

Jointly Held  
Finance/Personnel and Planning Committee  
Meeting Minutes

October 20, 2020

**Members Present**

**Via Teleconference:**

John Lumpkin, Jointly Held Committee Chair  
Vince Corrado  
Sharon Hairston  
Adrienne Heard  
Franz Hoge  
Sharon Howard  
Belinda Matthews-Stenson  
Thomas Weckesser  
David Williamson

**Staff in Attendance:**

Mark Donaghy  
Julia Beard  
Chris Cole  
Chris Conard, Coolidge Wall Co., L.P.A. (via teleconference)  
Joy DesLauriers-Davis  
Deborah Howard  
Brandon Policicchio  
Bob Ruzinsky  
Mary K. Stanforth  
Robert Stevens  
Dr. Brenda Thomas  
Linda Tipton

**Others Attending:**

Dr. Richard Henry (via teleconference)

The meeting was called to order at 8:36 a.m. and roll call was taken:

**Roll Call**

Mr. Williamson -	Yes
Mr. Lumpkin -	Yes
Mr. Corrado -	Yes
Ms. Hairston -	Yes
Ms. Heard -	Yes
Mr. Hoge -	Yes
Ms. Howard -	Yes
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes

**Greater Dayton Regional Transit Authority**

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A quorum was present, and proper notice of the meeting had been given.

**Approval of September 15, 2020 Jointly Held Finance/Personnel and Planning Committees Meeting Minutes**

Mr. Lumpkin asked if attendees request a reading of the minutes or have any corrections to the minutes?

Upon hearing no requests or corrections, MOTION made by Mr. Corrado and SECONDED by Ms. Matthews-Stenson to approve the September 15, 2020 meeting minutes.

**Roll Call**

Mr. Williamson -	Yes
Mr. Lumpkin -	Yes
Mr. Corrado -	Yes
Ms. Hairston -	Yes
Ms. Heard -	Yes
Mr. Hoge -	Yes
Ms. Howard -	Yes
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes

The Motion was APPROVED 9-0.

**November 2020 Board Action Items:**

With regard to all Action Items presented today, each Item is essential to the delivery of transportation services to the public.

**Action Item #2 – Occupational Medical Services Provider**

Mr. Stevens explained that the purpose of this procurement is to select a certified medical facility to provide services for DOT physicals, pre-employment physicals, drug/alcohol testing, return-to-work physicals, and other related physicals and testing for Greater Dayton Regional Transit Authority (RTA). This procurement demonstrates our Core Value of Stewardship by ensuring that our employees are fit for duty at all times.

Proposals were solicited through the Dayton Daily News, Dayton Weekly News, and Transit Talent. Requests for Proposals were sent to sixteen (16) firms.

At 2:00 p.m., on July 31, 2020, two (2) proposals were received. The Evaluation Committee reviewed the proposals to determine the most qualified proposer using the following criteria:

**Evaluation Criteria**

- Experience as an Occupational Medical Service Provider and provider of DOT examinations for employer groups that require DOT examinations
- Reasonableness of cost
- Timeliness in seeing the doctor, receiving test results, scheduling appointments, billings, etc.
- Professional atmosphere of office and staff

The following firms submitted a proposal:

<b>Occupational Health Centers of Ohio, P.A., Co. dba Concentra Medical Centers Addison, TX</b>	<b>Urgent Care Specialist, LLC dba Hometown Urgent Care Dayton, OH</b>
228 Troy Street Dayton	6210 Brandt Pike, Huber Heights

The pricing received is attached.

RTA’s current vendor is Concentra. A cost analysis was done, and Concentra’s pricing was found fair and reasonable based on adequate competition received, analysis of annual increases, and comparison to the previous contract pricing. Under the 2019-2020 contract year, \$104,824 was spent on Occupational Medical Services.

