

Greater Dayton RTA Board of Trustees
Public Board Meeting

October 3, 2017

- Trustees: Adrienne L. Heard, President
Sharon Hairston, Vice President
Vince Corrado
Franz Hoge
Sharon D. Howard
John Lumpkin
Thomas Weckesser
David P. Williamson (arrived at 3:03p.m.)
- Staff: Mark Donaghy, Chief Executive Officer
Daron Brown, Chief Maintenance Officer
Chris Cole, Chief Operating Officer
Cathy Garner, Sr. Executive Administrative Assistant
Jonathan Hollingsworth, Hollingsworth & Washington, LLC
Allison Ledford, Director, Special Projects
Nikol Miller, Manager, Community Relations
Brandon Policicchio, Chief Customer and Business Development Officer
Bob Ruzinsky, Chief Capital Officer
Mary Stanforth, Chief Financial Officer
- Others: Interested citizens (see attached sheet)

Call Meeting to Order

Ms. Heard called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Ms. Heard led attendees in reciting the Pledge of Allegiance.

ROLL CALL

Roll call was taken:

Mr. Corrado	Yes	Ms. Howard	Yes
Ms. Hairston	Yes	Mr. Lumpkin	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Excused

Mr. Williamson arrived at 3:03 p.m.

APPROVAL OF CONSENT AGENDA

Ms. Heard stated Greater Dayton RTA (RTA) By-Laws require Board approval of today’s Meeting Agenda. Ms. Heard explained the Agenda was mailed in advance.

MOTION MADE by Ms. Hairston and SECONDED by Mr. Hoge to APPROVE today’s Board Meeting Agenda as presented.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

APPROVAL OF SEPTEMBER 5, 2017 BOARD MEETING MINUTES

Ms. Heard asked if anyone desired a reading of the minutes or if there were any corrections to the minutes? Upon hearing no requests or corrections, Ms. Heard DECLARED ACCEPTANCE of the September 5, 2017 Board Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (JOHN LUMPKIN)

Mr. Lumpkin stated the Finance/Personnel and Planning Committees met for a jointly held meeting on September 19th, and the Finance/Personnel Committee is recommending five (5) Action Items for approval by the Board of Trustees.

ACTION ITEM #2 – GROUP MEDICAL AND PRESCRIPTION INSURANCE

Mr. Lumpkin stated this procurement is for group medical and prescription drug coverage for employees of Greater Dayton RTA. Health coverage is provided in accordance with union labor agreements and RTA’s administrative employee benefit plan. Group medical and prescription

drug coverage is coming before the Board now because the current contract for administrative services and stop loss insurance expires December 31, 2017.

In addition, there is an ongoing network contract dispute between RTA's current administrator, United HealthCare, and Premier Health Network which has resulted in limited network access for RTA employees and their families. Keeping the cost of health care manageable for both RTA and employees supports RTA's core value of Stewardship.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Hairston to AWARD a contract to Medical Mutual of Ohio for self-insured medical and prescription insurance in the total estimated amount of \$9,042,696 for a one-year period, based on the current census. Medical Mutual of Ohio will also be awarded an estimated \$262,129 for Administrative Services for Option Year 1 and \$267,350 for Option Year 2, for a grand total award of \$9,572,175. The actual dollar amounts will vary based on the census and possible cost saving changes made to the plan. The total insurance costs for Option Year 1 and Option Year 2 will depend on the proposals received at that time, and will be brought to the Board for further approval. This procurement will be funded with operating funds.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

ACTION ITEM #3 – REVISED PROCUREMENT POLICY #10 – SMALL PURCHASE PROCEDURE

Mr. Lumpkin stated this procedure governs the routine procurement of goods and/or services that are not regular inventory items nor covered by a blanket purchase order and do not exceed \$100,000 annually.

Dues, subscriptions, registration fees, travel advances, and gift certificates do not require a purchase order, but may be paid through the check request form or Procurement Card. However, these purchases are still subject to the authorization limit of \$100,000.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Howard APPROVE Revised Procurement Policy #10-Small Purchase Procedure.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

ACTION ITEM #4 – HYDRO EXCAVATING POLE FOUNDATIONS

Mr. Lumpkin stated this procurement seeks a qualified vendor for the Hydro Excavating Pole Foundations. The contractor will be required to hydro-excavate foundations that cannot be dug using standard foundation installation techniques. This technique is utilized to avoid destroying underground items such as water lines, electrical, etc. This project is consistent with RTA's core values of Safety, Integrity, and Stewardship as we demonstrate our commitment to improve the overhead trolley system infrastructure.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Hoge to AWARD a five (5) year contract to Associated Hydro Excavating, Inc. for the Hydro Excavating Pole Foundations for a total of \$147,000. It is also recommended that \$94,600 previously spent under small purchasing be RATIFIED, for a grand total award amount of \$241,600.

