



Official Notice of Public Meeting

Greater Dayton RTA Board of Trustees

Finance/Personnel and Planning Committees Meeting

Wright Stop Plaza
4 South Main Street
2nd Floor Multipurpose Room
Dayton, OH 45402

Tuesday, September 20, 2022 – 8:30 a.m.

Interpreters for hearing impaired individuals are available upon request. Requests should be made at least 5 days prior to the date of the meeting. For more information, contact 425-8392 (Voice) or 425-8384 (TDD).

**Greater Dayton RTA Jointly held Finance, Personnel and
Planning Committees Packet**

Meeting Date: Tuesday, September 20, 2022 – 8:30 a.m.

Wright Stop Plaza – 4 S. Main Street, Dayton, OH – 2nd floor Cooper

AGENDA

NEXT SECTION



AGENDA

Greater Dayton RTA Board of Trustees Finance/Personnel and Planning Committees Meeting

**Wright Stop Plaza
4 South Main Street, 2nd Floor Conference Room, Dayton OH 45402**

Tuesday, September 20, 2022 – 8:30 a.m.

- | | |
|--|----------------------------|
| Call Meeting to Order | John Lumpkin, Chair |
| Roll Call/Declare Quorum | Lumpkin |
| I. Approval of August 16, 2022 Jointly Held
Finance/Personnel and Planning Committees Meeting Minutes | Lumpkin |
| II. Request for Executive Session - <i>As Needed</i> | Lumpkin |
| Reconvene to Regular Session | |
| III. October 2022 Board Action Items | |
| Finance/Personnel | Matthews-Stenson |
| • Action Item #2 – Food & Beverage Vending Services | Deborah Howard |
| • Action Item #3 – Copier Equipment & Maintenance | Deborah Howard |
| • Action Item #4 – On-Site Technical Support for NexGen Trolleys | Brown |
| • Action Item #5 – Group Medical and Prescription Insurance | Thomas |
| IV. Informational / Discussion Items | |
| Planning | Sharon Howard |
| • Customer and Business Development Update | Policicchio |
| • Ridership and Service Update | Policicchio |
| Finance/Personnel | Matthews-Stenson |
| • Small Purchasing Information | Deborah Howard |
|
<u>Next Regular Meetings</u> – October 18 and November 15, 2022 | |
| V. Adjournment | Lumpkin |

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**Greater Dayton RTA Jointly held Finance, Personnel and
Planning Committees Packet**

Meeting Date: Tuesday, September 20, 2022 – 8:30 a.m.

Wright Stop Plaza – 4 S. Main Street, Dayton, OH – 2nd floor Cooper

**APPROVAL OF
MINUTES**

NEXT SECTION



**Jointly Held
Finance/Personnel and Planning Committees
Meeting Minutes**

August 16, 2022

Members Present: David P. Williamson, Acting Jointly Held Committees Chair
Vince Corrado
Al Fullenkamp (left the meeting at 10:12 a.m.)
Sharon Hairston
Adrienne Heard
Sharon Howard (left the meeting at 10:00 a.m.)
Belinda Matthews-Stenson
Thomas Weckesser

Excused: John A. Lumpkin

Staff in Attendance: Bob Ruzinsky
Daron Brown
Roland Caldwell
Chris Conard, Coolidge Wall
Tim Harrington
Deborah Howard
Ron Linville, BakerHostetler (via Zoom)
Brandon Policicchio
Mary Kay Stanforth
Bob Stevens

Mr. Williamson called the meeting to order at 8:35 a.m. and roll call was taken:

Roll Call

Mr. Williamson -	Yes
Mr. Corrado -	Yes
Mr. Fullenkamp -	Yes
Ms. Hairston -	Yes
Ms. Heard -	Yes
Ms. Howard -	Yes
Mr. Lumpkin -	Excused
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes

A quorum was present, and proper notice of the meeting had been given.

Approval of May 17, 2022 Jointly Held Finance/Personnel and Planning Committees Meeting Minutes

Mr. Williamson asked if attendees request a reading of the minutes or have corrections to the minutes. There were no requests or corrections.

MOTION made by Ms. Heard and SECONDED by Ms. Hairston to APPROVE the May 17, 2022 Jointly Held Finance/Personnel and Planning Committees meeting minutes.

The Motion was APPROVED by voice vote 8-0.

Request for Executive Session

Mr. Williamson stated it is necessary to move the Executive Session up on today's agenda. It will be the next item addressed.

MOTION made by Ms. Howard and SECONDED by Mr. Fullenkamp to modify today's agenda, allowing the Executive Session to be the next item heard. There were no objections and the Motion was thereby APPROVED 8-0.

MOTION made by Mr. Williamson and SECONDED by Mr. Fullenkamp to RECESS into Executive Session for the purpose of discussing Labor Negotiations and Threatened Litigation.

ROLL CALL was taken:

Mr. Williamson -	Yes
Mr. Corrado -	Yes
Mr. Fullenkamp -	Yes
Ms. Hairston -	Yes
Ms. Heard -	Yes
Ms. Howard -	Yes
Mr. Lumpkin -	Excused
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes

The MOTION was APPROVED 8-0.