Based on 2019 usage and estimated usage for future years, the estimated cost per year under this new procurement would be as follows:

<b>Contract Year</b>	<b>Concentra</b>
Year 1	\$107,571
Year 2	113,265
Year 3	117,131
<b>Total Years 1-3</b>	<b>337,967</b>
Opt. Yr. 1	119,615
Opt. Yr. 2	122,249
<b>Total Opt. Yrs. 1-2</b>	<b>241,864</b>
<b>Grand Total</b>	<b>\$579,831</b>

The Occupational Medical Services Provider will be paid with operating funds.

MOTION made by Ms. Heard and SECONDED by Mr. Corrado that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a Contract AWARD to Occupational Health Centers of Ohio, P.A., Co. dba Concentra Medical Centers for Occupational

Medical Services Provider for three (3) years at an estimated total of \$337,967 plus two (2) one-year options at an estimated total of \$241,864, for an estimated grand total of \$579,831. The actual dollar amount will vary based on usage.

Roll call vote was taken:

Mr. Williamson -	Yes
Mr. Lumpkin -	Yes
Mr. Corrado -	Yes
Ms. Hairston -	Yes
Ms. Heard -	Yes
Mr. Hoge -	Yes
Ms. Howard -	Yes
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes

The Motion was APPROVED 9-0.

**Action Item #3 – Wright Stop Plaza Campus Renovation**

Mr. Ruzinsky explained that the purpose of this procurement is for Greater Dayton Regional Transit Authority (RTA) to contract with qualified contractors to continue renovations at the Wright Stop Plaza Campus located at 4 South Main Street. This project is consistent with RTA’s core values of Safety and Stewardship as our commitment to maintaining our facilities in a state of good repair is demonstrated.

In the spring of 2018, RTA awarded a contract to rebuild and replace the storefront window systems on part of the east side of WSP (parking lot side). This project was to test a replacement design that would lift the aluminum storefront windows off the ground, by adding a concrete block faced in granite, to deal with failure issues caused by salt and water. It also included sunscreens to cut down on interior heat buildup and improve the exterior appearance.

This project applies the test design to the balance of WSP. The successful contractor will provide needed renovations to areas of the building, such as the discussed improvements to the building storefront systems, sunscreens, exterior lighting, clerestory renovations (concourse rooftop skylight/window system), interior concourse updates, and the replacement of our failing main lobby floor. The contractor will be responsible for all labor, materials, and required permits necessary to complete the project.

Sealed bids for the Wright Stop Plaza Campus Renovations were solicited through the *Dayton Daily News*, *Dayton Weekly News*, and *Transit Talent*. Invitations for Bid were sent to sixteen (16) firms.

At 2:00 p.m. on September 28, 2020, five (5) bids were received and publicly opened. The bid results are as follows:

ARCON Arcanum, OH	RL FENDER Dayton, OH	NR LEE Delphos, OH	BECKER Dayton, OH	AKA Dayton, OH
\$1,923,495	\$1,936,000	\$1,941,010	\$2,050,000	\$2,251,500

This procurement will be funded with up to 80% Federal grant funds.

MOTION made by Ms. Heard and SECONDED by Mr. Corrado that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD to Arcon Builders, Inc. for a total of \$1,923,495 plus a 20% contingency of \$384,699 to cover unknown items that may arise once the renovation is underway for a total award up to \$2,308,194.

Roll call vote was taken:

Mr. Williamson -	Yes
Mr. Lumpkin -	Yes
Mr. Corrado -	Yes
Ms. Hairston -	Yes
Ms. Heard -	Yes
Mr. Hoge -	Yes
Ms. Howard -	Yes
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes

The Motion was APPROVED 9-0.

**Action Item #4 – Sale of Scrap Metal**

Ms. DesLauriers-Davis explained that the purpose of this procurement is to contract with a firm for the sale and disposal of scrap metal collected from multiple RTA functions, which generates revenue for the Greater Dayton Regional Transit Authority (RTA). The scrap metals consist of bare copper trolley wire, insulated (dirty) copper trolley wire, and miscellaneous metals such as steel, aluminum, yellow brass, and copper. This project is consistent with RTA's core value of Stewardship as we help to improve our environment by recycling as well as generating revenue that will increase our operating funds.

