



**Name of Coordinator**

First Name \_\_\_\_\_ Last \_\_\_\_\_

Coordinator Email Address \_\_\_\_\_

**Secondary Contact (i.e. chaperon)**

First Name \_\_\_\_\_ Last \_\_\_\_\_

Organization Name \_\_\_\_\_

Organization Address \_\_\_\_\_

Address Line 2 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Special instructions for pick-up location at your organization

**Name of Contact for Day of Event**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Day of Contact's Mobile Number \_\_\_\_\_ Day of Contact's Alternate Number \_\_\_\_\_

Day of Contact Email \_\_\_\_\_

Date Requesting \_\_\_\_\_ Optional Date \_\_\_\_\_

Number of Students \_\_\_\_\_ Number of Adults \_\_\_\_\_

Number of people boarding with a Wheelchair or Power Scooter \_\_\_\_\_

Time of Arrival to Event \_\_\_\_\_ Time of Departure from Event \_\_\_\_\_

RTA offers a How to Ride presentation to area school and organizations. Would you like to be contact to schedule to free How to Ride session? Yes

**Trip Purpose**

Field Trip      Ride to Art (Dayton Art Institute)      Governmental Tripper      Other

Terms of Agreement