

Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

July 7, 2020

Trustees: Sharon Hairston, President
David P. Williamson, Vice President
Vince Corrado
Adrienne L. Heard (via phone @ 3:06 p.m.)
Franz Hoge
Sharon D. Howard
John Lumpkin
Belinda Matthews-Stenson (via phone @ 3:06 p.m.)
Thomas Weckesser

Staff: Mark Donaghy, Chief Executive Officer
Barbara Chamberlain, Administrative Secretary
Christopher Conard, Coolidge Wall, Co. LPA
Brandon Policicchio, Chief Customer & Business Development Officer
Bob Ruzinsky, Deputy Chief Executive Officer
Mary K. Stanforth, Chief Financial Officer

Call Meeting to Order

Ms. Hairston called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given. Ms. Hairston stated today's meeting is being conducted in accordance with Sub. HB 197 and the guidelines set forth by the Ohio Department of Health. Due to matters surrounding COVID-19, the meeting will be conducted remotely by teleconference.

PLEDGE OF ALLEGIANCE

Ms. Hairston led attendees in reciting the Pledge of Allegiance.

Greater Dayton Regional Transit Authority

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ROLL CALL

Roll call was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Excused
Ms. Heard	Excused	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

Ms. Heard and Ms. Matthews-Stenson joined the meeting by phone at 3:06 p.m.

APPROVAL OF CONSENT AGENDA

Ms. Hairston stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today's Board Meeting Agenda. Ms. Hairston stated the Board Agenda was mailed in advance, and asked if there are changes to the Agenda? Upon hearing no requests or corrections, Ms. Hairston DECLARED ACCEPTANCE of today's Board Meeting Agenda.

APPROVAL OF JUNE 2, 2020 MEETING MINUTES

Ms. Hairston asked if anyone requests a reading of the minutes or if there are corrections to the minutes? Upon hearing no requests or corrections, Ms. Hairston DECLARED ACCEPTANCE of the June 2, 2020 Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (JOHN LUMPKIN)

Mr. Lumpkin stated the Finance/Personnel and Planning Committees met on June 16th and as a result the Finance/Personnel Committee is recommending five (5) Action Items for approval by the Board of Trustees. All five (5) Action Items are essential to the delivery of transportation services to the public.

ACTION ITEM #2 – DELL SERVER REPLACEMENT

Mr. Lumpkin stated RTA requests an upgrade of current virtual data center hardware (Server). This is necessary to increase the performance of our virtual infrastructure, as RTA has outgrown the existing capacity of the current solution. RTA's recent technology investment and real-time data solutions directly tie-in to server replacement.

Today's request demonstrates good stewardship by using our resources wisely.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Heard to APPROVE a contract AWARD to CBTS, a Cincinnati Bell, Inc. Company for an initial investment of \$369,779, for hardware, software, implementation services, and one year of maintenance. This award will also include four years of hardware and software maintenance with ProSupport at a total of \$191,740. The grand total for this award is \$561,519. The hardware, software, implementation services and one (1) year of maintenance will be partially covered by federal funds. The hardware and software maintenance with ProSupport will be covered by operating funds.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 9-0.

ACTION ITEM #3 - DIESEL COACHES OPTION

Mr. Lumpkin stated in January 2016 Board Trustees approved the multi-year purchase of up to five (5) years for diesel coaches for RTA. Today's action involves the final option year purchase of up to sixteen (16) 30'-40' Low Floor Gillig Diesel buses. This project is consistent with RTA's core value of Stewardship as our commitment to manage our resources is demonstrated.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Heard to APPROVE Option Year five (5) for up to sixteen (16), 30'- 40' Low Floor Gillig Diesel buses for a total of \$8,072,608 plus a 5% allowance of \$403,630 for enrichments at a total estimated cost of \$8,476,238. RTA was recently awarded a Diesel Emissions Reduction Grant (DERG) for two (2) buses and has a pending request with FTA for 12. The remaining cost will be funded using FTA formula funds this fall.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 9-0.

ACTION ITEM #4 - FIVE YEAR GLOBAL CONCRETE CONTRACT ADDITIONAL CONTINGENCY

Mr. Lumpkin stated during 2018 RTA awarded a multiyear contract for concrete work. This work includes, but is not limited to, new concrete, upgrades to existing concrete areas and/or replacement of concrete areas such as driveways, bus lanes, approaches, curbs, curb cuts for wheelchair accessibility, shelter pads, bench pads, small retaining walls, and sidewalk pads. RTA expects to run out of funds on this award with the work underway because a lot of unexpected work was required.

