



Greater Dayton RTA Board of Trustees

**Jointly held Finance, Personnel and Planning Committees
Meeting Packet**

Tuesday, October 17, 2023 – 8:30 a.m.
Wright Stop Plaza – 4 S. Main Street, Dayton OH 45402
2nd Floor Multipurpose Room

Interpreters for hearing-impaired individuals are available upon request. Requests should be made at least 5 days prior to the date of the meeting. For more information, contact Cathy Garner at 425-8392.

Thank you.

**Greater Dayton RTA Board of Trustees Jointly held Finance,
Personnel, and Planning Committees Meeting Packet**

Meeting Date: Tuesday, October 17, 2023 - 8:30 a.m.
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Agenda

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**Greater Dayton RTA Board of Trustees Jointly held Finance,
Personnel, and Planning Committees Meeting Packet**

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Wright Stop Plaza – 4 S. Main Street, Dayton OH 45402
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Approval of Minutes
Next Section





**Jointly Held
Finance/Personnel and Planning Committees
Meeting Minutes**

September 21, 2023

Members Present: Adrienne Heard, Acting Chair
Al Fullenkamp
Sharon Hairston
John A. Lumpkin, Jr. (arrived 8:50 a.m.)
Belinda Matthews-Stenson
Nikol Miller
Thomas Weckesser
David P. Williamson

Excused: Sharon D. White

Staff in Attendance: Bob Ruzinsky
Daron Brown
Roland Caldwell
Chris Conard, Coolidge Wall
Deborah Howard
Brandon Policicchio
Mary K. Stanforth

Ms. Heard called the meeting to order at 8:30 a.m. and roll call was taken:

Roll Call

Ms. Heard -	Yes
Mr. Fullenkamp -	Yes
Ms. Hairston -	Yes
Mr. Lumpkin	Excused
Ms. Matthews-Stenson -	Yes
Ms. Miller -	Yes
Mr. Weckesser -	Yes
Ms. White	Excused
Mr. Williamson -	Yes

A quorum was present, and proper notice of the meeting had been given.

Approval of August 15, 2023, Jointly Held Finance/Personnel and Planning Committees Meeting Minutes

Ms. Heard asked if attendees request a reading of the minutes or have corrections to the minutes?

Greater Dayton Regional Transit Authority

4 S. Main Street, Dayton, OH 45402 • P: 937-425-8400 • F: 937-425-8416 • www.irderta.org

Upon hearing no requests or corrections, Ms. Heard DECLARED the August 15, 2023 minutes are APPROVED.

October 2023 Board Action Items

Action Item #2 – Major Accident Bus Repair

Mr. Brown stated the purpose of this procurement is to contract with a firm to perform major body repair work on two Greater Dayton Regional Transit Authority (RTA) 40' Gillig buses, #1706, a 2017 model, and #1806, a 2018 model that were involved in major accidents. This project is consistent with RTA's Core Value of Stewardship as we demonstrate our commitment to keeping our buses in a state of good repair.

RTA Staff prepared a detailed scope of work, including a high-level description of the damage, contractor requirements, project timeline, quality control process, warranty, and shipping of the bus to and from the repair location. The buses were just released from a requested hold, and Ohio Transit Risk Pool (OTRP) insurance adjusters have completed their inspections.

On July 21, 2023, two proposals were received from BRC Group and Midwest Bus Corporation.

The Evaluation Committee reviewed the proposals using the following criteria:

Approach and Methodology

- Description of how vendor plans to approach project and process used to achieve objective process.
- Quality control process.
- Feasibility of vendor's quality control process.

Qualifications

- Experience providing services of similar scope and size.
- Capacity to perform contract requirements.
- References.

Proposed Personnel

- Qualifications and experience of Project Manager.
- Experience in mechanics.

Project Timeline

- The contractor shall supply a production plan and a timeline to expedite the work. Include threshold dates and delivery dates to the RTA.

Quality of proposal preparation

- Numbered pages and a Table of Contents.

The pricing received is as follows:

Description	BRC Group	Midwest Bus Corp.
Bus 1706	\$205,095.88	*
Bus 1806	85,336.02	*
TOTAL	\$290,431.90	*

*FTA Procurement regulations require that only the successful proposer's pricing data be disclosed publicly.

Both vendors qualified their proposal by stating that additional or unforeseen work for hidden damage that could not reasonably be determined prior to bus disassembly may result in additional charges.

It has been determined to be in RTA's best interest not to repair Bus #1706 due to the extensive damage, which is close to the remaining book value. An insurance settlement will be forthcoming from OTRP. Therefore, Bus #1806 will be the only vehicle repaired under this procurement. OTRP paid \$113,782.14 for the repairs on Bus #1806.

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Williamson that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD to BRC Group for Bus #1806 in the amount of \$85,336 plus a 20% contingency for unforeseen work in the amount of \$17,067 for a total award of \$102,403.

The MOTION was APPROVED by voice vote 7-0.

Action Item #3 – Motorola Radio, Server, and Console Maintenance

Mr. Brown stated the purpose of this procurement is to award a sole source contract to Motorola Solutions, Inc. to provide radio, server, and console maintenance, including software and hardware upgrades, to RTA for a four-year period. RTA is requesting the authorization of the funds to enter another four-year contract with Motorola Solutions as the prior contract ends this year. This contract supports RTA's core value of Stewardship through the effective and efficient use of agency resources.