Pricing is based upon the American Metal Market (AMM) price, effective September 14, 2020, as cited in the September 15, 2020 publication. The price differentials reflect amounts plus or minus the published price per pound or gross ton. The actual amounts paid will be determined by the AMM prices on the date of pick-up of the bare and (insulated) dirty copper trolley wire, and the once a month pick-up of the miscellaneous metals.

The successful contractor is responsible for providing proper storage containers at selected Greater Dayton Regional Transit Authority (RTA) locations. Pick-ups will be scheduled once a month, on a specified date that will be determined in the contract. Additional pick-ups will be within seven (7) days of a request, as necessary.

Bids were solicited through the Dayton Daily News and Dayton Weekly News. Invitations for Bid were sent to twenty (20) firms. At 2:00 p.m., on September 23, 2020, two (2) bids were received and publicly opened. A & B Iron and Metals submitted a bid in the amount of \$484.74 per Lb/GT, whereas River Metals Recycling submitted a bid in the amount of \$380.88 per Lb/GT.

**IFB GD 20-16  
Sale of Scrap Metal  
Bid Tabulation**

**YEAR ONE**

Item No.	Description	A. & B Iron and Metal Dayton, OH				River Metals Recycling LLC Xenia, OH				
		American Metals Market Price Published September 14, 2020	Differential (+/- Price Per Lb.)	Actual Price	Dirty Copper Trolley Wire % of Copper Recovery	RTA Price/Lb. Received	American Metals Market Price Published September 14, 2020	Differential (+/- Price Per Lb.)	Actual Price	Dirty Copper Trolley Wire % of Copper Recovery
1	Bare Copper Trolley Wire	2.86/Lb.	-.24	2.62/Lb.		2.62/Lb.		2.60/Lb.		2.60/Lb.
2	Dirty Copper (Insulated)	2.66/Lb.	-.09	2.57/Lb.	72%	1.85/Lb.		0.67/Lb.	40%	.27/Lb.
3	Misc. Metal (Aluminum, Galvanized Steel)	245/GT	-.92	153/GT		153/GT		120/GT		120/GT
4	Yellow Brass Low Side	1.65/Lb.	-.25	1.40/Lb.		1.40/Lb.		1.41/Lb.		1.41/Lb.
5	Copper Refiners No. 2	2.66/Lb.	-.24	2.42/Lb.		2.42/Lb.		2.41/Lb.		2.41/Lb.
6	Old Aluminum Low Side	.43/Lb.	-.14	.29/Lb.		.29/Lb.		.27/Lb.		.27/Lb.
						\$161.58				\$126.96

OPTION YEAR ONE

Item No.	Description	A & B Iron and Metal Dayton, OH				River Metals Recycling LLC Xenia, OH				
		American Metals Market Price Published September 14, 2020	Differential (+/- Price Per Lb.)	Actual Price	Dirty Copper Trolley Wire % of Copper Recovery	RTA Price/Lb. Received	American Metals Market Price Published September 14, 2020	Differential (+/- Price Per Lb.)	Actual Price	Dirty Copper Trolley Wire % of Copper Recovery
1	Bare Copper Trolley Wire	2.86/Lb.	-24	2.62/Lb.		2.62/Lb.		2.60/Lb.		2.60/Lb.
2	Dirty Copper (Insulated)	2.66/Lb.	-09	2.57/Lb.	72%	1.85/Lb.		0.67/Lb.	40%	.27/Lb.
3	Misc. Metal (Aluminum, Galvanized Steel)	245/GT	-92	153/GT		153/GT		120/GT		120/GT
4	Yellow Brass Low Side	1.65/Lb.	-25	1.40/Lb.		1.40/Lb.		1.41/Lb.		1.41/Lb.
5	Copper Refiners No. 2	2.66/Lb.	-24	2.42/Lb.		2.42/Lb.		2.41/Lb.		2.41/Lb.
6	Old Aluminum Low Side	.43/Lb.	-14	.29/Lb.		.29/Lb.		.27/Lb.		.27/Lb.
										\$126.96