Today's Action Item provides contingency funding equal to 40% of the original award to cover the unexpected items and allow time to complete the current projects and plan future work before going back out to bid next year. The 40% contingency adds \$1.1 Million to the original award. This project is consistent with RTA's core value of Stewardship by properly managing our resources and maintaining our assets.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Howard to APPROVE a 40% contract contingency to Belgray, Inc. for the Global Concrete Contract in the amount of \$1,133,075, for a revised grand total of \$3,965,763. This procurement is partially funded through Federal grant funds.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 9-0.

ACTION ITEM #5 – OPERATOR UNIFORMS

Mr. Lumpkin stated the purpose of this procurement is for RTA to contract with a company that can provide all uniform items for transit operators. RTA is a professional organization that supports high standards of appearance for its transit operators. To support these standards, RTA uses a voucher system to purchase uniforms, in accordance with the labor agreement. Each operator receives an allowance to purchase RTA approved uniforms and uniform accessories through the approved vendor. This procurement demonstrates good stewardship by recognizing the high standards of the appearance of the people entrusted to our care.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Hoge to AWARD a CONTRACT to A.E. David Company for the purchase of Operator Uniforms in the following amounts:

- Total of Years 1 through 3: \$526,800
- Total of Option Years 1 and 2: \$400,100
- GRAND TOTAL : \$926,900

Actual expenditures will vary based on usage. Operator Uniforms will be purchased with segregated funds.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 9-0.

ACTION ITEM #6 – LIGHT FACILITY MAINTENANCE

Mr. Lumpkin stated the purpose of this procurement is to purchase the necessary Light Facility Maintenance services required to maintain RTA facilities. This project is consistent with RTA's core values of Safety and Stewardship by properly maintaining our facilities and resources.

The successful contractor will provide services on an as-needed basis for the base year and two (2) one-year options. Typically any and all parts needed for repairs are supplied by RTA. However, it may be necessary from time to time for the vendor to make a purchase. The bidders were asked to provide a percentage markup for this purpose.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Corrado to AWARD a CONTRACT to A+ Global Building Services for Light Facility Maintenance in the amount of \$64,974 for the base year, \$65,793 for option year one (1), and \$66,599 for option year two (2) for a total amount of \$197,366. A contingency of 5% or \$9,868 is included to cover markup on parts and materials for repairs for a grand total of \$207,234.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 9-0.

FINANCIAL UPDATE

Mr. Lumpkin stated at the meeting Ms. Stanforth provided the following financial highlights:

Year-to-date May 2020 includes a gain of \$4.1 million after the local capital charge.

The gain is primarily due to the funding we have received from the Federal government as part of the CARES Act. RTA will use these funds to subsidize operations with the loss of revenue we are facing. We expect this trend to continue and will monitor the impacts of the COVID 19 crisis. Staff is doing what we can to monitor and plan. The entire financial package was included in today's Board meeting package.

PLANNING COMMITTEE REPORT (SHARON HOWARD)

Ms. Howard stated the Finance/Personnel and Planning Committees met for a jointly held meeting on June 16th and as a result the Planning Committee is recommending one (1) Action Item for approval by the Board of Trustees.

ACTION ITEM #7 - MOBILITY-AS-A-SERVICE FARE PAYMENT SOLUTION, PROJECT ENHANCEMENTS AND ADDITIONS

Ms. Howard stated in May of 2019, the Board approved the Mobility-as-a-Service Fare Payment Solution for an estimated grand total not to exceed \$1,721,888, with initial equipment costs fixed, and actual ongoing variable costs to depend on the fares sold. The firm selected for the award was Masabi, LLC.

Today, RTA is requesting project enhancements and additions, both of which will increase the overall budget awarded to Masabi.

While included in the Request for Proposals, Masabi at the time of submitting their best and final offer was unable to provide the exact price to complete the handling of Contactless - Europay, MasterCard, and Visa payments, and account-based payment integration with Transit App.

In addition to these enhancements, RTA would like to secure five additional ticket-vending machines, and handheld validator hardware management, and warranty, as outlined in the original award to Masabi, under available optional items for future purchases.

MOTION MADE by Ms. Howard and SECONDED by Ms. Heard to APPROVE an increase of \$655,724 to Masabi, LLC for a new estimated grand total cost, not to exceed \$2,377,612 for the Mobility-as-a-Service, Fare Payment System project. This procurement will be partially funded with federal funding

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED 9-0.

Other Miscellaneous Updates:

Ms. Howard stated at the committee meeting, Mr. Policicchio provided a summary document of recent activities in the Customer & Business Development Department, which included an update on Tapp Pay, RTA's new payment system.

Since launching publicly on June 1st, over 1,700 customers have purchased and utilized more than 4,300 passes via Tapp Pay. Transit app, which is RTA's official free real-time trip planning mobile application, supports the Tapp Pay platform. To date, over ten percent of Transit app customers in the region have placed an order— which according to Transit app staff, is significantly higher than what they've seen in other markets.