Motorola Solutions is the sole provider of the P25 Digital Radio System that Montgomery County uses to which RTA subscribes. This is the radio system that RTA revenue, supervisor, maintenance, and management personnel vehicles use for closed radio communications. In 2014, this decision was made as part of RTA's Technology Investment project to convert from a private UHF-based radio system to a county-wide system.

The following table lists the prices for the maintenance costs of Motorola Solutions, Inc. for the next four contract years.

Contract Term	Services	Price
11/1/2023 – 10/31/2024	Essential Plus Package and SUAII	\$ 67,689.38
11/1/2024 – 10/31/2025	Essential Plus Package and SUAII	\$ 70,396.95
11/1/2025 – 10/31/2026	Essential Plus Package and SUAII	\$ 73,212.82
11/1/2026 – 10/31/2027	Essential Plus Package and SUAII	\$ 76,141.33
	TOTAL	\$ 287,440.48

This purchase is justifiable as a sole source procurement for the following reasons:

1. Motorola's equipment and software are proprietary, and they are the sole provider of service contracts, so the cost is considered necessary and unavoidable.
2. This service is critical to the day-to-day operations of RTA.
3. It contributes to the public safety of our entire transit system operation.

A cost analysis was performed to determine if the pricing received is fair and reasonable. In all instances, the pricing from Motorola Solutions was found to be like other professional and technical work performed for RTA.

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Fullenkamp that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD to Motorola Solutions, Inc. for the purchase of the four-year maintenance contract for RTA radio, server, and console, not to exceed \$287,440. The Motorola Radio Server and Console Maintenance will be funded with operating funds.

The MOTION was APPROVED by voice vote 7-0.

Action Item #4 – 600 Longworth Street Facility Roof and HVAC Maintenance

Mr. Ruzinsky stated the purpose of this procurement is for RTA to contract with a firm to replace the roof at 600 Longworth Street and install HVAC equipment. This project is consistent with RTA's core value of Stewardship as RTA demonstrates its commitment to maintaining the facilities in a state of good repair.

The original roof was installed in 1977 and is comprised of concrete and insulation board on a metal roof deck. In 1989, RTA installed a direct glue application of EPDM roofing over the original roof and in 2007, RTA applied an acrylic roof coating over the EPDM to extend its useful life. The roof is approximately 250,000 square feet.

On May 2, 2023, the Board approved the award of Phase 1 600 Longworth Street HVAC Equipment Plus Installation Option for the purchase of HVAC equipment for the installation of four of the HVAC units and to furnish, deliver, and store the remaining six units.

This Phase 2 portion of the project is for the installation of the replacement roof and remaining HVAC units. Pricing was requested for roof insulation over the existing insulation concrete deck and square foot pricing for insulation concrete, as well as the metal roof deck, for demolition and replacement where needed. The base bid includes quantity allowances to replace 15,000 sq. ft. of damaged insulating concrete deck with new to match existing (Allowance No. 1) and 5,000 sq. ft. of damaged metal roof deck with new to match existing (Allowance No. 2). These quantities are based on field visual inspections and spot testing. Allowance No. 1 Unit Price and Allowance No. 2 Unit Price will be used to adjust the base bid allowances (either up or down based on actual quantities) as concealed work is uncovered during re-roofing.

Also included in the base bid is the replacement and installation of exhaust fans, skylights, shop fans, and miscellaneous roofing drains and items associated with a large roof replacement project.

On August 17, 2023, a total of three (3) bids were received and publicly opened. The results were as follows:

<u>Vendor</u>	<u>Base Bid</u>	<u>Option No. 1</u>	<u>Allowance No. 1</u>	<u>Allowance No. 2</u>	<u>Total Base Bid and Option 1</u>
NR Lee Restoration Delphos, OH	\$8,383,400	122,000	13.20 per sq ft	19.75 per sq ft	\$8,505,400
Simplified Living LLC dba Heartland Construction Mansfield, OH	\$8,444,000	465,000	9.00 per sq ft	6.50 per sq ft	\$8,909,000
AKA Construction, Inc. Brookville, OH	\$8,810,300	502,460	28.75 per sq ft	23.00 per sq ft	\$9,312,760

RTA has successfully worked with all three contractors on past projects.

This procurement will be funded with Federal, State, and Local Capital funds. RTA received a \$4.5 million competitive federal award early this summer to support this project.

MOTION made by Ms. Matthews-Stenson and SECONDED by Ms. Hairston that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD to NR Lee Restoration in the amount of \$8,383,400 for the Base Bid with Option No. 1 at \$122,000 for a total of \$8,505,400 plus a 20% contingency of \$1,701,080 for additional concrete and metal roof deck repairs that may be necessary as well as any unknowns that may arise for a grand total of \$10,206,480.

The MOTION was APPROVED by voice vote 7-0.

Action Item #5 – Resolution No. 2023-10-1, Authorizing Staff to Seek Federal Infrastructure Investment and Jobs Act Flexible Funding to Support Transit Projects

Mr. Ruzinsky stated RTA has been notified by the Miami Valley Regional Planning Commission (MVRPC) regarding the solicitation of new transportation projects under the category of Surface Transportation Program (STP). Once submitted, applications for the proposed new projects are reviewed and evaluated for possible inclusion in the State Transportation Improvement Program (TIP).

In reviewing the region's transportation needs, Staff has developed the attached project that is eligible for flexible funding, and the proposal has been scrutinized in the context of MVRPC practices and policies.

