



## Greater Dayton RTA Board of Trustees

### Finance/Personnel and Planning Committees Meeting Packet

**This meeting is being conducted in accordance with House Bill 51, which remains in effect until June 30, 2022**

**Due to matters surrounding COVID-19, the meeting will be conducted remotely by teleconference and/or videoconference**

Phone number: 1-312-626-6799 or 1-888-788-0099 (Toll Free)

Meeting ID: 822 2350 3073

Participant ID: there is no ID, simply press # when prompted

Meeting passcode: 139410

To join via Zoom:

<https://greaterdaytonrta-org.zoom.us/j/82223503073?pwd=MnYxZmVSbWdjVG1MKytpZnd1aGhqZz09>

Meeting ID: 822 2350 3073

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**Tuesday, May 17, 2022 – 8:30 a.m.**

Interpreters for hearing impaired individuals are available upon request. Requests should be made at least 5 days prior to the date of the meeting. For more information, contact 425-8331 (Voice) or 425-8384 (TDD).

Greater Dayton RTA Board of Trustees  
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## AGENDA

## *NEXT SECTION*



## **AGENDA**

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**Tuesday, May 17, 2022 – 8:30 a.m.**

**Call Meeting to Order**

**John Lumpkin, Chair**

**Roll Call/Declare Quorum**

**Lumpkin**

I. Approval of April 19, 2022 Jointly Held  
Finance/Personnel and Planning Committees Meeting Minutes

**Lumpkin**

II. June 2022 Board Action Items

**Finance/Personnel**

**Matthews-Stenson  
Ruzinsky**

- Action Item #2 – Resolution No. 2022-6-1,  
Fiscal Year 2022 49 USC 5307, 5337, 5339, 5310  
And Other Federal Capital Assistance Grants

- Action Item #3 – Resolution No. 2022-6-2,  
State Fiscal Years 2022 & 2023  
Ohio Urban Public Transportation Grant Program Applications

**Ruzinsky**

**Planning**

**Howard  
Policicchio  
Policicchio**

- Action Item #4 – Advertising Services
- Action Item #5 – Short and Long Term Service Plan

III. Informational / Discussion Items

**Planning**

- Customer and Business Development Update

**Howard**  
Policicchio

**Finance/Personnel**

- Financial Report
- Small Purchasing Information

**Matthews-Stenson**  
Stanforth  
Howard

IV. Request for Executive Session - *As Needed Basis*

**Lumpkin**

Reconvene to Regular Session

*Next Regular Meetings* - June 21, 2022 – Meeting is Optional, May Be Cancelled  
July 19, 2022

V. Adjournment

**Lumpkin**

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# APPROVAL OF MINUTES

## *NEXT SECTION*



**Jointly Held  
Finance/Personnel and Planning Committees  
Meeting Minutes**

**April 19, 2022**

**Members Present:** John A. Lumpkin, Jointly Held Committees Chair  
Vince Corrado  
Al Fullenkamp  
Adrienne Heard  
Sharon Howard  
Belinda Matthews-Stenson  
Thomas Weckesser  
David P. Williamson

**Excused:** Sharon Hairston

**Staff in Attendance:** Bob Ruzinsky  
Daron Brown  
Roland Caldwell  
Chris Conard, Coolidge Wall Co., L.P.A.  
Tim Harrington  
Deborah Howard  
Brandon Policicchio  
Mary Kay Stanforth

Due to matters surrounding Covid-19 today's meeting is being conducted remotely by teleconference and/or videoconference, in accordance with Ohio House Bill 51.

Mr. Lumpkin called the meeting to order at 8:32 a.m. and roll call was taken:

**Roll Call**

Mr. Lumpkin -	Yes
Mr. Corrado -	Yes
Mr. Fullenkamp -	Yes
Ms. Hairston -	Excused
Ms. Heard -	Yes
Ms. Howard -	Yes
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes
Mr. Williamson -	Yes

A quorum was present, and proper notice of the meeting had been given.

**Approval of March 15, 2022 Jointly Held Finance/Personnel and Planning Committees Meeting Minutes**

Mr. Lumpkin asked if attendees request a reading of the minutes or have corrections to the minutes. There were no requests or corrections.

MOTION made by Mr. Fullenkamp and SECONDED by Mr. Weckesser to APPROVE the March 15, 2022 Jointly Held Finance/Personnel and Planning Committees meeting minutes.

**Roll call vote was taken:**

Mr. Lumpkin -	Yes
Mr. Corrado -	Yes
Mr. Fullenkamp -	Yes
Ms. Hairston -	Excused
Ms. Heard -	Yes
Ms. Howard -	Yes
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes
Mr. Williamson -	Yes

The Motion was APPROVED 8-0.

**May 2022 Board Action Items**

**Action Item #2 – Global Concrete Work**

Mr. Ruzinsky explained the purpose of this procurement is to contract with a highly qualified contractor for concrete work throughout Greater Dayton Regional Transit Authority (RTA) facilities, infrastructures, and amenities.

RTA has numerous properties throughout the Montgomery County area that will require concrete work. This work includes, but is not limited to: new concrete, upgrades to existing concrete areas, and/or replacement of concrete areas such as: driveways, interior garage concrete, bus lanes (large pads on a city street), approaches, curbs, curb cuts for wheelchair accessibility, shelter pads, bench pads, small retaining walls, and sidewalk pads – with and/or without pole foundations within the sidewalk pad. In addition, RTA is finalizing plans to upgrade all of the Traction Powered Substations (TPSS). This work will also include the foundation pads as necessary for the installation of the new TPSS.

This project is consistent with RTA’s core values of Stewardship by properly managing our resources and maintaining our assets.

The successful contractor is to provide any concrete work the RTA deems necessary over the next five (5) years, plus two (2) option years.

Sealed Bids for **Global Concrete Work** were solicited through Dayton Daily News and Dayton Weekly News. The Invitation for Bids were sent to thirty-six (36) contractors.

At 2:00 p.m., on Thursday, March 24, 2022, two (2) bids were received and publicly opened. The results are as follows:

<b>Company</b>	<b>Belgray, Inc. Wilmington, OH</b>	<b>*Cobalt Civil, LLC Winchester, IN</b>
Year 1	\$632,310.00	\$1,257,889.20
Year 2	673,255.30	1,289,336.43
Year 3	717,398.40	1,321,569.84
Year 4	764,981.50	1,354,609.09
Year 5	816,452.20	1,388,474.31
<b>Base Total</b>	<b>\$3,604,397.40</b>	<b>\$6,611,878.87</b>
Option Year 1	\$754,669.20	\$1,773,561.17
Option Year 2	806,855.20	1,458,765.83
<b>Option Year Total</b>	<b>\$1,561,524.40</b>	<b>\$3,232,327.00</b>
<b>Total</b>	<b>\$5,165,921.80</b>	<b>*\$9,844,205.87</b>

\* Non-responsive.

Global Concrete Work will be partially funded through federal grant funds.

Ms. Heard asked why Cobalt was non-responsive. Ms. Howard replied they did not turn in all required information and paperwork with their proposal.

Mr. Corrado asked about RTA's experience with Belgray. Mr. Ruzinsky replied RTA has contracted with Belgray in the past and they do excellent work with the cost being reasonable and comparable.

MOTION made by Ms. Matthews-Stenson and SECONDED by Ms. Heard that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD to Belgray, Inc. for the purchase of Global Concrete Work in the amount of \$3,604,397 for five (5) base years and \$1,561,525 for two (2) option years for a grand total of \$5,165,922.

Roll call vote was taken:

Mr. Lumpkin -	Yes
Mr. Corrado -	Yes
Mr. Fullenkamp -	Yes
Ms. Hairston -	Excused
Ms. Heard -	Yes
Ms. Howard -	Yes
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes
Mr. Williamson -	Yes

The Motion was APPROVED 8-0.

**Action Item #3 – Commercial Interior Products & Services**

Mr. Ruzinsky stated the purpose of this procurement is to contract with a qualified firm to provide RTA with commercial interior products, interior design, project management, move and configuration management, warehousing, delivery and installation, and refurbishing services. RTA anticipates awarding a five (5) year contract.

Proposals were solicited through Dayton Daily News, Dayton Weekly News, and Transit Talent. Requests for Proposals were sent to twelve (12) firms.

