



**Greater Dayton RTA Board of Trustees**

**Jointly held Finance, Personnel and Planning Committees  
Meeting Packet**

**Tuesday, November 15, 2022 - 8:30 a.m.**

Wright Stop Plaza – 4 S. Main Street, Dayton OH 45402  
2<sup>nd</sup> fl. Multipurpose Room

Interpreters for hearing-impaired individuals are available upon request. Requests should be made at least 5 days prior to the date of the meeting. For more information, contact 425-8392 (Voice) or 425-8384 (TDD).

**Greater Dayton RTA Board of Trustees Jointly held Finance,  
Personnel, and Planning Committees Meeting Packet**

**Meeting Date: Tuesday, November 15, 2022 – 8:30 a.m. – WSP – 4 South Main Street  
Dayton OH – 2<sup>nd</sup>-floor Multipurpose Room**

## **Agenda**

*Next Section*





**AGENDA**

**Greater Dayton RTA Board of Trustees  
Finance/Personnel and Planning Committees Meeting**

**Wright Stop Plaza  
4 South Main Street, 2nd Floor Conference Room, Dayton OH 45402**

**Tuesday, November 15, 2022 – 8:30 a.m.**

**Call Meeting to Order**

**Sharon Howard, Chair**

**Roll Call/Declare Quorum**

**Howard**

- I. Approval of October 18, 2022 Jointly Held  
Finance/Personnel and Planning Committees Meeting Minutes

**Howard**

II. December 2022 Board Action Items

**Finance/Personnel**

- Action Item #2 – 2023 Operating and Capital Budgets
- Action Item #3 – Resolution No. 2022-12-1,  
2023 Annual Appropriations
- Action Item #4 – Administrative Employee Compensation Guide
- Action Item #5 – 2023 Board and Committees Meeting Dates
- Action Item #6 – Investment Advisor
- Action Item #7 – Pest Control Services
- Action Item #8 – Environmental Consulting

**Matthews-Stenson**  
Ruzinsky / Stanforth  
Stanforth

Ruzinsky  
Stanforth  
Stanforth  
Brown  
Brown

III. Informational / Discussion Items

**Planning**

- Customer and Business Development Update
- Ridership and Service Update

**Weckesser**  
Policicchio  
Policicchio

**Finance/Personnel**

- Small Purchasing Information

**Matthews-Stenson**  
Deborah Howard

IV. Request for Executive Session - *As Needed*

**Howard**

Reconvene to Regular Session

Next Regular Meetings – December 20, 2022 and January 17, 2023 (*tentative*)

V. Adjournment

**Howard**

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**Greater Dayton RTA Board of Trustees Jointly held Finance,  
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**Meeting Date: Tuesday, November 15, 2022 – 8:30 a.m. – WSP – 4 South Main Street  
Dayton OH – 2<sup>nd</sup>-floor Multipurpose Room**

## **Approval of Minutes**

*Next Section*







**Jointly Held  
Finance/Personnel and Planning Committees  
Meeting Minutes**

**October 18, 2022**

**Members Present:** Sharon Howard, Chair  
Al Fullenkamp  
Sharon Hairston  
Adrienne Heard  
Belinda Matthews-Stenson  
Thomas Weckesser  
David P. Williamson

**Excused:** John A. Lumpkin

**Staff in Attendance:** Roland Caldwell  
Chris Conard, Coolidge Wall  
Deborah Howard  
Pat O'Malley  
Brandon Policicchio  
Mary Kay Stanforth

Ms. Howard called the meeting to order at 8:35 a.m. and roll call was taken:

**Roll Call**

Mr. Fullenkamp -	Yes
Ms. Hairston -	Yes
Ms. Heard -	Yes
Ms. Howard -	Yes
Mr. Lumpkin -	Excused
Ms. Matthews-Stenson -	Yes
Mr. Weckesser -	Yes
Mr. Williamson -	Yes

A quorum was present, and proper notice of the meeting had been given.

**Approval of September 20, 2022 Jointly Held Finance/Personnel and Planning Committees Meeting Minutes**

Ms. Howard asked if attendees request a reading of the minutes or have corrections to the minutes? There were no requests or corrections.

MOTION made by Mr. Fullenkamp and SECONDED by Ms. Hairston to APPROVE the September 20, 2022 Jointly Held Finance/Personnel and Planning Committees meeting minutes.

The Motion was APPROVED by voice vote 7-0.

### **October 2022 Board Action Items**

#### **Action Item #2 – Resolution No. 2022-11-1, Fiscal Year 2023 and 2024, 49 United States Code 5307, 5337, 5339 & Other Federal Grants**

Ms. Stanforth stated 49 United States Code (USC) 5307 authorizes grants to public transit systems in urbanized areas for capital, operating, and planning assistance based on formulas used in the statute.

49 USC 5337 and 5339 authorizes grants to public transit systems in urbanized areas for capital assistance to support and maintain fixed guideway assets (5337) and other capital assets (5339) in a state of good repair. The Greater Dayton Regional Transit Authority (RTA) can use this funding for the purchase of electric trolley buses, modernization of trolley infrastructure, the capitalization of maintenance costs, and other supporting facilities & equipment projects as well as to maintain capital assets in a state of good repair. These funds are based on formulas used in the statute.

Resolution No. 2022-11-1 provides authorization to file Fiscal Year 2023 and 2024, USC 5307, 5337, 5339 and other Federal Capital Assistance Grants.

The projects applied for will be consistent with RTA approved capital and operating budgets. Prior year funding levels for programs were \$16.93 million for 5307, \$19.54 million for 5337 and \$1.16 million for 5339. 2023 and 2024 annual funding is anticipated to be similar amounts. All projects will be from RTA approved Fiscal Year 2023 and/or 2024 Capital and Operating Budgets.

MOTION made by Ms. Matthews-Stenson and SECONDED by Ms. Heard that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees APPROVAL of Resolution No. 2022-11-1, authorizing the filing of 49 USC 5307, 5337, 5339 and Other Federal Capital Grant Applications for RTA Fiscal Years 2023 and 2024 with the Federal Transit Administration. Furthermore, the Chief Executive Officer is authorized to provide all necessary documents, execute grant contracts, amend the grant contracts if deemed necessary and fulfill all other requirements of the applications.

The MOTION was APPROVED by voice vote 7-0.

#### **Action Item #3 – Resolution No. 2022-11-2, State Fiscal Years 2024 and 2025 Ohio Urban Public Transportation Grant Program Applications**

Ms. Stanforth stated the Ohio Department of Transportation (ODOT) provides financial assistance to public transportation systems in Ohio through the Ohio Urban Public Transportation Grant Program. Current funding opportunities are offered under the Urban Formula Program and the Preservation Partnership Program. The RTA intends to use state awarded funds for Preventive Maintenance or other Capital Projects based on budget need. Because of the State Fiscal Year (SFY) (July 1 through June 30), eligible projects can be selected from either the RTA's 2023, 2024, or 2025 list of eligible projects.

Historically RTA has applied under the Urban Transit Program, as well as the Ohio Transit Preservation Partnership Program. In addition, we have applied for funding under some Ohio EPA programs, which are open to Ohio public transit systems; other funding opportunities may arise and will be considered for application based on program requirements and current need.

MOTION made by Ms. Matthews-Stenson and SECONDED by Ms. Heard that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees APPROVAL of Resolution No. 2022-11-2, authorizing the filing of various applications for eligible projects under State of Ohio Public Transportation Grant Programs for State Fiscal Years 2024 (July 2023 – June 2024) and 2025 (July 2024 – June 2025).

The MOTION was APPROVED by voice vote 7-0.

**Action Item #4 – Authorizing Ohio Transit Risk Pool Shock Loss Fund Payments**

The RTA is a member of the Ohio Transit Risk Pool (OTRP). OTRP allows members to contribute additional amounts, over and above annual premiums, to a Shock Loss Fund. The Shock Loss Fund provides a set aside for larger, sometimes catastrophic, claims. Statistical averages indicate the pool can expect a larger claim of this magnitude every 3 to 5 years. Each agency's share of the OTRP Shock Loss Fund is tracked by agency and all investment earnings are credited to each agency on an annual basis while the funds remain invested by OTRP.

Each OTRP member is required to maintain at least one times annual costs to the Shock Loss Fund but may contribute up to a total of six additional times their annual OTRP contribution. OTRP is a public agency and is subject to the same investing and audit requirements as RTA and the other members of the pool.

**Greater Dayton RTA insurance expense history and projections:**

12/19 to 11/20 – March McLennan - \$1.7 M

12/20 to 11/21 – Marsh McLennan – \$2.6 M plus \$1.0 M deductibles (2 large claims)

12/21 to 11/22 – OTRP – \$1.4 M plus \$915k for initial Shock Loss Fund Requirement

12/22 to 11/23 – OTRP - \$1.6 M projection plus \$1.0 M for Shock Loss Fund

12/23 to 11/24 – OTRP - \$1.8 M projection plus \$1.0 M for Shock Loss Fund

To continue to provide for future Shock Losses, Staff seeks authority to fund an additional \$1.0 million for OTRP coverage year ending 11/2023 and an additional \$1.0 million for OTRP coverage year ending 11/2024. This will help ensure RTA can absorb any future share of major losses within the pool without an unexpected budget impact. If at any point in the future RTA withdraws from the pool, unused Shock Loss Funds would be returned to RTA by action of the OTRP Board.

MOTION made by Ms. Matthews-Stenson and SECONDED by Ms. Hairston that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees APPROVAL of Ohio Transit Risk Pool Shock Loss Fund Payments of \$1.0 million for coverage year ending 11/2023 and \$1.0 million for coverage year ending 11/2024.

The MOTION was APPROVED by voice vote 7-0.

**Action Item #5 – Regional Funding Program**

Ms. Stanforth stated the Federal Transit Administration (FTA) allocates federal funds to the Dayton Urbanized Area, which includes three public transit providers who are eligible to use these funds; Miami County Public Transit, Greene CATS, and Greater Dayton RTA. How these funds are distributed between the agencies is a local decision. All three agencies previously agreed to a funding split of the 5307 funds based on a formula very similar to that used by FTA when they allocate funds nationally. This annual process is administered by the Miami Valley Regional Planning Commission (MVRPC) and is not proposed to change.

Greene CATS currently provides regional services which connect to RTA's system at the Downtown Dayton Transit Center. Miami County Public Transit works to ensure their demand response customers can connect

to RTA routes to improve regional service. All three agencies currently work together in ensuring that public transportation efforts in the counties of Greene, Miami, and Montgomery meet the needs of the riding public. They also work as a team in several FTA areas including; transit enhancements, FTA reviews, technical assistance, regional transit planning, route planning, etc.

With the passage of the federal infrastructure funding bill our region received increased grant funding. For smaller agencies without large capital needs it can be challenging to use these federal funds. If the funds are not placed on a grant within 5 years, they will be lost to the region. To help ensure this does not happen, Greater Dayton RTA proposes the following program, which is very similar to one we administered in 2016.

Greater Dayton RTA shall be authorized to provide local cash to support the transportation efforts of Greene Cats and/or Miami Public Transit upon request by either agency in an amount equal to 70% of available federal funds that have been allocated to them and that they have not yet placed on a grant.

The agency requesting the local cash support will request the federal funds be transferred to Greater Dayton RTA at full 100% value. This will be done via a letter to the MVRPC and FTA and will be signed by the transferring agency and Greater Dayton RTA.

Greater Dayton RTA will then issue a check equal to 70% of the federal funds transferred to the transit agency transferring their federal funds to Greater Dayton RTA.

Greater Dayton RTA will use these transferred funds on current and future FTA applications to support the Greater Dayton RTA Board approved Capital Plan.

This program will be offered through the current federal funding cycle, FFY2022-26 if RTA has available projects where federal funds can be used and available local funding.

RTA previously worked with both organizations on this in 2016 to ensure no regional transit funds were lost and local funds were put to the best use to support public transit in our region. This program will again be offered to both organizations and can be implemented upon the approval of each governing body.

RTA currently has a request from Greene Cats to consider a transfer of their FFY2022 federal funds as they still have funding from prior years available to meet their needs.