The meeting RECESSED into Executive Session at 8:40 a.m.

Reconvene to Regular Session

MOTION made by Mr. Williamson and SECONDED by Ms. Hairston to RECONVENE into Regular Session.

ROLL CALL was taken:

Mr. Williamson -	Yes
Mr. Corrado -	Yes
Mr. Fullenkamp -	Yes
Ms. Hairston -	Yes
Ms. Heard -	Yes
Ms. Howard -	Yes
Mr. Lumpkin -	Excused
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes

The MOTION was APPROVED 8-0.

The regular meeting RECONVENED at 9:14 a.m.

September 2022 Board Action Items

Action Item #2 – Approval of Procurement Policies

Mr. Williamson asked Mr. Ruzinsky to provide an overview of the difference between Greater Dayton Regional Transit Authority (RTA) policies and procedures. Policies set parameters for decision making but leave room for flexibility. Policies reflect the “why” behind an action. Procedures, on the other hand, explain the “how”. Procedures provide more detailed, sometimes step by step, instructions for specific routine tasks. Procedures oftentimes include a checklist or process steps to follow.

Ms. Howard then explained that in preparation for the upcoming Federal Transit Administration (FTA) Triennial Review, Staff has reviewed Procurement Policies and changes are recommended. Appropriate updates are included with today’s meeting packet and have a focus on current rules and regulations as well as ease of administration. The intent is to make RTA’s internal and external customer experience convenient and seamless within the confines of applicable rules and regulations. During the review it was determined several Procurement Policies are in fact Procedures.

At this time Staff recommends rescission of all previous policies. In return, Staff recommends adoption of new Procurement Policies #1, Affirmative Action Assurance Program Certification, #2, Disadvantaged Business Enterprise Program and #3, Procurement Administration.

MOTION made by Ms. Matthews-Stenson and SECONDED by Ms. Howard that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees RESCISSION of all previous Procurement Policies and ADOPTION of new Procurement Policies #1, Affirmative Action Assurance Program Certification, #2, Disadvantaged Business Enterprise Program and #3, Procurement Administration.

The MOTION was APPROVED by voice vote 8-0.

Action Item #3 – Approval of Educational Assistance Program Policy #9

Mr. Policicchio stated RTA’s Salaried Educational Reimbursement - Human Resources Policy #12, outlines the current provisions to provide tuition reimbursement. In an effort to create more access to the program and increase the level of employee training and development, Staff is recommending updates to this Policy.

The Educational Assistance Program – Customer and Business Development Policy #9, is designed to financially support undergraduate and graduate degree programs for qualified and approved full-time, non-represented employees. The Policy provides payment for tuition, fees, and books directly related to an approved degree program. In addition, with employee training and development being a function of the Customer and Business Development Department, the Policy department has been updated.

Ms. Howard requested the Policy title be changed to Approval of Educational *Financial* Assistance Program. Mr. Policicchio agreed and stated he will make the change.

Action Items #3, #4 and #5 were APPROVED collectively.

MOTION made by Ms. Howard and SECONDED by Mr. Fullenkamp to APPROVE Action Item #3 - Educational Financial Assistance Program Policy #9, Action Item #4 – Update to Tapp Pay Terms and Conditions, and Action Item #5 – Revised Rules of the Road and Facilities Code of Conduct.

The MOTION was APPROVED by voice vote 8-0.

Action Item #4 – Update to Tapp Pay Terms and Conditions

Mr. Policicchio stated the purpose of this action item is to update the adopted Terms and Conditions associated with RTA's fare payment system Tapp Pay. The Terms and Conditions were first adopted by RTA's Board of Trustees on March 2, 2021.

The RTA Board of Trustees is authorized by the Ohio Revised Code (ORC) to adopt rules to control the administration and operation of transit facilities under its ownership. The rulemaking power includes the power to regulate and enforce fare collection as set forth in ORC Section 306.35(D)(1)(d).

The updated Terms and Conditions govern the access to, and the use of, the Tapp Pay system and are available to the public on RTA's website. The RTA will continue to reserve the right to modify these Terms and Conditions moving forward as needed.

Action Items #3, #4 and #5 were APPROVED collectively.

MOTION made by Ms. Howard and SECONDED by Mr. Fullenkamp to APPROVE Action Item #3 - Educational Financial Assistance Program Policy #9, Action Item #4 – Update to Tapp Pay Terms and Conditions, and Action Item #5 – Revised Rules of the Road and Facilities Code of Conduct.

The MOTION was APPROVED by voice vote 8-0.

Action Item #5 – Revised Rules of the Road and Facilities Code of Conduct

Mr. Policicchio stated RTA utilizes a Rules of the Road and Facilities Code of Conduct to establish reasonable standards of behavior for persons using RTA facilities or on-board RTA vehicles. These are also used by RTA employees, area Police and Sheriff Departments, along with Prosecutor offices to warn, trespass and in some cases, prosecute persons engaged in disruptive or unlawful activities while on RTA Property or on-board RTA vehicles.