At 2:00 p.m. on March 22, 2022, one (1) proposal was received and reviewed by the Evaluation Committee.

The committee evaluated the proposal based on the following criteria:

- Corporate Structure Qualification
- Prior Experience
- Reasonableness of Cost
- Past Performance
- Outsourcing
- Contract Sizes
- Warranties
- References and Qualifications of Personnel
- Aesthetics & Function Characteristics
- Product Lines Offered
- Quality of Proposal Preparation

Space & Asset Management, Inc. DBA/Elements IV Interiors was the only firm that submitted a proposal. A survey was taken of other firms on the proposal list, and the reasons for not submitting included just deciding not to act on the RFP at this time; another firm said they were very busy and did not have the time to respond. The last firm to respond to the inquiry stated they had a territory established by their major manufacturers, and Dayton was not in that district.

The furniture industry is experiencing unprecedented delays in delivery. There is short-staffing in factories related to Covid-19. Likewise, furniture establishments are having problems keeping up. Shipping of product also remains a problem.

The pricing received is as follows:

Firm

Space & Asset Management, Inc. DBA/Elements IV Interiors, Dayton, OH

Pricing

- Average Labor Rate - \$66.50/hour
- Design Service and Space Planning Rate - \$60 per hour
- Repair and refurbishment will be quoted at the time of need depending on the commercial product.
- Products will be priced at the best available discounts off State Contracts.

Other services include

Asset Management at \$1 per square foot

Guardsman “Fabric-Coat” Process

- Price Fabric Panel \$24
- Desk Chair \$16
- 2 Seat (ganged) \$30
- 3 Seat (ganged) \$38

- Sofa 2 Seat \$38
- Sofa 3 Seat \$53

#### Cleaning of Upholstered Products

- Fabric Panel \$23
- Desk Chair \$23
- 2 Seat (ganged) \$30
- Sofa 2 Seat \$90
- Sofa 3 Seat \$107

Space & Asset Management, Inc. DBA/Elements IV Interiors submitted the most competitive proposal of three (3) firms in 2014. The cost analysis compared the pricing received then to the current pricing. Since 2014, pricing on some of the various components of this procurement remained the same, and some increased 10% to 20%. The Consumer Price Index between 2014 and February 2022 increased by 20.84%. Research into cleaning upholstered products revealed that cleaning of the items listed ranges from \$40 to \$300. The pricing was determined to be fair and reasonable when you consider inflation and the risk the vendor is taking by committing to a long-term contract.

After evaluating the proposal based on the stated criteria, it was determined that Space & Asset Management, Inc. DBA/Elements IV Interiors is still qualified to provide this service. Space & Asset Management, Inc. DBA/Elements IV Interiors has an extensive showroom and a wide range of styles and can accommodate all RTA commercial interior product needs.

This procurement will be partially funded with federal funds.

MOTION made by Ms. Matthews-Stenson and SECONDED by Ms. Howard that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a five (5) year contract AWARD to Space & Asset Management DBA/Elements IV Interiors for Commercial Interior Products and Services at the rates listed. Annual budgets will be determined by the Board approved Capital Budget each year (for 2022 it is \$50,000).

#### Roll call vote was taken:

Mr. Lumpkin -	Yes
Mr. Corrado -	Yes
Mr. Fullenkamp -	Yes
Ms. Hairston -	Excused
Ms. Heard -	Yes
Ms. Howard -	Yes
Ms. Matthews-Stenson -	Abstain
Mr. Weckesser -	Yes
Mr. Williamson -	Yes

The Motion was APPROVED 7-0-1 with Ms. Matthews-Stenson abstaining from the vote.

#### **Customer and Business Development Update**

Mr. Policicchio stated the Customer and Business Development Department update was provided in today's meeting packet.



Mr. Policicchio shared information on RTA's recent public hearings:

89 Total Comments Received:

- 62 (70%) Service/Schedules (Routes 23, 24, X5, 17 referenced the most)
- 13 (15%) Fares
- 11 (12%) Comments on Drivers & Mgt., Driver Wages, RTA Funding
- 3 (3%) Amenities

This represents all comments received via public hearings (28 total), Facebook (44 total), and other means such as voicemail, calling and mailing in. In addition, RTA received several comments via the online interactive planning system, Remix.

**Financial Report**

Ms. Stanforth provided information regarding the March 2022 financial report. On the revenue side:

- Year to Date (YTD) passenger fare revenue is \$929,000 compared to a \$1.2 million budget. Same time last year we were at \$1.2 million actual.
- Sales tax revenue is equal to the amount budgeted for the first 3 months of the year.
- YTD Federal assistance is \$3.8 million compared to a \$4.9 million budget. This is directly tied to lower operating expenses.
- YTD total revenues are \$15.2 million compared to a budget of \$17.4 million. A negative variance of \$2.2 million results.

On the expense side:

- YTD total wages and fringe benefits are \$10 million compared to a budget of \$12.9 million. This results from fewer employees and fewer routes as a result of Covid. Moving forward – recent ATU wage increase(s) will get us closer to budget.
- YTD materials and supplies expense is \$1.2 million compared to a budget of \$2.2 million. About half of the variance is related to fuel. About half is related to parts and supplies.
- YTD total expenses are \$13.7 million compared to \$18.2 million budget. A \$4.5 million positive variance results.
- YTD after RTA's Local Capital charge (depreciation) we end with a \$700,000 gain.

Additionally:

- The mark to market adjustment from investments is a negative \$1.6 million. This is the result of continued rising interest rates.
- On the last page of the report – 2021 Sales tax increased 13.7% over 2020.

**Ohio Transit Risk Pool Update**

Ms. Stanforth provided the following update regarding the Ohio Transit Risk Pool (OTRP):

- On December 1, 2021 – RTA's Board awarded a contract to OTRP for insurance coverage which includes the liability and property programs.
- Ohio Transit Risk Pool offered improved coverage with a focus on public transportation.
- At that time the projected annual savings were \$1.2 million – Marsh coverage was \$2.6 million and OTRP coverage is \$1.4 million. The first year savings were used to fund RTA's shock loss fund.
- We now have a much lower deductible for liability coverage - moving from \$500k to \$100k

At the time of transition RTA had 55 Open Claims, and one goal was to look at quickly resolving the smaller ones. Since that time half of the total open claims have been resolved.

Since the transition occurred, three large injury claims have been settled:

- Willis Estate – \$100,000 deductible
- Nelson – \$500,000 deductible
- Price Estate – \$500,000 deductible

Mr. Policicchio then detailed RTA Training Department initiatives.

### **Small Purchasing Information**

Ms. Stanforth stated the Small Purchasing Information was included in today's meeting packet. There were no questions regarding small purchases.

### **Request for Executive Session**

MOTION made by Ms. Matthews-Stenson and SECONDED by Ms. Heard to RECESS into Executive Session for the purpose of discussing labor negotiations.

### **Roll call vote was taken:**

Mr. Lumpkin -	Yes
Mr. Corrado -	Yes
Mr. Fullenkamp -	Yes
Ms. Hairston -	Excused
Ms. Heard -	Yes
Ms. Howard -	Yes
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes
Mr. Williamson -	Yes

The Motion was APPROVED 8-0.

The meeting recessed into Executive Session at 9:04 a.m.

MOTION made by Ms. Heard and SECONDED by Ms. Matthews-Stenson to RECONVENE into Regular Session.

### **Roll call vote was taken:**

Mr. Lumpkin -	Yes
Mr. Corrado -	Yes
Mr. Fullenkamp -	Yes
Ms. Hairston -	Excused
Ms. Heard -	Yes
Ms. Howard -	Yes
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes
Mr. Williamson -	Yes

The Motion was APPROVED 8-0.

The regular meeting reconvened at 9:13 a.m.

**Other Business**

Mr. Williamson asked for an update regarding mask requirements. Mr. Ruzinsky stated masks are no longer required on RTA buses or property.

Mr. Williamson commented he is very appreciative of recent marketing efforts, especially those related to the Day in the Life video seen on television! Mr. Williamson and the Board agreed the video is excellent!

**Next Meeting**

The upcoming jointly held Finance/Personnel and Planning Committees meeting will be held on May 17, 2022.

**Adjournment**

MOTION made by Ms. Howard and SECONDED by Ms. Heard to ADJOURN the meeting. The motion was approved by voice vote 8-0. The meeting adjourned at 9:20 a.m.

