

Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

March 2, 2021

- Trustees: David P. Williamson, President (*in person*)
John A. Lumpkin, Jr., Vice President
Vince Corrado
Al Fullenkamp
Sharon E. Hairston (*in person*)
Adrienne L. Heard
Sharon D. Howard
Thomas Weckesser
- Excused Absence: Belinda Matthews-Stenson
- Staff: Mark Donaghy, Chief Executive Officer
Bob Ruzinsky, Deputy Chief Executive Officer
Chris Cole, Chief Operating Officer
Christopher Conard, Coolidge Wall, Co., LPA
Cathy Garner, Senior Executive Administrative Assistant
Brandon Policicchio, Chief Customer & Business Development Officer
Mary K. Stanforth, Chief Financial Officer
- Others: Various citizens via teleconference.

Call Meeting to Order

Mr. Williamson called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given. Mr. Williamson stated today's meeting is being conducted in accordance with Sub. HB 197 and the guidelines set forth by the Ohio Department of Health. Due to matters surrounding COVID-19, the meeting is being conducted remotely by teleconference.

PLEDGE OF ALLEGIANCE

Mr. Williamson led attendees in reciting the Pledge of Allegiance.

Greater Dayton Regional Transit Authority

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ROLL CALL

Roll call was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Excused
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

Mr. Williamson welcomed Mr. Al Fullenkamp to his first RTA Board meeting.

Mr. Fullenkamp replied thank you!

APPROVAL OF CONSENT AGENDA

Mr. Williamson stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today's Board Meeting Agenda. Mr. Williamson stated the Board Agenda was mailed in advance, however, since that time one modification is required. Mr. Williamson stated there are two employees being recognized at today's meeting and the agenda should reflect Employee Recognitions.

Mr. Williamson DECLARED ACCEPTANCE of today's Board Meeting Agenda with two employees being recognized instead of one.

APPROVAL OF FEBRUARY 2, 2021 MEETING MINUTES

Mr. Williamson asked if anyone requests a reading of the minutes or if there are corrections to the minutes? Upon hearing no requests or corrections, Mr. Williamson DECLARED ACCEPTANCE of the February 2, 2021 Meeting Minutes.

EMPLOYEE RECOGNITIONS

BE THE ONE - MS. RHONDA GREEN

Mr. Donaghy stated on December 28, 2020, Ms. Rhonda Green was driving her regular early morning route when she saw a burning apartment building! Ms. Green immediately pulled her bus over, after notifying dispatch and without hesitation ran to the apartment and began knocking on doors alerting tenants that the building was on fire. Ms. Green

performed a heroic act that morning and her RTA family acknowledges her good deed! Mr. Donaghy then asked Mr. Chris Cole, Chief Operating Officer and Mr. Roland Caldwell, Director, Transportation, to join him in presenting Ms. Green with the “Be the One Award”. This award exemplifies RTA’s Core Values!

OUTSTANDING SERVICE AND RETIREMENT RECOGNITION - MR. MARK DONAGHY, CHIEF EXECUTIVE OFFICER

Mr. Williamson stated this happens to be the last RTA Board meeting for Chief Executive Officer, Mr. Mark Donaghy. Mr. Williamson went on to say that some of Mr. Donaghy’s friends and colleagues have joined us today to say a few words in Mr. Donaghy’s honor. Mr. Williamson communicated that today’s agenda will slightly be out of order to accommodate Mr. Donaghy’s guests.

The following Community Leaders and Business Colleagues shared Retirement sentiments to Mr. Donaghy:

Montgomery County Commissioner, Ms. Carolyn Rice – Commissioner Rice shared with the listening audience that Mr. Donaghy received a Proclamation at the County Commission meeting earlier this month, and due to the length and today’s time allotment, Commissioner Rice stated she would not repeat the Proclamation. However, Commissioner Rice commented that Mr. Donaghy is a true pioneer for Montgomery County from its earliest days. Commissioner Rice learned that Mr. Donaghy was one of the first bus drivers in 1976, in the newly desegregated Omaha Public School System and from there went on to achieve many major accomplishments, while continually working his way up. Mr. Donaghy you have done so many things since coming to Dayton revamping the entire transit system. You have been a trailblazer and we are going to miss you in the Miami Valley.