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Williamson that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees that Greater Dayton RTA make available local transit funds to one or both of our regional partner transit systems and that Greater Dayton RTA accept the transfer of available federal allocation funds from one or both of our transit partners when it works for both parties for the current federal funding cycle FFY2022-26. Furthermore, the RECOMMENDATION permits the Chief Executive Officer to execute all documents necessary to transfer local transit funds and to accept the transfer of regionally available federal funds from one or both of our regional transit partners.

The MOTION was APPROVED by voice vote 7-0.

#### **Action Item #6 – Fare Media**

Ms. Stanforth stated RTA received proposals from qualified firms to provide the following types of Fare Media:

Reloadable Smartcards, which are used by the riding public. They are sold from our Ticket Vending Machines at Wright Stop Plaza and the Transit Centers.

Single-Use Ultralight cards which are sold in bulk to agencies and organizations that purchase transportation for their clients, employees, etc.

Both types of media must be compatible with all Masabi software and equipment currently in use by RTA.

Proposals for Fare Media were solicited through the Dayton Daily News, Dayton Weekly News, and Transit Talent. Requests for Proposals (RFP) were sent to ten (10) firms.

On October 11, 2022, two (2) proposals were received and reviewed by the Evaluation Committee based on the following criteria:

- Prior Experience
- Demonstrated proven experience in providing fare media
- Delivery Timelines
- Delivery within six (6) – eight (8) weeks of order placement is desirable, but twelve (12) weeks would be the maximum
- Reasonableness of Cost
- Proposer shall submit in sufficient detail the cost to address all requirements in the Scope of Work for a three (3) year period plus two (2) option years
- Compatibility with System
- Proposed Fare Media is compatible with Masabi software.

The following firms submitted a proposal:

Masabi, New York, NY
EDM Technology, Inc, High Point, NC*

\*EDM Technology, Inc.’s proposal was severely lacking in responses to the Request for Proposal, and after the initial review, they were not given further consideration.

A cost analysis was completed on Masabi’s proposal, and it was determined that their pricing was fair and reasonable as this price represented a little over a 1% increase over RTA’s last purchase.

Mr. Fullenkamp requested an update on the upcoming credit card launch. Mr. Policicchio replied we are on schedule to do the trial phase of the launch this Fall.

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Weckesser that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD to Masabi for Fare Media for three (3) years at an estimated cost of \$577,340.

The MOTION was APPROVED by voice vote 7-0

### **Action Item #7 – Demand Response Transportation Services**

Ms. Policicchio explained RTA is seeking to enter into partnership agreements with qualified mobility providers to assist with delivering demand-responsive services to enhance and increase mobile access within the region. RTA has been working with contractors since 1995 to provide Demand Response Transportation Services and this procurement will continue that practice. RTA employed drivers will continue to provide Americans with Disabilities Act of 1990 (ADA) Paratransit trips unless we have exhausted all voluntary and mandatory work assignment options.

All contractors providing any of RTA’s demand response services will be required to provide transportation to individuals with or without disabilities in accordance with service applicable ADA and other federal regulations. Proposals are for ambulatory and non-ambulatory services. Proposers were able to quote on ambulatory service only, non-ambulatory service only, or both for RTA’s two types of services:

- General Demand Response Services
- ADA Paratransit Services

The selected transportation providers will represent the RTA and must meet safety, performance, and quality measures set by RTA.

Proposals were solicited through the Dayton Daily News, Dayton Weekly News, and Transit Talent. Request for Proposals were sent to 31 providers.

On August 18, 2022, six (6) proposals were received. The Evaluation Committee reviewed the proposals to determine the most qualified proposers using the following criteria:

- Requirements outlined within the Scope of Work, background and experience, and personnel Standards and Expectations sections
- Reasonableness of Cost
- References

The following providers submitted a proposal:

Anton’s Cab Service, LLC Dayton, OH
Lyft, Inc. San Francisco, CA
Raiser, LLC (Uber) San Francisco, CA
River North Transit LLC (Via) New York, NY
Spare Labs Inc. Vancouver, BC
Uzurv Holdings, Inc. Richmond, VA

The pricing received is included in today’s meeting packet.

A cost analysis was performed, which took into consideration all the various components the different vendors proposed. This analysis revealed that each ADA Paratransit trip ranged from \$29.43 to \$34.33 based on



average mileage of 8.55 miles. Each General Demand Response trip ranged from \$10.00 to \$13.26 based on average mileage of 3 miles.

Demand Response Transportation Service providers will be paid with either unrestricted or restricted local operating funds, or transportation related capital funds based on the service provided, at an estimated budget of \$2,400,000 per year.

MOTION made by Ms. Howard and SECONDED by Ms. Hairston that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees contract AWARDS to Anton's Cab Service LLC, Raiser, LLC (Uber), Lyft, Inc., and Uzurv Holdings, Inc. for a total estimated award not to exceed \$2,400,000 per year or \$7,200,000 for three years, plus \$2,400,000 for Option Year 1 and \$2,400,000 for Option Year 2, for a grand total of \$12,000,000. Funds will be divided as needed between the providers based on agency or customer choice, where applicable. In addition, the MOTION AUTHORIZES the Chief Executive Officer to carry out all actions necessary to add additional qualified providers as needed throughout the contract period.

The MOTION was APPROVED by voice vote 7-0

### **Customer and Business Development Update**

Mr. Policicchio stated the Customer and Business Development Department update was provided in today's meeting packet.

- RTA held its second Interactive Hiring Event on Tuesday, September 27 at the University of Dayton Arena. Participation more than doubled that of the first Event held in June. Most attendees indicated they came to the event specifically looking for work. Attendees wanted to be able to try out the bus and see if they could handle driving it. The RTA team used this as a way to indicate that RTA will provide on-the-job, CDL training.
- Three employees were recognized at the Customer and Business Development quarterly meeting held September 14. Graphic Designer Carmen Gaines was recognized for going above and beyond by helping a customer who had a medical emergency on the bus platform. Customer Service Coordinator Paul Hamm received a commendation for helping a woman who was stuck on the road when a vehicle broke down. Customer Service Supervisor Mark Stankiewicz received recognition for 10 years of service at RTA.
- RTA drivers show team spirit by wearing NFL jerseys on Saturdays and Sundays.
- For the month of October the RTA is going pink, or at least its October bus design is, for Breast Cancer Awareness month. The pink design includes spooky touches such as jack-o-lanterns, bats, and spiders as a nod to Halloween.

Mr. Policicchio made a presentation which included highlights of RTA's ridership to date, and a comparison to the rest of the United States. He noted RTA is beginning to trend better than the U.S. average, and that weekend ridership continues to rise. Mr. Policicchio provided information on RTA's current workforce challenges, and the need to ensure that workforce levels meet the scheduled service on the street. Finally, he discussed there would be two upcoming service changes, one minor in November, and a major service change in January/February 2023.

### **Small Purchasing Information**

Ms. Howard stated the Small Purchasing Information was included in today's meeting packet. There were no questions regarding small purchases.



**Next Meetings**

The upcoming jointly held Finance/Personnel and Planning Committees meetings will be held on November 15 and December 20, 2022.

**Adjournment**

Hearing no objections, Ms. Howard declared the meeting ADJOURNED at approximately 10:00 a.m.

ATTEST

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Sharon Howard, Chair

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Mary K. Stanforth, Committee Secretary

**Greater Dayton RTA Board of Trustees Jointly held Finance,  
Personnel, and Planning Committees Meeting Packet**

**Meeting Date: Tuesday, November 15, 2022 – 8:30 a.m. – WSP – 4 South Main Street  
Dayton OH – 2<sup>nd</sup>-floor Multipurpose Room**

**Action Item #2**

*Next Section*



**ACTION ITEM #2      Adoption of Fiscal Year 2023 Operating and Capital Budgets**

Greater Dayton RTA's total Operating Revenues for 2023 are projected at \$79.3 million while total Operating Expenses are projected at \$79.2 million. This budget scenario reflects a gain of \$100,000 before local capital charges and a loss of \$2.8 million after local capital charges.

Passenger fares represent 6% of projected operating revenues, while sales tax represents 60%, federal and state assistance represents 32%, and investment income and other represent 2%. Regarding operating expenses, wages and fringe benefits are 63% of the projected total, contract services are 10%, materials and supplies (which includes fuel) are 13%, and insurance, utilities and all other are 14%. The 2023 operating budget includes funds to begin to grow services and reflect a 5% wage increase, increased health insurance and other benefit costs, and greatly increased fuel costs.

Regarding the Capital Budget, expenditures for 2023 are projected at \$67.0 million with \$13.4 million or 20% funded by RTA. Capital projects include the categories of: Electric System Infrastructure, Revenue Vehicles & Equipment, Transit Hubs & Facility Improvements and Equipment, Technology, Amenities & Other. All projects must follow FTA procurement rules and be approved by the Board of Trustees (for individual project over \$100 thousand) or the Chief Executive Officer (for projects under \$100 thousand). This ensures that the Board has a second level of approval, in addition to approving the overall Capital Budget each year.

The Chief Executive Officer recommends APPROVAL of the 2023 Operating and Capital Budgets. This APPROVAL allows the Secretary-Treasurer to file the appropriate documents with the Montgomery County Auditor and to receive a certificate authorizing 2023 expenditures.

Attachment

**Board Meeting – 12/6/22**  
Chief Executive Officer  
Chief Financial Officer

**GREATER DAYTON RTA**

**2023 Final Budget**

**Revenues & Expenses**

	Projected 2022	Budget 2023	2024		2025	2026	2027	2023-2027 Totals
Passenger Fares	\$ 4,680,000	\$ 4,800,000	\$ 5,280,000	\$ 5,385,600	\$ 5,493,312	\$ 5,603,178	\$	\$ 26,562,090
Contract Service Fares	10,500	-	-	-	-	-	-	-
Service Subsidies	313,500	17,000	17,340	17,687	18,041	18,401	88,469	
Other Revenue	215,000	250,000	255,000	260,100	265,302	270,608	1,301,010	
Investment Earnings	950,000	1,800,000	1,854,000	1,909,620	1,966,909	2,025,916	9,556,444	
Sales Tax Receipts	47,400,000	47,400,000	48,822,000	50,286,660	51,795,260	53,349,118	251,653,037	
5307 Federal Funds - PM Diesel	7,657,678	3,300,000	8,640,001	8,812,801	8,989,057	9,168,838	38,910,697	
5337 Federal Funds - PM Trolley	1,500,000	8,000,000	8,160,000	8,323,200	8,489,664	8,659,457	41,632,321	
Other Federal / State Funds - PM	255,783	5,500,000	-	-	-	-	5,500,000	
5307 Federal Funds - ADA	159,827	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	9,000,000	
State General Fund Assistance	2,099,094	2,464,855	2,000,000	2,000,000	2,000,000	2,000,000	10,464,855	
ARP Act Assistance	7,939,312	4,000,000	4,000,000	3,706,525			11,706,525	
Total Revenues	\$ 73,180,694	\$ 79,331,855	\$ 80,828,341	\$ 82,502,193	\$ 80,817,544	\$ 82,895,517	\$	\$ 406,375,449
Wages - Time Worked	\$ 28,853,333	\$ 30,360,466	\$ 30,967,675	\$ 31,587,029	\$ 32,218,769	\$ 32,863,145	\$	\$ 157,997,084
Wages - Paid Time Off	5,544,000	6,098,400	6,220,368	6,344,775	6,471,671	6,601,104	31,736,319	
Fringe Benefits (Includes Medical Insurance)	11,868,000	13,648,200	13,921,164	14,199,587	14,483,579	14,773,251	71,025,781	
Contract Services	8,544,000	7,913,000	8,071,260	8,232,685	8,397,339	8,565,286	41,179,570	
Materials & Supplies (Includes Fuel)	7,680,000	10,536,000	10,746,720	10,961,654	11,180,887	11,404,505	54,829,767	
Utilities	1,530,667	1,734,667	1,769,360	1,804,748	1,840,842	1,877,659	9,027,277	
Insurance (Liability)	2,334,667	2,334,667	2,381,360	2,428,988	1,477,567	1,507,119	10,129,701	
Miscellaneous & All Other	3,917,154	4,098,667	4,180,640	4,264,253	4,349,538	4,436,529	21,329,628	
Contingency For Service Growth	-	2,500,000	2,550,000	2,601,000	2,653,020	2,706,080	13,010,100	
Total Expenses	\$ 70,271,821	\$ 79,224,067	\$ 80,808,549	\$ 82,424,721	\$ 83,073,217	\$ 84,734,682	\$	\$ 410,265,236
Total Revenues	\$ 73,180,694	\$ 79,331,855	\$ 80,828,341	\$ 82,502,193	\$ 80,817,544	\$ 82,895,517	\$	\$ 406,375,449
Total Expenses	70,271,821	79,224,067	80,808,549	82,424,721	83,073,217	84,734,682	410,265,236	
Gain / Loss Before Local Capital Charge	\$ 2,908,873	\$ 107,788	\$ 19,792	\$ 77,472	\$ (2,255,673)	\$ (1,839,165)	\$	\$ (3,889,787)
Local Capital Charge (Depr.)	(2,880,052)	(2,935,115)	(3,929,740)	(4,492,157)	(4,754,899)	(5,019,516)	(21,131,426)	
Gain / Loss After Local Capital Charge	\$ 28,821	\$ (2,827,327)	\$ (3,909,948)	\$ (4,414,686)	\$ (7,010,571)	\$ (6,858,681)	\$	\$ (25,021,213)

**Revenue Notes:**

Passenger Fares include 10% increase for 2024, then grow by 2% per year as we work to rebuild ridership with expanded service.  
Sales Tax is flat for 2023, then grows by 3% per year.  
Federal COVID funds to be used to supplement budgets through part of 2025. We will monitor and adjust as needed to ensure funds are safe.