ATTEST

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John Lumpkin, Chair

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Mary K. Stanforth, Committee Secretary

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## ACTION ITEM #2

## *NEXT SECTION*

**ACTION ITEM #2**

**Resolution No. 2022-6-1, Fiscal Year 2022 49 United States Code  
5307, 5337, 5339, 5310 & Other Federal Capital Assistance Grants**

49 United States Code (USC) 5307 authorizes grants to public transit systems in urbanized areas for capital, operating, and planning assistance based on formulas used in the statute.

49 USC 5337 and 5339 authorizes grants to public transit systems in urbanized areas for capital assistance to support and maintain fixed guideway assets (5337) and other capital assets (5339) in a state of good repair. The Greater Dayton Regional Transit Authority (RTA) can use this funding for the purchase of electric trolley buses, modernization of trolley infrastructure, the capitalization of maintenance costs, and other supporting facilities & equipment projects as well as to maintain capital assets in a state of good repair. These funds are based on formulas used in the statute.

49 USC 5310 provides funds to the region to support projects that serve the elderly and disabled.

Resolution No. 2022-6-1 provides authorization to file Fiscal Year 2022 USC 5307, 5337, 5339, 5310 and other Federal Capital Assistance Grants.

The projects applied for will be consistent with RTA approved capital and operating budgets. Prior year funding levels for programs were \$14.01 million for 5307, \$12.82 million for 5337, \$1.20 million for 5339, and \$.68 million for 5310. 2022 funding is anticipated at \$16.92 million for 5307, \$19.54 million for 5337, \$1.5 million for 5339 with 5310 funds yet to be determined, but expected to be similar to the 2021 funding level. All projects will be from RTA approved Fiscal Year 2022 Capital and Operating Budgets.

The Chief Executive Officer (CEO) recommends approval of Resolution No. 2022-6-1, authorizing the filing of 49 USC 5307, 5337, 5339, 5310 and Other Federal Capital Grant Applications for RTA Fiscal Year 2022 with the Federal Transit Administration. Furthermore, the CEO is authorized to provide all necessary documents, execute grant contracts, amend the grant contracts if deemed necessary and fulfill all other requirements of the applications.

**Board Meeting – 6/7/2022**  
Chief Executive Officer

**Resolution No. 2022-6-1**

**A RESOLUTION AUTHORIZING THE FILING WITH THE FEDERAL TRANSIT ADMINISTRATION (FTA), AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, CAPITAL ASSISTANCE GRANT APPLICATIONS FOR BOTH FORMULA AND DISCRETIONARY FUNDS, AUTHORIZED UNDER 49 UNITED STATES CODE (USC) 5307, 5337, 5339, 5310 AND OTHER FEDERAL PROGRAMS OF THE FEDERAL TRANSIT ADMINISTRATION.**

**WHEREAS**, the Federal Transportation Administrator has been delegated authority to award Federal financial assistance for a transportation project;

**WHEREAS**, the grant or cooperative agreement for Federal Financial Assistance will impose certain obligations upon the Greater Dayton Regional Transit Authority (RTA), and may require the RTA to provide the local share of the project cost;

**WHEREAS**, the Greater Dayton RTA will provide all annual certifications and assurances to the Federal Transit Administration required for the project;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Greater Dayton RTA that:

1. The Chief Executive Officer is authorized to execute and file capital grant applications for Federal assistance on behalf of the Greater Dayton RTA as the Designated Recipient as defined by 49 USC of the Federal Transit Administration for Federal Assistance;
2. The Chief Executive Officer is authorized to execute and file with such application the annual certification and assurances and other documents required by FTA before a Federal assistance grant or cooperative agreement is awarded;
3. The Chief Executive Officer is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the applications for the 49 USC 5307, 5337, 5339, 5310 and other Federal Programs; and
4. The Chief Executive Officer is authorized to amend grant applications/contract agreements with the U.S. Department of Transportation on behalf of the Greater Dayton RTA.

**BY ACTION OF** the Board of Trustees of the Greater Dayton Regional Transit Authority, June 7, 2022.

\_\_\_\_\_  
David Williamson, President  
Board of Trustees

Date \_\_\_\_\_



**Resolution No. 2022-6-1**

**CERTIFICATION**

The undersigned duly qualified Secretary-Treasurer of the Greater Dayton Regional Transit Authority hereby certifies that the foregoing is a true and correct copy of a Resolution adopted at a legally convened meeting of the Board of Trustees of the Authority held June 7, 2022.

\_\_\_\_\_  
Mary K Stanforth, Secretary-Treasurer

Date \_\_\_\_\_

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## ACTION ITEM #3

## *NEXT SECTION*

**ACTION ITEM #3****Resolution No. 2022-6-2, State Fiscal Years 2022 & 2023 Ohio  
Urban Public Transportation Grant Program Applications**

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The Ohio Department of Transportation (ODOT) provides financial assistance to public transportation systems in Ohio through the Ohio Urban Public Transportation Grant Program. Current funding opportunities are offered under the Urban Formula Program and the Preservation Partnership Program. The Greater Dayton Regional Transit Authority (RTA) intends to use state awarded funds for Preventive Maintenance or other Capital Projects based on budget need. Because of the State Fiscal Year (SFY) (July 1 through June 30), eligible projects can be selected from either the RTA's 2022 or 2023 list of eligible projects.

Historically RTA has applied under the Urban Transit Program, as well as the Ohio Transit Preservation Partnership Program. In addition, we have applied for funding under some Ohio EPA programs, which are open to Ohio public transit systems. Other funding opportunities may arise and will be considered for application based on program requirements and current need.

The Chief Executive Officer recommends approval of Resolution No. 2022-6-2, authorizing the filing of various applications for eligible projects under State of Ohio Public Transportation Grant Programs for State Fiscal Years 2022 and 2023.

Attachment

**Board Meeting – 6/7/2022**  
Chief Executive Officer

**Resolution No. 2022-6-2**

**A RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS FOR GRANT ASSISTANCE FROM THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) AND THE OHIO EPA UNDER THE STATE FISCAL YEAR (SFY) 2022 & SFY 2023 FUNDING PROGRAMS**

**WHEREAS**, the Director of ODOT and the Director of Ohio EPA are authorized to make grants for public transportation projects;

**WHEREAS**, the SFY 2022 & SFY 2023 Ohio Public Transportation Grant Programs, including transit programs through the Ohio EPA, will provide funding assistance for eligible capital projects;

**WHEREAS**, the Greater Dayton Regional Transit Authority (RTA) qualifies for formula capital/planning assistance grants to assist in funding of Federal Transit Administration eligible capital project grants, and qualifies for state discretionary funding assistance as well as federal pass through funding;

**NOW, THEREFORE BE IT RESOLVED** by the Board of Trustees of the Greater Dayton RTA that:

1. The Chief Executive Officer is authorized to file with ODOT and Ohio EPA, on behalf of the RTA, applications for formula eligible capital assistance grants as listed in the applicable programs, as well as other state assistance;
2. The Chief Executive Officer is authorized to execute and file with such applications, any assurance or other document required by ODOT or Ohio EPA;
3. The Chief Executive Officer is authorized to furnish such additional information as ODOT or Ohio EPA may require in connection with the applications or the projects;
4. The Chief Executive Officer is authorized to execute grant contract agreements with ODOT or Ohio EPA on behalf of the RTA for aid in financing capital/planning projects; and
5. The Chief Executive Officer is authorized to amend grant contract agreements with ODOT or Ohio EPA on behalf of the RTA.

**BY ACTION OF** the Board of Trustees of the Greater Dayton Regional Transit Authority, June 7, 2022.

\_\_\_\_\_  
David Williamson, President  
Board of Trustees

Date \_\_\_\_\_

**Resolution No. 2022-6-2**

**CERTIFICATION**

The undersigned duly qualified Secretary-Treasurer of the Greater Dayton Regional Transit Authority hereby certifies that the foregoing is a true and correct copy of a Resolution adopted at a legally convened meeting of the Board of Trustees of the Authority held June 7, 2022.

\_\_\_\_\_  
Mary K. Stanforth, Secretary-Treasurer

Date \_\_\_\_\_

# Greater Dayton RTA Board of Trustees

## Finance/Personnel and Planning Committees Meeting Packet

Meeting Date: Tuesday, May 17, 2022 – 8:30 a.m.

