

Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

December 3, 2019

- Trustees: Sharon Hairston, President
David P. Williamson, Vice President
Adrienne L. Heard
Franz Hoge
Sharon D. Howard
John Lumpkin
Belinda Matthews-Stenson
Thomas Weckesser
- Excused: Vince Corrado
- Staff: Mark Donaghy, Chief Executive Officer
Chris Cole, Chief Operating Officer
Christopher Conard, Coolidge Wall, Co. LPA
Cathy Garner, Sr. Executive Administrative Assistant
Brandon Policicchio, Chief Customer & Business Development Officer
Bob Ruzinsky, Deputy Chief Executive Officer
Mary K. Stanforth, Chief Financial Officer
- Others: Interested citizens (see attached sheet)

Call Meeting to Order

Ms. Hairston called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Ms. Hairston led attendees in reciting the Pledge of Allegiance.

Greater Dayton Regional Transit Authority

ROLL CALL

Roll call was taken:

Mr. Corrado	Excused	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

APPROVAL OF CONSENT AGENDA

Ms. Hairston stated Greater Dayton RTA (RTA) By-Laws require Board Trustees approval of today’s Board Meeting Agenda. Ms. Hairston stated the Board Agenda was mailed in advance, and asked if there are changes to the Agenda? Upon hearing no requests or corrections, Ms. Hairston DECLARED ACCEPTANCE of today’s Meeting Agenda.

APPROVAL OF NOVEMBER 5, 2019 MEETING MINUTES

Ms. Hairston asked if anyone requests a reading of the minutes or if there are corrections to the minutes? Upon hearing no requests or corrections, Ms. Hairston declared ACCEPTANCE of the November 5, 2019 Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (JOHN LUMPKIN)

Mr. Lumpkin stated the Finance/Personnel and Planning Committees met on November 19th and as a result the Finance/Personnel Committee is recommending five (5) Action Items for approval by the Board of Trustees.

ACTION ITEM #2 – MAJOR BUS ACCIDENT REPAIR

Mr. Lumpkin stated RTA is currently seeking proposals for major body and structural repairs to NexGen Bus #1402, which was involved in a major accident on March 13, 2018. This project is consistent with RTA’s Core Value of Stewardship as we demonstrate our commitment to keeping our buses in a state of good repair.

Staff has prepared a detailed scope of work which includes a high level description of the damage, contractor requirements, trolley system component testing, project timeline, quality control process, warranty and shipping the bus to and from the repair location. The bus was just

released from a requested hold and insurance adjustors have done their inspections. Preapproval is being requested in order to get this project underway promptly.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Heard to AWARD a CONTRACT for the repair of Bus #1402, estimated at \$300,000, and that funds of \$150,000 for any required component testing, project oversight, and a repair contingency be included for a total authorization up to \$450,000. This bus originally cost \$1.4 million new in 2014. This procurement will be funded initially with operating funds but then credited with any insurance proceeds and RTA's deductible.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

ACTION ITEM #3 - 2020 OPERATING AND CAPITAL BUDGETS

Mr. Lumpkin explained RTA's total Operating Revenues for 2020 are projected at \$69.2 million while total Operating Expenses are projected at \$71.9 million. This budget scenario reflects a loss of \$2.7 million before local capital charges and a loss of \$5.7 million after local capital charges. Operating expenses have increased due to including a full year of Dayton Public Schools service, assuming full staffing through the course of the year, projecting an overall 2% wage increase and funding the good neighbor program.

Regarding the Capital Budget, expenditures for 2020 are projected at \$68.1 million with \$4.5 million or 6.6% funded by RTA. This amount is very low compared to the normal funding percentage of about 20% and is attributed to a recent award of State Capital funding. RTA's Capital Program is extensive, but it is starting to level off. The 5-Year Capital Budget includes many necessary revenue vehicle purchases including: twenty four (24) Dual Mode Buses, thirty four (34) Diesel Buses and seventy five (75) Small Demand Response Buses. Transit Hubs & Facility Improvements, Electric System Improvements, and Equipment, Technology and Amenities are included as well in the 5 year plan.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Matthews-Stenson to APPROVE the 2020 Operating and Capital Budgets. This APPROVAL allows the Secretary-Treasurer to file the appropriate documents with the Montgomery County Auditor and to receive a certificate authorizing 2020 expenditures.