The purpose of this action item is to revise the existing RTA Rules of the Road and Facilities Code of Conduct due to recent changes in the ORC that are effective September 13, 2022. The Rules of the Road and Facilities Code of Conduct will continue being used as a tool to maintain a safe and convenient environment within RTA facilities and on-board our vehicles.

Action Items #3, #4 and #5 were APPROVED collectively.

MOTION made by Ms. Howard and SECONDED by Mr. Fullenkamp to APPROVE Action Item #3 - Educational Financial Assistance Program Policy #9, Action Item #4 – Update to Tapp Pay Terms and Conditions, and Action Item #5 – Revised Rules of the Road and Facilities Code of Conduct.

The MOTION was APPROVED by voice vote 8-0.

Customer and Business Development Update

Mr. Policicchio stated the Customer and Business Development Department update was provided in today's meeting packet.

Mr. Policicchio discussed community outreach efforts, ridership increases and the upcoming discontinuance of promotional fares.

Ms. Howard left the meeting at 10:00 a.m. Mr. Fullenkamp left the meeting at 10:12 a.m.

Financial Report

Ms. Stanforth provided information regarding the July 2022 financial report. On the revenue side:

- Year to Date (YTD) passenger fare revenue is \$1.9 million compared to a \$2.8 million budget. Same time last year we were at \$2.8 million actual.
- YTD Sales tax revenue is \$27.0 million compared to a \$25.2 million budget. Same time last year we were at \$24.7 million.
- YTD Federal assistance is \$10.0 million compared to a \$11.3 million budget. Same time last year we were at \$24.1 million which included CARES Act Funding.
- YTD total revenues are \$39.9 million compared to a budget of \$41.9 million. Total revenues are \$2.0 million below budget due to lower passenger revenues and lower assistance from state and federal governments, offset by higher sales tax receipts.

On the expense side:

- YTD total wages and fringe benefits are \$24.4 million compared to a budget of \$30.5 million. As we have been reporting this year, we are operating with fewer employees and fewer routes as a result of Covid. Same time last year we were at \$28.0 million.
- YTD materials and supplies expense is \$3.7 million compared to a budget of \$5.1 million. Same time last year we were at \$3.2 million. Diesel fuel expense is included in this category and we are using fewer gallons than expected but paying more per gallon.
- YTD total expenses are \$34.3 million compared to \$42.8 million budget. A \$8.5 million positive variance results. With the exception of purchased transportation, all expense categories are under budget as we continue to operate at reduced service levels. Same time last year we were at \$37.0 million.
- YTD after deducting federal, state and local depreciation totaling \$10.0 million, and deducting an investment mark to market adjustment of \$1.9 million, RTA's audit adjusted loss after seven (7) months is \$6.3 million.

Small Purchasing Information

Ms. Howard stated the Small Purchasing Information was included in today's meeting packet. There were no questions regarding small purchases.

Other Business

Mr. Ruzinsky stated the FTA previously conducted a special audit related to CARES Act Funding. There were no issues found with the special audit. Mr. Ruzinsky has been informed there will be another audit of similar nature in the coming year.

Next Meeting

The upcoming jointly held Finance/Personnel and Planning Committees meetings will be held on September 20 and October 18, 2022.

Adjournment

MOTION made by Ms. Hairston and SECONDED by Ms. Matthews-Stenson to ADJOURN the meeting. The motion was approved by voice vote 6-0. The meeting adjourned at 10:20 a.m.

ATTEST

David P. Williamson, Acting Chair

Mary K. Stanforth, Committee Secretary

**Greater Dayton RTA Jointly held Finance, Personnel and
Planning Committees Packet**

Meeting Date: Tuesday, September 20, 2022 – 8:30 a.m.

Wright Stop Plaza – 4 S. Main Street, Dayton, OH – 2nd floor Cooper

ACTION ITEM #2

NEXT SECTION

Action Item #2

Food & Beverage Vending Services

Greater Dayton Regional Transit Authority (RTA) provides vending services to employees in dining areas and the public in our passenger waiting areas at the transit centers. This procurement generates revenue for RTA that helps to fund the Employee Benefit Fund. Providing vending services to customers and employees is consistent with RTA's core values of Quality Service and Our People.

The successful contractor will provide all food and beverage vending services, microwaves, utensils, plates, and all condiments using new or refurbished machines with encasements where necessary. All licenses, fees, and permits are at the vendor's expense.

Proposals for the Food & Beverage Vending Services were solicited through the Dayton Daily News, the Dayton Weekly News, and the Transit Talent. Requests were sent to thirty (30) vendors.

At 2:00 p.m. on August 8, 2022, RTA received one (1) proposal from a firm interested in providing food and beverage vending services.

The Evaluation Committee reviewed the proposal using the following criteria:

- Quality of products, service, and menu selection
- Commission structure
- Experience and reputation
- Management philosophy
- Quality of proposal preparation

The following firm submitted a proposal:

<u>Firm</u>	<u>Commission Offered</u>
AVI FoodSystems, Inc. Cincinnati, Ohio	24.7% Plus a \$3,000 a year fund to promote AVI products.