Five Replacement Large Diesel Transit Buses \$3,000,000 (\$600,000 per bus) STP funds @ 80%
\$2,400,000 (\$480,000 per bus)

Project Description:

The replacement of our bus fleet is a top priority for RTA. In 2016 RTA replaced 24 diesel buses. These buses have an FTA useful life of 12 years or 500,000 miles. This fleet will be at maximum FTA useful life starting in 2028. Our current plan is to replace these buses over a 3–5-year period depending on funding availability and this application is for 5 of the 24 buses. Funding this project will help ensure we meet that plan and provide the community with reliable modern transit buses.

RTA's goal is to always provide the citizens of our service area with clean, safe, modern, transit buses and to ensure transit rides are comfortable as we project a positive image across our community. Approval of this request, which would provide for the replacement of a portion of our large diesel bus fleet, will help ensure we continue to meet that goal.

Staff expects competition for these funds to be substantial; applications are due on October 11, 2023 and require the Board's approval of Resolution No. 2023-10-1.

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Weckesser that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees APPROVAL of Resolution No. 2023-10-1, authorizing the submittal of all necessary documents and the fulfillment of all other requirements, to obtain additional funding for project(s) approved by the MVRPC.

The MOTION was APPROVED by voice vote 7-0.

Mr. Lumpkin arrived at the meeting at 8:50 a.m.

Action Item #6 – Approval of Information Technology Policy #5, Electronic Signatures (eSignatures)

Mr. Policicchio stated RTA's Information Technology Policy #5, Electronic Signatures, outlines a well-structured system to implement usage of electronic signatures in the conduct of RTA business where appropriate.

The policy states RTA's justification and implementation plan for instituting electronic signatures. The policy governing electronic signatures will remain consistent with electronic signature requirements in the Ohio Revised Code and rules and regulations of the United States Department of Transportation.

MOTION made by Mr. Weckesser and SECONDED by Ms. Miller that the Planning and Finance/Personnel Committees RECOMMEND to the Board of Trustees APPROVAL of Information Technology Policy #5, Electronic Signatures.

The MOTION was APPROVED by voice vote 8-0.

Customer and Business Development Update

Mr. Policicchio stated the Customer and Business Development Department update was provided in today's meeting packet. The RTA's hiring focus continues as we currently have 60 new employees in training!

Mr. Ruzinsky added the recent FTA Triennial Review resulted in another perfect score with no findings or corrective measures necessary! RTA has received perfect scores for the past 4 reviews.

July 2023 Financial Report

Ms. Stanforth stated the July 2023 Financial Report was provided in today's meeting packet. Passenger fares are \$831,000 over budget because of post-pandemic increased ridership. Total revenue is \$776,000 over budget due to the higher passenger fares and higher sales tax revenue, offset by lower federal assistance. Total expenses are \$1.2 million under budget due to lower paid employee absences, fringe benefits, contract services and materials & supplies. Those positive variances are offset by higher employee wages and purchased transportation costs. RTA's service gain is \$923,000 after seven months, which compares to a budgeted loss of \$1.0 million. The overall financial result is tracking favorably compared to budget.

Small Purchasing Information

Ms. Howard stated the Small Purchasing Information was included in today's meeting packet. There were no questions regarding small purchases.

Update on Board Leadership

Mr. Ruzinsky stated we are waiting on Board member reappointments. We will continue as status quo until the appointing bodies approve their respective resolutions.

Mr. Ruzinsky presented Ms. Heard with a floral arrangement as a token of appreciation for her many years of service as an RTA Board Trustee. Ms. Heard's leadership has been phenomenal, and she will be greatly missed! Board members also expressed their gratitude for Ms. Heard's service and leadership!

Next Meeting

The upcoming jointly held Finance/Personnel and Planning Committee meetings are scheduled for October 17 and November 21, 2023.

Adjournment

MOTION made by Ms. Hairston and SECONDED by Ms. Matthews-Stenson to ADJOURN the meeting.

The MOTION was APPROVED by voice vote 8-0.

The meeting adjourned at 9:10 a.m.

ATTEST

Adrienne Heard, Acting Chair

Mary Stanforth, Committee Secretary

**Greater Dayton RTA Board of Trustees Jointly held Finance,
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Action Item #2
Next Section



ACTION ITEM #2 Adoption of Fiscal Year 2024 Operating and Capital Budgets

Greater Dayton RTA's total Operating Revenues for 2024 are projected at \$80.1 million while total Operating Expenses are projected at \$82.5 million. This budget scenario reflects a loss of \$2.4 million before local capital charges and a loss of \$6.1 million after local capital charges. Federal COVID funds were used to supplement budgets through part of 2023. Reserved COVID funds will be utilized to offset projected losses during 2024 and beyond.

Passenger fares represent 7% of projected operating revenues, while sales tax represents 61%, federal and state assistance represents 27%, and investment income and other represent 5%. Regarding operating expenses, wages and fringe benefits are 65% of the projected total, contract services are 10%, materials and supplies (which includes fuel) are 11%, and insurance, utilities and all other are 14%. The 2024 operating budget includes funds to grow services and reflect contractual wage increases, increased health insurance and other benefit costs, and increased fuel costs.

Regarding the Capital Budget, expenditures for 2024 are projected at \$44.5 million with \$11.3 million funded by RTA. Capital projects include the categories of: Electric System Infrastructure, Revenue Vehicles & Equipment, Transit Hubs & Facility Improvements and Equipment, Technology, Amenities & Other. All projects must follow FTA procurement rules and be approved by the Board of Trustees (for individual projects over \$100 thousand) or the Chief Executive Officer (for projects under \$100 thousand). This ensures the Board has a second level of approval, in addition to approving the overall Capital Budget each year.