Mr. Williamson commented it is a major challenge for Board and Staff to move forward with deficit budgets. The Board and Staff will work together to find alternatives in closing the gap between revenues and expenses and to address what is projected to be the loss for 2020. Mr. Williamson stated the Board of Trustees continues to actively seek ways to address this issue.

Ms. Hairston thanked Mr. Williamson for his comments as this topic was something that was discussed in great detail at November's Committees meeting.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

ACTION ITEM #4 - RESOLUTION NO. 2019-12-1, 2020 ANNUAL APPROPRIATIONS

Mr. Lumpkin stated the Board's adoption of the 2020 Operating and Capital Budgets will establish budget limits for the upcoming year. Trustees' approval of Resolution No. 2019-12-1 will appropriate the needed funds to carry out the activities approved in the Budget documents.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Weckesser to APPROVE Resolution No. 2019-12-1, 2020 Annual Appropriations.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

ACTION ITEM #5 - RESOLUTION NO. 2019-12-2, PURCHASING LIGHT TRANSIT VEHICLES FOR THE 5310 FEDERAL GRANT PROGRAM

Mr. Lumpkin stated RTA is a regional partner in the 5310 Federal Grant Program which is designed to improve transportation options to the Senior and Disabled community. The program is administered by the Miami

Valley Regional Planning Commission (MVRPC) and the federal grant is managed by RTA. RTA has been a partner in this program since 2015.

As part of our partnership role RTA will be purchasing small buses and vans for use by area agencies which have applied for and been approved for funding by the MVRPC. RTA receives and manages the federal grant to fund up to 80% of the program costs and the project partners will fund the full local share.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Howard to APPROVE Resolution No. 2019-12-2, Light Transit Vehicles for the 5310 Federal Grant Program. Contracts will be AWARDED to ODOT approved vendors for the purchase of up to ten (10) Small Transit Vehicles at a cost not-to-exceed \$835,000, and for the purchase of up to three (3) Accessible Modified Mini Vans at a cost not-to-exceed \$120,000, for a total award of up to \$955,000. The Chief Executive Officer has the authority to complete any required items necessary to make the purchases using ODOT vehicle bid term contracts. This procurement is being funded with up to 80% federal funds, and all 5310 vehicles will have the local share funded by the receiving Agencies.

Mr. Hoge asked for clarification on the amount the Board is being asked to approve for the above mentioned purchase of up to ten (10) Small Transit Vehicles? Mr. Hoge stated that the resolution is for \$835,000.

Mr. Lumpkin stated the correct amount the Board is being asked to approve is \$835,000.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

ACTION ITEM #6 - ADMINISTRATIVE EMPLOYEE COMPENSATION GUIDE

Mr. Lumpkin stated RTA has an Administrative Employee Compensation Guide for non-union employees. Periodically, if not annually, the Compensation Guide is reviewed and adjusted. A recommendation has been made to the Chief Executive Officer to adjust the current Compensation Guide across the board by 2%. This

recommendation is informed by data reviewed from the Bureau of Labor Statistics and Consumer Price Index. There are no implied or expressed guarantees on wage increases.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Heard to APPROVE the attached 2020 Administrative Employee Compensation Guide.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

DISCUSSION ITEMS TO MENTION

August 2019 Sales Tax Update

Mr. Lumpkin stated at the meeting Ms. Julie Beard reported August 2019 Sales Tax receipts equal \$3.32 million and Year-to-Date (YTD) receipts equal \$25.77 million.

Sales Tax receipts remain well below the amounts received before the cut in the Medicaid Managed Care Tax.