The current commission for Food & Beverage Vending Services is 24.7%. Other transit properties were surveyed with the highest commission level confirmed at 23%. The commission offered by AVI FoodSystems, Inc. is considered fair and reasonable.

Other vendors were contacted to determine why they did not submit proposals. Several responded they did not have the resources at this time, more than one responded that they no longer service Dayton, one vendor was unable to get certain approvals in time to meet the due date, and another had just been sold and the new owner was unable to prepare a proposal at this time.

After reviewing and evaluating the proposals submitted, the Chief Executive Officer recommends a CONTRACT AWARD to AVI FoodSystems, Inc. for a three (3) year period with a guaranteed annual commission rate of 24.7% from all RTA locations to be paid quarterly and a \$3,000 promotional fund annually.

Board Meeting – 10/04/22
Chief Executive Officer

RFP 22-08 Food & Beverage Vending Services

Company
A Crystal Vending Service, Inc.
A.D. Bos
Advance Vending
Advantage Food And Beverage Inc.
American Food & Vending
Area Wide Electronics & Refrigeration
AVI Foodsystems, Inc.
C&A Johnson Vending Service, Inc.
CDS Vending Inc.
Cincinnati Vending
Classy Amusement & Vending Inc.
Essentially Organic Vending
Five Star Food Service
Lavaille Lavette Company
McKirnan Brothers Inc.
Miami Valley Vending Services
Midway Vending Service
Midwest Refreshments
Morning Start Vending Service, Inc.
Needmore Vending, Inc.
Peninsula Vending Services
Phoenix Commercial Enterprises LLC
Sanese Services
Sheehan Brothers Vending
SMS Vending Co.
Sysco Food Services
The Cuyahoga Group
True Brew Outfitters
Twin Vending Service
Vending Unlimited

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ACTION ITEM #3

NEXT SECTION

ACTION ITEM #3 **Copier Equipment & Maintenance**

The purpose of this procurement is to replace all copier equipment owned by Greater Dayton Regional Transit Authority (RTA) with updated machines of the same model and to provide a five (5) year maintenance agreement. A total of twenty (20) copiers will be purchased. This project is consistent with RTA's core value of Quality Service; by upgrading and maintaining our technology-based equipment, RTA can continuously improve and expand the service capabilities to our internal and external customers.

Proposals were solicited through the Dayton Daily News, the Dayton Weekly News, and Transit Talent. Request for Proposals were initially sent to nineteen (19) firms.

At 2:00 p.m. on August 22, 2022, two (2) proposals were received and reviewed by the evaluation committee.

The Evaluation Committee reviewed the proposals to determine and designate the most qualified proposer using the following criteria:

- Ability to meet specifications, including network requirements
- Qualifications of service personnel and thoroughness of service department
- Reasonableness of cost
- Quality of proposal preparation

The following firms submitted proposals:

Donnellon McCarthy Enterprises Dayton, OH							Business Tek, Inc. Dayton, OH						
2022			2023				2022			2023			
Item#	Qty	Unit Price	Total	Qty	Unit Price	Total	Qty	Unit Price	Total	Qty	Unit Price	Total	
Item 1	2	\$7,101.40	\$14,202.80	11	\$7,101.40	\$78,115.40	2	*	*	11	*	*	*
Item 2	1	\$7,457.08	\$7,457.08	3	\$7,457.08	\$22,371.24	1	*	*	3	*	*	*
Item 3	0	\$0.00	\$0.00	1	\$7,854.36	\$7,854.36	0	*	*	1	*	*	*
Item 4	1	\$7,498.68	\$7,498.68	1	\$7,498.68	\$7,498.68	1	*	*	1	*	*	*
Total			\$29,158.56			\$115,839.68							
GRAND TOTAL			\$144,998.24										
Maintenance							Maintenance						
	Price/Copy	Estimated Qty	Total				Price/Copy	Estimated Qty	Total				
Item 5 (B&W)	\$0.0039	4,361,754	\$17,010.84				*	4,361,754	*				
Item 5 (Color)	\$0.0360	1,830,745	\$65,906.82				*	1,830,745	*				
Total			\$82,917.66										*
Copiers and Maintenance Grand Total			\$227,915.90				Copiers and Maintenance Grand Total						*

*FTA Procurement guidelines require that only the successful proposer's pricing data be disclosed publicly.

This procurement will be funded with Capital Funds.

After reviewing and analyzing the proposals submitted, the Chief Executive Officer recommends a CONTRACT AWARD to Donnellon McCarthy Enterprises for the purchase of Copier Equipment for \$144,998 and a five (5) year Maintenance Agreement for \$82,918 for a grand total of \$227,916.