The Chief Executive Officer recommends APPROVAL of the 2024 Operating and Capital Budgets. This APPROVAL allows the Secretary-Treasurer to file the appropriate documents with the Montgomery County Auditor and to receive a certificate authorizing 2024 expenditures.

Attachment

Board Meeting – 11/9/2023

Chief Executive Officer

Chief Financial Officer

GREATER DAYTON RTA

2024 Final Budget

Revenues & Expenses

	Projected 2023	Budget 2024	2025	2026	2027	2028	2024-2028 Totals
Passenger Fares	\$ 5,853,224	\$ 5,900,000	\$ 6,195,000	\$ 6,504,750	\$ 6,829,988	\$ 7,171,487	\$ 32,601,224
Contract Service Fares	4,750	5,000	5,125	5,253	5,384	5,519	26,282
Service Subsidies	15,000	15,000	15,375	15,759	16,153	16,557	78,845
Other Revenue	225,000	225,000	230,625	236,391	242,300	248,358	1,182,674
Investment Earnings	2,700,000	3,600,000	4,190,102	2,800,562	2,249,937	1,717,291	14,557,893
Sales Tax Receipts	48,300,600	48,783,607	50,247,115	51,754,529	53,307,165	54,906,379	258,998,795
5307 Federal Funds - PM Diesel	8,860,696	7,424,666	6,777,500	10,062,738	10,263,992	10,469,272	44,998,168
5337 Federal Funds - PM Trolley	842,010	8,000,000	8,160,000	8,323,200	8,489,664	8,659,457	41,632,321
Other Federal / State Funds - PM & Misc.	4,602,799	2,075,334	3,000,000	-	-	-	5,075,334
5307 Federal Funds - ADA	800,000	1,800,000	1,836,000	1,836,000	1,836,000	1,836,000	9,144,000
State General Fund Assistance	2,464,855	2,313,306	2,000,000	2,050,000	2,101,250	2,153,781	10,618,337
ARP Act Assistance	3,224,504	-	-	-	-	-	-
Total Revenues	\$ 77,893,438	\$ 80,141,913	\$ 82,656,842	\$ 83,589,182	\$ 85,341,833	\$ 87,184,103	\$ 418,913,873
Wages - Time Worked	\$ 32,405,375	\$ 33,491,408	\$ 34,328,693	\$ 35,186,911	\$ 36,066,583	\$ 36,968,248	\$ 176,041,843
Wages - Paid Time Off	5,337,797	5,839,618	5,985,608	6,135,249	6,288,630	6,445,846	30,694,951
Fringe Benefits (Includes Medical Insurance)	13,063,685	14,730,026	15,098,277	15,475,734	15,862,627	16,259,193	77,425,856
Contract Services	7,186,075	7,946,986	8,145,661	8,349,302	8,558,035	8,771,986	41,771,969
Materials & Supplies (Includes Fuel)	7,773,839	8,877,946	9,099,895	9,327,392	9,560,577	9,799,591	46,665,401
Utilities	1,734,667	1,917,988	1,965,938	2,015,086	2,065,463	2,117,100	10,081,575
Insurance (Liability)	2,334,667	2,460,000	2,521,500	2,584,538	2,649,151	2,715,380	12,930,568
Miscellaneous & All Other	5,718,275	4,772,716	4,892,034	5,014,335	5,139,693	5,268,185	25,086,963
Contingency For Service Growth	-	2,500,000	2,562,500	2,626,563	2,692,227	2,759,532	13,140,821
Total Expenses	\$ 75,554,380	\$ 82,536,688	\$ 84,600,105	\$ 86,715,108	\$ 88,882,986	\$ 91,105,060	\$ 433,839,947
Total Revenues	\$ 77,893,438	\$ 80,141,913	\$ 82,656,842	\$ 83,589,182	\$ 85,341,833	\$ 87,184,103	\$ 418,913,873
Total Expenses	75,554,380	82,536,688	84,600,105	86,715,108	88,882,986	91,105,060	433,839,947
Gain / Loss Before Local Capital Charge *	\$ 2,339,058	\$ (2,394,775)	\$ (1,943,263)	\$ (3,125,926)	\$ (3,541,152)	\$ (3,920,958)	\$ (14,926,074)
Local Capital Charge (Depr.)	(2,880,052)	(3,657,501)	(4,155,815)	(4,876,781)	(5,139,751)	(5,087,482)	(22,917,329)
Gain / Loss After Local Capital Charge	\$ (540,994)	\$ (6,052,276)	\$ (6,099,078)	\$ (8,002,707)	\$ (8,680,903)	\$ (9,008,439)	\$ (37,843,403)

Revenue Notes:

Passenger Fares relatively flat for 2024, then grow by 5% per year as we work to rebuild ridership, adjust fares, and limit promotions.

Sales Tax is relatively flat for 2024, then grows by 3% per year.

* Federal COVID funds were used to supplement budgets through part of 2023. We reserved \$20,000,000 in local funds for future use.

Expense Notes:

2024 Operating Budget includes funds for "full employment" levels along with contract wage increases, increased health insurance and other benefit costs, and slightly increased fuel costs.

Future years project a simple 2.5% growth.

Contingency funds are to grow services in 2024 and then maintain that growth over the planning window.