October 2019 Financial Statements

Mr. Lumpkin stated at the meeting, Ms. Beard reported that for the Month of October, 2019 the Net Loss before federal and state depreciation is \$314,000. Operating Revenues were \$1.1 million, while Operating Expenses including Local Depreciation were \$6.1 million. Non-Operating Revenues totaled \$4.7 million.

Year-to-date October, 2019 Net Loss before federal and state depreciation is \$1.5 million. Operating Revenues were \$7.5 million, while Operating Expenses including Local Depreciation were \$55.9 million. Non-Operating Revenues totaled \$46.9 million. The loss of Medicaid managed care tax accounts for the negative result. The Operating Losses over the past 24+ months create significant challenges for the Agency moving forward. In reality RTA must reverse the pattern of expenses outweighing revenues. Finding a solution in the near term will be a primary focus of RTA's Board of Trustees, Chief Executive Officer and Management Staff.

PLANNING COMMITTEE REPORT (SHARON HOWARD)

Ms. Howard reported the Finance, Personnel and Planning Committees met for a jointly held meeting on November 19th. The Planning Committee does not have any Action Items to present, however, the Committee does have important updates to provide.

Ms. Howard stated at the Committees meeting Mr. Brandon Policicchio provided a summary document of recent activities in the Customer & Business Development Department.

On Sunday, December 1, 2019 the RTA honored and celebrated Rosa Parks Day with the unveiling of a special mural located in the main concourse of Wright Stop Plaza. Prior to Rosa Parks Day, the RTA worked behind the scenes with the help of its customers to create handwritten messages of gratitude, which were placed on the mural. Rosa Parks' quiet resolve helped to make a seat available for everyone, and RTA wanted to recognize her contribution.

In other news, the 2019 RTA holiday bus hit the streets of the Miami Valley this past weekend, following its debut in the Dayton Children's Parade on Friday, November 29, 2019. This year's bus features a gingerbread theme, complete with icing and candy details on the exterior. The fun continues inside, with more candy-covered décor and a lighted tree. Riders can enjoy holiday music and free candy canes while aboard. There is also a gingerbread photo booth where riders can take selfies to share. Santa will also make special appearances on the holiday bus throughout the season. The bus will circulate along different RTA routes throughout the holiday season, until January 1, 2020. A complete schedule of routes can be found at iriderta.org/holidaybus.

In keeping with the holiday spirit, those looking for a little cheer need look no further than a free ride downtown on RTA's Flyer bus service as RTA will be celebrating the season with trips with Santa and onboard carolers. This year the RTA is debuting two "Festive Flyer" buses in constant circulation on the downtown route. The two buses are decorated with snowflakes on the outside and include holiday decorations on the inside. Santa will be riding on

select days, along with carolers, and more information can be found at iriderta.org/TheFlyer.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Donaghy stated there are a few informational items to share. Mr. Donaghy continued there have been many references made to the 2020 Budget which was just approved. Mr. Donaghy stated he appreciates that and survey work is well underway to determine how Staff will approach the future and long range plans. RTA's financial situation must absolutely be dealt with, and Mr. Donaghy's goal is to get back to the Board early 2020 with preliminary survey results and a proposal on moving forward.

Mr. Donaghy communicated that most attendees know the Downtown Transit Center was closed for approximately two weeks due to annual maintenance. Mr. Donaghy wanted to throw roses to Mr. Chris Cole, Chief Operating Officer, and Mr. Roland Caldwell, Director, Operations and their Teams. Mr. Donaghy stated he ironically only received one complaint, which was on the second day the Transit Center was closed. The complaint from one of our customers was that they missed the radiant heaters located outside and within the Transit Center! Mr. Donaghy also commented that in April or May, 2020 the Transit Center will be closed again for about thirty days due to the repairing Jefferson Street.

Mr. Donaghy stated the first few NexGen Buses are already out on the street and over the next several days you will see more to follow! Currently several are on Route #4 as we speak.