Board Meeting – 10/04/2022
Chief Executive Officer

RFP 22-10 Copier Equipment & Maintenance

Company
Business Tek, Inc.
Cal-Vent Inc.
Canon Business Solutions, Inc.
Clear Choice Imaging
ComDoc Inc.
Datatech Depot Inc.
Donnellon McCarthy
DSC Office Systems
Electronic Risks Consultants (ERC)
GFC Gordon Flesch Co
Konica Minolta Business Solutions, Inc.
Modern Office Methods
Perry Protech
Ricoh USA
UBS Copier Solutions
WMG LLC
Woodhull USA
Woodhull, LLC
Xerox Corporation

**Greater Dayton RTA Jointly held Finance, Personnel and
Planning Committees Packet**

Meeting Date: Tuesday, September 20, 2022 – 8:30 a.m.

Wright Stop Plaza – 4 S. Main Street, Dayton, OH – 2nd floor Cooper

ACTION ITEM #4

NEXT SECTION

Action Item #4 On-Site Technical Support for NexGen Trolleys

The purpose of this procurement is for Greater Dayton Regional Transit Authority (RTA) to obtain the services of the NexGen trolley manufacturer, Kiepe Electric, to provide On-Site Technical Support Services for the NexGen Trolley fleet. These services will allow RTA staff to continue to increase their technical capacity and troubleshooting skills for the long-term maintenance and repair of the NexGen Trolley fleet. This project is consistent with RTA's core values of Stewardship and Quality Services as the NexGen fleet is managed. These services will be supplied over a two (2) year term.

Kiepe Electric has provided this on-site technical support for the past two years, beginning when the NexGen warranty period began to expire. Over the past two (2) years, they have become an integral partner with Maintenance in keeping the Trolleys on the road. In particular, they have helped us repair many battery issues when the battery manufacturer failed to respond promptly, which is critical.

The fees charged will include the following:

- Site Support for five (5) days per week
- All travel and living expenses
- On-the-job training for RTA shop technicians

A cost analysis was performed on the estimated price of \$466,960. This pricing includes a daily hourly rate of \$112.25, which includes job training for RTA technicians, administrative costs, and profits. Daily meals and lodging is based on the federal government per diem rates for Dayton, Ohio, and the mileage per day is based on the federal guideline. Lodging, mileage, and travel to and from Dayton will be billed at actual, not to exceed prevailing IRS limits.

This procurement will be funded with operating funds.

After reviewing and evaluating the proposal, the Chief Executive Officer recommends a CONTRACT AWARD to Kiepe Electric for On-Site Technical Support for a two (2) year period in the estimated amount of \$466,960.

**Board Meeting – 10/04/2022
Chief Maintenance Officer**

**Greater Dayton RTA Jointly held Finance, Personnel and
Planning Committees Packet**

Meeting Date: Tuesday, September 20, 2022 – 8:30 a.m.

Wright Stop Plaza – 4 S. Main Street, Dayton, OH – 2nd floor Cooper

ACTION ITEM #5

NEXT SECTION

ACTION ITEM #5**Group Medical and Prescription Insurance**

This procurement is for group medical and prescription drug coverage for administrative employees of Greater Dayton Regional Transit Authority (RTA). RTA provides health coverage in accordance with its' labor agreement with AFSCME and the administrative employee benefit plan. Keeping the cost of health care manageable for both RTA and employees supports RTA's core value of Stewardship.

Proposals for Group Medical and Prescription Insurance were solicited through the Dayton Daily News and Dayton Weekly News. Proposals were sent to eight (8) firms.

At 10:00 a.m., August 12, 2022, RTA received two (2) proposals. The Evaluation Committee reviewed the proposals using the following criteria:

- Plan Design - Doctors and pharmacies in network and references
- Reasonableness of cost
- Quality of Proposal Preparation

The following firms submitted proposals:

FULLY INSURED PROPOSALS

Medical Mutual of Ohio Cleveland, OH	Allied National (Coterie Advisors) Phoenix, AZ
25% increase	*

*Nonresponsive

RTA's experience during 2022 resulted in a loss ratio of approximately 134.30%, resulting in a renewal rate of 25% for the current plan. The Evaluation Committee felt that RTA could not sustain increases of this amount. The Committee reviewed Medical Mutual's alternative plans and ultimately determined to give employees a choice between two plans. The key provisions for the 2023 plans will change as follows:

Plan Type	2022 Plan SuperMed Plus \$2500 PPO Plan In-Network	2023 Plan SuperMed PPO \$3500 PPO Plan In-Network	2023 Plan SuperMed HDHP (HSA) \$3000 HDHP Plan In-Network
Deductible Type	Embedded	<i>Embedded</i>	<i>Embedded</i>
Deductible	\$2,500/\$5,000	\$3,500/\$7,000	\$3,000/\$6,000
Co-Insurance	80/20%	80/20%	100%
Out-of-Pocket	\$5,000/\$10,000	\$7,000/\$14,000	\$3,000/\$6,000
Physician Office Visits	\$15 Co-Pay PCP \$25 Co-Pay Specialist	\$15 Co-Pay PCP \$25 Co-Pay Specialist	100% After Ded.
Preventative Care	Covered in Full	Covered in Full	Covered in Full
Facility Inpatient Hospital	Ded. & Co-Ins.	Ded. & Co-Ins.	100% After Ded.
Emergency Room	\$400 Co-Pay	\$400 Co-Pay	100% After Ded.*
Urgent Care	\$50 Co-Pay	\$50 Co-Pay	100% After Ded.
Prescription Drugs Retail	\$15/\$30/\$60/50% up to \$300	\$15/\$30/\$60/50% up to \$300	100% After Ded.
Mail Order	\$30/\$60/\$120/\$300	\$30/\$60/\$120/\$300	100% After Ded.
Lifetime Maximum Per Individual	Unlimited	Unlimited	Unlimited