GREATER DAYTON RTA

2024 Final Budget

Federal & State Grant Funding

	Projected 2023	Budget 2024	2025	2026	2027	2028	2024-2028 Totals
Beginning Federal Grant Funds	62,057,696	66,261,501	55,010,909	44,691,506	40,885,712	39,599,125	66,261,501
5307 Formula Funds							
Beginning Balance of Funds	25,207,616	28,060,588	23,809,980	15,440,377	12,553,183	11,926,060	28,060,588
Annual Allocation to GDRTA	17,806,211	18,000,000	18,360,000	18,360,000	18,360,000	18,360,000	91,440,000
Partner System Transfer	2,957,130	-	-	-	-	-	-
Used for PM Operations	(12,085,200)	(7,424,666)	(6,777,500)	(10,062,738)	(10,263,992)	(10,469,272)	(44,998,168)
Used for ADA	(800,000)	(1,800,000)	(1,836,000)	(1,836,000)	(1,836,000)	(1,836,000)	(9,144,000)
Used for Capital Projects	(5,025,169)	(13,025,942)	(18,116,103)	(9,348,457)	(6,887,130)	(12,303,961)	(59,661,593)
Balance of 5307 Funds	28,060,588	23,809,980	15,440,377	12,553,183	11,926,060	5,676,828	5,676,828
5337 Formula Funds (Fixed Guideway)							
Beginning Balance of Funds	14,456,913	27,970,057	28,885,257	26,935,457	23,076,857	20,049,393	27,970,057
Annual Allocation to GDRTA	19,563,544	19,500,000	16,575,000	16,575,000	16,575,000	16,575,000	85,800,000
Used for PM Operations	(842,010)	(8,000,000)	(8,160,000)	(8,323,200)	(8,489,664)	(8,659,457)	(41,632,321)
Used for Capital Projects	(5,208,390)	(10,584,800)	(10,364,800)	(12,110,400)	(11,112,800)	(11,852,000)	(56,024,800)
Balance of 5337 Funds	27,970,057	28,885,257	26,935,457	23,076,857	20,049,393	16,112,936	16,112,936
Other Federal/State Funds							
Beginning Balance of Funds	22,393,166	10,230,856	2,315,672	2,315,672	5,255,672	7,623,672	10,230,856
Bus & Bus Facilities (5339)	1,189,492	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	5,500,000
CMAQ/STP (MVRPC, OEPA, ODOT Fed)	5,800,000	2,627,891	4,600,000	2,940,000	2,368,000	5,500,000	18,035,891
Other FTA Programs (5339b)	4,492,904	-	-	-	-	-	-
Other ODOT Oper. Programs - (UTP & OTP2)	2,464,855	2,313,306	2,000,000	2,050,000	2,101,250	2,153,781	10,618,337
Used for Operations	(7,067,654)	(4,388,640)	(5,000,000)	(2,050,000)	(2,101,250)	(2,153,781)	(15,693,671)
Used for Capital Projects	(19,041,907)	(9,567,741)	(2,700,000)	(1,100,000)	(1,100,000)	(13,123,672)	(27,591,413)
Balance of Other Federal Funds	10,230,856	2,315,672	2,315,672	5,255,672	7,623,672	1,100,000	1,100,000
Ending Balance Federal Grant Funds	66,261,501	55,010,909	44,691,506	40,885,712	39,599,125	22,889,763	22,889,763

Approved Competitive Funding Requests:

FTA - Roof Project	4,492,904
MVRPC - Small Buses	3,800,000
MVRPC - Large Buses	
ODOT - Infrastructure Rebuild	1,000,000
ODOT - Preventive Maintenance	1,000,000
ODOT - Facilities	

Pending Competitive Funding Requests:

MVRPC - Large Buses	
ODOT - PM & Infrastructure Rebuild	2,400,000

Funding Notes:

A positive federal funds balance is maintained throughout the 5 year window. We will continue to seek out competitive funding for capital projects as opportunities arise. The current federal infrastructure funding cycle runs through 2026, but still requires annual approval by Congress. Held 2027/28 at the same funding levels.

GREATER DAYTON RTA
2024 Final Budget
Capital Projects - Summary

Summary Listing Of Capital Projects

	Projected 2023	Budget 2024	2025	2026	2027	2028	2024-2028 Totals
Electric System Infrastructure	8,079,400	10,406,000	13,656,000	14,833,000	13,766,000	14,690,000	67,351,000
Revenue Vehicles & Equipment	23,098,689	250,000	250,000	250,000	250,000	26,393,916	27,393,916
Transit Hubs & Facility Improvements	3,200,412	25,075,120	40,792,204	15,635,209	12,576,000	8,751,200	102,829,733
Equipment, Technology, Amenities & Other	2,575,534	8,741,984	9,277,925	2,480,363	2,282,913	1,764,425	24,547,609
Total Capital Projects	36,954,035	44,473,104	63,976,129	33,198,571	28,874,913	51,599,541	222,122,257
Capital Project Funding By Source							
Federal Grant Funding	29,275,466	33,178,483	31,180,903	22,558,857	19,099,930	37,279,633	143,297,806
State Grant Funding	-	-	-	-	-	-	-
Other - Non RTA Funding	-	-	-	-	-	-	-
Local - RTA Share	7,678,569	11,294,621	32,795,226	10,639,714	9,774,983	14,319,908	78,824,451
Total Capital Expenditures	36,954,035	44,473,104	63,976,129	33,198,571	28,874,913	51,599,541	222,122,257

Notes: Original historical cost of our current investment in assets:
(based on 2022 Audit TB)

Electric System Infrastructure	52,334,276
Revenue Vehicles & Equipment	121,596,460
Transit Hubs & Facility Improvements	107,143,912
Equipment, Planning, Amenities & Other	48,455,244
	329,529,892

Capital Projects Summary Notes:

Largest planned investment is in our Facilities and Electric Overhead Distribution System. We have been planning and lining up funding for this over the past several years. Infrastructure - Route 4 is complete. A large phase of Route 8 and the new Longworth Substation are close to being complete. Route 7 is underway. Work on Route 1 will begin in 2024. Vehicles - Vehicle purchases are much reduced than in the past, as our fleet is young by industry comparison and in exceptional condition.