In closing, Commissioner Rice thanked Mr. Donaghy on behalf of Commissioner Judy Dodge, Commissioner Debbie Lieberman and herself for all the work done not just for transit but for all of Montgomery County. In 2015 Mr. Donaghy and RTA Staff assisted greatly when called upon with the Dayton Peace Accords endeavor. This project was huge to the Dayton Area and it went off seamlessly with the guidance and leadership of Mr. Mark Donaghy.

Former City of Dayton Mayor, Richard Clay Dixon – Mayor Dixon stated that he has lots of admiration for Mr. Donaghy who once started as a bus driver and worked his way all the way up to CEO! Mayor Dixon stated that he has great respect for Mr. Donaghy.

Former City of Dayton Mayor, Rhine McLin – Mayor McLin thanked Mr. Donaghy for his work with the Dayton Mall and the Downtown Transit Center. Mayor McLin stated that Mr. Donaghy embraced diversity and inclusiveness which was very much appreciated by her, however, she felt more importantly throughout the City of Dayton. Mayor McLin stated she always liked the way Mr. Donaghy promoted his Executive Assistant when you called his office and got his voice mail message. Mr. Donaghy is one class act and she will indeed miss him!

Executive Director, Miami Valley Regional Planning Commission, Mr. Brian Martin – Mr. Martin stated on behalf of MVRPC's Board of Directors, thank you for serving on the MVRPC Board. Mr. Donaghy served for over 15 years. Mr. Donaghy truly helped to bring the regional aspect of transit to the Miami Valley area. Thanks to Mr. Donaghy and his knowledge, he helped to attract major transit funds not just for RTA, here in Dayton, but for other transit systems across Ohio. Mr. Donaghy has been a champion in working with the local, State and Federal levels to help make transit better for everyone. Best Wishes Mr. Donaghy on your Retirement!

Former City of Dayton Chief of Police, James Newby – Chief Newby stated that Mr. Donaghy's hard work and dedicated service as CEO during the time Chief Newby served here at RTA, did not go unnoticed, by any means. There were lots of challenges, but Mr. Donaghy overcame each of them with flying colors. Thank you for making RTA the best Transit System in Montgomery County.

City of Dayton, Mayor, Nan Whaley – Mayor Whaley stated the City of Dayton has already declared February 14th as "Ohio Loves Transit Day" and also "Mark Donaghy Day". Mayor Whaley thanked Mr. Donaghy for his tireless work with the City and the Community. Mayor Whaley also thanked Mr. Donaghy for being a great ally for the City of Dayton in economic relief and support on several occasions. Mayor Whaley stated RTA plays a major role in

this community and it's because of great leaders like Mr. Donaghy. Mayor Whaley commented "Mark ...you will be missed by many as being Dayton's Bus Driver".

President, Downtown Dayton Partnership, Ms. Sandy Gudorf – Ms. Gudorf stated from the beginning RTA has been instrumental as a Community Partner with the Downtown Dayton Partnership. Ms. Gudorf stated there was never an occasion when around the table or when making a phone call to Mr. Donaghy that RTA didn't say yes to a request. Mr. Donaghy was always right there. Mr. Donaghy was very creative, and was a problem solver in every situation. Mr. Donaghy has always been an advocate but also a cheerleader for Dayton, and a person willing to come to the table, not just to listen, but more importantly to get involved. Ms. Gudorf stated, we are going to miss you dearly, but congratulations on your retirement and stay safe.

Former RTA Board Trustee – Mr. William "Bill" Kramer – Mr. Kramer shared how RTA was one of his favorite Boards to be associated with, mainly because of Mr. Donaghy. Mr. Kramer stated that Mark is credible, reliable, and has the listening ears of the Board. Mr. Kramer commented everyone worked hard and Mr. Donaghy led the way in making a transit system that went from the bottom to where it is today! Mr. Kramer spoke about the admiration he has for Mr. Donaghy and his leadership qualities that are like no other. Mr. Kramer wished Mr. Donaghy well in his retirement.