Mr. Donaghy then turned the microphone over to Mr. Cole, to introduce one of RTA's newest Management Team members. Mr. Cole introduced Mr. Connor Briggs as the new Paratransit Manager. Mr. Briggs previously worked for Toledo's Transit Authority.

Mr. Briggs former position in Toledo was Director of Paratransit. Mr. Briggs also previously held several positions at Butler County Transit Authority. Mr. Cole commented that RTA is very pleased to welcome Mr. Briggs!

Mr. Donaghy communicated he had one last item to mention and that was he had lunch recently with someone that asked Mr. Donaghy to say hello to everyone. That person was former Board President Bill Kramer. Mr. Donaghy stated Mr. Kramer is doing well and has taken on a new assignment at the ripe age of 82 years young. Mr. Kramer is now an Usher at the Dayton Dragons Baseball Field.

Mr. Hoge stated periodically as he travels through the community he sees names on bus headboard signs. Are those names of former employees at RTA?

Mr. Donaghy stated often yes, these are employees who have passed away. Mr. Donaghy stated that we started doing that about two years ago and now it's something that we do consistently. Just recently RTA had a headboard sign that read DPD Strong in honor of Dayton Police Officer Jorge DelRio.

OLD BUSINESS

None

NEW BUSINESS

NEW BUSINESS ITEM #1 – TRANSIT FARE STRUCTURE ADJUSTMENT

Mr. Williamson stated at the November 19th RTA Finance, Personnel and Planning Committees Meeting, Mr. Brandon Policicchio presented to the Committees the current RTA fare structure. Recommendations have been made to revise current age and supervision requirements when traveling on RTA services.

To ensure the general safety and well-being of children age 12 and under, RTA is recommending that children 12 and under while traveling RTA services, always be accompanied by a parent, guardian or teacher.

MOTION MADE by Mr. Williamson and SECONDED by Ms. Heard to ADOPT ATTACHMENT A, Greater Dayton Regional Transit Authority Fare Structure, effective Sunday, December 8, 2019. Furthermore, the Chief Executive Officer is AUTHORIZED to do all things necessary to implement the new fare structure.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

PUBLIC COMMENT

None

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Ms. Matthews-Stenson stated the Dayton Chamber of Commerce is moving next week and the new location will be right across the street.

Mr. Williamson stated that it has become a tradition for his family that they work the Feast of Giving at the Dayton Convention Center for Thanksgiving each year and it does him proud to see RTA's logo displayed at the event. He is pleased that RTA supports this endeavor and to see RTA buses bringing participants to the event warms his heart.

Mr. Williamson stated that he also ran into another former Board President, Chief Jim Newby, who also said to tell everyone hello.

Mr. Hoge wished everyone a Merry Christmas and a Happy Holiday and may 2020 be your Best Year ever!

Mr. Lumpkin wished his wife Happy Birthday!

Ms. Heard stated that she had the opportunity to see a NexGen while driving on 3rd Street and she loved it!

Ms. Hairston wished everyone a wonderful and safe holiday!

EXECUTIVE SESSION

None

ADJOURNMENT

MOTION MADE by Ms. Howard and SECONDED by Mr. Lumpkin to ADJOURN the meeting.

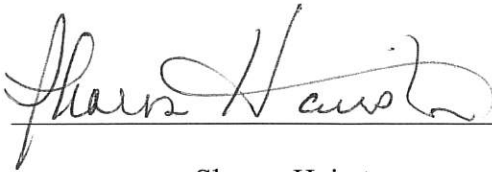
MOTION CARRIED by voice vote.

Ayes: Eight

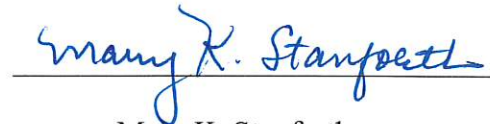
Nays: None

The meeting adjourned at 3:31 p.m.

ATTEST



Sharon Hairston
President
RTA Board of Trustees



Mary K. Stanforth
Secretary/Treasurer
RTA Board of Trustees

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