Ayes: Eight

Nays: None

ACTION ITEM #5 – SALE OF SCRAP METAL

Mr. Lumpkin stated the purpose of this procurement is to contract with a firm for the sale and disposal of scrap metal generated by the Operations, Line, and Maintenance Departments to generate revenue for the RTA. The scrap metals consist of bare copper trolley wire, insulated (dirty) copper trolley wire, and miscellaneous metals such as aluminum, galvanized steel, yellow brass and copper. This project is consistent with RTA's core value of Stewardship as we help to improve our environment by recycling as well as generating revenue that will increase our operating funds.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Hairston to AWARD a one (1) year contract plus two (2) one-year options to A & B Iron and Metal Co., Inc. for all items based upon the American Metal Market pricing at the time of sale.

Ayes: Eight

Nays: None

ACTION ITEM #6 – RESOLUTION NO. 2017-10-1, FAST ACT FLEXIBLE FUNDING TO SUPPORT TRANSIT PROJECTS

Mr. Lumpkin stated that RTA has been notified by the Miami Valley Regional Planning Commission (MVRPC) regarding the solicitation of new transportation projects under the Congestion Mitigation Air Quality and Surface Transportation Program. Once submitted, applications for the proposed new projects are to be reviewed and evaluated for possible inclusion in the State Transportation Improvement Program.

In reviewing the region's transportation needs, Staff has developed a project that is eligible for flexible funding, and the proposal has been scrutinized in the context of MVRPC practices and policies.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Hoge to APPROVE Resolution No. 2017-10-1, authorizing the submittal of all necessary documents and the fulfillment of all other requirements, to obtain additional funding for projects approved by the MVRPC.

Ayes: Eight

Nays: None

DISCUSSION ITEMS TO MENTION

June 2017 Sales Tax Update

Mr. Lumpkin stated at the committee meeting Mr. Robert Thomas reported that the June 2017 receipts are \$62,000 higher than June 2016. This equates to a 1.7% increase. Year-to-Date June 2017 receipts are \$25,000 lower than Year-to-Date June 2016. This equates to a 0.1% decrease.

After six (6) months receipts total \$20.7 Million compared to a budget of \$21.6 Million. This reflects a budget shortfall thus far of \$0.9 million.

August 2017 Financial Statements

Mr. Thomas also reported that for August 2017, RTA's Net Income after Local Depreciation is \$25,000 compared to a Budgeted Loss of \$363,000. August 2017 Year-to-Date Net Loss after Local Depreciation is \$1.0 million compared

to a Year-to-Date Budgeted Loss of \$2.2 million. The details associated with the financial statements are included in the Committee Package. After eight (8) months of Operations, RTA realized a \$1.2 million positive variance as compared to budget.

PLANNING COMMITTEE REPORT (SHARON HOWARD)

Ms. Howard stated the Finance/Personnel and Planning Committees met for a jointly held meeting on September 19th and the Planning Committee has no Action Items to present today, however, there are important informational items to share.

DISCUSSION ITEMS TO MENTION

Ms. Howard stated Mr. Policicchio had provided a summary document of recent activities in the Customer and Business Development Department. Highlights of this month's report included information on the RTA Connect program, system wide amenity work, and the official launch of promotional events on local university and college campuses.

Mr. Policicchio indicated the day pass sales promotion was very successful in both ridership and revenue compared to 2016. As a result, RTA will continue the promotion until the end of the year. He also indicated that research has started for the replacement of the current fare collection system as RTA moves toward a more customer-friendly system.

Mr. Policicchio also mentioned the RTA Connect Shopping Shuttle program will launch in early October, serving the Siebenthaler Kroger for eligible Connect paratransit customers.

