

Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

March 3, 2020

- Trustees: Sharon Hairston, President
David P. Williamson, Vice President
Adrienne L. Heard
Franz Hoge
Sharon D. Howard
John Lumpkin
Belinda Matthews-Stenson
Thomas Weckesser
- Excused: Vince Corrado
- Staff: Mark Donaghy, Chief Executive Officer
Chris Cole, Chief Operating Officer
Christopher Conard, Coolidge Wall, Co. LPA
Cathy Garner, Sr. Executive Administrative Assistant
Brandon Policicchio, Chief Customer & Business Development Officer
Bob Ruzinsky, Deputy Chief Executive Officer
Mary K. Stanforth, Chief Financial Officer
- Others: Interested citizens (see attached sheet)

Call Meeting to Order

Ms. Hairston called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Ms. Hairston led attendees in reciting the Pledge of Allegiance.
Greater Dayton Regional Transit Authority

ROLL CALL

Roll call was taken:

Mr. Corrado	Excused	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

APPROVAL OF CONSENT AGENDA

Ms. Hairston stated Greater Dayton RTA (RTA) By-Laws require Board Trustees approval of today’s Board Meeting Agenda. Ms. Hairston stated the Board Agenda was mailed in advance, and asked if there are changes to the Agenda? Upon hearing no requests or corrections, Ms. Hairston DECLARED ACCEPTANCE of today’s Board Meeting Agenda.

APPROVAL OF FEBRUARY 4, 2020 MEETING MINUTES

Ms. Hairston asked if anyone requests a reading of the minutes or if there are corrections to the minutes? Upon hearing no requests or corrections, Ms. Hairston declared ACCEPTANCE of the February 4, 2020 Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (JOHN LUMPKIN)

Mr. Lumpkin stated the Finance/Personnel and Planning Committees met on February 18th and as a result the Finance/Personnel Committee is recommending three (3) Action Items for approval by the Board of Trustees.

ACTION ITEM #2 – MISCELLANEOUS OVERHEAD INFRASTRUCTURE PARTS - SINCLAIR/WASHINGTON LOCATIONS

Mr. Lumpkin stated the purpose of this procurement is to obtain Overhead Infrastructure Parts for the RTA. The miscellaneous overhead parts will be utilized for upcoming RTA infrastructure projects which include a rebuild of Washington Street from Jefferson to Perry Street. The City of Dayton and RTA are replacing all the poles in this area, and RTA will replace the infrastructure needed to accommodate the new street alignment.

The Sinclair project is associated with the College’s project to rebuild 4th and 5th Streets from Perry Street to Robert

Drive. Sinclair Community College decided to own this project instead of the City of Dayton. Sinclair has installed new poles for the street lighting as well as the RTA trolley infrastructure. There is a new alignment of the road resulting in the need for RTA to replace its infrastructure as well.

This procurement is consistent with RTA's core values of Safety, Stewardship, and Quality Service as we demonstrate our commitment to maintain and invest in our fleet, and make our customers a priority.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Hoge to AWARD CONTRACTS to Phoenix Mining in the amount of \$149,639 and AFL Telecommunications LLC in the amount of \$111,499 for a grand total of \$261,138. This procurement will be funded with partial Federal grant funds.

MOTION CARRIED by voice vote.

Ayes: Eight Nays: None

ACTION ITEM #3 - RADIO USER FEES

Mr. Lumpkin stated the purpose of this procurement is for RTA to award a sole source contract to the Montgomery County Sheriff's Office for Radio User Fees to access the Ohio MARCS P25 800 MHz Digital Radio System. This system is the federal standard that allows interoperability between federal, state, and local public agencies so that they may communicate with one another in emergency situations. This contract is necessary for the RTA Fleet to have radio service while operating the buses. The service ensures radio communication between Dispatch, Operators, Supervisors, and Staff. The procurement for Radio User Fees is being brought to the Board at this time because it supports RTA's core value of Safety and Quality Service for our customers.

The price is based on the cost per user per month. The fixed cost is \$20 per user, per month, which equals \$240 per user per year. Currently, there are 420 radios within the RTA radio system. This procurement is based on 450 radio users to allow for increases to the RTA user group. Therefore the total cost would be \$216,000 for a two-year period.

These ongoing costs were reported, approved and subsequently budgeted during the onset of RTA's Agency-Wide ITS Technology Project which began in 2014.