OPTION YEAR TWO

		A & B Iron and Metal Dayton, OH				River Metals Recycling LLC Xenia, OH					
Item No.	Description	American Metals Market Price Published September 14, 2020	Differential (+/- Price Per Lb.)	Actual Price	Dirty Copper Trolley Wire % of Copper Recovery	RTA Price/Lb. Received	American Metals Market Price Published September 14, 2020	Differential (+/- Price Per Lb.)	Actual Price	Dirty Copper Trolley Wire % of Copper Recovery	RTA Price/Lb. Received
1	Bare Copper Trolley Wire	2.86/Lb.	-.24	2.62/Lb.		2.62/Lb.	2.86/Lb.	-.26	2.60/Lb.		2.60/Lb.
2	Dirty Copper (Insulated)	2.66/Lb.	-.09	2.57/Lb.	72%	1.85/Lb.	2.66/Lb.	-1.99	0.67/Lb.	40%	.27/Lb.
3	Misc. Metal (Aluminum, Galvanized Steel)	245/GT	-.92	153/GT		153/GT	245/GT	-125	120/GT		120/GT
4	Yellow Brass Low Side	1.65/Lb.	-.25	1.40/Lb.		1.40/Lb.	1.65/Lb.	-.24	1.41/Lb.		1.41/Lb.
5	Copper Refiners No. 2	2.66/Lb.	-.24	2.42/Lb.		2.42/Lb.	2.66/Lb.	-.25	2.41/Lb.		2.41/Lb.
6	Old Aluminum Low Side	.43/Lb.	-.14	.29/Lb.		.29/Lb.	.43/Lb.	-.16	.27/Lb.		.27/Lb.
						\$161.58					\$126.96



MOTION made by Ms. Howard and SECONDED by Mr. Hoge that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARDED to A & B Iron and Metal Co., Inc. for a one (1) year contract plus two (2) one-year options for all items based upon the American Metal Market pricing.

Roll call vote was taken:

Mr. Williamson -	Yes
Mr. Lumpkin -	Yes
Mr. Corrado -	Yes
Ms. Hairston -	Yes
Ms. Heard -	Yes
Mr. Hoge -	Yes
Ms. Howard -	Yes
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes

The Motion was APPROVED 9-0.

**Action Item #5 – Alternate Group Medical and Prescription Insurance**

Dr. Thomas explained that the purpose of this procurement is for alternate group medical and prescription drug coverage for employees of Greater Dayton Regional Transit Authority (RTA). The RTA provides health coverage in accordance with its’ labor agreements and administrative employee benefit plan. Group medical and prescription drug coverage is coming before the Board at this time because the current contract for fully insured group medical and prescription insurance expires December 31, 2020. Keeping the cost of health care manageable for both RTA and employees supports RTA’s core value of Stewardship.

In August 2020, RTA requested proposals to replace its current health care coverage based on its existing health care plan design. Proposals for Group Medical and Prescription Insurance were solicited through the Dayton Daily News and Dayton Weekly News. Proposals were sent to eighteen (18) firms and only two (2) firms submitted proposals. As a result, only one (1) company was found to be responsive with a proposal which represented an almost 20% increase in health care premiums for plan year 2021. Those proposals are represented in the table below.

**FULLY INSURED PROPOSALS**

	<b>Medical Mutual of Ohio Cleveland, OH</b>	<b>**Tokio Marine HCC Wakefield, MA</b>
POS/PPO Plan at Current Benefit Level	19.2% increase	*

\*FTA requires that only the successful proposer’s pricing be publicly disclosed.