**Expense Notes:**

2023 Operating Budget includes funds to begin to grow services and reflect a 5% wage increase, increased health insurance and other benefit costs, and greatly increased fuel costs.  
Future years project a simple 2% inflationary growth.  
Contingency funds are to grow services in 2023 and then maintain that growth as the hiring/employment situation improves.



**GREATER DAYTON RTA**

**2023 Final Budget  
Federal & State Grant Funding**

	Projected 2022	Budget 2023	2024	2025	2026	2027	2023-2027 Totals
Beginning Federal Grant Funds	53,108,222	78,433,747	41,813,858	28,721,282	19,373,741	14,492,696	78,433,747
5307 Formula Funds							
Beginning Balance of Funds	33,057,445	35,048,861	22,120,350	13,114,457	8,552,646	6,194,786	35,048,861
Annual Allocation to GDRTA	16,925,570	17,000,000	17,000,000	17,000,000	17,000,000	17,000,000	85,000,000
Partner System Transfer	2,060,696	-	-	-	-	-	-
Used for PM Operations	(15,596,990)	(7,300,000)	(12,640,001)	(12,519,326)	(8,989,057)	(9,168,838)	(50,617,222)
Used for ADA	(159,827)	(1,800,000)	(1,800,000)	(1,800,000)	(1,800,000)	(1,800,000)	(9,000,000)
Used for Capital Projects	(1,238,033)	(20,828,511)	(11,565,892)	(7,242,485)	(8,568,803)	(10,632,185)	(58,837,876)
Balance of 5307 Funds	35,048,861	22,120,350	13,114,457	8,552,646	6,194,786	1,593,763	1,593,763
5337 Formula Funds (Fixed Guideway)							
Beginning Balance of Funds	5,198,743	17,263,827	17,593,507	14,506,824	9,721,095	4,257,910	17,263,827
Annual Allocation to GDRTA	19,543,204	19,500,000	19,500,000	19,500,000	19,500,000	19,500,000	97,500,000
Used for PM Operations	(1,500,000)	(8,000,000)	(8,160,000)	(8,323,200)	(8,489,664)	(8,659,457)	(41,632,321)
Used for Capital Projects	(5,978,120)	(11,170,320)	(14,426,683)	(15,962,529)	(16,473,521)	(16,200,453)	(74,233,507)
Balance of 5337 Funds	17,263,827	17,593,507	14,506,824	9,721,095	4,257,910	(1,102,001)	(1,102,001)
Other Federal/State Funds							
Beginning Balance of Funds	14,852,034	26,121,059	2,100,000	1,100,000	1,100,000	4,040,000	26,121,059
Bus & Bus Facilities (5339) (5339b)	1,157,870	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	5,500,000
CMAQ/STP (MVRPC, OEPA, ODOT Fed)	5,015,672	-	-	-	2,940,000	5,468,000	8,408,000
Other FTA Programs (5310, CRRSSA)	693,037	-	-	-	-	-	-
Other ODOT Programs - (UTP, RCI, OTP2)	8,299,094	4,464,855	2,000,000	2,000,000	2,000,000	2,000,000	12,464,855
Used for Operations	(2,354,877)	(7,964,855)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(15,964,855)
Used for Capital Projects	(1,541,771)	(21,621,059)	(2,100,000)	(1,100,000)	(1,100,000)	(9,508,000)	(35,429,059)
Balance of Other Federal Funds	26,121,059	2,100,000	1,100,000	1,100,000	4,040,000	1,100,000	1,100,000
Ending Balance Federal Grant Funds	78,433,747	41,813,858	28,721,282	19,373,741	14,492,696	1,591,763	1,591,763

**Approved Competitive Funding Requests:**

MVRPC - Small Buses	3,800,000
MVRPC - Large Buses	
ODOT - Infrastructure Rebuild	1,700,000
ODOT - Service Expansion	500,000
ODOT - Preventive Maintenance	1,000,000
OEPA - DERG	1,215,672

**Pending Competitive Funding Requests:**

MVRPC - Large Buses	3,100,000
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**Funding Notes:**

A positive federal funds balance is maintained throughout the 5 year window. We will continue to seek out competitive funding for capital projects as opportunities arise. The current federal infrastructure funding cycle runs through 2026, but still requires annual approval by Congress. Held 2027 at the same funding levels.

**GREATER DAYTON RTA**

**2023 Final Budget**

**Capital Projects - Summary**

**Summary Listing Of Capital Projects**

	Projected 2022	Budget 2023	2024	2025	2026	2027	2023-2027 Totals
Electric System Infrastructure	6,375,131	13,292,000	15,962,000	17,859,000	18,835,000	18,670,800	84,618,800
Revenue Vehicles & Equipment	-	22,979,975	250,000	250,000	250,000	16,513,114	40,243,090
Transit Hubs & Facility Improvements	3,561,852	21,577,793	13,935,480	9,130,703	11,316,000	8,555,200	64,515,175
Equipment, Technology, Amenities & Other	1,010,422	9,175,094	4,968,239	3,141,565	2,276,905	1,686,683	21,248,486
<b>Total Capital Projects</b>	<b>10,947,405</b>	<b>67,024,862</b>	<b>35,115,719</b>	<b>30,381,268</b>	<b>32,677,905</b>	<b>45,425,797</b>	<b>210,625,551</b>
<b>Capital Project Funding By Source</b>							
Federal Grant Funding	8,757,924	53,619,890	28,092,575	24,305,015	26,142,324	36,340,638	168,500,441
State Grant Funding	-	-	-	-	-	-	-
Other - Non RTA Funding	-	-	-	-	-	-	-
Local - RTA Share	2,189,481	13,404,972	7,023,144	6,076,254	6,535,581	9,085,159	42,125,110
<b>Total Capital Expenditures</b>	<b>10,947,405</b>	<b>67,024,862</b>	<b>35,115,719</b>	<b>30,381,268</b>	<b>32,677,905</b>	<b>45,425,797</b>	<b>210,625,551</b>

**Notes:** Original historical cost of our current investment in assets:  
(based on 2021 Audit TB)

Electric System Infrastructure	52,571,987
Revenue Vehicles & Equipment	130,392,823
Transit Hubs & Facility Improvements	100,953,229
Equipment, Planning, Amenities & Other	45,570,173
	<u>329,488,212</u>

**Capital Projects Summary Notes:**

Largest planned investment is in our Electric Overhead Distribution System. We have been planning and lining up funding for this over the past several years. Route 4 is essentially complete. Route 7, Route 8, and the area around our Longworth Campus are all underway. Route 1 is in the final planning stages. Vehicle purchases are much reduced than in the past. We did delay some buses planned for 2021 to early 2023. We will replace our small bus fleet during this 5 year budget window. In 2027 we begin to replace the large bus fleet we last began replacing in 2016. Facility improvements include a system wide HVAC replacement project, a new roof for 600 Longworth, the inprogress conversion of the 601 garage for the Dual Mode Buses, an unleaded fueling station on campus, covered parking for the small buses, a possible garage to support downtown development, and other projects to support RTA operations and keep our facilities in a state of good repair. We will continue to invest in equipment and technology to meet daily service needs as well as stay up to date on changing technology expected by our customers.

Pages 4-9 show more detailed capital project information as well as planned funding sources for the projects.

The passage of the federal Infrastructure Bill provides great opportunity for RTA to continue our tradition of investing in our capital assets to ensure RTA remains on a solid asset foundation.

GREATER DAYTON RTA  
2023 Final Budget  
Capital Projects - Detail

Electric System Infrastructure

Overhead Distribution System

	Projected 2022	Budget 2023	2024	2025	2026	2027	2023-2027 Totals
RTA Route Rebuilds	3,769,000	8,235,000	9,549,000	10,534,000	10,061,000	10,000,000	48,379,000
Feeder System Upgrades	5,500	250,000	300,000	360,000	432,000	518,400	1,860,400
General Overhead System Improvements	165,000	250,000	300,000	360,000	432,000	518,400	1,860,400

Notes: We are working to rehab each of our existing trolley routes one route at a time. We will not be running trolleys on unrenovated routes to allow for quicker rebuilds.  
A multi-year contract was awarded in April 2020 to support this project. Route 4 is essentially complete. Route 7, Route 8, and the area around our campus is well underway. Route 1 is in the final planning stages.  
General Overhead System Improvements includes projects associated with routine street rebuilds, bridge work, traffic signal projects, and other related projects.

Substations

Replacement Substations (Including SCADA)	-	-	1,388,000	2,790,000	6,107,000	6,078,000	16,363,000
New Substations (Including SCADA)	1,025,631	2,087,000	2,115,000	1,395,000	-	-	5,597,000
General Substation Improvements	310,000	788,000	613,000	615,000	150,000	150,000	2,316,000

Notes: RTA owns 9 substations. 7 are "package" units and will be replaced. 2 are in buildings and will be rebuilt. Others are being added where needed.  
A new SCADA system is being proposed to support these substations. Small charging stations are planned to support the batteries on some off-wire route extensions.

Other Projects - Funded by Partners

Project Management	663,000	675,000	578,000	617,000	548,000	556,000	2,974,000
A&E Services	437,000	1,007,000	1,119,000	1,188,000	1,105,000	850,000	5,269,000

Total Electric System Infrastructure

	6,375,131	13,292,000	15,962,000	17,859,000	18,835,000	18,670,800	84,618,800
							84,618,800

Funding Sources (Anticipated)

Federal - 5307 Funds	-	-	-	-	-	-	-
Federal - 5337 Funds	5,100,105	7,933,600	11,769,600	14,287,200	15,068,000	14,936,640	63,995,040
Other Federal Funds	-	2,700,000	1,000,000	-	-	-	3,700,000
State - ODOT	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-
Local - GDRTA	1,275,026	2,658,400	3,192,400	3,571,800	3,767,000	3,734,160	16,923,760

Total Funding Sources

	6,375,131	13,292,000	15,962,000	17,859,000	18,835,000	18,670,800	84,618,800
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GREATER DAYTON RTA  
2023 Final Budget  
Capital Projects - Detail

Revenue Vehicles & Equipment

Dual Mode Buses (ETB's)

Diesel Buses

75% Federal / 25% Local

80% Federal / 20% Local

Small Buses - Demand Response Services

80% Federal / 20% Local

Vehicle Equipment & Major Components

( Radios, Validators, AVL, Batteries, NG Equip. Etc.)

Project Management @ \$750 per Small Bus, \$1,500 per

Large Bus, \$5,000 per Dual Mode - Inspections, Certs, Etc.