*Emergency Room visits that do not qualify as an emergency may be covered at a lesser amount. Coverage for emergency visits and emergency services may vary.

MEDICAL MUTUAL OF OHIO
2023 PREMIUM EQUIVALENT FUNDING RATES (MONTHLY)
DUAL OPTION (10% to HDHP)

Total Medical/Rx	2022 Est. Number Employees Participating	2022 Rates		2023 Est. Number Employees Participating	2023 Rates SuperMed PPO	2023 Est. Number Employees Participating	2023 Rates SuperMed HDHP (HSA)
% Change from Current					16.6%		-2.1%
Employee	57	\$738		51	\$861	6	\$725
Employee + Spouse	18	\$1,551		16	\$1,808	2	\$1,517
Employee + Child(ren)	10	\$1,255		9	\$1,464	1	\$1,229
Family	24	\$2,178		21	\$2,540	3	\$2,129
Total	109			97		12	
Monthly Avg. Per Emp.		\$1,237			\$1,437		\$1,250
Total Est. Monthly		\$134,841			\$139,380		\$14,997
Total Est. Annual*		\$1,618,098			\$1,672,566		\$179,964
Dual Option Premium							\$1,852,530
Percent Change**							14.5%
Annual Dollar Change							\$234,432

* Annualized estimates are based on the current census of 109 lives.

** 14.5% will go down about 1.25% for every 10% in membership that moves to the HDHP.

This procurement will be funded with operating funds.

The Chief Executive Officer recommends that a contract AWARD be made to Medical Mutual of Ohio for the fully insured medical and prescription insurance in the total estimated amount of \$1,852,530 for one (1) year, based on the current census. In addition, to incentivize the HDHP option, he be authorized to fund a \$75 per pay period (\$1,950 annual) contribution to HDHP participants Health Savings Accounts.

Board Meeting – 10/04/22
Director of Human Resources

GD 22-09 Group Medical & Prescription Insurance
Company
Aetna
Allied National
Allstate
Anthem Blue Cross/Blue Shield
Cigna
Humana
Medical Mutual
United Healthcare

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**COMMITTEE INFORMATIONAL/
DISCUSSION ITEMS**

**FINANCE/PERSONNEL
and PLANNING**

NEXT SECTION



Customer & Business Development Highlights
Finance/Personnel & Planning Committee Meeting – 9/20/2022

RTA RAMPS UP COLLEGE OUTREACH



With the beginning of the school year also comes the college rush of promotional events for the RTA communications team. With many “welcome week” events held on campus to promote campus organizations and organizations in the community, RTA attends these events to talk to students about the services RTA provides.

RTA got rowdy at Wright State University by attending multiple events. First, Communications and Community Relations Manager Kristi Newton and Senior Graphic Designer Cara Wood attended the “International Fair.” Wright State welcomed 270 international students at that orientation event.

Then Newton and Mobility Planner and Scheduler Daniel Bloomingdale attended Wright State’s “Fall Fest,” pictured above. At both events the teams set up a table to tell students about Tapp Pay, Transit app, and Route 1, which picks up students outside of the Student Union. RTA’s “What Drives You” t-shirts and pens were a big hit among students. The communications team also got feedback from a few students who already utilize RTA, thanking the agency for our great service.

Planning and Service Development Manager Nathan Owens attended the “Up the Orgs” event at the University of Dayton. The welcome back event is for new and returning students. The event features vendors that represent campus organizations and area companies that can provide valuable resources to students during their years at UD.

Lastly, the communications team attended the “Sinclair and Community Resource Fair.” The team did a great job informing students who stopped by about Tapp Pay and trip planning.

RTA PREPARES FOR SEPTEMBER INTERACTIVE HIRING EVENT

The Greater Dayton RTA will let applicants get behind the wheel of a new career at the agency's Interactive Hiring Event on Tuesday, September 27, at UD Arena.

To promote this event the RTA worked with DH Productions to put together two hiring ads featuring new hire RTA Connect Driver Shawnta Parker. Parker was hired after the agency's first interactive hiring event in June, where she test drove both the big bus and small bus. The commercial focuses on Parker's positive experience test driving the buses at the last hiring event as well as her training experience. The video ends with Parker saying "If you're willing to learn, they'll open the door for you."

In addition to the commercials, RTA sent out a press release inviting the media to test drive RTA's bus. The communications team also put the event on several event calendars including dayton.com, downtowndayton.org, daytonlocal.com, and created a Facebook event. Digital files for posters and social media graphics have also been shared with RTA's community partners, pictured on the right.