\*\*Tokio Marine HCC proposal was determined non-responsive. Proposal submitted assumed RTA was self-funded and needed stop loss insurance.

RTA worked closely with its benefit consultant Marsh McLennan Agency to understand that the current plan's credibility in 2018 was 100%, and RTA received very competitive proposals resulting in a market consistent 6.6% increase in overall healthcare premiums. However, starting the plan year 2019, all ATU members were removed from RTA's insurance census and moved to a plan managed by the ATU. While this change shifted most of the higher cost claims from RTA's census to the ATU's insurance carrier, it also reduced the credibility (usage history) of the RTA's plan. As of this renewal, the plan's credibility is 35%. This low credibility and high prescription drug claims have directly impacted the increase in premiums. RTA's previous benefits consultant, McGohan Brabender even projected a conservative plan increase of 16.5%.

In an effort to contain rising healthcare costs, RTA cancelled its initial request for proposals based on current plan design and resolicited on September 15, 2020 based on alternate group medical and prescription insurance plan designs.

Proposals for Alternate Group Medical and Prescription Insurance were solicited through the Dayton Daily News and Dayton Weekly News. Proposals were sent to the six (6) firms that are the only direct providers authorized to sell medical and prescription insurance in Ohio.

At 2:00 P.M., September 30, 2020, RTA received two (2) proposals. The Evaluation Committee reviewed the proposals using the following criteria:

- Plan Completeness
- Price

The following firms submitted proposals:

**FULLY INSURED PROPOSALS**

	<b>Medical Mutual of Ohio Cleveland, OH</b>	<b>**Anthem BCBS Mason, Ohio</b>
Alternate Plan Design	6.44% increase	

\*FTA requires that only the successful proposer's pricing be publicly disclosed.

\*\*Anthem BCBS proposal was determined non-responsive.

Anthem Blue Cross Blue Shield HDHP proposal was found to be non-responsive. Option 2 Medical Mutual SuperMed PPO - \$2,500, 80% was reviewed by the Evaluation Committee and received an average rating of 750 out of a possible 1000 points. After receipt of one (1) responsive and responsible proposal, RTA worked with the benefits consultant to develop a negotiation strategy for Medical Mutual of Ohio and to request a best and final price for Option 2 Medical Mutual SuperMed PPO - \$2,500, 80%. The strategy included targeting the higher than predicted prescription drug renewal and lowering its emergency room copay from \$400 to \$300. On October

14, 2020, RTA began the negotiation process based on the best needs of RTA and requested a best and final offer targeting the specific items noted above.

### FULLY INSURED PROPOSALS

The proposed medical coverage for 2021 is different than the current 2020 plan, a Preferred Provider Organization (PPO) remained the same but there were key changes to the provisions for the 2021 PPO plan as follow:

Plan Type	PPO Plan In-Network Current 2020	PPO Plan In-Network Proposed 2021
Deductible Type	Embedded	Embedded
Deductible	\$1,500* /\$3,000**	\$2,500* /\$5,000**
Out of Network	\$3,000* /\$6,000**	\$6,000* /\$12,000**
Co-Insurance	80/20%	80/20%
Out-of-Pocket w/Ded. &	\$3,000* /\$6,000**	\$5,000*/\$10,000
Out of Network	\$6,000* /\$12,000**	\$10,000*/\$20,000**
Physician Office Visits	\$15 -Co-Pay – PCP \$25 Co-Pay – SP	\$15 -Co-Pay – PCP \$25 -Co-Pay SP
Preventive Care	Covered in Full	Covered in Full
Facility		
Inpatient Hospital	Ded. & Co-Ins	Ded. & Co-Ins
Emergency Room	\$150 Co-pay	\$300 Co-pay
Urgent Care	\$50 Co-pay	\$50 Co-pay
Prescription Drugs		
Retail	\$10/\$25/\$40	\$15/\$30/\$60
Mail Order	\$30/\$50/\$80	TBD
Lifetime Maximum Per Individual	Unlimited	Unlimited