*This meeting is being conducted in accordance with House Bill 51, which remains in effect until June 30, 2022*

*Due to matters surrounding COVID-19, the meeting will be conducted remotely by teleconference and/or videoconference*

Phone number: 1-312-626-6799 or 1-888-788-0099 (Toll Free)

Meeting ID: 822 2350 3073

Participant ID: there is no ID, simply press # when prompted

Meeting passcode: 139410

To join via Zoom:

<https://greaterdaytonrta-org.zoom.us/j/82223503073?pwd=MnYxZmVSbWdjVG1MKytpZnd1aGhqZz09>

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## ACTION ITEM # 4

## *NEXT SECTION*



#### **Action Item #4      Advertising Services**

The purpose of this procurement is to contract with vendors to provide Advertising Services in various venues: Television, Radio, Print, and Billboard for Greater Dayton Regional Transit Authority (RTA). This project is consistent with RTA's Core Value of Stewardship as we manage our time, talent, and resources efficiently and responsibly.

RTA uses advertising to promote its programs and services throughout Montgomery County for ridership services, employment opportunities, and agency information to customers and the community at large. RTA will request quotes for specific projects on a case-by-case basis from the various vendors. It is the intent of this procurement to have vendors in place for the next three (3) years for our advertising needs.

Proposals were solicited through the Dayton Daily News and the Dayton Weekly News. Requests for Proposals were sent to 12 advertisers.

At 10:00 A.M. on April 28, 2022, six (6) proposals were received. The Evaluation Committee reviewed the proposals to determine the most qualified proposers using the following criteria.

#### **Evaluation Criteria**

- Firm's experience and similar projects
- Capacity to perform the work – Indicate turn-around time from submission to live
- Quality of proposal and submittals
- Price sheet submittal

The different advertisers have different billing methods, so pricing could not be compared due to the many variables. However, they were all found to be capable of handling RTA's advertising.

The results are as follows:

Company	Year 1 Budget	Year 2 Estimated Budget	Year 3 Estimated Budget
Key Ads, Dayton, OH ABC22/Fox45, Miamisburg, OH iHeart Media, Dayton, OH Spectrum Reach, St.Louis, MO Cox Media Group, Atlanta, GA WDTN TV, Dayton, OH	\$120,000	\$120,000	\$120,000

Advertising Services is funded out of the Operating Budget.

After reviewing and evaluating the proposals, the Chief Executive Officer recommends an AWARD be made to the above-referenced firms for three (3) years not to exceed an estimated \$120,000 each year for a total amount of \$360,000. Funds will be divided as needed between the vendors. Annual budgets will be determined by the Board approved Operating Budget each year (for 2022, it is \$120,000). In addition, the Chief Executive Officer is authorized to carry out all actions necessary to add additional qualified vendors throughout the duration of the contract period.

**Board Meeting – 06/07/2022**

Chief Customer and Business Development Officer

**RFP GD 22-07 Advertising Services****12 Companies Notified**

<u>Company</u>	<u>Location</u>
Cox First Media	Dayton, OH
Cox Media Group - WHIO TV & Radio	Atlanta, GA
Faith and Friends Radio	Dayton, OH
Fox 45 TV	Dayton, OH
IHeartmedia	Chicago, IL
Key Ads	Dayton, OH
Lamar	Dayton, OH
Main Line Broadcasting Dayton	Dayton, OH
Outfront Media	Columbus, OH
Spectrum Reach LLC	St Louis, MO
ThinkTV	Dayton, OH
WDTN Channel 2 TV	Dayton, OH

# Greater Dayton RTA Board of Trustees

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# ACTION ITEM # 5

## *NEXT SECTION*

## **ACTION ITEM #5**

## **Short and Long Term Service Plans**

Since June 2021, the Greater Dayton Regional Transit Authority (RTA) has implemented several temporary service modifications in response to the ongoing driver workforce shortage and the reduction of ridership due to the COVID-19 pandemic. As a result of the temporary service modifications, RTA has developed and is recommending for adoption, an 18 month service plan.

These service plans will be implemented in phases, beginning in June 2022. Future service changes will be contingent on driver workforce levels and will target connecting people to jobs, healthcare and education. The proposed plans include implementing various aspects of the Agency's transit system redesign plan, ***What Connects You***. While the plan includes the increase of existing services and the creation of new/adjusted services, it will also include the permanent elimination of several routes as part of an overall modernization of the transit network in order to align services with areas of employment growth as well as improving health care access.

Prior to making this recommendation, over the past two months the RTA released and shared with the public its proposed service plans. Feedback from the public was conducted through three in-person meetings and one virtual meeting over Facebook Live. In addition, RTA received feedback via mail, phone, social media, email, and its interactive online mapping system Remix. In total, the RTA received over 90 public comments.

The final proposed service plans were determined based on review of all public comments received, analysis of ridership on routes, specific trips, time periods experiencing lower ridership, and duplicative service coverage. Maintaining basic geographic service coverage and late night service were also priorities in the final design of these short and long term plans.

The following service plans are being proposed to implement on June 19, 2022:

### **Route Modifications:**

Route 9 – Adding service to the Five Rivers Health Center – Edgemont Campus on Miami Chapel Road. By doing so, Route 9 will no longer serve Campbell and Stewart Streets.

Route 11 – Adding the Life Enrichment Center on select trips. Adding the Cardington loop to all northbound trips.

Route 22 – Changing frequency to 36 minutes from 31 minutes in order to serve the Westtown Transit Center on all trips, Monday through Friday, until the lineup begins at 6:37 p.m.

### **Service Expansion:**

Route 11 – Increasing the frequencies to 60 minutes from 91 minutes, Monday through Saturday, until the lineup begins at 6:37 p.m.

Routes 14, 16, 17, 18, 19: Increasing the frequencies to 50 minutes from 100 minutes, Monday through Saturday, until the lineup begins at 6:37 p.m.

### **Route Eliminations:**

Routes 3, 5, 23, 24, 64, 65, 66, X1A, X1B, and X5. These routes were temporarily eliminated due to COVID-19 and driver shortages. Based on the low usage of each, RTA is proposing focusing resources into more utilized services.

The following future service changes will be implemented in phases based on driver workforce levels, and will target connecting people to jobs, healthcare and education, and recognizing that customers need consistent 7-day services, as work schedules now include more weekend shifts:

**Service Schedule and Hour Reductions:**

All services would operate Monday through Sunday 6 a.m. – 12 a.m.

**Service Schedule and Hour Expansions:**

Most services would operate Monday through Sunday 5 a.m. – 1 a.m., with some services offered 24 hours a day, seven days a week.

**Route Realignment:**

Routes 9, 11, 12, 14, 16, 17, 18, 19, 22, 34, and 43.

**Route Frequencies:**

Based upon ridership levels, route frequencies will increase.

**Other Services:**

Expansion of RTA's Connect On-Demand and other demand response programs to better connect people to jobs, healthcare and education.

RTA is also recommending that should any opportunities arise to create additional services (other than those referenced above) that a pilot service period of no more than one year be executed if it does not impact the current Board approved budget. In the event that the pilot service is deemed successful, the RTA will present those individual service plans to the Board of Trustees for approval.

The Chief Executive Officer recommends APPROVAL of the Short and Long Term Service Plans. Furthermore, that he be authorized to carryout all actions necessary to make these changes.

6/7/2022  
Chief Executive Officer

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# FINANCE/PERSONNEL and PLANNING COMMITTEES DISCUSSION ITEMS

## *NEXT SECTION*





**Customer & Business Development Highlights**  
**Finance/Personnel & Planning Committee Meeting – 5/17/2022**

**RTA PREPARES FOR JUNE SERVICE CHANGES**

The Customer & Business Development team is in the process of communicating the upcoming June service changes to Greater Dayton RTA customers. The RTA is working to improve access to jobs and health care with upcoming changes to Routes 9, 11, 14, 16, 17, 18, 19 and 22 beginning Sunday, June 19, 2022.

On Route 9, RTA is adding service to Five Rivers Health Center—Edgemont campus on Miami Chapel Road. By doing so, Route 9 will no longer serve Campbell and Stewart Streets.