Our next vehicle purchases will begin in 2028. We are working now to line up funding.

Facilities - Facility improvements include a system-wide HVAC replacement project, and a new roof for 600 Longworth has been awarded and is underway.

An unleaded fueling station on campus, a garage for the small buses, a possible garage to support downtown development, downtown HVAC replacement, and other projects to support RTA operations and keep our facilities in a state of good repair.

Equipment/Other - We will continue to invest in equipment and technology to meet daily service needs as well as stay up to date on changing technology expected by our customers.

Pages 4-9 show more detailed capital project information as well as planned funding sources for the projects.

This five year budget includes \$40 million in direct local funding (\$25 million for the small bus garage and \$15 million for a downtown garage). Funds were part of the federal funds received to support RTA during the pandemic. RTA used the FTA funds for operations and reserved local funds for future capital projects.

GREATER DAYTON RTA
2024 Final Budget
Capital Projects - Detail

	Projected 2023	Budget 2024	2025	2026	2027	2028	2024-2028 Totals
Electric System Infrastructure							
Overhead Distribution System							
RTA Route Rebuilds	4,493,724	5,719,000	7,345,000	7,190,000	5,900,000	6,525,000	32,679,000
Feeder System Upgrades	250,000	300,000	360,000	432,000	500,000	500,000	2,092,000
General Overhead System Improvements	250,000	300,000	360,000	432,000	500,000	500,000	2,092,000
<p><i>Notes: We are working to rehab each of our existing trolley routes one route at a time. We will not be running trolleys on unrenovated routes to allow for quicker rebuilds.</i></p> <p><i>A multi-year contract was awarded in April 2020 to support this project. Route 4 is essentially complete. Route 7, Route 8, and the area around our campus is well underway. Route 1 will start in 2024. Other routes are in the planning stages.</i></p> <p><i>General Overhead System Improvements includes projects associated with routine street rebuilds, bridge work, traffic signal projects, and other related projects.</i></p>							
Substations							
Replacement Substations (Including SCADA)	-	-	2,640,000	5,407,000	5,539,000	2,908,000	16,494,000
New Substations (Including SCADA)	1,845,524	1,550,000	970,000	-	-	2,900,000	5,420,000
General Substation Imps. / Charging Stations	325,000	600,000	600,000	150,000	150,000	150,000	1,650,000
<p><i>Notes: RTA owns 9 substations. 7 are "package" units and will be replaced. 2 are in buildings and will be rebuilt. Others are being added where needed.</i></p> <p><i>A new SCADA system is being included to support these substations. Small charging stations may be used to support charging on some off-wire route extensions.</i></p>							
Other Projects - Funded by Partners							
N/A	-	-	-	-	-	-	-
Project Management							
A&E Services	479,071	336,000	491,000	518,000	489,000	600,000	2,434,000
	436,082	1,601,000	890,000	704,000	688,000	607,000	4,490,000
Total Electric System Infrastructure	8,079,400	10,406,000	13,656,000	14,833,000	13,766,000	14,690,000	67,351,000
Funding Sources (Anticipated)							
Federal - 5307 Funds	-	-	-	-	-	-	-
Federal - 5337 Funds	4,763,520	7,324,800	9,324,800	11,866,400	11,012,800	11,752,000	51,280,800
Other Federal Funds	1,700,000	1,000,000	1,600,000	-	-	-	2,600,000
State - ODOT	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-
Local - GDRTA	1,615,880	2,081,200	2,731,200	2,966,600	2,753,200	2,938,000	13,470,200
Total Funding Sources	8,079,400	10,406,000	13,656,000	14,833,000	13,766,000	14,690,000	67,351,000

GREATER DAYTON RTA
2024 Final Budget
Capital Projects - Detail

Revenue Vehicles & Equipment

	Projected 2023	Budget 2024	2025	2026	2027	2028	2024-2028 Totals
Dual Mode Buses (ETB's)							
80% Federal / 20% Local	-	-	-	-	-	-	-
Diesel Buses	(28)					(28)	
75% Federal / 25% Local	6,721,989						
80% Federal / 20% Local	6,829,388	-	-	-	-	21,997,595	21,997,595
Small Buses - Demand Response Services	(75)					(25)	
80% Federal / 20% Local	8,258,439	-	-	-	-	4,085,571	4,085,571
Vehicle Equipment & Major Components (Radios, Validators, AVL, Batteries, NG Equip. Etc.)	1,244,844	250,000	250,000	250,000	250,000	250,000	1,250,000
Project Management @ \$750 per Small Bus, \$1,500 per Large Bus, \$5,000 per Dual Mode - Inspections, Certs, Etc.	44,030	-	-	-	-	60,750	60,750
Total Revenue Vehicles & Equipment	23,098,689	250,000	250,000	250,000	250,000	26,393,916	27,393,916
Funding Sources (Anticipated)							27,393,916
Federal - 5307 Funds	995,875	200,000	200,000	200,000	200,000	9,091,461	9,891,461
Federal - 5337 Funds	-	-	-	-	-	-	-
Other Federal Funds	17,195,314	-	-	-	-	12,023,672	12,023,672
State - ODOT/OEPA	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-
Local - GDRTA	4,907,500	50,000	50,000	50,000	50,000	5,278,783	5,478,783
Total Funding Sources	23,098,689	250,000	250,000	250,000	250,000	26,393,916	27,393,916

Notes: Next set of large and small transit bus purchases will not take place until 2028 based on current service levels. 20 of the 28 are already funded.
\$250k per year for misc. vehicle equipment needs that may arise.