The event has also been shared via social media, and through TV, radio and billboard advertisements. Audio recordings and posters alerting riders of the event are also on our fixed-route buses.



rtA Career FAIR

Save the Date!
RTA hiring event at UD Arena.

September 27, 2022
7 a.m. - 12 p.m. & 3 p.m. - 7 p.m.

Get behind the wheel of a new career — **LITERALLY** — during this interactive hiring event!

Come test drive a bus and see if you have what it takes to work for RTA!

For more information, visit:
www.irderta.org/careers

AGENCY WELCOMES FALL SEASON WITH SEPTEMBER BUS DESIGN



It's not just school buses hitting the road this month as RTA's September bus will be rolling around a route near you through Sept. 30. This month's design was inspired by fall foliage. The bus design features Childhood Cancer Awareness Month, Labor Day, National Read a Book Day, 9/11, Grandparents Day, Oktoberfest and the First Day of Fall. This year's September bus was designed by Graphic Designer Carmen Gaines.

RTA DEBUTS “PROUDLY SERVING ENGLEWOOD” BUS



The RTA rolled out its next “Proudly Serving” bus—Englewood, pictured above. The bus design features Englewood MetroPark, Englewood Reserve Bikeway, Earl Heck Community Center, Englewood Dam, and Centennial Park.

Did you know Englewood’s name was decided via a community naming contest? That fun fact is prominently displayed on the side of the bus, along with the date founded and population. The bus was designed by Senior Graphic Designer Cara Wood. The communications team will be bringing the bus to a city of Englewood council meeting in the near future to showcase the design as well as share information about RTA services there.

The team is now turning its attention to the Moraine and Miamisburg buses. Both buses are in the design phase.

RTA SHOWCASES SERVICE TO VANDALIA COUNCIL

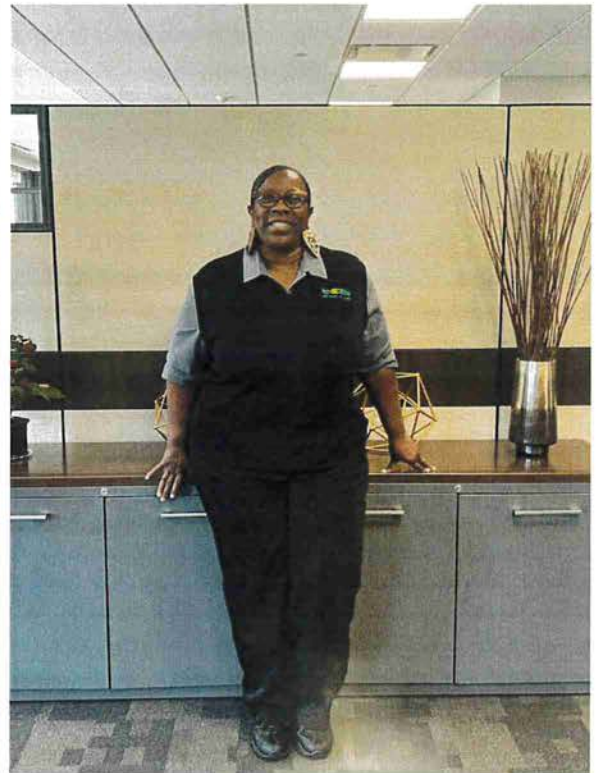
The Greater Dayton RTA took advantage of the roll out of its “Proudly Serving Vandalia” bus to showcase how RTA is proudly serving the Vandalia by presenting at a city council meeting.

Chief Customer and Business Development Officer Brandon Policicchio took the big bus to the council meeting on August 15, giving council members the opportunity to take a tour of the bus, pictured on the right. Both Policicchio and Communications and Training Director Jessica Olson were there to answer any questions regarding the bus, its design, as well as RTA’s services

Following the tour of the bus, Policicchio delivered a brief presentation about the organization. Policicchio highlighted Routes 17, 22, 34, and 43, which run through areas of Vandalia. He also spoke about RTA’s Connect services.



RTA DRIVERS RECOGNIZED FOR QUICK ACTIONS FOLLOWING ROLLOVER CRASH



Three RTA drivers received commendations for their quick actions after witnessing a rollover crash in front of Wright Stop Plaza on July 15.

The crash occurred at Third and Main Streets in downtown Dayton. RTA pulled video of the incident to help Dayton Police with their investigation. In the video you see Operations Shift Supervisor Angela Carter, pictured in the lower left photo, use her RTA Connect bus to block traffic. RTA Connect Driver Jason Geer, pictured in the top left photo, can then be seen running over to the overturned vehicle and pulling out a mother and her child. Following the crash, Fixed-Route Operator Robin Marsh, pictured in the lower right photo, assists the mother and child.

All three drivers actions were commendable. The RTA shared the story and video on social media, where it has been viewed thousands of times. Many community members extended their praise for the drivers quick action. Local TV station WDTN also picked up the story and ran it in their evening newscasts and shared it online.

