Fare Equity Analysis. As well as approve to submit the analysis, which will be included in the next Title VI Program update to the TEAM FTA website.

MOTION MADE by Ms. Howard and SECONDED by Mr. Weckesser to APPROVE the July 2021 Title VI – Fare Equity Analysis for New Payment System & Proposed Fare Changes since the last submittal on October 24, 2018.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 9-0.

Planning Update:

Ms. Howard stated at the committee meeting Mr. Policicchio also provided a summary document of recent activities in the Customer & Business Development Department.

CHIEF EXECUTIVE OFFICER’S REPORT

Mr. Ruzinsky stated he has a few updates to share. Staff continues to monitor COVID along with the new Delta variant. Mr. Ruzinsky stated he does not expect FTA to remove their mask requirement, as they had originally planned for September 2021. Additionally, Mr. Ruzinsky stated in the near future he expects FTA to mandate all transit workers be fully vaccinated. Mr. Ruzinsky stated he placed a copy of a letter at each Trustee’s seat today

indicating to all Staff that the mandate may be coming, so that Staff won't be caught off guard. Mr. Ruzinsky stated there is no further COVID pay or Federal considerations.

Mr. Ruzinsky stated the Federal Infrastructure Bill that everyone is hearing about is still up in the air. Mr. Ruzinsky commented what he is hearing is that the money will be tied to bus replacements, which RTA will likely not be able to compete for due to RTA replacing their fleet over the last five years. The funds will likely be geared towards electric battery buses, not trolley buses. Mr. Ruzinsky went on to say RTA hopes to be able to get some of the funding to complete infrastructure system upgrades for our electric buses.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

Mr. Williamson reminded attendees that according to RTA's guidelines speakers must read, sign, and date a form and provide it to the Secretary/Treasurer of the RTA before the start of the Board of Trustees Public meeting.

Mr. Williamson reminded attendees that anyone who wishes to speak must speak on their own behalf and not someone else's and one must address comments and/or concerns to the full Board and not directly to any individual in management. Mr. Williamson further stated that if you don't have enough time to speak during the three (3) minute time limit that one may remain after the meeting to discuss any concerns further with RTA Staff.

Ms. Mary Miller – 229 Colgate Ave., Dayton, Ohio, 45417. Ms. Miller stated on June 20th there was notification regarding Route changes for those who ride to Wright Patterson Air Force Base however, the new changes have caused confusion with connections, as they don't add up. Ms. Miller asked if Staff making these changes could listen to the community prior to making cuts, then potential problems can be alleviated. The Senior EZ Ride Bus is extremely needed in the community and Ms. Miller feels

seniors will be greatly impacted should this bus be taken away.

Ms. Lauren Griffin - 2330 Mundell Avenue, Dayton, Ohio. Ms. Griffin stated one of the reasons she purchased her home was because of the location and having access to RTA fixed route service. Ms. Griffin stated there was no sign visible stating the bus stop near her home on Route #7 had been moved, closed or replaced, due to construction. Ms. Griffin also checked the RTA's web page and there was no indication of any permanent or temporary changes. Ms. Griffin stated she had a terrible time getting to the temporary stop after finally contacting and speaking to a Customer Service Representative who shared of the new temporary bus stop.

The following citizens requested that RTA Trustees and Staff not eliminate specific routes and expressed their desire to keep Routes 65, 66 and 68 in place. Several citizens commented if these routes are eliminated, it would make utilizing transit very difficult as many rely on the service to connect them to various appointments, shopping and recreational facilities. Many need the service who are disabled and have no other transportation resources.

- Ms. Sandra M. Smothers – 215 McDaniel Street, Apt. #307, Dayton, Ohio, 45405.
- Ms. Melissa Monshke – 215 McDaniel Street, Apt. # 715, Dayton, Ohio, 45405.
- Ms. Candace Woods – 6215 N. Main Street, Apt. #106, Dayton, Ohio, 45405.
- Ms. Carole Anderson – 4161 Cornell Drive, Apt. #107, Dayton, Ohio, 45406.
- Ms. Lanetta Day – 1465 W. Third Street - Apt. #118, Dayton, Ohio, 45402.
- Ms. Christine Guttery – 4032 N. Main Street, Apt. #617, Dayton, Ohio, 45405.
- Mr. John Harrison – 4032 N. Main Street, Apt. # 514, Dayton, Ohio, 45405.
- Ms. Charlene Dawson – 6045 N. Main Street, Apt. #214, Dayton, Ohio.