Mr. Policicchio also stated RTA continues to focus marketing and communications efforts during the national crisis on keeping RTA employees, customers, and others updated with needed information.

Information continues to be made available daily via RTA's website, social media platforms, on-board vehicles, and within RTA facilities. Customers seeking information on RTA's response to this national crisis can visit iriderta.org/covid19.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Donaghy shared a few informational items regarding Covid-19 as RTA continues to operate full bus service. Mr. Donaghy stated this afternoon Governor DeWine took action and ordered seven (7) counties including Montgomery County to require citizens to wear a face mask. Mr. Donaghy stated there has been minor pushback from a few RTA customers on wearing a mask, however, Staff continues to distribute face masks at all RTA transit

centers. Mr. Donaghy commented he spoke with Dayton's City Manager earlier today and she commented the City is going through thousands of face masks daily. Mr. Donaghy stated that he feels that people are ready to comply with the mandate, which is good.

Mr. Donaghy stated ridership continues to grow and Staff will continue to monitor throughout the next few weeks.

Mr. Donaghy stated there have been articles in the Dayton Daily News regarding Dayton Public Schools and RTA. Mr. Donaghy stated RTA is in the process of drafting the final proposal for continued service for this coming school year.

Mr. Donaghy stated there is some good news on the Federal level as House Leaders took action and passed an additional \$500 million dollars in funding, which will certainly help with RTA's Capital Budget. At this time the Bill will go to the Senate to be voted upon. Mr. Donaghy had the pleasure of speaking with Senator Sherrod Brown for about thirty minutes. Mr. Donaghy shared with Senator Brown concerns about reauthorization appropriations for the coming year. Mr. Donaghy stated Senator Brown seemed positive on both fronts and continues to be a supporter of transit, not just here in Ohio but across the nation.

Ms. Heard asked Mr. Donaghy if Dayton Public Schools (DPS) is still planning to ask RTA to transport children under twelve years of age?

Mr. Donaghy responded it's a possibility, however if they do there will be a DPS Monitor on the bus.

Ms. Heard asked if DPS will pay for the Bus Monitors?

Mr. Donaghy replied, yes.

Mr. Lumpkin asked how will DPS identify kids utilizing RTA buses, knowing that there are several charter and private schools that are located within the district?

Mr. Donaghy replied RTA is being very careful on how this matter is approached due to the many charter schools within the district. Mr. Donaghy stated he has been directing most of these types of questions to DPS.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Mr. Corrado praised RTA Staff on one of our buses that he saw with the 2020 Congratulatory message to Dayton Graduates. Mr. Corrado stated that the bus was beautifully done and a great gesture from RTA!

Ms. Matthew-Stenson wanted to give accolades to Ms. Nikol Miller, Mr. Rick Bailey and Mr. John Hoff, as they worked very quickly to make sure the Omega Senior Loft while recently opened has a bus stop and for that Ms. Matthews-Stenson is extremely grateful! Ms. Matthews-Stenson stated the timing couldn't be better.

Ms. Hairston stated one day during a drive and while listening to the radio she heard a commercial announcement from the City of Dayton regarding their recently required mandate on wearing a face mask in public and while in their building. In listening to the announcement the ad also mentioned face masks should also be worn on all RTA buses. Ms. Hairston thought this was a great public mention with regards to RTA.

Ms. Hairston mentioned upcoming RTA meetings:

- Board Meeting – August 4, 2020 – 3:00 p.m.
- Jointly Held Finance/Personnel & Planning – July 21, 2020 – 8:30 a.m.
- Investment Advisory - July 23, 2020 – 11:45 a.m.

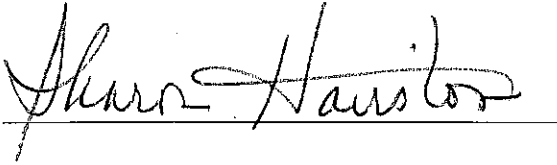
ADJOURNMENT

MOTION MADE by Ms. Heard and SECONDED by Ms. Matthews-Stenson to ADJOURN the meeting.

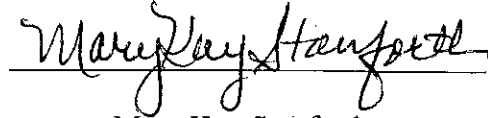
MOTION APPROVED by voice vote 9-0.

The meeting adjourned at 3:40 p.m.

ATTEST



Sharon Hairston
President
RTA Board of Trustees



Mary Kay Stanforth
Secretary/Treasurer
RTA Board of Trustees

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