\*Individual

\*\*Family

**2021 RATES**

<b>Total Medical/Rx</b>	<b>Est. Number of Employees Participating</b>	<b>2020 Rates Medical Mutual of Ohio</b>	<b>2021 Rates Medical Mutual of Ohio</b>
Employee	58	\$590.46	\$628.47
Employee + Spouse	24	\$1,239.96	\$1,319.78
Employee + Child(ren)	9	\$1,003.76	\$1,068.40
Family	26	\$1,741.86	\$1,854.00
Total	117		
Total Est. Monthly		\$118,327.92	\$125,945.58
Total Est. Annual*		\$1,419,935.04	\$1,511,346.96
PEPM		\$1,011	\$1,076
<b>% Change from Current</b>			<b>6.44%</b>

\*Annualized estimates are based on the current census of 117 lives.

This procurement will be funded with operating funds.

**It should be noted that RTA has reserved the right with Medical Mutual of Ohio to continue discussions on possible cost-saving measures to lower costs before the plan year begins.**

MOTION made by Ms. Hairston and SECONDED by Mr. Weckesser that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARDED to Medical Mutual of Ohio for fully-insured medical and prescription insurance in the total estimated amount of \$1,511,347 for one (1) year, based on the current census.

Roll call vote was taken:

Mr. Williamson -	Yes
Mr. Lumpkin -	Yes
Mr. Corrado -	Yes
Ms. Hairston -	Yes
Ms. Heard -	Yes
Mr. Hoge -	Yes
Ms. Howard -	Yes
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes

The Motion was APPROVED 9-0.

**Action Item #6 – 2021 Board and Committees Meeting Dates**

Ms. Stanforth stated that as set forth in the Greater Dayton RTA Bylaws, the Board of Trustees Meeting Dates occur on the *first Tuesday* of each month. The Finance/Personnel and Planning Committees meeting dates typically occur on the *third Tuesday* of each month. Lastly, the

Investment Advisory Committee meets quarterly on the *third Thursday* during the months of January, April, July and October.

On an infrequent basis it is necessary to change a regularly scheduled meeting date.

After a comprehensive review of planned Agency activities, 2021 Board and Committees meeting dates were provided and recommended for approval by Board Trustees.

MOTION made by Ms. Hairston and SECONDED by Ms. Matthews-Stenson that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees the APPROVAL of the provided 2021 Board and Committees meeting dates.

Roll call vote was taken:

Mr. Williamson -	Yes
Mr. Lumpkin -	Yes
Mr. Corrado -	Yes
Ms. Hairston -	Yes
Ms. Heard -	Yes
Mr. Hoge -	Yes
Ms. Howard -	Yes
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes

The Motion was APPROVED 9-0.

#### **Customer and Business Development Update**

Mr. Policicchio provided a Customer and Business Development Department update, which included a detailed presentation on the status of the Tapp Pay project, outlining the following:

- Due to set backs in the development and delivery of products by RTA's fare payment system vendor Masabi, the go-live date to implement cashless on-board all vehicles will be changed from January 2021 to May 2021. As a result of this delay, RTA will also revise the launch of fare capping for Transit app users to February 2021 (original date November 2020) and smartcard users to April 2021 (original date November 2020).

#### **Budget Update**

Mr. Ruzinsky explained that most organizations have been greatly impacted by COVID-19 and RTA is no exception. RTA has been dealing with increased costs of cleaning and sanitizing of our buses and facilities, unbudgeted personnel costs of missed work, and the costs of increased community communications. Our decision early on to maintain full service and employment also came with costs. It is highly likely that these costs will continue well into 2021.