Former RTA Board Trustee, Mr. Larry Clarke – Mr. Clarke stated that he was one of the States City Board Appointees. Mr. Clarke stated you couldn't have gotten a better guy for RTA than Mr. Donaghy. Mr. Donaghy stood tall and worked hard in the toughest of times. Mr. Donaghy led by example. Mr. Clarke stated when he was on RTA's Board of Trustees, he had two pet peeves that stuck out and they were the Dayton Mall and Beaver creek issues. Mr. Clarke stated that under Mr. Donaghy's leadership, the team that was in place at the time made a significant difference. Mr. Clarke stated that he is now able to look back at all that Mr. Donaghy has done for the Dayton Community and be proud of the impact that was made regarding those matters. Mr. Clarke stated the hard work was something that Mr. Donaghy did not push away from. In closing, Mr. Clarke quoted "tough times don't last, tough

people do”. Mr. Clarke thanked Mr. Donaghy for all he has done for this Community and Region. Congratulations, Mark on your retirement.

Former Director, Marketing and Planning, RTA, Mr. Frank Ecklar - Mr. Ecklar echoed what everyone has previously stated. Mr. Ecklar is looking forward to seeing Mark on the golf course. Congratulations Mark!

Former Chief Maintenance Officer, RTA, Mr. John Thomas - Mr. Thomas communicated that one of the best compliments he could express to Mr. Donaghy was that he truly left the organization in a better place than when he arrived. Mr. Thomas went on to say that it would have been easy for Mr. Donaghy to only focus on RTA. However, Mr. Donaghy had to go a step further. Mr. Donaghy understood the importance that RTA was not an entity by itself, RTA had to be connected to everything in the region. Mr. Thomas recited something he learned while in the military. Mr. Thomas stated “to be a successful leader, you have to surround yourself with quality people and let them do their jobs”. Mr. Donaghy supported Staff when he needed to and guided them when he had too. Mr. Thomas stated, Mr. Donaghy was the type of guy that when you made a mistake, he would assist in understanding why you made the mistake. Mr. Thomas thanked Mr. Donaghy for having those rare qualities.

Mr. Williamson **read a letter** that he received all the way from New Hampshire. It was from a former colleague of Mr. Donaghy’s, **written by Mr. Herb Pence** congratulating Mr. Donaghy on his retirement from all of his friends at ATE M&S Company.

Mr. Williamson then asked for comments from RTA’s current Board of Trustees to Mr. Donaghy:

Mr. Lumpkin – Mr. Lumpkin thanked Mr. Donaghy for his service to Dayton and the surrounding region. Mr. Lumpkin stated that he has learned a great deal from Mr. Donaghy and what a big part RTA plays in the community. Mr. Lumpkin went on to say that Mr. Donaghy has met many of the challenges with grace and professionalism. He applauds Mr. Donaghy for all that he has done. Happy Retirement!

Mr. Corrado – Mr. Corrado remembers the very first time that he arrived as a new Trustee to tour RTA’s facilities and to learn about RTA. Mr. Corrado stated Mr. Donaghy left no stone unturned, he covered everything and Mr. Corrado stated he really appreciated that and was overly impressed by his willingness to do so. Mr. Corrado expressed his gratitude for Mr. Donaghy’s leadership. Mr. Corrado stated what he most admires about Mr. Donaghy is his great ability to listen and respond to RTA’s clients in a calming manner, and not take it personally. Thank you Mark for being the leader that has inspired many!

Ms. Heard – Ms. Heard stated although Mr. Donaghy is retiring this just means that it will allow Mr. Donaghy to provide his knowledge on a National Transit Platform, so that many can continue to benefit from his wealth of information and knowledge. Ms. Heard stated to Mr. Donaghy that you may not be at RTA, however, she still expects to hear about you on a National Level and when she does, she will say to others“Yeah, he was ours”! Congratulations on your retirement!

Ms. Hairston – Ms. Hairston stated she had to attend today’s Board meeting in person to make sure that Mr. Donaghy was leaving, just kidding! ☺ Ms. Hairston commented that she has tremendous respect and admiration for Mr. Donaghy and she hopes that he enjoys his retirement years. Best wishes Mark!