Total Revenue Vehicles & Equipment

Funding Sources (Anticipated)

Federal - 5307 Funds

Federal - 5337 Funds

Other Federal Funds

State - ODOT/OEPA

Other Sources

Local - GDRTA

Total Funding Sources

	Projected 2022	Budget 2023	2024	2025	2026	2027	2023-2027 Totals
	-						
	-	(28)				(28)	-
	-	5,766,144					-
	-	8,646,106				16,221,114	5,766,144
	-						24,867,221
	-						-
	-						-
	-	(75)					-
	-	8,219,475					8,219,475
	-						-
	-						-
	-	250,000	250,000	250,000	250,000	250,000	1,250,000
	-	98,250				42,000	-
	-						140,250
	-	22,979,975	250,000	250,000	250,000	16,513,114	40,243,090
	-						40,243,090
	-	1,174,042	200,000	200,000	200,000	4,802,492	6,576,534
	-	-	-	-	-	-	-
	-	17,209,938				8,408,000	25,617,938
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	4,595,995	50,000	50,000	50,000	3,302,623	8,048,618
	-	22,979,975	250,000	250,000	250,000	16,513,114	40,243,090

Notes: Next set of large transit bus purchases will not take place until 2027 based on current service levels.

Small replacement Connect Buses are on order and expected in the first half of 2023. Supply chain issues could delay this.

Previously authorized 2021 large bus purchase has been pushed back to early 2023 with the vendor. Could be delayed by supply chain issues.

GREATER DAYTON RTA  
2023 Final Budget  
Capital Projects - Detail

Transit Hubs & Facility Improvements

Longworth Campus

	Projected 2022	Budget 2023	2024	2025	2026	2027	2023-2027 Totals
600 Longworth	669,520	7,895,387	3,412,296	2,425,000	750,000	750,000	15,232,682
601 Longworth	1,155,164	297,000	862,500	225,000	75,000	75,000	1,534,500
705 Longworth	9,197	5,691,000	87,500	25,000	25,000	25,000	5,853,500
901 Ludlow	284,963	785,000	450,000	125,000	125,000	125,000	1,610,000
940 Perry	-	25,000	87,500	25,000	25,000	25,000	187,500
	2,118,844	14,693,387	4,899,796	2,825,000	1,000,000	1,000,000	24,418,182
600 Longworth	Roof Replacement, HVAC Replacement, Garage Door Project, Vac System, Fan Installation, Storage Tank Replacements, Floor Repairs						
601 Longworth	Convert to NexGen Garage, Storage Tank Replacements						
705 Longworth	Removal of Office Area, Unleaded Fueling Center, Upgraded Small Bus Storage, Solar Canopy, Lot Refresh						
901 Ludlow	Exterior Improvements, Possible Purchases, Fire Alarm Upgrades						
940 Perry	Routine Updates to Maintain, Fire Alarm Upgrades						
Ongoing	Unify Campus to Area Between River and Perry Street, Explore Street Closure of Longworth						

Downtown Campus

WSP - 4 S. Main	885,114	3,400,000	4,888,847	2,150,449	5,900,000	5,900,000	22,239,296
Transit Center	3,046	25,000	87,500	25,000	25,000	25,000	187,500
Market Street	-	25,000	1,837,500	25,000	25,000	25,000	1,937,500
	888,160	3,450,000	6,813,847	2,200,449	5,950,000	5,950,000	24,364,296
WSP - 4 S. Main	Center Hall Renovations, HVAC Replacement, Parking Lot Update, Possible Garage as part of a potential Downtown Development Project.						
Transit Center	Mid-life Overhaul						
Market Street	Renovate to House Substation						
Ongoing	Create a Branded Identity for the Complex, Promote as Downtown Anchor						

Transit Hubs & Facility Improvements (Continued)

Countywide Transit Hubs									
Northwest Hub	-	75,000	2,500,000	75,000	2,500,000	75,000	2,500,000	75,000	5,225,000
East Hub	-	10,000	10,000	10,000	50,000	10,000	50,000	10,000	90,000
South Hub	-	190,000	40,000	40,000	40,000	40,000	40,000	40,000	350,000
West Hub	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	50,000
Concrete/Asphalt - All Facilities	175,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	1,250,000
	175,000	535,000	2,810,000	385,000	2,850,000	385,000	2,850,000	385,000	6,965,000
Northwest Hub Relocation to an Employment Center									
East Hub	HVAC Replacement, Routine Updates to Maintain								
South Hub	HVAC Replacement, Routine Updates to Maintain								
West Hub	HVAC Replacement, Routine Updates to Maintain								
Concrete/Asphalt	As Needed								
Ongoing	Evaluate Use of Hubs and Improve Identity								
Commercial Interior Products & Furnishings									
(Modular Offices, Furnishings, Flooring, Etc.)	75,000	250,000	100,000	100,000	100,000	100,000	100,000	100,000	650,000
Subtotals	-	18,928,387	7,935,449	12,198,643	9,900,000	7,435,000	56,397,473		
Other Properties									
Iona, Fauver, Murry, Drury, Maplewood, Fairgreen, and Miller Loops. Dearborn & Lakeview. Broadway & Stewart.	-	25,000	25,000	25,000	25,000	25,000	125,000		
Other Projects									
Project Management @5%	26,602	947,669	611,182	398,022	496,250	373,000	2,826,124		
A&E Services @7% (plus HVAC system work)	78,246	1,476,737	900,655	572,231	694,750	522,200	4,166,573		
Facility Wide Security Improvements	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000		
(1% spending of 5307 funds required by FTA)									
Total Transit Hubs & Facility Improvements	3,561,852	21,577,793	9,130,703	13,935,480	11,316,000	8,555,200	64,515,175		
Funding Sources (Anticipated)									
Federal - 5307 Funds	1,198,956	14,606,095	5,204,562	9,048,384	6,952,800	4,744,160	40,556,001		
Federal - 5337 Funds	443,861	1,556,139	1,000,000	1,000,000	1,000,000	1,000,000	5,556,139		
Other Federal Funds	1,206,665	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	5,500,000		
State - ODOT	-	-	-	-	-	-	-		
Other Sources	-	-	-	-	-	-	-		
Local - GDRTA	712,370	4,315,559	1,826,141	2,787,096	2,263,200	1,711,040	12,903,035		
Total Funding Sources	3,561,852	21,577,793	9,130,703	13,935,480	11,316,000	8,555,200	64,515,175		

## Capital Projects - Detail

## Contingency @ 15%

Projected 2022	Budget 2023	2023-2027					Totals
		2024	2025	2026	2027		
-	150,000		250,000	120,000	-	520,000	
-	-	60,000	-	25,000	-	85,000	
-		250,000	-	-	-	250,000	
-	500,000	-	-	-	-	500,000	
-	-	-	-	350,000	-	350,000	
45,604	15,000					15,000	
47,210	62,790					62,790	
-	25,000	25,000	25,000	25,000	25,000	125,000	
65,222	50,000	50,000	50,000	50,000	50,000	250,000	
	25,000	25,000	25,000	25,000	25,000	125,000	
-	50,000	50,000	50,000	50,000	50,000	250,000	
	25,000	25,000	25,000	25,000	25,000	125,000	
-	100,000	100,000	100,000	75,000	75,000	450,000	
-	200,000		-	-	-	200,000	
-	50,000	50,000	50,000	50,000	50,000	250,000	
-	50,000	50,000	50,000	50,000	50,000	250,000	
20,372	75,000	50,000	50,000	40,000	50,000	265,000	
-	10,000		-	-		10,000	
-	25,000	25,000	75,000	75,000	75,000	275,000	
	15,000	15,000	15,000	15,000	15,000	75,000	
-	10,000	10,000	10,000	10,000	10,000	50,000	
-	5,000	5,000	5,000	5,000	5,000	25,000	
-	-	-	50,000	50,000	100,000	100,000	
-	-	-	25,000	25,000	50,000	50,000	
-	7,500	-	-	-	-	7,500	
255	59,700	59,700	59,700	59,700	59,700	298,500	
-	88,500	88,500	47,000	49,000	31,000	304,000	
	1,500,000					1,500,000	
	100,000	-	-	-	-	100,000	
	25,000	-	-	-	-	25,000	
2,123	172,877					172,877	
	50,000	50,000	100,000	100,000	100,000	400,000	
	-	500,000		-	-	500,000	
	-	-	500,000		-	500,000	
	321,537	37,980	50,505	49,305	36,855	496,182	
						8	

Equipment, Technology, Amenities & Other (Continued)

<b>Agencywide IT Projects</b>									
Wifi Replacement Project						800,000	-	-	800,000
Modem Replacement						1,200,000	-	-	1,200,000
Demand Response Software Systems						500,000			500,000
Contingency @ 15%						375,000	-	-	375,000
<b>Vehicles - Non Revenue (Utility)</b>									
Operations (Supervisor) Vehicles	248,015					-	-	-	-
Pool Vehicles	-					-	200,000	-	200,000
B&G Vehicles	-					-	100,000	-	100,000
Diesel/Trolley Service & Utility Vehicles	85,799					70,000	-	-	70,000
Security Emergency Preparedness Vehicle	-					-	200,000	-	200,000
Line Shop Digger Truck	-					-	800,000	-	800,000
Line Shop Reel Truck or Trailer	-					-	175,000	-	175,000
Line Shop Large Snow Work Dump Trucks	-					200,000	-	-	200,000
Line Shop Dump Trucks	-					-	-	-	120,000
Line Shop Bucket Truck	-					-	110,000	-	110,000
Eagle TUG Shop Vehicle	-					-	100,000	-	100,000
CAD for all Non-Revenue Vehicles	-					-	225,000	-	225,000
Cameras for all Non-Revenue Vehicles	-					-	120,000	-	120,000
Floor Scrubber - Replace with Power Boss						90,000	85,000		90,000
Floor Scrubbers - Walk Behind Units - Power Boss									85,000
<b>Passenger Amenities</b>									
General Transit Enhancements	942					250,000	250,000	250,000	1,250,000
Expanded Service Stops	-					250,000	-	-	750,000
Downtown Amenities Program	218					150,000	150,000	-	450,000
(Partnership Programs)									-
5310/JARC/NF Program (Buses, PM, TE, Admin.)	85,106					323,324	-	-	323,324
5310 Service Subsidy Program	22,804					266,861	-	-	266,861
Community Grants Program	39,804					250,000	250,000	250,000	1,250,000
Project Management (5% of Tech Projects)	1,138					267,006	42,059	49,360	401,453
Capital Tire Lease	345,810					415,000	420,000	435,000	2,125,000
<b>Total Equipment, Technology, Amenities &amp; Other</b>	<b>1,010,422</b>					<b>9,175,094</b>	<b>4,968,239</b>	<b>3,141,565</b>	<b>21,248,486</b>
									<b>21,248,486</b>
<b>Funding Sources (Anticipated)</b>									
Federal - 5307 Funds	39,077					5,048,374	2,317,508	1,837,923	11,705,341
Federal - 5337 Funds	434,154					1,680,581	1,657,083	675,329	4,682,328
Other Federal Funds	335,106					611,121	-	-	611,121
State - ODOT	-					-	-	-	-
Other Sources						-	-	-	-
Local - GDRTA	202,084					1,835,019	993,648	628,313	4,249,697
<b>Total Funding Sources</b>	<b>1,010,422</b>					<b>9,175,094</b>	<b>4,968,239</b>	<b>3,141,565</b>	<b>21,248,486</b>

**Greater Dayton RTA Board of Trustees Jointly held Finance,  
Personnel, and Planning Committees Meeting Packet**

**Meeting Date: Tuesday, November 15, 2022 – 8:30 a.m. – WSP – 4 South Main Street  
Dayton OH – 2<sup>nd</sup>-floor Multipurpose Room**

## **Action Item #3**

*Next Section*



**ACTION ITEM #3**

**Resolution No. 2022-12-1, Fiscal Year (FY) 2023 Annual Appropriations**

The Trustees' adoption of the FY 2023 Operating and Capital Budgets will establish budget limits for the upcoming year. Trustees' approval of Resolution No. 2022-12-1 will appropriate the needed funds to conduct the activities approved in the Budget documents.

The Chief Executive Officer recommends approval of Resolution No. 2022-12-1, Fiscal Year 2023 Annual Appropriations.