COVID-19 is not the only issue impacting our budget going forward:

- We began 2020 with a \$2.7 million dollar budget shortfall (\$5.7 million with local depreciation).
- DPS cancelled their agreement with RTA to provide LS Services, which reduces our revenues by \$2.8 million.

- We projected savings in 2021 of \$300k as a result of the new fare system, and we are committed to realizing those savings.

Not including the cost of COVID-19, the three structural issues listed total \$5.8 million without local depreciation, or 8.9% of our 2020 budget.

Other considerations include the contracted 2% wage increase. Assuming 2% for all staff results in a budget increase of \$770,000. We have a contractual 5% increase in what RTA pays towards ATU members health insurance. We are looking at a 6.5% increase in coverage for non ATU staff. We do not know the impact of AFSCME contract changes. We have no idea how long COVID-19 costs will continue. Farebox revenues are down about 33% and reflect our ridership declines. All challenging items that we need to address.

On the positive news side sales tax collections have remained strong as consumers continue to spend, although in different areas and ways. Congress provided some temporary financial support through the CARES Act and RTA is working diligently to use the funds wisely. Fuel costs also remain low.

In response, Mr. Ruzinsky set the goal for 2021 of solving two of the three structural issues (loss of DPS revenues and savings related to the new fare system) and making some inroads against the budget shortfall we began the year with.

All RTA management team members have been challenged with: focusing on our core service mission, scrutinizing what is spent, freezing openings as they arise where possible, and reducing overtime. Everyone understands that there will be pain, but that pain is being felt in most government organizations and what is most important is how we manage that pain, while continuing to serve our customers and remain a relevant community asset.

CARES Act funding is being used as a temporary support source to maintain current service levels during these challenging times and not as a tool to ignore our long-term budget challenges. State funding is being used to cover the local depreciation challenges.

Mr. Ruzinsky closed by stating that we will present the 2021 Operating and Capital Budgets at the November committee meeting for review and discussion. We then will make any adjustments and have it on the December Board meeting agenda for approval.

### **Finance Update**

Year-to-date September 2020 indicates a gain of \$9.4 million after the local capital charge. The gain is primarily due to the funding received from the Federal government as part of the CARES Act. RTA will use these funds to subsidize future operations with the loss of revenue we are facing longer term. Without the CARES Act funding we would be showing a loss of \$3.9 million at this point in time.

RTA's goal is to end the year with an Audit Adjusted Gain. This will mean that we covered all service costs, as well as full depreciation and any investment market adjustments. This will ensure local capital share is on hand and available for the upcoming year.

Sales tax received for the month of July 2020 was up about \$425,000 from current budget. Year-to-date July 2020 receipts are up about \$675,000 from current budget. After seven (7) months of receipts we are up 2.4% compared to last year and 3.0% compared to budget. It has been difficult to predict the impact of COVID over the past several months.

**Small Purchasing Information**

Ms. Howard stated the Small Purchasing Information was previously included in today's meeting packet. There were no questions regarding the small purchases.

**Other Comments**

Mr. Williamson provided a brief update and handout which named the 2020-2021 Board of Trustees, Committee Member assignments.

Mr. Williamson, other Board of Trustee members, and Mr. Donaghy took a moment to recognize and thank, Board member Mr. Hoge for his years of service, as today marked Mr. Hoge's last meeting serving on the RTA Board of Trustees. As appointed by the City of Kettering, Mr. Hoge served on the Board for over 12 years. During that time, Mr. Hoge served as President, Vice President, and Finance/Personnel and Investment Advisory Committee Chairman.

**Next Meeting**

A jointly held Finance/Personnel and Planning Committees meeting will be held on Tuesday, November 17, 2020 at 8:30 a.m.

**Adjournment**

Mr. Lumpkin DECLARED the meeting ADJOURNED at 9:51 a.m.

**Attest**

  
\_\_\_\_\_  
John Lumpkin, Chair

  
\_\_\_\_\_  
Brandon Policicchio, Committee Secretary