CHIEF EXECUTIVE OFFICER's (CEO) REPORT

Mr. Donaghy commented that he had a few informational items to share. The Next Gen Bus has returned to Dayton as the bus has completed all of the necessary testing on the streets of Pennsylvania. Mr. Donaghy stated that RTA is awaiting certification documents which advises that RTA actually possess the vehicle. RTA must have these documents prior to purchase. The contract is with Kiepe Electric of Georgia, which provides electrification, a

traction motor and poles on a bus body provided by subcontractor, Gillig Corporation of California.

Mr. Donaghy communicated that you may recall RTA being the founding member of a 20 city coalition of transit operators who share data and support each other in an effort to improve quality and efficiency. This year RTA hosted the annual meeting of the group (September 26-28) and approximately 50 people from around the country, as well as our data support team from Imperial College of London, were in attendance. Mr. Donaghy stated that this was a great meeting and several RTA Board Trustees were able to attend different sessions. Mr. Donaghy also thanked RTA staff who did an incredible amount of detailed planning and implementing to ensure this endeavor was a success.

Mr. Donaghy stated that today RTA hosted the Ohio Department of Transportation (ODOT). ODOT wanted to conduct a mini retreat for their Staff and choose RTA as its host location. Mr. Brandon Policicchio led the group with tours, a visit to RTA's Longworth location that included some of their staff driving RTA buses, informational discussions and more.

OLD BUSINESS

None

NEW BUSINESS – NOMINATING COMMITTEE REPORT

Mr. Corrado reported that in conjunction with RTA's Bylaws the following Officer and Committee assignments are brought forth for the 2017-2018 year:

President:

Adrienne Heard (serves as ex-officio on all committees)

Vice President:

Sharon Hairston (facilitates jointly held committee meetings)

Planning Committee

Chair: Sharon Howard

Members: Sharon Hairston and Tom Weckesser

Finance & Personnel Committee

Chair: John Lumpkin

Members: Vince Corrado, David Williamson and Franz Hoge

Investment Advisory Committee

Chair: David Williamson

Members: John Lumpkin, Adrienne Heard, Mark Donaghy and Mary Stanforth

MOTION MADE by Mr. Corrado and SECONDED by Mr. Hoge to APPROVE the above stated nomination recommendations, which take effect today, October 3, 2017.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

PUBLIC COMMENT

None

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Ms. Heard thanked all of the Board Members for their vote of confidence in her for another year!

Ms. Heard stated that in front of each Trustee is a document titled Board Compilation of the Board Evaluation Report. This document will be further reviewed and discussed at RTA's next Trustee work session. In addition, each Trustee will be asked what they as an individual can do, to take the Board to the next level.

Ms. Howard expressed thanks on behalf of herself and the Citizens of Montgomery County to both Ms. Heard and Ms. Hairston for serving as President and Vice President for the upcoming calendar year.

EXECUTIVE SESSION

Ms. Heard stated there is a request to go into Executive Session to discuss 1) Preparing for a bargaining session with employees and 2) Pending litigation. Ms. Heard stated

that there will be no ACTION taken when the Board reconvenes into regular session.

MOTION MADE by Mr. Hoge and SECONDED by Ms. Howard to RECESS into Executive Session for the purposes specified.

Roll call was taken:

Mr. Corrado	Yes	Ms. Howard	Yes
Ms. Hairston	Yes	Mr. Lumpkin	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes

The meeting recessed at 3:25 p.m.

MOTION MADE by Mr. Williamson and SECONDED by Mr. Lumpkin to RECONVENE into regular session.

Roll call was taken:

Mr. Corrado	Yes	Ms. Howard	Yes
Ms. Hairston	Yes	Mr. Lumpkin	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes

The meeting reconvened at 4:00 p.m.

ADJOURNMENT

MOTION MADE by Ms. Hairston and SECONDED Mr. Williamson that the Board of Trustees meeting be ADJOURNED.

MOTION CARRIED by voice vote.

Ayes: Eight

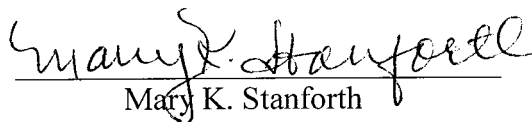
Nays: None

The meeting adjourned at 4:01 p.m.

ATTEST



Adrienne L. Heard
President
RTA Board of Trustees



Mary K. Stanforth
Secretary/Treasurer
RTA Board of Trustees

cg