RTA is increasing the frequency on Route 11 to 60 minutes from 91 minutes, Monday through Saturday, until the lineup begins at 6:37 p.m. RTA is also adding the Life enrichment Center on select trips and the Cardington Loop to all northbound trips. The agency is increasing the frequencies to 50 minutes from 100 minutes, Monday through Saturday, until the lineup begins at 6:37 p.m. on Routes 14, 16, 17, 18 and 19. Lastly, RTA will change the frequency of Route 22 from 31 minutes to 36 minutes to serve Westtown on all trips, Monday through Friday, until the lineup begins at 6:37 p.m.



The aim of these changes is to provide better access to jobs and health care and to meet the needs of the community as the Dayton area grows. The service changes were determined following feedback from customers received during a series of public hearings in March and were based on analysis of ridership on routes, specific trips, and time periods experiencing low ridership.

To announce the changes, RTA will send out a press release to the local media as well as post it to our website. The communications team will also put together several social media posts alerting riders to the change, in addition to rack cards, interior cards, bus posters, transit center posters, and audio messages aboard all. Additional changes are being discussed among board members, and will be added to these communications once formally adopted.



## WEST CARROLLTON “PROUDLY SERVING” BUS LATEST TO BE COMPLETED

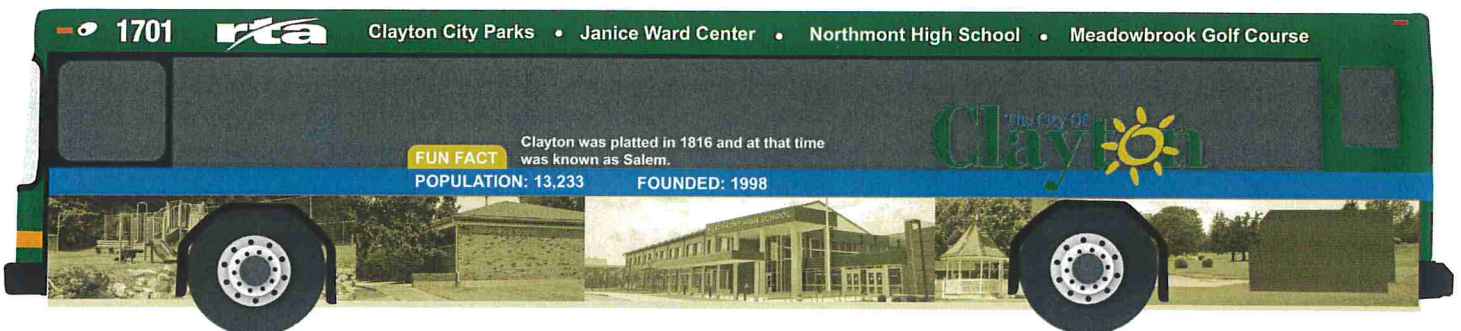


The RTA has rolled out its next “Proudly Serving” bus—West Carrollton, pictured above. The bus design features the iconic West Carrollton Water Tower, Robert Wilson Park and Pool, Leiwig Park, West Carrollton High School, and Miami Bend park. Did you know at one point West Carrollton city transit included trains, canals, riverboats, trolleys and cars? That fun fact along with the city’s population and year founded are displayed on the side of the bus. This bus was designed by Graphic Designer and Marketing Specialist Cara Wood.

Wood is now working diligently on Centerville’s “Proudly Serving” bus, meant to debut it in the Americana Parade this July. The Americana Festival is celebrating 50 years. The Centerville bus is in the design phase.

Meanwhile, The Clayton bus is in the production phase and will be the next “Proudly Serving” bus to hit the streets, pictured below. The Clayton Bus was designed by Graphic Designer and Marketing Specialist Carmen Gaines. The bus features Clayton City Parks, Janice Ward Center, Northmont High School, and Meadowbrook Golf Course.

All of the locations featured on the agency’s “Proudly Serving” bus designs are places the RTA can take you. This is just one of the many ways RTA is proudly serving the communities of Montgomery County.





## RTA'S MAY BUS DESIGN GIVES NOD TO MILLENNIALS WITH POPULAR N\*SYNC REFERENCE



As the saying goes, April showers bring May flowers, and RTA's May bus has officially bloomed. The calendar bus features a bright, fun design which is sure to bring smiles to folks in the Miami Valley. The bus gives a nod to '90s nostalgia with the featured quote "it's gonna be..." May from N\*SYNC's famous song "It's gonna be me." Over the past few years the song and memes featuring Justin Timberlake have gone viral leading up to May first— an example is pictured on the right. RTA created a reel on Instagram to include this meme. Notable dates are also pictured on the side of the bus, such as Teachers Day, Cinco de Mayo, Police Week, Mother's Day, and Memorial Day. May is also Lupus Awareness Month. This bus was designed by Graphic Designer and Marketing Specialist Carmen Gaines.



## GREATER DAYTON RTA LIFTS MASK MANDATE

The Greater Dayton RTA lifted its mask mandate for passengers and employees riding on RTA buses or in RTA buildings. This decision was made after a federal judge in Florida voided the national mask mandate covering airplanes and other public transportation.

Following multiple requests from local media, RTA CEO Bob Ruzinsky gave an interview with WHIO, WDTN, WKEF and the Dayton Daily News regarding the change, pictured on the right. In the interview Ruzinsky noted that although masks are not required, people who want to continue to wear a mask can still do so. Ruzinsky also touted RTA's high vaccination rate among staff members.

To alert riders of the change, the communications team put out a post on social media. RTA also removed the "No mask-no ride" header on all of the buses, along with all the signs on RTA's buses and properties. RTA drivers also did their part to let riders know masks are no longer required.





## RTA GETS ROWDY AT WRIGHT STATE UNIVERSITY'S "APRIL CRAZE" EVENT



Wright State University held its first "April Craze" event since the pandemic, and the Greater Dayton RTA was invited back to inform students about the services the agency has to offer.

The annual "April Craze" event is a long standing end-of-year celebration that attracts anywhere from 5,000 to 8,000 students. Similar to "Fall Fest," the event has inflatable bounce houses, food trucks, vendors, and student organizations in attendance.

Business Development Specialist Nathan Owens and Mobility Planner and Scheduler Daniel Bloomingdale set up a table with information about the agency prominently displayed, pictured on the right. The pair answered student questions about service, Tapp Pay, Route 1, and upcoming hiring events. Individuals who stopped by the RTA table were given Tapp Pay hand sanitizer, a pop socket, and an RTA pen.



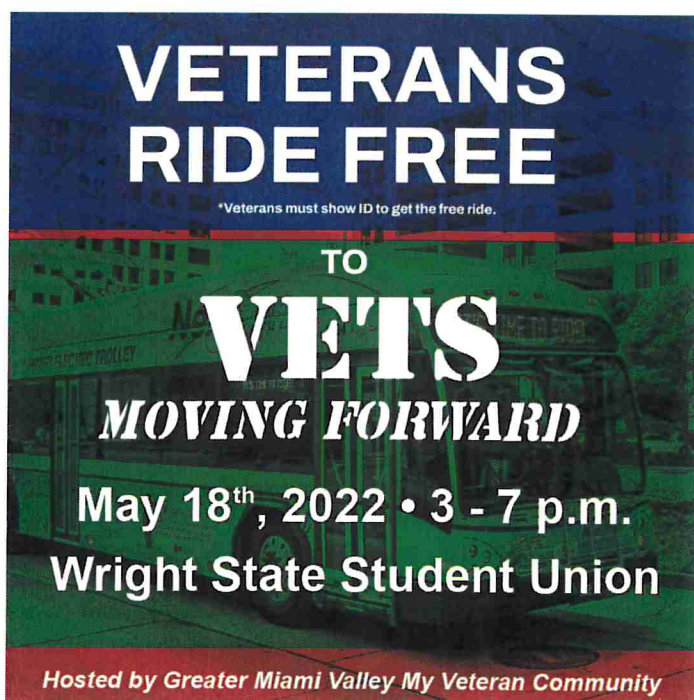
## VETERANS RIDE FREE TO VETS MOVING FORWARD EVENT AT WSU

The RTA will give free rides to any military, active duty or veterans, attending the "Vets Moving Forward" event at the Wright State Student Union. To ride for free to and from the event on May 18, the individual must show the bus driver their military ID. A list of valid forms of identification can be found on RTA's website.