Attachment

**Board Meeting – 12/6/22**  
Chief Executive Officer  
Chief Financial Officer



**Resolution No. 2022-12-1**  
**FY 2023 Annual Appropriations**

A **RESOLUTION** to make appropriations for current expenses and other expenditures of the Greater Dayton Regional Transit Authority, State of Ohio, for the calendar year ending December 31, 2023.

**BE IT RESOLVED:**

**Section I**

That the Board of Trustees of the Greater Dayton Regional Transit Authority, State of Ohio, to provide for the current expenses and other expenditures of the said Authority during the year ending December 31, 2023, appropriates and sets aside the sums as follows:

**Section II**

That there be appropriated from the General Fund:

Operating Expenses	\$ 79,224,067
Capital Improvements	\$ 13,404,972

**Section III**

That payments from any of the foregoing appropriations are Authorized upon receiving proper certificates and vouchers approved by the Board or officers authorized to approve same.

**BY ACTION OF** the Board of Trustees of the Greater Dayton Regional Transit Authority, December 6, 2022.

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John A. Lumpkin, President  
Board of Trustees

**Resolution No. 2022-12-1**

**CERTIFICATION**

The undersigned duly qualified Secretary-Treasurer of the Greater Dayton Regional Transit Authority hereby certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of Trustees held on December 6, 2022.

\_\_\_\_\_  
Mary K. Stanforth  
Secretary-Treasurer

Date \_\_\_\_\_

**Greater Dayton RTA Board of Trustees Jointly held Finance,  
Personnel, and Planning Committees Meeting Packet**

**Meeting Date: Tuesday, November 15, 2022 – 8:30 a.m. – WSP – 4 South Main Street  
Dayton OH – 2<sup>nd</sup>-floor Multipurpose Room**

**Action Item #4**

*Next Section*



**ACTION ITEM #4 ADMINISTRATIVE EMPLOYEE COMPENSATION GUIDE**

The Greater Dayton Regional Transit Authority has an Administrative Employee Compensation Guide for non-union employees. Periodically, if not annually, the Compensation Guide is reviewed and adjusted. A recommendation has been made to the Chief Executive Officer to adjust the current Compensation Guide across the board by 5% to reflect the quickly changing employment market. There are no implied or expressed guarantees on wage increases.

The Chief Executive Officer recommends approval of the attached 2023 Administrative Employee Compensation Guide.

**Board Meeting 12/6/22**  
Director of Human Resources

**Greater Dayton RTA Board of Trustees Jointly held Finance,  
Personnel, and Planning Committees Meeting Packet**

**Meeting Date: Tuesday, November 15, 2022 – 8:30 a.m. – WSP – 4 South Main Street  
Dayton OH – 2<sup>nd</sup>-floor Multipurpose Room**

**Action Item #5**

*Next Section*



**Action Item #5      2023 Board and Committees Meeting Dates**

As set forth in the Greater Dayton RTA Bylaws, the Board of Trustees Meeting Dates occur on the *first Tuesday* of each month. The Finance/Personnel and Planning Committees meeting dates typically occur on the *third Tuesday* of each month. The Investment Advisory Committee meets quarterly on the *third Thursday* during the months of January, April, July, and October.

On an infrequent basis it is necessary to change a regularly scheduled meeting date.

After a comprehensive review of planned Agency activities, the attached 2023 Board and Committees meeting dates are recommended for approval by the Board of Trustees.

The Chief Executive Officer recommends approval of the attached 2023 Board and Committees meeting dates.

Attachment

**Board Meeting – 12/6/22**  
Chief Financial Officer



## DRAFT

### Greater Dayton RTA Public Board and Committees Meetings Schedule for 2023

*RTA Board Meetings will be held at WSP, 4 S. Main Street, 3rd floor Conference room and all jointly held RTA Committees will be held in the 2<sup>nd</sup> floor Multi-Purpose Conference Room unless otherwise noted.*

	<b>Board Meeting 3:00 p.m.</b>	<b>Joint Finance/Personnel &amp; Planning Committee Meetings 8:30 a.m.</b>	<b>Investment Advisory Committee 11:45 a.m.</b>
January	3	17	19
February	7	21	----
March	7	21	----
April	4	18	20
May	2	16	----
June	6	20 Note: Optional - Date may be canceled	----
July	Thursday - 6 Note: Optional - Date may be canceled	18	20 Note: Optional - Date may be canceled
August	1	15	----
September	5	19	----
October	3	17	19
November	Thursday - 9 Note: Due to Election Day	21	----
December	5	19	----

- **APTA Legislative Conference** – March 12-14<sup>th</sup>
- **APTA Mobility Conference** – April 23-26<sup>th</sup>
- **APTA Transform & Expo Conference** – October 8-11<sup>th</sup>
- **OPTA Annual Conference** – TBD



**Greater Dayton RTA Board of Trustees Jointly held Finance,  
Personnel, and Planning Committees Meeting Packet**

**Meeting Date: Tuesday, November 15, 2022 – 8:30 a.m. – WSP – 4 South Main Street  
Dayton OH – 2<sup>nd</sup>-floor Multipurpose Room**

**Action Item #6**

*Next Section*



**Action Item # 6****Investment Advisor**

Greater Dayton Regional Transit Authority (RTA) requires the services of a qualified and experienced Investment Advisor to provide advice and assistance in managing its comprehensive investment program alongside RTA's Secretary-Treasurer and Investment Advisory Committee. This procurement supports our core value of Stewardship as we manage our resources efficiently and responsibly.

Proposals for Investment Advisor were solicited through the Dayton Daily News, Dayton Weekly News, and Transit Talent. Requests for Proposals were sent to thirty-nine (39) firms.

At 2:00 p.m. on September 28, 2022, RTA received three (3) proposals from interested firms.

The Evaluation Committee reviewed the proposals using the following criteria:

- Experience relevant to this type of service  
*List relevant experience within the last five years*
- Competence of personnel  
*Staff assigned to the project and their qualifications to perform this work*
- Investment philosophy for public funds  
*Describe the firm's guiding principles*
- Reasonableness of cost  
*Provide the total cost for this service*
- Quality of proposal preparation

The following firms submitted a proposal:

<b>Firm</b>	<b>Cost</b>
Meeder Investment Management Dublin, Ohio	\$25,000 per year
Bond Tech, Inc. Springboro, Ohio	*
Genoa Asset Management / FM Investment LLC Cincinnati, Ohio / Washington, DC	*

\* FTA procurement regulations require that only the successful proposer's pricing data be publicly disclosed.

Investment Advisor will be funded by operating funds.

After reviewing and evaluating proposals submitted, the Chief Executive Officer recommends a CONTRACT AWARD to Meeder Investment Management for three (3) years at \$25,000 per year for a total of \$75,000 with two (2) one-year options at the cost of \$25,000 per year for a total of \$50,000 with a grand total of \$125,000.

**Board Meeting – 12/06/22  
Chief Financial Officer**

GD 22-12 Investment Advisor (39 Vendors)

**Company**

Allstate  
AndCo Consulting  
Aspyre Advisors LLC  
Backstrom, McCarley, Berry & Co., LLC  
Bartlett & Co.  
Bond-Tech Inc.  
Butler Wick & Co., Inc.  
C. H. Dean & Associates, Inc.  
Cardinal Pointe Financial Group  
Carillon Group and Schierloh Group, The  
CINCaP Investment Group  
ClientFirst Financial Strategies, Inc.  
Cogent Financial Group  
CPA Advantage, The  
Dover Partners, Inc.  
Edward Jones  
Eubel Brady & Sutton Investment Mgmt  
Fifth Third Bank  
Gallagher Pool Wealth Management  
Garcia Hamilton & Associates  
Group Z  
Huntington Bank  
Jewell Financial Services  
Linwood Capital, LLC  
LM Capital  
Meeder Public Funds Inc  
Merganser Capital Management, Inc.  
Merrill Lynch  
Petra Financial Solutions, Inc.  
PNC Bank  
Private Investment Group, Inc., The  
Raymond James & Associates  
RedTree Investment Group  
Rutledge Group, Inc.  
SilverLeaf Investment Group  
Smith Barney, Inc.  
Voya Financial  
Wallace Insurance Services, LLC  
Waterstone Investment

**Greater Dayton RTA Board of Trustees Jointly held Finance,  
Personnel, and Planning Committees Meeting Packet**

**Meeting Date: Tuesday, November 15, 2022 – 8:30 a.m. – WSP – 4 South Main Street  
Dayton OH – 2<sup>nd</sup>-floor Multipurpose Room**

**Action Item #7**

*Next Section*



**Action Item # 7****Pest Control Services**

Greater Dayton Regional Transit Authority (RTA) requires the services of a qualified and experienced pest control company to provide a comprehensive proactive pest control program for all RTA facilities and vehicles. This program includes monthly services and urgent response services. This procurement supports our core value of Safety and Quality Service by serving our customers, employees, and stakeholders as we maintain a clean and pest-free environment.

The successful contractor is to provide pest control services over the next five (5) years.

Sealed Bids for Pest Control Services were solicited through Dayton Daily News, Dayton Weekly News, and Transit Talent. Bid packages were sent to 23 companies.

At 2:00 p.m. on October 20, 2022, two (2) bids were received.

The following firms submitted bids:

Company	Item	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
<b>Terminix Commercial Middletown, OH</b>	<b>Preventative Services</b>					
	Preventative Services Interior & Exterior All Locations	\$23,112.00	\$23,580.00	\$24,525.00	\$24,993.00	\$ 26,094.00
					<b>TOTAL</b>	<b>122,304.00</b>
	<b>Estimated Urgent Services</b>					
	Estimated Urgent Trip Service Fee X 80	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
	Estimated Urgent Facility Service 40/yr + Vehicle Service 125/yr	16,250.00	16,250.00	16,250.00	16,250.00	16,250.00
	<b>SUBTOTAL</b>	<b>\$24,250.00</b>	<b>\$24,250.00</b>	<b>\$24,250.00</b>	<b>\$24,250.00</b>	<b>\$ 24,250.00</b>
					<b>TOTAL</b>	<b>\$121,250.00</b>
	<b>FIVE YEAR CONTRACT TOTAL</b>					<b>\$243,554.00</b>
<b>Yutze LLC dba Pestmaster Walton, KY</b>	<b>Preventative Services</b>					
	Preventative Services Interior & Exterior All Locations	\$26,562.00	\$27,890.40	\$29,308.80	\$30,787.08	\$ 32,327.16
					<b>TOTAL</b>	<b>\$146,875.44</b>
	<b>Estimated Urgent Services</b>					
	Estimated Urgent Trip Service Fee X 80	\$17,280.00	\$18,144.00	\$19,051.20	\$20,004.00	\$ 21,004.80
	Estimated Urgent Facility Service 40/yr + Vehicle Service 125/yr	5,498.00	5,773.00	6,061.75	6,365.90	6,685.00
	<b>SUBTOTAL</b>	<b>\$22,778.00</b>	<b>\$23,917.00</b>	<b>\$25,112.95</b>	<b>\$26,369.90</b>	<b>\$ 27,689.80</b>
					<b>TOTAL</b>	<b>\$125,867.65</b>
	<b>FIVE YEAR CONTRACT TOTAL</b>					<b>\$272,743.09</b>

Pest Control Services will be funded by operating funds.

After reviewing and evaluating bids submitted, the Chief Executive Officer recommends a CONTRACT AWARD to Terminix Commercial for Pest Control Services for five (5) years in the amount of \$122,304 for preventative services and an estimated amount of \$121,250 for additional urgent services for a grand total of \$243,554.

**Board Meeting – 12/06/22  
Chief Maintenance Officer**

## **GD 22-14 Pest Control Services**

Company (23)

A Abel Exterminating Company

A-1 Pest Doctors

AAIR-RID

Action Pest Control, Inc.

Aetna Exterminating

Alexander's Pest Control

All Gone Pest Control

AllPest Pest Control & Wildlife Removal

A-OK Extermination Co.