Ms. Howard – Ms. Howard stated that she remembers Montgomery County Commissioners trusting in her to represent them on RTA’s Board, and she also had the honor to receive a personal in-depth tour of Wright Stop Plaza and the Longworth building . Ms. Howard stated Mr. Donaghy wanted to ensure that she was comfortable with RTA. Ms. Howard was introduced to key Transit Stakeholders and much more, as she vividly remembers. In closing, Ms. Howard stated her fondest memory of Mr. Donaghy is of something that COVID took away from her and that was in person meetings, as many are aware Ms. Howard sits right next to Mr. Donaghy. Ms. Howard stated that she kept Mr. Donaghy out of a lot of trouble sitting next to him during some heated Board meetings with customers, at times. Ms. Howard stated, Mr. Donaghy is highly knowledgeable in transit, however, what she most admires and respects about Mr. Donaghy is that he is always willing to bring others to

the table. There was not one time that Ms. Howard called upon Mr. Donaghy about this group or that group needing RTA's assistance that Mr. Donaghy didn't step up and offer some type of help, in some manner. Ms. Howard appreciates all of the times that Mr. Donaghy said yes! Mr. Donaghy is an active force in the Miami Valley Community and beyond. Thank you Mr. Donaghy for inviting others to the "party", that would normally be overlooked or discounted, stated Ms. Howard. "I will always appreciate you for that!"

Mr. Weckesser – Mr. Weckesser commented that it has been his privilege and honor to know Mr. Donaghy. In the five years that he has known Mr. Donaghy he can say that he is a person of innovation, integrity, and compassion, so thank you for all you have done for RTA, the Community, and beyond. It has been a pleasure working with you.

Mr. Fullenkamp – Mr. Fullenkamp stated that prior to his retiring over eight years ago he had the privilege to work with Mr. Donaghy and other RTA Staff. Mr. Fullenkamp commented how refreshing it was for him to work with a great group of professionals. Mr. Fullenkamp stated to Mr. Donaghy to enjoy his retirement, as it is filled with one Sunday and six Saturdays!

Mr. Williamson – Mr. Williamson stated over his ten-year relationship with Mr. Donaghy his thoughts went back to that day when Mr. Donaghy was telling the story of when this meeting began back in 2013, when the Board and Staff were meeting in this very room. Mr. Williamson stated we were in the middle of a monthly joint Committee working session when Mr. Donaghy suddenly acted as if he had just won the Super Bowl. We all looked at him, consequently, he had just received notice on his I-Pad that the Federal Highway Administration had issued a Title VI letter of non-compliance regarding The Civil Rights Act against the City of Beavercreek. This was the first time in history that the Federal Highway Administration had made such a determination. Later when the first bus rolled out early one cold Sunday morning in January, headed to the Greene, was Mr. Donaghy behind the wheel, with a smile on his face from ear to ear. When Mr. Donaghy was being interviewed for the documentary "Free to Ride", it was then that Mr. Donaghy choked up, recounting the memories and the effort of this endeavor that Mr. Williams realized "He Really

Does Care!” Mr. Williamson commented “He really is passionate about this organization and its mission!” Mr. Williamson stated Mr. Donaghy leads with his heart. Mr. Williamson further commented, Mr. Donaghy is a super smart person, don't get me wrong, but direction without heart is just management. True leaders like Mr. Donaghy care about their mission and about their people. Mr. Donaghy's leadership was probably best summed up by the only one true passenger on the bus that January morning. Mr. Williamson stated, just some guy going to work at the Greene who had just saved a 1.1 mile walk across the 675 interstate bridge. Mr. Williamson stated the passenger stated “it was great to see positive folks doing positive things”. Mr. Williamson thanked Mr. Donaghy from all of us, on the screen, and all of us here in person today for all that he has done. Mr. Williamson then asked everyone to give Mr. Donaghy a round of applause.

Mr. Williamson presented Mr. Donaghy with a few parting gifts from the Board of Trustees.

Mr. Donaghy then shared a PowerPoint presentation of his gratitude, acknowledgements and appreciation to the love of his life, Mrs. Dora Donaghy for her support throughout his 45 years in transit. Mr. Donaghy stated that his wife sacrificed everything for him and his family and he will forever be indebted. Mr. Donaghy stated Mrs. Donaghy is the reason for his success!