OPEN INTERVIEWS CONTINUE FOLLOWING SUCCESSFUL FIRST MONTH

The RTA is continuing its aggressive hiring efforts with weekly open interviews for bus drivers and transit ambassadors at its Longworth offices in Dayton. The open interviews began August 9, and are being held every Tuesday and Thursday, with some weekend and weeknight times available.

To promote the open interviews the communications team sent out a press release to local media, and posted to social media in addition to a variety of paid advertisements.

During the course of the first month more than 10 applicants were extended job offers. The communications team will continue to post to social media to advertise open interviews.



TROLLEY ENTHUSIASTS DESCEND UPON DAYTON



Dayton, Ohio was the host of the 39th annual Hoosier Traction Meet at the Radisson Hotel. The annual conference recognizes mass transportation, especially electrically powered rail-based systems for urban and regional mobility in the past, present and future. Transit enthusiasts come from all over to check out RTA's past and present trolleys, pictured above. This year a special presentation was given surrounding RTA's 50th anniversary.



SOCIAL MEDIA— AUGUST

Facebook:

Reach: 28,830

Post Engagements: 8,791

Video Views: 4,490

Twitter:

Profile Visits: 2,866 Impressions: 13,100 Mentions: 18

Instagram:

Reach: 3,294 Accounts engaged: 196 Impressions: 9,850

Total Followers:

Facebook: 5,953

Twitter: 1,849

Instagram: 1,465

Reach = # unique users

Impressions = # times your tweet displays on screen

RIDE*TIME* — AUGUST

Transit App

Sessions: 1,050,944

Average number of daily sessions: 45,506

Monthly usage high: 4,423

Average number of daily users: 3,594

Session = # times app is accessed and used

SMALL PURCHASING INFORMATION**\$25,000 TO \$100,000****January 1, 2022 – December 31, 2022**

Contract Date	Requesting Department	Description	Vendor	Amount
01/03/22	Capital	Employee Parking (Reimbursed through rental revenue and employee reimbursement)	JEL Enterprises	\$60,000
01/17/22	Maintenance	Snow/Ice Removal	Antonio Lamanna	25,000
03/01/22	Executive	Annual Membership Dues	Downtown Dayton Partnership	25,000
03/04/22	Maintenance	Seat Insert Strip and Recover	Joe Molina DbA Molina	80,351
03/23/22	Maintenance	Graphic Equipment	Trigon Imaging Solutions, Inc.	53,000
03/24/22	Maintenance	Ups Health Monitoring System	Luminator Technology Group Inc	42,078
03/30/22	Maintenance	Paint Booth	Central States Spray Booth Systems Inc.	44,400
04/01/22	Maintenance	600 Maintenance Shop Exhaust Fans	J. Feldkamp Design Build	95,000
04/01/22	Maintenance	Scada-Annual Maintenance	QEI LLC	25,928
04/01/22	Maintenance	Fire Alarm Monitor and Testing	Johnson Controls	43,548
04/30/22	CBD	Office Supplies	Friends Service Co. Inc.	95,000
05/01/22	Maintenance	Rental/Servicing Parts Washers	Safety-Kleen Systems, Inc.	89,922
05/01/22	Inventory	Fleet Fluids Analysis Contract	Eurofins Ana Laboratories	52,990
05/04/22	Capital	WSP Parking Lot Reseal	Houser Asphalt & Concrete Inc.	27,740
05/05/22	Maintenance	Testing Equipment	Trolley Support LLC	41,550
05/06/22	Human Resource	Investigative Services	Gravitas Investigations	25,000
05/23/22	Maintenance	Hazard/Non-Hazardous Waste Removal	Hunting Dog Special-Situations II DbA Cleanwater Environmental LLC	50,000
06/01/22	Inventory	Graphics Material for Buses	Les Images Turbo Inc.	50,000
06/17/22	Capital	Cooper Building Exterior Lighting	Kastle Electric Company	90,780
06/27/22	Capital	Install Lights in WSP Concourse, Relocate Fire Alarms, and Install New Electrical Fixtures	Kastle Electric Company	44,680
07/01/22	Maintenance	WSP & Transit Centers Pressure Washing	Allen Professional Touch	52,455
07/01/22	Maintenance	Outdoor Trash Receptacles	Armor Metal Group Acquisitions, Inc.	28,280

07/25/22	Finance	Smart Cards	Masabi, LLC	98,670
08/01/22	Maintenance	Engine Oil	Hawkins Bailey Warehouse	70,335
08/01/22	CBD	Schedules, Maps, Layouts and Updates	C-3 Group	75,000
08/15/22	Maintenance	Engineering Services-Post Tension Floor	Wantman Group, Inc.	28,000
08/16/22	Capital	SCADA Database Updates	QEI LLC	53,260
08/24/22	Maintenance	Desiccant Cartridge	Vehicle Maintenance Program, Inc.	29,813
			TOTAL	\$1,497,780

Board Meeting – 10/04/22
Chief Financial Officer