Since this is sole source, a cost analysis was conducted to determine if the pricing proposed by the Montgomery County Sheriff's Office is fair and reasonable. Based on past history for the service and current rates paid by other users, it was found so.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Heard to APPROVE a contract AWARD to the Montgomery County Sheriff's Office for Radio User Fees for a total of up to \$216,000 for a two-year period. Actual costs may vary based on the number of radios covered. This procurement will be funded with operating funds.

MOTION CARRIED by voice vote.

Ayes: Eight Nays: None

ACTION ITEM #4 - EVALUATION OF A PUBLIC EMPLOYEE

Mr. Lumpkin stated the 2019 performance evaluation of Mr. Mark Donaghy, Chief Executive Officer of the RTA, has been reviewed by the Board of Trustees. On items completely within his control he has been rated as Exceeds Expectations. On strategic goals and objectives that are achieved through his leadership of others, the board rates him as meeting but rarely exceeding expectations.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Hoge to APPROVE a salary increase for Mr. Donaghy of 2.5% effective January 1, 2020, resulting in a new annual salary in the amount of \$228,254.

MOTION CARRIED by voice vote.

Ayes: Eight Nays: None

DISCUSSION ITEMS TO MENTION

Preliminary December 2019 Financial Statements

Mr. Lumpkin stated at the meeting, Mr. Ruzinsky reported the Year-to-Date (YTD) December, 2019 Pre Local Capital Gain is \$176,207. From that amount we deduct the YTD

December, 2019 Local Capital charge of \$2,990,821 which results in a RTA Service Loss of \$2,814,614. Audit and Governmental Accounting Standards Board adjustments were reviewed providing Committee members with a snapshot of what the Audited 2019 Financial Statements will look like. When comparing to 2018 results, the YTD change/loss is mostly attributed to the elimination of State transitional aid for 2019. Looking forward, the Committees will continue to address the growing operating loss trend while considering options to improve RTA's overall financial health.

November 2019 Sales Tax Update

Mr. Lumpkin stated at the meeting, Ms. Mary Stanforth reported YTD November 2019 Sales Tax receipts equal \$36.17 million. In comparison, YTD November 2018 receipts equaled \$34.44 million. Gains are mostly attributed to the Streamlined Sales and Use tax, which is related to the new tax withholding laws for Out of State Sellers and includes Internet sales transactions.

As we continue to lift up, when comparing sales tax revenue to 2017 and previous years, funding is off by about \$4 million as a result of the lost Medicaid Managed Care Tax.

PLANNING COMMITTEE REPORT (SHARON HOWARD)

Ms. Howard reported the Finance, Personnel and Planning Committees met for a jointly held meeting on February 18, 2020. The Planning Committee does not have any Action Items to present, however, the Committee does have important updates to share.

Ms. Howard stated at the meeting, Mr. Brandon Policicchio provided a summary document of recent activities in the Customer & Business Development Department.

RTA celebrated Ohio Loves Transit Day on February 14th and used the day to promote RTA services and reward customers for using the Transit app. As part of the statewide initiative, RTA shared customer stories about how transit improves their lives, and how RTA is using new state funding to provide better service. In Dayton, over 160 customers were able to ride free on February 14th after showing their driver they were using the Transit app.

This past month, the RTA Communications Team accepted and took home a First Place award from the American Public Transportation Association's 2020 Annual AdWheel Awards competition for their work on printed materials in support of The Flyer. This included the bus wrap, signs, selfie boards, and more. The goal of the AdWheel Awards is to recognize marketing and communication efforts of American Public Transportation Association members and to create a structure to share best practices and raise the awareness of the value of public transportation marketing professionals within the industry.

This past January, RTA began making it easier for paratransit customers to schedule and manage rides, with the launch of RTA's new online reservation system—Connect Online. Outreach to date for Connect Online has included in-person educational sessions with over 20 customer groups at area hospitals and senior centers. Since launching, over 80 customers have signed up and scheduled more than 900 trips.

To ensure access for all who choose to use their right to vote, the RTA will provide free rides system-wide on Election Day, Tuesday, March 17th. The RTA understands the necessity for reliable transportation to fulfill this right. Free rides will apply to both fixed-route and paratransit services.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Donaghy stated he had a few informational items to share. Mr. Donaghy relayed he is sure nobody wants to hear the word coronavirus anymore. However, Mr. Donaghy wanted everyone to know that our team has been working to do everything we can in procuring various items on a preventative basis. Mr. Donaghy went on to say, thus far, Staff has had moderate luck in finding limited items. We are looking at other ways in stepping up our efforts on our vehicles and within our facilities. Additionally, Mr. Donaghy communicated he has been in contact with colleagues at the State level, and that he will be viewing a webinar this Thursday and will be speaking to others on a National level regarding what other resources may be available. Mr. Donaghy stated "it is his hope that RTA doesn't need these things but, we want to be ready, in case we do."