At this time Mr. Donaghy wanted to thank the RTA Board of Trustees and Staff and to share his final report to the RTA Board. Mr. Donaghy communicated that it has indeed been a privilege to be a part of this team! Mr. Donaghy stated that in order to avoid leaving anyone out, he would avoid naming names, but suffice it to say he has worked with some of the best employees and Board members of his career, here at RTA, and they deserve most of the credit for our collective success! I do believe I'm leaving RTA better than I found it 15 years ago. We have great physical assets, a very young fleet, and are financially sound, and we have some of the most talented people in the industry. We've accomplished incredible projects, added new service and are more responsive to the Community, and delivering what it needs. But quite frankly, much remains to be done. Mr. Donaghy stated, today fixed route service remains nearly 30% below 2005 levels. Travel patterns continue to change.

Weather and health abnormalities have become the new normal. This is not the time to rest! Mr. Donaghy predicts the next 5 years are RTA's most critical in terms of determining its future. Mr. Donaghy stated to please be bold and fight to implement the system redesign. Consider what should come after that? How about connectivity for the entire Miami Valley Region? How about inner City connections throughout Ohio? More alternative forms of transportation to build the network and leverage technology, stated Mr. Donaghy. Mr. Donaghy went on to say, build on the positive relationships with our unions and engage employees as partners in planning and development. Stay connected throughout the community and be responsive to our stakeholder's needs. Finish the fight at the Greene. Invest in more amenities for our customers to improve safety and comfort at bus stops. Improve listening skills! Never lose sight of our Mission for Mobility for every person!

Mr. Doanghy stated and my time has come, it has been a great run, but RTA is so much bigger than one person. To me this is what makes RTA great:

- The Call Center staff taking extra time with a new customer,
- A Transit Ambassador assisting someone to their bus,
- A group of Mechanics huddled around an engine dedicated to identifying what causes a "premature failure",
- Our Dispatch Team who anticipate challenges and provides support for every aberration of the constantly changing day,
- The Scheduler who listens to bus operators when developing a timetable,
- The Human Resource employee who truly cares about assisting fellow employees in need,
- The Alternative Services Team who ensures equitable treatment of customers with special needs and finding the right service application for every citizen in our region,
- Our Service Line Crew, proud to ensure that every bus sparkles for tomorrow's pull out,
- The Operator who buys a cold child a coat,
- The Senior Citizen waiting for their trip to dialysis,
- The Training and Safety team that provides each of us an opportunity to succeed in our roles.

- The IT gurus, who keep massive amounts of software running, so the rest of us can function,
- The Procurement and Inventory folks that make sure we have the best buses, parts, and supplies when we need them,
- The Custodian who must transfer twice to get to their job every single day,
- Our Line Crew who are out there pulling wire back up where it belongs,
- Our Engineers who design infrastructure that improves service quality and will last for the next generation,
- And our Admins, like “The Greatest One”, who keeps documents looking great and gets us to meetings on time and runs interference for us, people like me need that a lot, commented Mr. Donaghy,
- The Building and Grounds Crew who keep our environment clean and desirable,
- Communications employees who connect with customers and create user friendly materials, keeping us all informed,
- The Finance team, keeping us and the bills paid and all of RTA solvent, and
- Yes, even the Supervisors, Managers, Directors and Chiefs who support every operational need on both campuses, so that the customer is served.

Having the honor of being out in front of this team has been a tremendous opportunity and sometime a burden, but Mr. Donaghy stated he has given it his all.

In closing, Mr. Donaghy stated as you can see, RTA is the collection of all of us! Yes, more than buses, buildings and equipment. It is truly our people! And I have great confidence in our RTA’s future because of the team we have in place. For my colleagues present and past, please know that I love each and every one of you, and I wish each of you all health and happiness for many years to come!

Mr. Williamson thanked all of the invited guests for attending today’s meeting and stated they are free to continue to stay tuned in to the meeting or if not, now would be a great time to exit.

Mr. Williamson stated with that said we will now resume the meeting. Mr. Williamson stated that Ms. Matthews-

Stenson could not attend today's meeting, however, he will be presenting the Finance, Personnel and Planning Report on her behalf.

FINANCE/PERSONNEL COMMITTEE REPORT (DAVID WILLIAMSON)

Mr. Williamson stated the Finance/Personnel and Planning Committees held a teleconference meeting on February 16th and as a result the Finance/Personnel Committee is recommending three (3) Action Items for the Board's consideration. All Action Items are essential to the delivery of transportation services to the public.