GREATER DAYTON RTA
2024 Final Budget
Capital Projects - Detail

	Projected 2023	Budget 2024	2025	2026	2027	2028	2024-2028 Totals
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Transit Hubs & Facility Improvements

Longworth Campus

600 Longworth	2,091,404	11,885,000	4,850,000	750,000	750,000	950,000	19,185,000
601 Longworth	311,444	1,541,000	100,000	225,000	75,000	75,000	2,016,000
705 Longworth	6,283	4,500,000	26,275,000	25,000	25,000	25,000	30,850,000
901 Ludlow	101,335	395,000	362,500	125,000	1,275,000	125,000	2,282,500
940 Perry	-	500,000	-	-	-	-	500,000
	2,510,466	18,821,000	31,587,500	1,125,000	2,125,000	1,175,000	54,833,500
600 Longworth	Roof Replacement, HVAC Replacement, Garage Door Project, Fan Installation, Storage Tank Replacements, Floor Repairs						
601 Longworth	Storage Tank Replacements, Paint, Garage Doors						
705 Longworth	Small Bus Storage Facility, Unleaded Fueling Center, Small Bus Washer, Possible Solar, Lot Refresh						
901 Ludlow	Interior Improvements, Possible Purchases, Fire Alarm Upgrades						
940 Perry	Demo/Rehab Area (Insurance Claims)						
Ongoing	Unify Campus to Area Between River and Perry Street, Explore Street Closure of Longworth						

Downtown Campus

WSP - 4 S. Main	334,858	2,195,000	2,325,450	9,651,347	5,900,000	5,900,000	25,971,797
Transit Center	60,000	70,000	25,000	25,000	25,000	25,000	170,000
Market Street	-	70,000	1,775,000	25,000	25,000	25,000	1,920,000
	394,858	2,335,000	4,125,450	9,701,347	5,950,000	5,950,000	28,061,797
WSP - 4 S. Main	Center Hall Renovations, HVAC Replacement, Parking Lot Update, Possible Garage as part of a potential Downtown Development Project.						
Transit Center	Mid-life Overhaul						
Market Street	Renovate to House Substation						
Ongoing	Create a Branded Identity for the Complex, Promote as Downtown Anchor						

Transit Hubs & Facility Improvements (Continued)

Countywide Transit Hubs	Projected 2023	Budget 2024	2024-2028			
			2025	2026	2027	Totals
Northwest Hub	-	120,000	75,000	2,500,000	2,500,000	5,270,000
East Hub	-	85,000	10,000	10,000	50,000	165,000
South Hub	175,088	85,000	40,000	40,000	40,000	245,000
West Hub	-	105,000	10,000	10,000	10,000	145,000
Concrete/Asphalt - All Facilities	-	250,000	250,000	250,000	250,000	1,250,000
	175,088	645,000	385,000	2,810,000	2,850,000	7,075,000
<i>Northwest Hub Relocation to an Employment Center</i>						
East Hub HVAC Replacement, Fire Alarm & Intrusion Alarm, Routine Updates to Maintain						
South Hub Routine Updates to Maintain						
West Hub HVAC Replacement, Fire Alarm & Intrusion Alarm, Routine Updates to Maintain						
Concrete/Asphalt As Needed						
Ongoing Evaluate Use of Hubs and Improve Identity						
Commercial Interior Products & Furnishings						
(Modular Offices, Furnishings, Flooring, Etc.)	-	250,000	100,000	100,000	100,000	650,000
Subtotals	3,080,412	22,051,000	36,197,950	13,736,347	11,025,000	90,620,297
Other Properties						
Iona, Fauver, Murry, Drury, Maplewood, Fairgreen, and Miller Loops. Dearborn & Lakeview. Broadway & Stewart.	-	25,000	25,000	25,000	25,000	125,000
Other Projects						
Project Management @5%	-	1,103,800	1,811,148	688,067	552,500	4,537,265
A&E Services @7% (plus HVAC system work)	120,000	1,695,320	2,558,107	985,794	773,500	6,547,171
Facility Wide Security Improvements	-	200,000	200,000	200,000	200,000	1,000,000
(1% spending of 5307 funds required by FTA)						
Total Transit Hubs & Facility Improvements	3,200,412	25,075,120	40,792,204	15,635,209	12,576,000	102,829,733
						102,829,733
Funding Sources (Anticipated)						
Federal - 5307 Funds	2,560,329	6,267,355	11,533,763	7,408,167	4,960,800	32,071,045
Federal - 5337 Funds	-	3,000,000	-	-	-	3,000,000
Other Federal Funds	-	8,392,741	1,100,000	1,100,000	1,100,000	12,792,741
State - ODOT	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-
Local - GDRTA	640,082	7,415,024	28,158,441	7,127,042	6,515,200	54,965,947
Total Funding Sources	3,200,412	25,075,120	40,792,204	15,635,209	12,576,000	102,829,733