At the event veterans will be able to learn about veteran resources in our community, talk to employers about jobs, network with other veterans, enroll for services at the Dayton VA Medical Center, get assistance with disability claims, get advice on wills, and obtain a veteran ID card.

Vets Moving Forward is hosted by the Greater Miami Valley myVeteran Community.

Those who are attending can plan their trip using the Transit app.

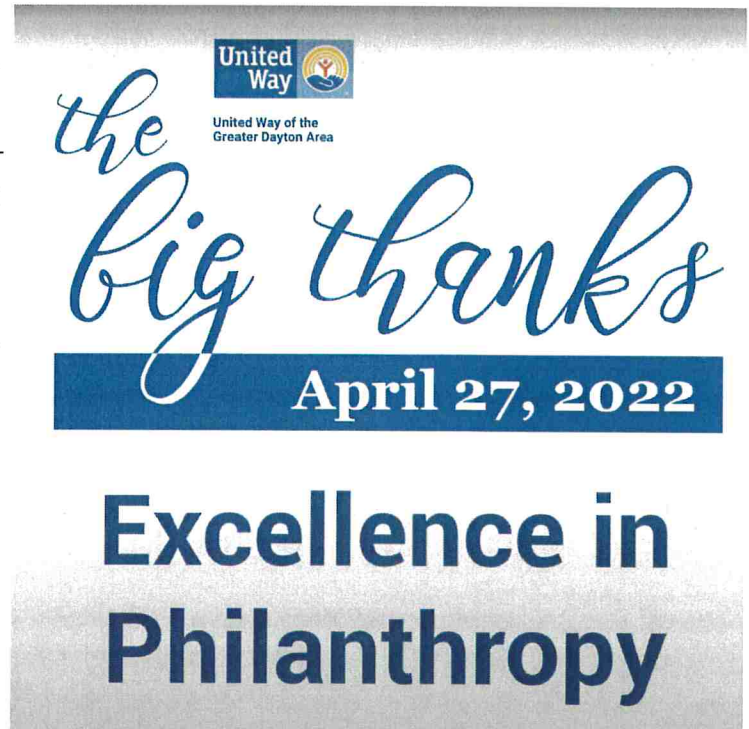




## RTA RECEIVES “EXCELLENCE IN PHILANTHROPY” AWARD FROM UNITED WAY

The RTA is honored to receive the “Excellence in Philanthropy” award at this year’s “The Big Thanks” event hosted by the United Way. The event was held virtually on April 27th at 8 a.m. and can be watched on YouTube. During this event the United Way recognized organizations in the Dayton area that make the community a better place to live.

The RTA received the “Excellence in Philanthropy” award. This award was created to recognize an outstanding organization that has gone above and beyond over the past year. United Way acknowledged RTA as a leader in the community and an early sponsor of the United Way - Prosperity Digital Market Place. This digital market place is a way of connecting hard-working households with local businesses, nonprofits, and donors that want to see them thrive. RTA was also thanked for its support of the Strong Families initiative.



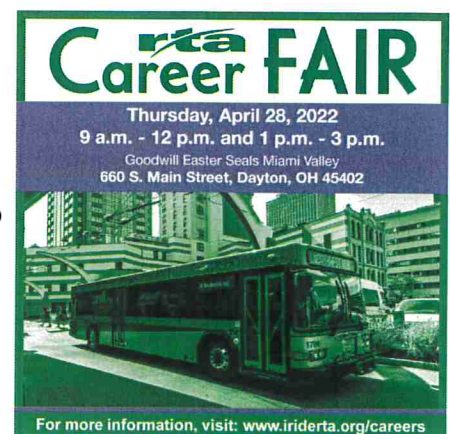
### COTA VISITS GREATER DAYTON RTA

Four members of Central Ohio Transit Authority’s (COTA) training staff came to visit the RTA. The team met to exchange ideas and create a network of transit trainers in order to develop more effective and efficient ways to deliver operator training. “It always helps to see how others do the work in order to inspire newer and creative ways to be better at what we do,” said Training Manager Randall Penrod.

A picture of COTA’s visit is on the left. From left to right is RTA Fixed-Route Manager Tom Nichols, RTA Paratransit Manager Connor Briggs, Randall Penrod, COTA Transportation Training Manager Aaron Taylor, COTA L&R Instructor Rebecca Harris, COTA L&R Instructor Andre Jones, COTA L&R Instructor Joy Norah and Chief Transportation Officer Roland Caldwell.

### RTA CONTINUES HIRING EFFORTS, HOSTS CAREER FAIR

The Greater Dayton RTA is working diligently to hire CDL and non-CDL bus drivers. The agency hosted a career fair on April 28 at the Goodwill Easter Seals Miami Valley. To promote the hiring event, the communications team sent out a press release to local media. Information about the job fair was also posted to RTA’s website and social media pages, pictured on the right. A total of four attendees came out for the event, as well as Fox News. Chief Customer and Business Development Officer Brandon Policicchio gave a media interview. The agency is planning an interactive hiring event for June, with more details to be released soon.





## RTA CELEBRATES NATIONAL AIR QUALITY AWARENESS WEEK WITH FREE RIDES MAY 2

The Greater Dayton RTA, in partnership with the Miami Valley Regional Planning Commission (MVRPC), provided free rides on May 2 to celebrate National Air Quality Awareness Week.

To inform the community of the free rides, RTA's communication team sent out a press release to local media and made several social media posts. Internally, the communications team put a post on RTA's internal communications tool, Info Hub, and placed flyers on driver's seats. MVRPC also promoted the free rides in a press release, shared social media posts, and created promotional flyers.

RTA is one of Ohio's greenest fleets. Did you know every us has the possibility of eliminating up to 40 cars on the road eliminating congestion and the emissions that go with those vehicles. When you couple that with passengers riding one of our zero-emissions electric trolley buses, that makes their trip even greener. RTA is proud to support initiatives meant to improve air quality within the community we serve.



## RTA PROVIDES FREE RIDES TO THE POLLS FOR THE PRIMARY ELECTION ON MAY 3

To ensure access for everyone who chooses to exercise their right to vote in Ohio's primary election, the Greater Dayton RTA provided free rides system-wide on May 3. The agency has long supported the community's need for accessible transportation on important days throughout the year by offering free rides. The agency is continued that trend by offering free rides on election day to further foster an atmosphere of inclusion and generate awareness for important causes and events in the community. These rides applied to both RTA's fixed-route and paratransit services. To alert the community of the free rides, the communications team sent a press release to local media, and made several posts on social media (pictured on the right). To notify RTA employees of the free rides, the communications team posted to Info Hub and created flyers to put on the driver's seat.





## CONNECT BUS DRIVER FINDS 7-YEAR-OLD BOY

Our community knows RTA bus drivers are a source of help. That certainly was the case involving Paratransit Operator H.R. Downey, who is being recognized for his exemplary action after finding a 7-year-old boy in Dayton. The boy was reunited with his parents. Downey received a Certificate of Employee Commendation, as well as a gift card. The RTA communications team shared this story on social media, and on RTA's internal communication tool Info Hub as a way to highlight H.R. Downey's dedication to the community. Great work!



## RTA'S CUSTOMER FEEDBACK SURVEY WRAPS UP

The RTA customer feedback survey, administered by the American Bus Benchmarking Group (ABBG), has wrapped up. As a final push to get community members to take the survey RTA offered the chance to win Dayton Dragons tickets or a month of free rides. When the survey closed on May 1, RTA had a total of 338 responses, a 20% jump from last year. While our response level was higher year-over-year it is still short of the agency's goal of 500, but enough to still be included in the benchmarking report. In the next two weeks ABBG will provide the RTA with the raw data, as well as a comprehensive analysis of the results.

## DAYTON DRAGON TICKET GIVEAWAY



Each year the Greater Dayton RTA purchases Dayton Dragons tickets to be used in special promotions on social media. The tickets are used as a way to promote The Flyer, which has a stop right outside the Day Air Ballpark. The communications team has put together several graphics and videos promoting The Flyer and ticket giveaway on social media. The RTA will continue the giveaway throughout the season. In the first giveaway, folks were asked on social media to share why they love public transit. A winner was then randomly selected from the entries. RTA also used the Dragons tickets as an incentive in the ABBG survey to encourage more people to take it.