ACTION ITEM #2 – JANITORIAL SERVICES

Mr. Williamson stated the purpose of this procurement is to obtain the most qualified contractor to handle the janitorial duties at the Wright Stop Plaza and the four (4) Transit Centers. In addition to the day-to-day cleaning and disinfecting responsibilities, these duties include pressure washing, scrubbing, and cleaning exterior areas as needed to present a neat and clean appearance for Greater Dayton RTA. This project is consistent with our core values of Safety and Stewardship. It is our responsibility to maintain a safe environment for all of our customers, staff, and vendors. During these times of COVID-19, the importance of disinfecting all surfaces and maintaining a safe and clean environment are a top priority.

MOTION MADE by Mr. Williamson and SECONDED by Mr. Lumpkin to APPROVE a contract AWARD to Blue Chip Facility Services for Janitorial Services for five (5) base years and two (2) Option Years: Year One \$467,511, Year Two \$467,511, Year Three \$479,499, Year Four \$491,794, and Year Five \$504,404 for a total of \$2,410,719 and Option Year One at \$504,404, and Option Year Two for \$520,318 totaling \$1,024,722, plus a 20% contingency of \$687,088 to cover any potential COVID supplies and/or services and price increases to supplies for a Grand Total of \$4,122,529. This procurement will be funded with operating funds.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Excused
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Abstain	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 7-0-1, with Ms. Heard abstaining.

ACTION ITEM #3 – RESOLUTION NO. 2021-3-1, ODOT GRANT APPLICATIONS

Mr. Williamson stated The Ohio Department of Transportation (ODOT) provides financial assistance to public transportation systems in Ohio through the Ohio Urban Public Transportation Grant Program. Current funding opportunities are offered under the Urban Formula Program and the Preservation Partnership Program. RTA intends to use state awarded funds for Preventive Maintenance or other Capital Projects based on budget need. Because of the State Fiscal Year (July 1 through June 30), eligible projects can be selected from either the RTA’s 2021 or 2022 list of eligible projects.

Historically RTA has applied under the Urban Transit Program, as well as the Ohio Transit Preservation Partnership Program. In addition, we have applied for funding under some Ohio EPA programs, which are open to Ohio public transit systems. Other funding opportunities may arise and will be considered for application based on program requirements and current need.

MOTION MADE by Mr. Williamson and SECONDED by Ms. Heard to APPROVE Resolution No. 2021-3-1, authorizing the filing of various applications for eligible projects under State of Ohio Public Transportation Grant Programs for State Fiscal Years 2021 and 2022.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Excused
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 8-0.

ACTION ITEM #4 – RESOLUTION NO. 2021-3-2, FTA GRANT APPLICATIONS

Mr. Williamson stated this Resolution gives Staff authorization to file Fiscal Year 2021 United States Code 5307, 5337, 5339, 5310 and other Federal Capital Assistance Grants.

The projects applied for will be consistent with RTA approved capital and operating budgets. Prior year funding levels for programs were \$14.01 million for 5307, \$12.54 million for 5337, \$1.34 million for 5339, and \$.76 million for 5310. While Federal Fiscal Year 2021 amounts have not yet been announced, we expect them to be similar to the prior year. All projects will be from RTA approved Fiscal Year 2021 Capital and Operating Budgets.

MOTION MADE by Mr. Williamson and SECONDED by Ms. Hairston to APPROVE Resolution No. 2021-3-2 authorizing the filing of 49 USC 5307, 5337, 5339, 5310 and other Federal Capital Grant Applications for the RTA for Fiscal Year 2021 with the Federal Transit Administration. Furthermore, the Chief Executive Officer is authorized to provide all necessary documents, execute grant contracts, amend the grant contracts if deemed necessary and fulfill all other requirements of the applications.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Excused
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 8-0.

Additional items to mention:

Mr. Williamson stated at the Committee meeting, Mr. Ruzinsky presented the financial update. January 2021 indicates a gain after the local capital charge. Total expenses are \$800,000 lower than budget. All expense categories including contract services, fuels & lubricants and materials & supplies are lower than budget which has been the trend since COVID.

Sales tax received for November 2020 was up \$20,163 from last year and YTD November 2020 was up \$1 million or 2.82%. The local economy appears to remain steady.