BugBusters Exterminating, LLC

Bugs or Us

Command Termite & Pest Management

Dayton's Hometown Pest Control

Extermital Termite & Pest Control

Ladybug Services

Lane's Pest Solutions

Ohio Exterminating

Orkin Pest Control

Pro Star Pest Control

Rose Pest Control

Scherzinger

Terminix

Village Pest Control

**Greater Dayton RTA Board of Trustees Jointly held Finance,  
Personnel, and Planning Committees Meeting Packet**

**Meeting Date: Tuesday, November 15, 2022 – 8:30 a.m. – WSP – 4 South Main Street  
Dayton OH – 2<sup>nd</sup>-floor Multipurpose Room**

**Action Item # 8**

*Next Section*





**ACTION ITEM # 8****Environmental Consulting Services**

The purpose of this procurement is to select an Environmental Consulting Service to partner with Greater Dayton Regional Transit Authority (RTA) to ensure we maintain environmental compliance with all applicable state, local and national regulatory requirements, operate using best practices, and advise if issues occur.

The services include periodic audits and assessments of RTA's overall Environmental Compliance Program for U.S. EPA, Ohio EPA, DOT, BUSTR and FTA environmental requirements. A main component will be program management of underground storage tanks and lines in accordance with BUSTR (Bureau of Underground Storage Tank Regulations). Other services may include but not be limited to assistance with RTA's capital projects through site assessments for property acquisition; soil management/construction oversight; surveying, sampling, performing laboratory analysis, reporting of hazardous and non-hazardous materials; and energy assessment audits and evaluation of conservation measures.

This procurement was conducted as a Qualifications Based method of procurement, where no pricing is submitted with the initial proposal.

Proposals were solicited through Dayton Daily News, Dayton Weekly News, and Transit Talent. Request for Proposals were sent to 62 firms.

At 2:00 p.m., on September 26, 2022, seven (7) proposals were received. The Evaluation Committee reviewed the proposals to determine the most qualified proposer using the following criteria:

**Evaluation Criteria**

- Qualifications, Experience and References
  - Qualifications of the firm in performing similar work. Similar experience with transit companies or transportation industry.
- Understanding of Scope and Contract Requirements
  - Working relationship with BUSTR and filing documentation/reports for PUSTRCB reimbursements; understands risk assessments and remedial action plans; response time.
- Personnel
  - Personnel on staff: Professional Engineer, Geologists, Voluntary Action Program Certified Professional (VAP CP) preferred
- Company History and Financial Stability
  - Years in business performing similar work
- Quality of Proposal and Presentation

The following firms submitted a proposal:

Firm
Trihydro Corporation Cincinnati, OH
ASC Group, Inc. Columbus, OH

ATC Group Services, LLC Dba Atlas Technical Dayton, OH
CTL Engineering Wapakoneta, OH
Patriot Engineering and Environmental, Inc. Miamisburg, OH
Terracon Consultants, Inc. Cincinnati, OH
TRC Environmental Corporation Cincinnati, OH

The firm ranked the highest by the Evaluation Committee was Trihydro Corporation, and pricing was requested for that firm. Below is the pricing received.

<b>Year</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
<b>Contract Year</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>Category Level</b>	<b>\$/hr</b>	<b>\$/hr</b>	<b>\$/hr</b>	<b>\$/hr</b>	<b>\$/hr</b>
<b>Administrative 1</b>	\$54	\$54	\$56	\$58	\$61
<b>Administrative 2</b>	\$65	\$65	\$68	\$70	\$73
<b>Administrative 3</b>	\$74	\$74	\$77	\$80	\$83
<b>Administrative 4</b>	\$84	\$84	\$87	\$91	\$94
<b>Technical Level 1</b>	\$64	\$64	\$67	\$69	\$72
<b>Technical Level 2</b>	\$73	\$73	\$76	\$79	\$82
<b>Technical Level 3</b>	\$81	\$81	\$84	\$88	\$91
<b>Technical Level 4</b>	\$90	\$90	\$94	\$97	\$101
<b>Technical Level 5</b>	\$101	\$101	\$105	\$109	\$114
<b>Technical Level 6</b>	\$109	\$109	\$113	\$118	\$123
<b>Technical Level 7</b>	\$118	\$118	\$123	\$128	\$133
<b>Technical Level 8</b>	\$128	\$128	\$133	\$138	\$144
<b>Professional Level 1</b>	\$79	\$79	\$82	\$85	\$89
<b>Professional Level 2</b>	\$87	\$87	\$90	\$94	\$98
<b>Professional Level 3</b>	\$96	\$96	\$100	\$104	\$108
<b>Professional Level 4</b>	\$105	\$105	\$109	\$114	\$118
<b>Professional Level 5</b>	\$115	\$115	\$120	\$124	\$129
<b>Professional Level 6</b>	\$127	\$127	\$132	\$137	\$143
<b>Professional Level 7</b>	\$142	\$142	\$148	\$154	\$160
<b>Professional Level 8</b>	\$156	\$156	\$162	\$169	\$175
<b>Professional Level 9</b>	\$173	\$173	\$180	\$187	\$195
<b>Professional Level 10</b>	\$186	\$186	\$193	\$201	\$209

Year	2023	2024	2025	2026	2027
Contract Year	Year 1	Year 2	Year 3	Year 4	Year 5
Professional Level 11	\$200	\$200	\$208	\$216	\$225
Professional Level 12	\$215	\$215	\$224	\$233	\$242
Project Principal	\$208	\$208	\$216	\$225	\$234
Technical Specialist 1	\$216	\$216	\$225	\$234	\$243

### **Personnel Charges**

Personnel time charges for travel are invoiced at the applicable Category Rate at the actual time incurred.

### **Premium Charges**

Expert testimony services, including but not limited to review and preparation of documents, preparation for and time spent in depositions, and preparation for and time spent during arbitration or trial testimony, as well as related research and evaluation, shall be charged at 1.5 times the individual's billing level.

### **Travel and Living Expenses**

Travel expenses for transportation and lodging will be charged at cost. Mileage for personal vehicles will be charged at the reimbursable rate determined by the Internal Revenue Service. Company vehicles will be invoiced at \$95 per day if a rental. Meals will be charged at cost.

### **Other Reimbursable Expenses**

Project-related expenses including materials, purchased equipment, rental equipment, subcontractor costs, fees, duties, deposits, tolls, weight certificates, special permits, taxes or surcharges, and other costs incurred specifically for the projects will be invoiced at cost plus 7.5%.

A cost analysis was conducted where pricing was compared to the previous contract for Environmental Consulting Services, and the price between contract years was evaluated. To see if the difference between Year 5 of the previous contract and Year 1 of the new contract is reasonable, it was compared to the Consumer Price Index (CPI). The difference in the CPI from April 2021 (the last time prices were raised) to September 2022 (most recent CPI available) is 11.1%. Trihydro's price increases fall considerably under this. There were no price increases for Year 2 of the new contract. The average price increases for Years 3, 4, and 5 average 4% annually. Compared to the CPI for the last 12 months of 8.2%, these increases are determined fair and reasonable.

Environmental Consulting Services will be paid with operating funds.

After reviewing and evaluating the proposals submitted, the Chief Executive Officer recommends a CONTRACT AWARD be made to Trihydro Corporation for five (5) years at an estimated annual cost of \$60,000 for a total award not to exceed \$300,000.

**Board Meeting – 12/6/22**  
Chief Maintenance Officer

<b>GD 22-13 Environmental Consultants</b>	HzW Environmental Consultants, LLC.
<b>Company</b>	Interdyne/Transvac Corporation
Atlas Technical Consultants	Jones-Warner Consultants
ACEC Ohio	KB Environmental Sciences, Inc.
Allegheny Global Environmental	Klor Kleen, Inc./Midwest Environmental Svcs.
AMEC Foster Wheeler Environment & Infrastructure	Kramb Consulting LLC
AMG Engineering LLC	L S Gallegos & Associates, Inc.
ASC Group Inc.	Lawhon & Associates, Inc.
Aurora Research Associates LLC	LJB Inc.
Auxano Environmental, LLC	MakSolve LLC
Barry Technologies, Inc.	National Engineering & Architectural Services Inc.
Bear Environmental LLC	Norton Engineering, LLC.
Bowser-Morner Inc.	Novel Geo Environmental, LLC.
C2PM	Parsons Cunningham and Shartle Engineers, Inc.
Cad Concepts	Patriot Engineering and Environmental Inc.
Charbonnet & Associates Planners and Consultants, Inc.	Plant Priority Services
Clune Consulting Service	Resource International Inc. (RII)
Coldwater Consulting	Safety-Kleen
Cooper Zietz Engineers, Inc.	Sci-Tek Consultants Inc.
CTL Engineering, Inc.	SCS Engineers
DYNOTECH Inc.	SE3, LLC
EHS Technology Group, LLC.	Shrewsbury & Associates, LLC.
Environmental Enterprises, Inc.	Stantec Consulting Services Inc.
ERAtch Environmental Inc.	SWCA Environmental Consultants
ETSS of Ohio, Inc.	Terracon Consultants, Inc.
Fitzgerald & Halliday, Inc. (FHI)	Terran Corp.
Four Seasons International	Tetra Tech, Inc.
GAI Consultants, Inc.	TRC Environmental Corp.
Haley & Aldrich, Inc.	Trihydro Corporation
Hatfield Group	TSG Enterprises, Inc.
HEPACO	TTL Associates
HLH Sanitary Maintenance Consulting Inc.	Turn-Key Environmental Consultants Inc.

**Greater Dayton RTA Board of Trustees Jointly held Finance,  
Personnel, and Planning Committees Meeting Packet**

**Meeting Date: Tuesday, November 15, 2022 – 8:30 a.m. – WSP – 4 South Main Street  
Dayton OH – 2<sup>nd</sup>-floor Multipurpose Room**

**Joint Finance/Personnel and  
Planning Committee  
Discussion Items**

*Next Section*







**Customer & Business Development Highlights**  
**Finance/Personnel & Planning Committee Meeting – 11/15/2022**



# 50 YEARS ON THE ROAD

## RTA CELEBRATES GOLDEN ANNIVERSARY WITH DISCOUNTED FARES, EMPLOYEE AND PUBLIC EVENTS

During the month of November, the Greater Dayton Regional Transit Authority is marking a major milestone! The agen-

cy is celebrating 50 years of providing essential public transportation to the greater Dayton community.

In honor of this special occasion, the agency has several exciting events planned throughout the month.

Director of Communications and Training Jessica Olson, Communications

See 50th,  
continued on page 2



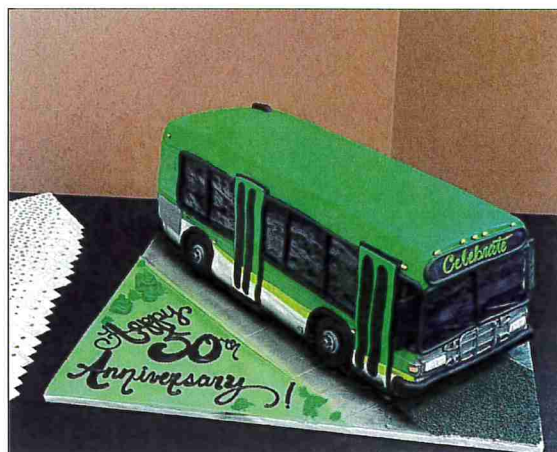


50th,  
continued from page 1

and Community Relations Manager Kristi Newton, Senior Graphic Designer Cara Wood and Graphic Designer Carmen Gaines have been busy planning these 50th Anniversary events for months.

To kick off the celebration, the media was invited to a special news conference on Nov. 1. During the news conference, CEO Bob Ruzinsky announced the RTA would be running a special promotion. Starting Friday, Nov. 4, all rides after 5 p.m. will be free Monday through Friday, until Dec. 30. The RTA got the idea from an old system map from the 1970s that offered a similar promotion. The free rides apply to both fixed-route and paratransit services. Riders can still take advantage of free weekends every Saturday and Sunday through Jan. 1, 2023.

Also on Nov. 1, the Board of Trustees got to see a cake made in the shape of an RTA bus and the unveiling of the new RTA timeline history panels designed by Wood. One set of panels will be put on display in the concourse and



another set are already on display at Carillon Historical Park.

Board members received special invitations to the meeting. The invitations were designed by Carmen Gaines. Prior to the meeting, board members received some 50th Anniversary swag including Tervis mugs, socks, and 50th Anniversary coins.