## SOCIAL MEDIA— APRIL

### Facebook:

Reach: 49,432 Post Engagements: 9,070 Video Views: 1,700

### Twitter:

Profile Visits: 2,822 Impressions: 13,400 Mentions: 37

### Instagram:

Post Likes: 354 Accounts engaged: 390 Impressions: 30,294

### Total Followers:

Facebook: 5,871

Twitter: 1,801

Instagram: 1,434

*Reach = # unique users*

*Impressions = # times your tweet displays on screen*

*Post Engagements = # comments, shares, clicks, likes*

## RIDETIME – APRIL

### Transit App

Sessions: 687,190

Average number of daily sessions: 27,908

Monthly usage high: 3,105

Average number of daily users: 2,664

*Session = # times app is accessed and used*



Greater Dayton Regional Transit Authority  
Financial Report  
April 2022

Financial Summary  
Comparative Data  
Departmental Detail  
    Balance Sheets  
    Sales Tax Receipts



Greater Dayton Regional Transit Authority  
YTD Financial Report  
April 30, 2022

Revenues

Passenger Fares  
Contract Service Fares  
Service Subsidies  
Interest  
Other  
Sales Tax - Net  
State Assistance  
Federal Assistance

1,161,648  
3,530  
120,835  
144,150  
55,508  
13,432,262  
255,793  
4,926,822

5.8%  
0.0%  
0.6%  
0.7%  
0.3%  
66.8%  
1.3%  
24.5%

Passenger Fares are \$464k under budget due to Covid and service impacts.

Sales Tax - Net represents \$63k over budget for January sales tax received in April.

State Assistance funding has been completed for the first half of 2022. Budget has been adjusted to reflect remaining budgeted dollars allocated to last half of 2022.

Total Revenues are \$2.8 million below budget due to lower passenger revenues and lower assistance from state and federal governments.

20,100,538

100%

Expenses

Wages  
Paid Absences  
Fringe Benefits  
Services  
Materials & Supplies  
Utilities & Power  
Casualty & Liability Costs  
Taxes  
Purchased Transportation  
Miscellaneous

8,365,847  
1,585,954  
3,530,477  
1,878,343  
1,647,065  
646,117  
357,530  
62,200  
170,667  
235,254

45.3%  
8.6%  
19.1%  
10.2%  
8.9%  
3.5%  
1.9%  
0.3%  
0.9%  
1.3%

Currently our YTD fuel expenses are under budget by \$714k due to a \$36k positive price and a \$678k positive volume variance. This positive variance will likely be reduced with the rising fuel prices.

Total Expenses are \$6.0 million lower than budget. Employee Wages & Fringe Benefits and Materials & Supplies are the major contributors. All expense categories are under budget as we continue to operate at reduced service levels.

18,479,454

100%

Pre Local Capital - Gain (Loss)

Less - Local Capital Charge

934,113

RTA Service - Gain (Loss)

686,971

Audit & GASB Items

Less - Market to Market Adjustment  
Plus - Market to Market Adjustment  
Less - Federal/State Depreciation  
Less - GASB 68 & 74 (Pensions) Charge  
Plus - GASB 68 & 74 (Pensions) Credit

2,010,919  
-  
4,689,403  
-  
-

Audit Adjusted - Gain (Loss)

(6,013,351)

Plus - Non-RTA Capital Grants Received

-

Balance Sheet - Change in Net Position

(6,013,351)

Greater Dayton Regional Transit Authority  
YTD Financial Report  
April 30, 2022

Revenues

	YTD Actual April 2022	YTD Budget April 2022	YTD Actual April 2021
Passenger Fares	1,161,648	1,626,000	1,638,879
Contract Service Fares	3,530	-	98,735
Service Subsidies	120,835	108,664	103,325
Interest	144,150	110,000	90,153
Other	55,508	100,000	169,638
Sales Tax - Net	13,432,262	13,369,361	12,747,862
State Assistance	255,783	1,100,000	-
Federal Assistance	4,926,822	6,473,328	13,400,124
<b>Total Revenue</b>	<b>20,100,538</b>	<b>22,887,353</b>	<b>28,248,716</b>

Expenses

	YTD Actual April 2022	YTD Budget April 2022	YTD Actual April 2021
Wages	8,365,847	10,666,099	9,880,790
Paid Absences	1,585,954	1,887,942	1,881,500
Fringe Benefits	3,530,477	4,836,328	4,324,082
Services	1,878,343	2,227,558	1,564,172
Materials & Supplies	1,647,065	2,905,844	1,743,306
Utilities & Power	646,117	679,702	630,985
Casualty & Liability Costs	357,530	533,668	750,489
Taxes	62,200	76,108	67,834
Purchased Transportation	170,667	200,000	86,133
Miscellaneous	235,254	493,551	141,714
<b>Total Expenses</b>	<b>18,479,454</b>	<b>24,506,800</b>	<b>21,071,005</b>
<b>Pre Local Capital - Gain (Loss)</b>	<b>1,621,084</b>	<b>(1,619,447)</b>	<b>7,177,711</b>
Less - Local Capital Charge	934,113	1,024,380	984,694
<b>RTA Service - Gain (Loss)</b>	<b>686,971</b>	<b>(2,643,827)</b>	<b>6,193,017</b>

Audit & GASB Items

Less - Market to Market Adjustment	2,010,919	-	198,900
Plus - Market to Market Adjustment	-	-	-
Less - Federal/State Depreciation	4,689,403	5,258,620	5,171,776
Less - GASB 68 & 74 (Pensions) Charge	-	-	-
Plus - GASB 68 & 74 (Pensions) Credit	-	-	-

Audit Adjusted - Gain (Loss)

Plus - Non-RTA Capital Grants Received	-	-	5,500,312
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Balance Sheet - Change in Net Position

<b>Audit Adjusted - Gain (Loss)</b>	<b>(6,013,351)</b>	<b>(7,902,447)</b>	<b>822,341</b>
Plus - Non-RTA Capital Grants Received	-	-	5,500,312
<b>Balance Sheet - Change in Net Position</b>	<b>(6,013,351)</b>	<b>(7,902,447)</b>	<b>6,322,653</b>

Greater Dayton RTA

Departmental Budget Summary

April 2022

	Department	#	Current Month			Year to Date			Annual Budget
			Actual	Budget	Variance	Actual	Budget	Variance	
Board of Trustees	Board	11	5	6	(1)	20	24	(4)	72
Chief Executive Officer	CEO	21	46	54	(8)	178	215	(37)	647
	Human Resources	31	122	92	30	493	367	126	1,105
	Labor Relations	55	54	79	(25)	271	315	(44)	947
	Total CEO		222	225	(3)	942	897	45	2,699
Chief Capital Officer	Chief Capital Officer	92	50	31	19	114	123	(9)	371
	Engineering	24	14	30	(16)	51	121	(70)	367
	Corporate Dept.	98	9	561	(552)	31	2,242	(2,211)	6,730
	Total CCO		73	622	(549)	196	2,486	(2,290)	7,468
Chief Financial Officer	Chief Financial Officer	19	43	45	(2)	182	180	2	542
	Claims	66	63	133	(70)	358	532	(174)	1,594
	Procurement	77	34	37	(3)	146	149	(3)	450
	Accounting & Payroll	91	97	84	13	331	346	(15)	1,021
	Total CFO		237	299	(62)	1,017	1,207	(190)	3,607
Transportation	Transportation Administration	61	443	485	(42)	1,739	1,940	(201)	5,853
	Revenue Vehicle Ops	63	1,937	2,466	(529)	7,377	9,153	(1,776)	27,547
	Security	88	-	8	(8)	-	33	(33)	100
	Total Transportation		2,380	2,959	(579)	9,116	11,126	(2,010)	33,500
Maintenance	Maintenance Administration	71	116	136	(20)	458	545	(87)	1,646
	Repair Shops	72	719	900	(181)	2,902	3,591	(689)	10,825
	Inventory	73	67	74	(7)	265	295	(30)	890
	Line Shop	75	164	197	(33)	558	787	(229)	2,369
	Facility Maintenance	76	179	191	(12)	964	890	74	2,475
	Transit Hubs	81-85	87	138	(51)	360	550	(190)	1,663
	Facility Cleaning	89	30	47	(17)	138	185	(47)	560
	Total Maintenance		1,362	1,683	(321)	5,645	6,843	(1,198)	20,428
Customer & Business Dev.	CC&BDO	41	24	36	(12)	98	142	(44)	428
	Community Relations	42	2	10	(8)	2	42	(40)	125
	Communications	43	42	62	(20)	162	247	(85)	744
	Quality Service - Call Center	44/47	88	94	(6)	338	375	(37)	1,132
	Planning & Scheduling	45	42	60	(18)	163	240	(77)	721
	MIS	58	174	126	48	540	504	36	1,519
	Training, Safety & Risk	65	61	90	(29)	241	374	(133)	1,101
	Total CC&BDO		433	478	(45)	1,544	1,924	(380)	5,770
RTA Totals			4,712	6,272	(1,560)	18,480	24,507	(6,027)	73,544