Mr. Donaghy stated there are now sixteen (16) NexGen buses available for service. Mr. Donaghy commented that the NexGens will be out all day and every day on Routes #4 and #8. Mr. Donaghy credited Mr. Chris Cole, Chief Operating Officer, Mr. Daron Brown, Director, Maintenance and Mr. Roland Caldwell, Director, Operations, for their leadership with this intensive project. Mr. Donaghy also thanked Staff in getting the NexGen's out on the streets in a timely fashion. The buses are running exactly as they were designed, which is a great thing!

Mr. Donaghy stated Ms. Howard mentioned earlier Ohio Loves Transit, however, commented Mr. Donaghy, just days before everyone loved Transit he and Staff made a visit to Columbus, Ohio to try and sell the idea. A team from RTA and other various teams from all over the State of Ohio met with Legislative Representatives and Senators, while attending meetings at the Ohio Public Transit Association. Mr. Donaghy stated these were great visits! Mr. Donaghy stated he even had the distinct pleasure of meeting and speaking with Ohio's Lieutenant Governor, Mr. Jon A. Husted, about the program. Mr. Donaghy thanked Mr. Brandon Policicchio, Chief Customer and Business Development Officer, Jessica Olsen, Manager, Communications and Ms. Nikol Miller, Manager, Marketing, in assisting with organizing this event. It was a day well spent!

In closing, Mr. Donaghy stated winning an AdWheel Award is a great thing! Mr. Donaghy commented after nine (9) years he is pleased to announce RTA once again won this prestigious award, and of course it had everything to do with The Flyer! Mr. Donaghy congratulated Staff on achieving this accomplishment!

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

Mr. Gary Rice – 1104 Catalpa Drive – Dayton, Ohio. Mr. Rice expressed his concerns with on-going tardiness on Route #8, specifically at Salem & Riverview Avenue

weekdays, around 3:00 p.m. Mr. Rice stated the bus operator is constantly late every day and would like someone to look into the matter.

Mr. Donaghy asked Mr. Rice to meet with Mr. Caldwell following today's meeting so that Mr. Caldwell could receive more information to better address his concerns.

Mr. Rice stated that he would be happy to stay and meet with Mr. Caldwell.

Ms. Sonya Johnson – 1093 Sunshine Court – Dayton, Ohio. Ms. Johnson commented that she received a message from a RTA Supervisor that she could not ride any RTA vehicles until she could prove that she does not have bed bugs. Ms. Johnson stated that she does not have bed bugs and would like this communication regarding her to cease immediately.

Mr. Donaghy replied to Ms. Johnson that Mr. Caldwell will speak with her after the meeting to address her concerns.

Ms. Althea Asadullah – 3117 Haberer Avenue – Dayton, Ohio. Ms. Asadullah commented that she is not happy with RTA's customer service script in advising customers on pickup and drop off timelines, as they are often incorrect and RTA's manifest practice should be revisited by Staff. Customers should not have to ride on the Project Mobility vehicles for lengthy periods of time, due to various personal and hygiene issue concerns.

Mr. Donaghy asked Ms. Asadullah if she could stay after the meeting to meet with Mr. Caldwell regarding her concerns?

Ms. Asadullah replied yes.

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Ms. Howard commented that last weekend she and many others Alumni from various states attended the University of Dayton Winter Meetings. Ms. Howard stated The Flyer was once again a big hit with all that utilized it throughout the Downtown Area and up and down Brown Street. It was very nice to see people who don't naturally live in Dayton utilize it to capacity like they did.

Ms. Hairston congratulated Staff on receiving First Place at the AdWheel Awards competition.

EXECUTIVE SESSION

None

ADJOURNMENT

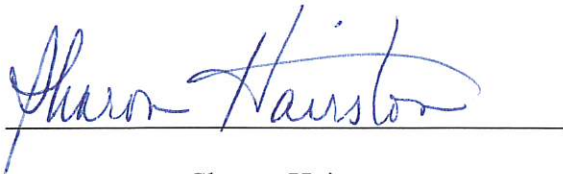
MOTION MADE by Ms. Howard and SECONDED by Ms. Matthews-Stenson to ADJOURN the meeting.

MOTION CARRIED by voice vote.

Ayes: Eight Nays: None

The meeting adjourned at 3:30 p.m.

ATTEST



Sharon Hairston
President
RTA Board of Trustees



Mary K. Stanforth
Secretary/Treasurer
RTA Board of Trustees

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