PLANNING COMMITTEE REPORT (SHARON D. HOWARD)

Ms. Howard stated the Finance/Personnel and Planning Committees met for a jointly held teleconference meeting

on February 16th and as a result the Planning Committee is recommending one (1) Action Item for the Board's consideration.

ACTION ITEM #5 – TAPP PAY TERMS AND CONDITIONS

Ms. Howard stated the purpose of this action item is to adopt the rules in the form of Terms and Conditions for Prepaid Accounts associated with the launch of RTA's new fare payment system Tapp Pay. Ohio law does not necessarily require Board approval for all rules implemented to regulate and enforce the collection of fares. However, it is appropriate that the Board approve the Tapp Pay Terms and Conditions because the shift to more cashless payments is transformational in terms of how RTA collects fares. RTA also wants to ensure the public is aware of the Terms and Conditions, including where these can be found, and that the Board has approved the rules that will govern the new cashless payments system.

MOTION MADE by Ms. Howard and SECONDED by Mr. Weckesser to ADOPT the Terms & Conditions for Prepaid Accounts associated with the launch of RTA's new fare payment system Tapp Pay.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Excused
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 8-0.

Planning Update:

Ms. Howard stated at the committee meeting Mr. Policicchio provided a summary document of recent activities in the Customer & Business Development Department. Mr. Policicchio shared that on February 1st, RTA customers were offered a more cost-friendly payment experience with the introduction of fare capping via Tapp Pay, RTA's mobile ticketing app. As a result, hundreds of customers are now experiencing the benefits and savings of fare capping with Tapp Pay.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Donaghy stated he did not have anything further to report however, he would like to have Mr. Bob Ruzinsky report on a COVID related issue.

Mr. Ruzinsky stated tomorrow morning Staff will be publically announcing that RTA will be offering rides at no charge to any Montgomery County resident in need of transportation to a COVID-19 vaccination appointment. Mr. Ruzinsky stated Staff wants to ensure everyone has reliable transportation and access to receive a vaccine. This will be on fixed route and Connect services. Mr. Ruzinsky also stated that Staff is working on some funding plans to assist with this endeavor. Mr. Ruzinsky stated if we are reimbursed for this, great, however, if not then that's okay as Staff feels that we should provide this service anyway because it is the right thing to do.

In closing, Mr. Ruzinsky would like to take a moment to personally thank Mr. Donaghy for everything that he has done for the agency and a man that holds a great deal of respect in his mind. Mr. Ruzinsky stated that while he could never fill his shoes, Mr. Ruzinsky will do his best.

OLD BUSINESS

None

NEW BUSINESS ITEM #1 – COMPENSATION OF A PUBLIC EMPLOYEE

Mr. Williamson stated the Board of Trustees of RTA has conducted a performance evaluation of Mr. Mark Donaghy, Chief Executive Officer. For 2020, Mr. Donaghy performed beyond expectations and demonstrated extraordinary leadership during what may have been the most difficult year in the history of the RTA. The RTA maintained service and employment levels, while still pursuing and achieving strategic goals and objectives, due to Mark's efforts and his leadership of others.

MOTION MADE by Mr. Williamson and SECONDED by Ms. Hairston to APPROVE a one time performance bonus to Chief Executive Officer, Mr. Donaghy, in the amount of \$30,000.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Excused
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 8-0.

Mr. Williamson stated for the record the Board UNANIMOUSLY approves Mr. Donaghy's one time performance bonus of \$30,000.

PUBLIC COMMENT

None

BOARD MEMBER COMMENTS - ANNOUNCEMENTS


Mr. Williamson mentioned upcoming RTA meetings:

- Jointly Held Finance/Personnel & Planning –March 23, 2021 – 8:30 a.m.
- Board Meeting – April 6, 2021 – 3:00 p.m.

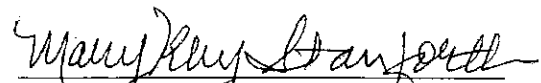
ADJOURNMENT

Mr. Williamson DECLARED the meeting ADJOURNED at 4:20 p.m.

ATTEST



David P. Williamson
President
RTA Board of Trustees



Mary Kay Stanforth
Secretary/Treasurer
RTA Board of Trustees

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