(Dollars in Thousands, Bracketed Variances are Favorable)

Greater Dayton RTA  
Balance Sheets  
April 2022 and Year End 2021

**Assets and Deferred Outflows of Resources**

	As of 4/30/2022	PRE-AUDIT as of 12/30/2021
Current assets:		
Cash and cash equivalents	\$ 37,200,385	\$ 19,188,132
Short-term investments	18,998,827	16,158,413
Accounts receivable, less allowance for doubtful accounts	15,630,475	14,567,417
Materials and supplies, net	7,230,019	7,026,721
Prepaid expenses and deposits	1,469,935	1,640,069
	<u>80,529,641</u>	<u>58,580,752</u>
Total current assets		
Non-current assets:		
Long-term investments	41,454,601	42,327,839
Net pension /OPEB assets	4,851,002	470,380
Capital assets:		
Land	7,361,536	7,361,536
Revenue producing and service equipment	128,157,601	128,217,004
Buildings and structures	133,036,536	134,550,170
Office furnishings, shop equipment and other	27,015,692	27,589,682
Construction in progress	41,151,714	38,807,793
Less accumulated depreciation	(150,608,398)	(147,856,050)
	<u>186,114,681</u>	<u>188,670,135</u>
Total capital assets - net		
Total non-current assets	<u>232,420,284</u>	<u>231,468,354</u>
Total assets	<u>312,949,925</u>	<u>290,049,106</u>
	<u>\$ 312,949,925</u>	<u>\$ 290,049,106</u>
Deferred outflows of resources - pensions/OPEB	<u>8,720,343</u>	<u>12,318,090</u>
	<u>\$ 321,670,268</u>	<u>\$ 302,367,196</u>

**Total assets and deferred outflows of resources**

**Liabilities, Deferred Inflows of Resources and Net Position**

Current liabilities:		
Accounts payable	\$ 810,310	\$ 1,372,515
Accrued payroll and related benefits	5,220,125	5,417,757
Accrued self-insurance	6,308,208	7,368,388
Unearned fares	392,125	242,503
Other accrued expenses	1,483,752	1,570,204
	<u>14,214,520</u>	<u>15,971,367</u>
Total current liabilities		
Non-current liabilities:		
Accrued compensated absences	1,243,663	1,294,631
Net pension/OPEB liabilities	35,536,702	77,134,362
	<u>36,780,365</u>	<u>78,428,993</u>
Total non-current liabilities		
Total liabilities	<u>50,994,885</u>	<u>94,400,360</u>
	<u>29,517,474</u>	<u>18,139,284</u>
Deferred inflows of resources - pensions/OPEB		
Invested in capital assets	186,114,681	188,670,134
Unrestricted	55,043,228	1,157,418
	<u>241,157,909</u>	<u>189,827,552</u>
Total net position		
	<u>\$ 321,670,268</u>	<u>\$ 302,367,196</u>
Total liabilities, deferred inflows of resources and net position		



# SALES TAX RECEIPTS (NET OF FEE PAID TO STATE OF OHIO)

SALES PERIOD EARNED	MONTH RECEIVED	MONTHLY					YEAR TO DATE				
		2019	2020	2021	Actual 2022	Budget 2022	2019	2020	2021	Actual 2022	Budget 2022
JANUARY	APRIL	\$ 2,818,084	\$ 3,070,612	\$ 3,233,962	\$ 3,406,797	\$ 3,343,896	\$ 2,818,084	\$ 3,070,612	\$ 3,233,962	\$ 3,406,797	\$ 3,343,896
FEBRUARY	MAY	\$ 2,905,504	\$ 3,059,356	\$ 3,290,524	-	3,331,639	5,723,588	6,129,968	6,524,486		6,675,535
MARCH	JUNE	\$ 3,521,181	\$ 3,023,059	\$ 4,200,021	-	3,292,111	9,244,769	9,153,027	10,724,507		9,967,647
APRIL	JULY	\$ 3,093,769	\$ 2,756,395	\$ 3,960,624	-	3,401,715	12,338,538	11,909,422	14,685,131		13,369,362
MAY	AUGUST	\$ 3,307,774	\$ 3,561,409	\$ 4,174,409	-	3,978,375	15,646,312	15,470,831	18,859,540		17,347,737
JUNE	SEPTEMBER	\$ 3,530,545	\$ 3,929,617	\$ 3,995,835	-	3,979,353	19,176,857	19,400,448	22,855,374		21,327,090
JULY	OCTOBER	\$ 3,271,972	\$ 3,594,516	\$ 3,970,191	-	3,914,428	22,448,829	22,994,964	26,825,565		25,241,518
AUGUST	NOVEMBER	\$ 3,319,979	\$ 3,509,033	\$ 3,792,316	-	3,821,337	25,768,808	26,503,997	30,617,881		29,062,855
SEPTEMBER	DECEMBER	\$ 3,596,778	\$ 3,432,216	\$ 3,844,035	-	3,737,684	29,365,586	29,936,213	34,461,916		32,800,538
OCTOBER	JANUARY	\$ 3,391,956	\$ 3,820,242	\$ 3,771,559	-	3,760,243	32,757,541	33,756,455	38,233,475		36,560,781
NOVEMBER	FEBRUARY	\$ 3,411,674	\$ 3,431,837	\$ 4,015,563	-	3,837,269	36,169,215	37,188,292	42,249,038		40,398,050
DECEMBER	MARCH	\$ 4,014,198	\$ 4,000,815	\$ 4,620,756	-	4,456,950	40,183,413	41,189,106	46,869,794		44,855,000
Totals		\$ 40,183,413	\$ 41,189,106	\$ 46,869,794	\$ 3,406,797	\$ 44,855,000					
% Increase Year over Year		5.28%	2.50%	13.79%							

PLEASE NOTE THE ABOVE AMOUNTS ARE REPORTED NET OF A 1% ADMINISTRATIVE FEE WHICH IS PAID TO THE STATE OF OHIO.

**SMALL PURCHASING INFORMATION**  
**\$25,000 TO \$100,000**  
**January 1, 2022 – December 31, 2022**

<b>Contract Date</b>	<b>Requesting Department</b>	<b>Description</b>	<b>Vendor</b>	<b>Amount</b>
01/03/22	Capital	Employee Parking (Reimbursed through rental revenue and employee reimbursement)	JEL Enterprises	\$60,000
01/17/22	Maintenance	Snow/Ice Removal	Antonio Lamanna	25,000
02/11/22	Maintenance	Fleet Fluids Analysis Contract	Eurofins Ana Laboratories Inc.	52,990
03/01/22	Executive	Annual Membership Dues	Downtown Dayton Partnership	25,000
03/04/22	Maintenance	Seat Insert Strip and Recover	Joe Molina Dba Molina	80,351
03/23/22	Maintenance	Graphic Equipment	Trigon Imaging Solutions, Inc.	53,000
03/24/22	Maintenance	Ups Health Monitoring System	Luminator Technology Group Inc	42,078
03/30/22	Maintenance	Paint Booth	Central States Spray Booth Systems Inc.	44,400
04/01/22	Maintenance	600 Maintenance Shop Exhaust Fans	J. Feldkamp Design Build	95,000
04/01/22	Maintenance	Scada-Annual Maintenance	QEI LLC	25,928
04/01/22	Maintenance	Fire Alarm Monitor and Testing	Johnson Controls	43,548
04/30/22	CBD	Office Supplies	Friends Service Co. Inc.	95,000
			<b>TOTAL</b>	<b>\$642,295</b>

**Board Meeting – 6/07/22**  
Chief Financial Officer