Employees were sent an invitation to a private employee appreciation event on Nov. 3 at the 600 Longworth building, where lunch and cupcakes were provided.

All employees were treated to some special swag including a T-shirt, insulated tumbler, coin, and socks. Drivers and mechanics were also given a 50th Anniversary patch to wear.

More than two dozen employees from the Customer and Business Development Department and Operations and Maintenance teams volunteered to help at the event.

Later in the month, the public is invited to a special 50th Anniversary celebration on Nov. 25 at Wright Stop Plaza.

The family-friendly



event will include a kids area with balloons, shirts, and coloring books, as well as an educational presentation on the history of RTA, a photobooth, and 50<sup>th</sup> Anniversary T-shirts for adults.

This event coincides with the Grande Illumination and Dayton Children's Parade

taking place on Courthouse Square. It runs from 4 to 9 p.m.

Both the RTA and the Downtown Dayton Holiday Celebration are celebrating their 50th Anniversary.

As done in years past, RTA will unveil its Holiday bus in the Dayton Children's Parade.





November Bus

# NOVEMBER BUS UNVEILED

## DECEMBER BUS IN THE DESIGN PHASE

It's that time of the year, when the leaves have turned vibrant shades of red, yellow and orange. That means the RTA's November bus has hit the streets.

This year's November bus was designed by Graphic Designer Carmen Gaines. The bus features all things related to November, including Thanksgiving, Election Day, Veterans Day, Small Business Saturday, a reminder to fall back by one

hour for daylight saving time, and the Grande Illumination Tree Lighting and the Dayton Children's Parade.

There is also a mention of the RTA's 50th Anniversary public celebration on Nov. 25, from 4 to 9 p.m., at Wright Stop Plaza.

Even though the November Bus has hit the streets, next month's December Bus, which also serves as the Holiday Bus, is already well into the works. This bus was designed by Senior

Graphic Designer Cara Wood.

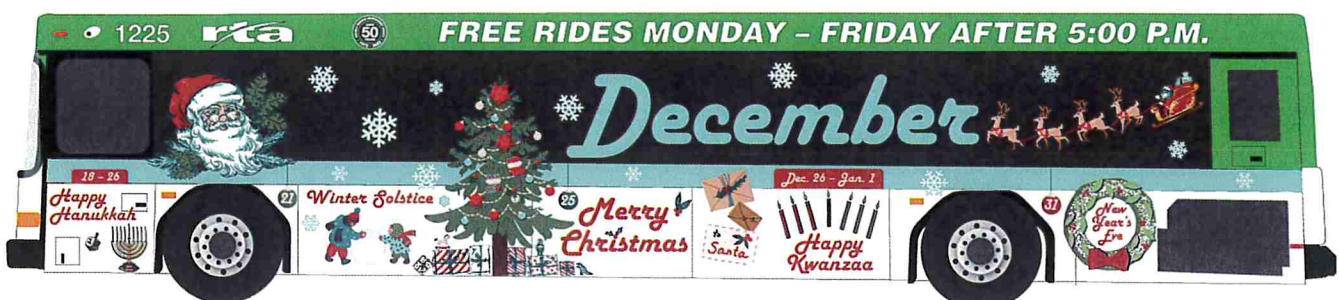
It's covered in the holiday spirit! Its design features several religious celebrations, including Christmas, Hanukkah, and Kwanzaa. There are also pictures of Santa Claus and his reindeer.

It has the RTA's 50th Anniversary logo on it and a reminder about the agency's ride promotion of free rides after 5 p.m., Monday through Friday, until Dec.

30. This is in addition to the RTA's free weekends every Saturday and Sunday running through Jan. 1, 2023.

The bus will make its debut the day after Thanksgiving on Friday, Nov. 25, during the Dayton Holiday Festival Grande Illumination and Dayton Children's Parade. This coincides with the RTA's 50th Anniversary public celebration.

Santa will make special appearances on the bus throughout the season.



Rendering of the December Bus





Englewood "Proudly Serving" Bus

## RTA SHOWS OFF "PROUDLY SERVING" ENGLEWOOD BUS

The Greater Dayton RTA took advantage of the roll out of its "Proudly Serving Englewood" bus to showcase how RTA is proudly serving the Englewood community by presenting at a city council meeting.

Director of Communications and Training Jessica Olson delivered a brief presentation about the organization, RTA's fixed-route service, and Connect services.

Council members

were then given a tour of the Englewood bus.

Meanwhile, The Miamisburg bus is in the production phase and will be the next "Proudly Serving" bus to hit the streets.

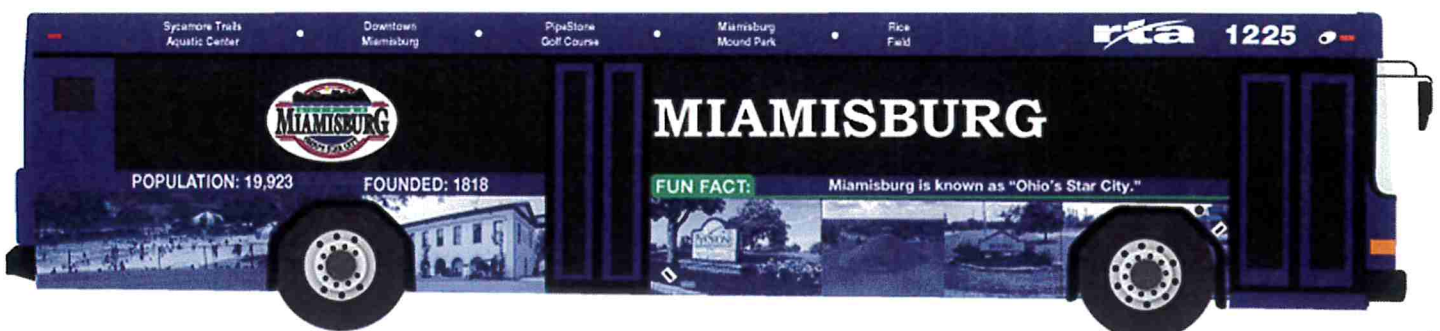
It features pictures of Sycamore Trails

Aquatic Center, downtown Miamisburg, Pipestone Golf Course, Miamisburg Mound Park and Rice Field.

It's fun fact is that Miamisburg is known as "Ohio's Star City."

It was also designed by Wood.

All of the locations featured on the agency's "Proudly Serving" buses are places the RTA can take you. This is just one of the many ways RTA is proudly serving the communities of Montgomery County.



Rendering of the Miamisburg "Proudly Serving" Bus

# RTA MARKS ONE YEAR OF GOING CASHLESS ON BUSES

The Greater Dayton RTA has marked one year since going cashless. On Nov. 1, 2021, the RTA retired its fare boxes on all its buses.

One year later, we are getting a closer look at how RTA customers are using Tapp Pay.

Tapp Pay was first introduced via the Transit app in May 2020 and expanded to Tapp Pay cards in February 2021. Since implementing Tapp Pay, the RTA has completed more than 6 million rides. More than 2 million of those rides were completed before going cashless, and 4.5 million rides were given after going cashless.

According to data, 48 percent of customers use reloadable Tapp Pay cards,

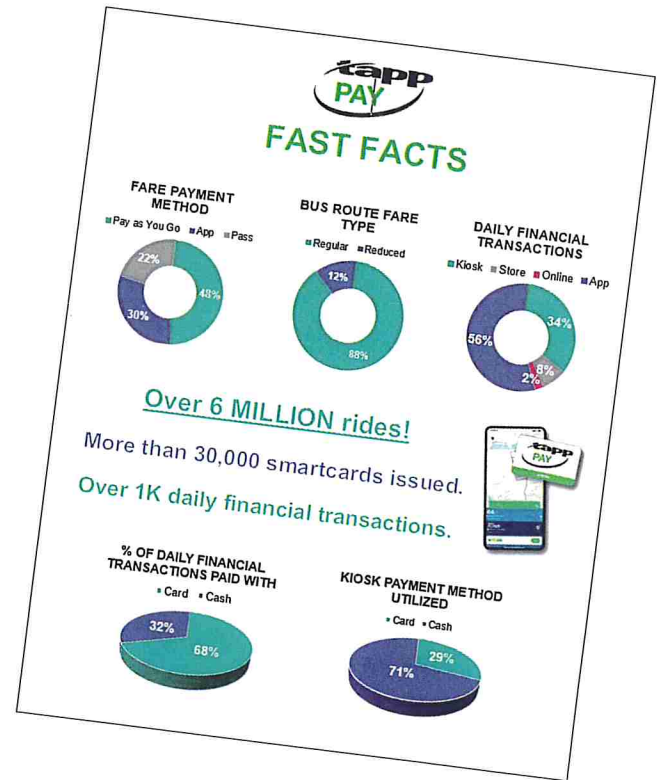
while 30 percent use the smartphone app, and 22 percent are passes bought in bulk through other organizations.

There are more than 1,000 daily financial transactions involving Tapp Pay.

More than half of those daily transactions, 56 percent, are completed through the app. Most customers, 68 percent, pay using either a debit or credit card.

Right now, daily caps are set at \$4 a day for regular fares, \$2 a day for reduced fares, and \$7 a day for paratransit customers.

There is also a 31-day monthly cap of \$55 for regular fixed routes, \$32 for reduced fares and \$115 for paratransit customers.



## RTA TEAM PARTICIPATES IN APTA CONFERENCE

APTA's TRANSform Conference is the flagship event for public transportation professionals to engage in workshops, experience technical tours, and network with colleagues.

The 2022 conference included a keynote address from actor and political activist Kal Penn, and offered educational sessions on transformative

technology, mental health awareness, community building, innovative funding, and finance, safety and security, workforce development and more.

The RTA team also had a rare opportunity to network with a fellow electric trolley agency — King County Metro.

RTA attendees included Chief Maintenance

Officer Daron Brown, Chief Transportation Officer Roland Caldwell, Chief Customer & Business Development Officer Brandon Policicchio, Chief Engineer Alex Smith, Director of Communications and Training Jessica Olson, and Director of Mobility and Customer Services Sally Brown.

They were able to tour King County's facilities



and ask questions about their trolley maintenance, along with workforce management. The team will be using what they learned, including

better ways to communicate the value of benefits and advancement in continued efforts to onboard new drivers, in the coming weeks.



# GO TEAM RTA!

Nine members of the RTA recently participated in The Great American Relay. They spent the morning of Oct. 7 raising money for police, firefighters and military members.

The race kicked off Sept. 10, in Santa Monica, Calif., making its way through several U.S. cities, including right here in Dayton.

It ended Oct. 16 at the World Trade Center in New York City.

This year's RTA runners were led by Scott Madden. Support runners included Jessica Olson, Sally Brown, Mark Stankiewicz, Cecil Seabolt, Tim Harrington, Randy Penrod, and Alisha Wright.

They participated in a one-mile leg of the relay, starting at Fire Station 4, along Monument Avenue, then traveled south on Main Street, before passing the baton off at Fire Station 11, near Buckeye Street.



## MEMBERS OF THE RTA RUN IN THE GREAT AMERICAN RELAY



## RTA BUILDING LIGHTS UP DIFFERENT COLORS DURING OCTOBER



Pink for Breast Cancer Awareness Month



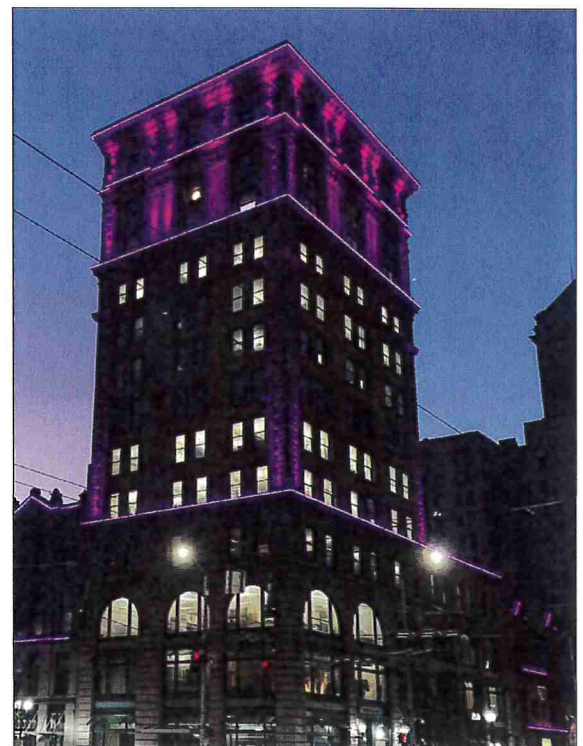
Orange for Halloween

The Greater Dayton RTA turned Wright Stop Plaza different colors throughout October.