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Mr. Williamson explained the RTA is faced with a big dilemma as we do not have enough bus drivers. Unfortunately, hard times call for hard decisions. Citizens comments expressed today have not fallen on deaf ears.

Ms. Howard thanked Mr. Williamson for directly addressing the public comments today. Ms. Howard urged each audience member to help RTA get the word out about finding new Bus Drivers. Ms. Howard stated that RTA's media team has produced ads, commercials, and held job fairs to assist in helping to get the message out to those who are looking for a career choice.

Mr. Weckesser reiterated Ms. Howard's comments and urged the public to assist in sharing the message to all seeking employment.

Mr. Corrado commented these are hard and difficult times right now, and that everyone is trying to do the best they can. RTA is not the only company seeking good reliable candidates, many businesses are.

Mr. Lumpkin commented these aren't decisions that the Board takes pleasure in making. The decisions made are not intended to hurt any individual, group or otherwise. The Board does its best to maximize service not decrease it. Mr. Lumpkin urged the public to assist RTA in helping to find good drivers.

Ms. Matthews-Stenson stated that she supports all of the comments made thus far, particularly, the comments from the audience members who took the time out of their day to come down and attend today's meeting. Ms. Matthews-Stenson stated the Board would be greatly appreciative of having the public's assistance with this endeavor.

Ms. Hairston stated she does not make decisions with the intent to hurt anyone and it's the Board of Trustees Mission to aim to make the best decisions in the best interest of RTA. Ms. Hairston commented that almost every business seeking a driver of some kind is suffering. Ms. Hairston stated all we can continue to do is share the message with folks we know seeking employment.

Ms. Heard stated for all of those who are grandparents and Senior Citizens in the audience, try letting your grandchildren know that RTA is hiring, they may just know the right person to have a career at RTA.

Mr. Fullenkamp stated that the Board does appreciate those who've attended today's Board meeting and he hopes that each of you will help recommend some new Bus Drivers to RTA.

EXECUTIVE SESSION

Mr. Williamson stated there is a request to go into Executive Session for the purpose of discussing union negotiations. No action will be taken today.

MOTION MADE by Mr. Williamson and SECONDED by Ms. Heard to RECESS into Executive Session for the purpose of discussing union negotiations.

Roll call was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

The meeting recessed at 3:51 p.m.

Ms. Howard left the Executive Session at 4:36 p.m.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Heard to RECONVENE into regular session.

Roll call was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Excused		

The meeting reconvened at 4:37 p.m.

Mr. Williamson reminded everyone that the next Board of Trustees meeting will be held on Tuesday, September 7, 2021 at 3:00 p.m.

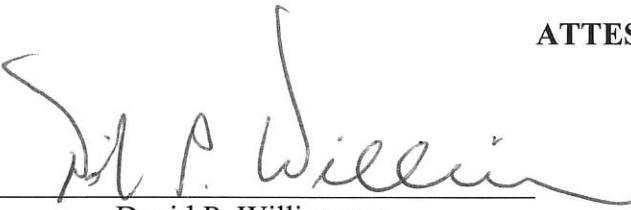
Mr. Williamson also stated the next upcoming Committee meetings are:

- Jointly Held Finance/Personnel & Planning – August 17, 2021 – 8:30 a.m.
- Investment Advisory Meeting – October 21, 2021 – 11:45 a.m.

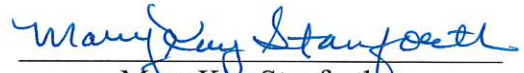
ADJOURNMENT

Mr. Williamson DECLARED the meeting ADJOURNED at 4:38 p.m.

ATTEST



David P. Williamson
President
RTA Board of Trustees



Mary Kay Stanforth
Secretary/Treasurer
RTA Board of Trustees

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