For part of the month, it was lit up pink in support of Breast Cancer Awareness Month.

On Oct. 20, 2022, it was turned purple in support of Purple Thursday to raise awareness for Domestic Violence Awareness Month.

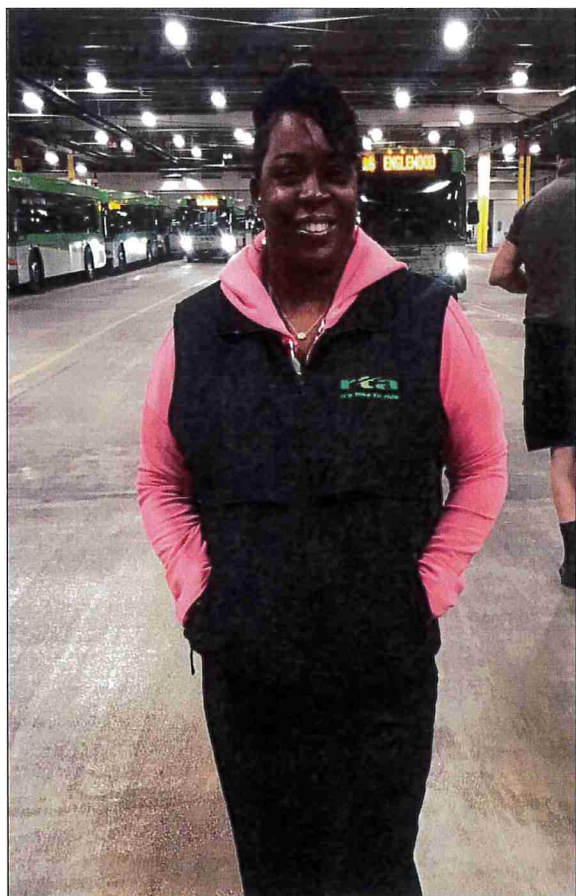
The building was also turned orange at night for about two weeks leading up to Halloween.



Purple for Domestic Violence Awareness Month



## OPERATORS, ADMINISTRATIVE STAFF WEAR PINK IN SUPPORT OF BREAST CANCER AWARENESS MONTH



To show their support for Breast Cancer Awareness Month, member of the transportation department were allowed to wear pink on any day during October.





# RTA PASSES OUT CANDY TO HUNDREDS OF KIDS AT HALLOWEEN EVENTS

Throughout October, members of the RTA Communications team went to several Halloween-themed events and handed out candy.

The RTA was one of 27 organizations that handed out candy to trick-or-treaters at the Truck or Treat event sponsored by McAfee Heating and Air.

Communications Specialist Michael Everman and Bus Driver Steven Haught handed out candy.

The event took place Saturday, Oct. 22, at McAfee's building in Kettering.

According to McAfee, there were approximately 1,500 people in attendance.

On Saturday, Oct. 29, Communications Specialists Eric Robinette and Michael Everman handed out candy at the Kroc Center's annual Kroctoberfest. The weather



Pictured above, McAfee Truck-or-Treat event

Pictured below, Kroctoberfest



was beautiful that day and made for a huge turnout.

Then on Monday, Oct. 31, both Robinette

and Everman handed out candy in Jefferson Township at the Montgomery County Fairgrounds.



Jefferson Township Trick-or-Treat

## MINOR ADJUSTMENTS MADE TO SERVICE ROUTES

### SERVICE ALERT



Visit [www.ridearta.org](http://www.ridearta.org) to learn more

The Greater Dayton Regional Transit Authority (RTA) made minor adjustments to some of its routes beginning Nov. 13, 2022.

The adjustments are

as follows:

- **Route 14** – Shifted the 6:48 a.m. northbound trip four minutes later.
- **Routes 18 and 19** – Added two to four

minutes on the 1:54 p.m. trip northbound and the 2:29 p.m. southbound trips.

Communications Specialist Eric Robinette sent out a press release

about the changes, as well as posted them to Info Hub.

The changes were determined based on customer and driver feedback.



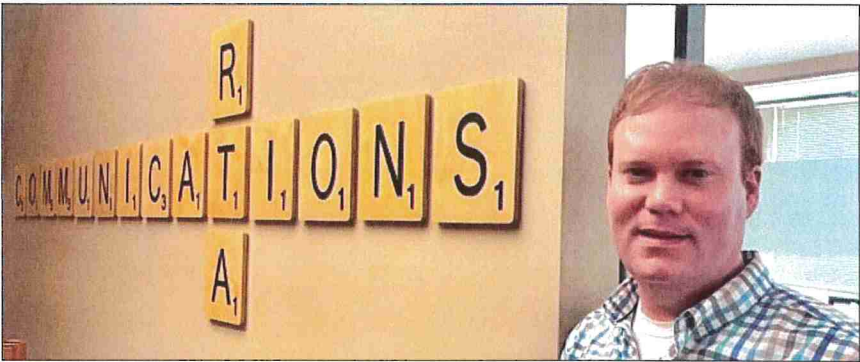
# RTA WELCOMES COMMUNICATION SPECIALIST MICHAEL EVERMAN

The Greater Dayton RTA would like to welcome Michael Everman to the agency as its new Communications Specialist.

Michael has worked in both print and TV journalism for more than 15 years.

In his spare time, he enjoys watching movies and spending time with his family and friends.

In his role, Michael will be doing internal and external communications and marketing of RTA services.



## RTA ONBOARDS 35 PEOPLE DURING OCTOBER

During the month of October, the RTA onboarded 35 people. Of those 35 people, 17 were Connect On-Demand drivers, nine were fixed-route drivers and four were transit ambassadors.

In addition, one person was hired as a transportation coordinator, one as administrative secretary, one as a

labor relations specialist, one as communications specialist and one in human resources.

Also during October, a total of 31 open interviews were conducted. Of those open interviews, 8 were for traditional fixed routes, 10 were for connect on demand and 13 were for transit ambassadors.

## RTA OFFERS FREE RIDES TO THE POLLS ON ELECTION DAY

On Tuesday, Nov. 8, 2022, the Greater Dayton RTA once again provided free rides system-wide to ensure access for everyone who chose to exercise their right to vote in the mid-term national election. These free rides applied to both RTA's fixed-route and paratransit services.

RTA understands the necessity for reliable transportation to fulfill this constitutional right. Along with



providing thousands of riders with daily transportation to work, medical appointments, and other activities, this Election Day program ensures the polls remain accessible for all.

The RTA has been providing free rides for all elections since 2018.

## SOCIAL MEDIA— OCTOBER

### Facebook:

Reach: 10,513 Post Engagements: 3,624 Video Views: 57

### Twitter:

Profile Visits: 1,904 Impressions: 11,900 Mentions: 23

### Instagram:

Reach: 1,794 Accounts engaged: 142 Impressions: 6,465

### Total Followers:

Facebook: 5,959

Twitter: 1,851

Instagram: 1,475

*Reach = # unique users*

*Impressions = # times your tweet displays on screen*

*Post Engagements = # comments, shares, clicks, likes*

## TRANSIT APP — OCTOBER

**Sessions: 1,203,759**

**Average number of daily sessions: 46,769**

**Monthly usage high: 4,835**

**Average number of daily users: 4,159**

*Session = # times app is accessed and used*



**SMALL PURCHASING INFORMATION****\$25,000 TO \$100,000****January 1, 2022 – December 31, 2022**

<b>Contract Date</b>	<b>Requesting Department</b>	<b>Description</b>	<b>Vendor</b>	<b>Amount</b>
01/03/22	Capital	Employee Parking (Reimbursed through rental revenue and employee reimbursement)	JEL Enterprises	\$60,000
01/17/22	Maintenance	Snow/Ice Removal	Antonio Lamanna	25,000
03/01/22	Executive	Annual Membership Dues	Downtown Dayton Partnership	25,000
03/04/22	Maintenance	Seat Insert Strip and Recover	Joe Molina DbA Molina	80,351
03/23/22	Maintenance	Graphic Equipment	Trigon Imaging Solutions, Inc.	53,000
03/24/22	Maintenance	Ups Health Monitoring System	Luminator Technology Group Inc	42,078
03/30/22	Maintenance	Paint Booth	Central States Spray Booth Systems Inc.	44,400
04/01/22	Maintenance	600 Maintenance Shop Exhaust Fans	J. Feldkamp Design Build	95,000
04/01/22	Maintenance	Scada-Annual Maintenance	QEI LLC	25,928
04/01/22	Maintenance	Fire Alarm Monitor and Testing	Johnson Controls	43,548
04/30/22	CBD	Office Supplies	Friends Service Co. Inc.	95,000
05/01/22	Maintenance	Rental/Servicing Parts Washers	Safety-Kleen Systems, Inc.	89,922
05/01/22	Inventory	Fleet Fluids Analysis Contract	Eurofins Ana Laboratories	52,990
05/04/22	Capital	WSP Parking Lot Reseal	Houser Asphalt & Concrete Inc.	27,740
05/05/22	Maintenance	Testing Equipment	Trolley Support LLC	41,550
05/06/22	Human Resource	Investigative Services	Gravitas Investigations	25,000
05/23/22	Maintenance	Hazard/Non-Hazardous Waste Removal	Hunting Dog Special-Situations II DbA Cleanwater Environmental LLC	50,000
06/01/22	Inventory	Graphics Material for Buses	Les Images Turbo Inc.	50,000
06/17/22	Capital	Cooper Building Exterior Lighting	Kastle Electric Company	90,780
06/27/22	Capital	Install Lights in WSP Concourse, Relocate Fire Alarms, and Install New Electrical Fixtures	Kastle Electric Company	44,680
07/01/22	Maintenance	WSP & Transit Centers Pressure Washing	Allen Professional Touch	52,455
07/01/22	Maintenance	Outdoor Trash Receptacles	Armor Metal Group Acquisitions, Inc	28,280

07/25/22	Finance	Smart Cards	Masabi, LLC	98,670
08/01/22	Maintenance	Engine Oil	Hawkins Bailey Warehouse	70,335
08/01/22	CBD	Schedules, Maps, Layouts and Updates	C-3 Group	75,000
08/15/22	Maintenance	Engineering Services-Post Tension Floor	Wantman Group, Inc.	28,000
08/16/22	Capital	SCADA Database Updates	QEI LLC	53,260
08/24/22	Maintenance	Desiccant Cartridge	Vehicle Maintenance Program, Inc.	29,813
09/01/22	Human Resources	FSA Administrator	Navia Benefit Solutions, Inc.	31,160
09/01/22	Maintenance	Sprinkler Systems Services	Koorsen Fire & Security Inc.	93,000
09/01/22	Maintenance	Fire Extinguisher Services	Koorsen Fire & Security Inc.	45,000
09/01/22	Maintenance	Emergency Lighting Services	Koorsen Fire & Security Inc.	40,000
09/08/22	Capital	HVAC System at WSP	J Feldkamp Design Build	27,500
09/14/22	Maintenance	Trapeze EAM MobileFocus	Trapeze Software Group, Inc.	91,781
10/01/22	CBD	Camera & Badge Reader for 4 <sup>th</sup> /Wy Substations and E/W/S Transit Centers	Security 101 Ohio, LLC	90,171
10/04/22	Maintenance	Janitorial Paper Products	Healthy School Supply LLC	72,000
10/06/22	Maintenance	WSP & Transit Centers Pressure Washing	MJ Building Solution LLC	58,110
10/17/22	Maintenance	Bus Line Inspections 2022	TRC Engineering, LLC	65,000
			<b>TOTAL</b>	<b>\$2,111,502</b>

**Board Meeting – 12/6/22**  
Chief Financial Officer