GREATER DAYTON RTA
2024 Final Budget
Capital Projects - Detail

Equipment, Technology, Amenities & Other

Maintenance (Shop) Equipment

Portable Vehicle Hoists & Scissor Lifts
Storeroom Improvements
Body Shop Drop Down Hoist and Enlarge Pit
Service Pit - Drop In Replacement
Eurovac Vacuum System - Body Shop

General Equipment Needs

B&G Shop Equipment
Maintenance Shop Equipment
Inventory Equipment
Line Shop Equipment
Other Shop Equipment

Office Equipment & Furnishings

NexGen Testing & Diagnostic Equipment
General Equipment Replacements
General Furniture Replacements

Computer Equipment & Software

Work Stations and Laptops
Server Replacements
Other Hardware Replacements
General Use Software
Network Systems / Equipment
Network Refresh / Firewall Updates - System Wide
Cameras and Recorders for Buses
Cameras & Badge Readers for Facilities
Keywatcher Unit Replacement
Replace Bus Modems
Phone System Replacement

Software Systems / Other Projects

Backup Systems Upgrade
Intranet Rewrite
Document Management System
Clever Upgrades
Trapeze EAM/OPS Customizations
IREN Upgrade/Replacement
Vista Upgrade/Replacement
Wi-Fi Replacement Project
Demand Response Software Systems
Contingency @ 15%

	Projected 2023	Budget 2024	2025	2026	2027	2028	2024-2028 Totals
	-	150,000	310,000	145,000	145,000	-	750,000
	-	-	250,000	-	-	-	250,000
	-	500,000	-	-	-	-	500,000
	-	-	-	350,000	350,000	-	700,000
	-	300,000	-	-	-	-	300,000
	17,946	25,000	25,000	25,000	25,000	25,000	125,000
		50,000	50,000	50,000	50,000	50,000	250,000
	25,138	25,000	25,000	25,000	25,000	25,000	125,000
	-	50,000	50,000	50,000	50,000	50,000	250,000
	-	25,000	25,000	25,000	25,000	25,000	125,000
	-	75,000	75,000	75,000	75,000	75,000	375,000
	-	50,000	50,000	50,000	50,000	50,000	250,000
	40,054	50,000	50,000	50,000	50,000	50,000	250,000
	68,991	75,000	85,000	85,000	75,000	85,000	405,000
	-	50,000	-	50,000	-	-	100,000
	15,430	15,000	15,000	15,000	15,000	15,000	75,000
	-	10,000	10,000	10,000	10,000	10,000	50,000
	95,307	5,000	5,000	5,000	5,000	5,000	25,000
	90,000	-	-	75,000	75,000	-	150,000
	-	-	3,000,000	-	-	-	3,000,000
	33,558	109,500	25,000	25,000	25,000	25,000	209,500
	-	27,000	-	-	-	-	27,000
	942,660	-	-	-	-	-	-
	-	50,000	-	-	-	-	50,000
	-	100,000	-	-	-	-	100,000
	-	25,000	-	-	-	-	25,000
	-	150,000	-	-	-	-	150,000
	-	2,700,000	-	-	-	-	2,700,000
	-	50,000	50,000	50,000	50,000	50,000	250,000
	-	200,000	300,000	-	-	-	500,000
	-	-	500,000	-	-	-	500,000
	331,085	200,000	-	-	-	-	200,000
	-	500,000	-	-	-	-	500,000
	-	639,975	598,500	47,250	38,250	28,500	1,352,475

Equipment, Technology, Amenities & Other (Cont.)	Projected 2023	Budget 2024	2025	2026	2027	2028	2024-2028 Totals
Vehicles - Non Revenue (Utility)							
Pool Vehicles	-	-	200,000	-	-	-	200,000
B&G Vehicles	-	100,000	-	-	-	-	100,000
Diesel/Trolley Service & Utility Vehicles	-	-	70,000	-	-	-	70,000
Security Emergency Preparedness Vehicle	-	-	-	-	200,000	-	200,000
Supervisor Vehicles	-	-	-	-	-	250,000	250,000
Line Shop Digger Truck	-	-	800,000	-	-	-	800,000
Line Shop Reel Truck or Trailer	-	-	175,000	-	-	-	175,000
Line Shop Large Snow Work Dump Trucks	-	200,000	-	-	-	-	200,000
Line Shop Dump Trucks	-	-	-	180,000	-	-	180,000
Line Shop Bucket Truck	-	-	200,000	-	-	-	200,000
Eagle TUG Shop Vehicle	-	-	100,000	-	-	-	100,000
CAD for all Non-Revenue Vehicles	-	-	225,000	-	-	-	225,000
Cameras for all Non-Revenue Vehicles	-	-	120,000	-	-	-	120,000
B & G Bobcats/Kubota's	-	-	90,000	-	-	-	90,000
Floor Scrubbers - Walk Behind Units - Power Boss	90,000	85,000	-	-	-	-	85,000
Passenger Amenities							
General Transit Enhancements	229,771	250,000	250,000	250,000	250,000	250,000	1,250,000
Expanded Service Stops	-	250,000	500,000	-	-	-	750,000
Downtown Amenities Program	-	150,000	150,000	150,000	-	-	450,000
(Partnership Programs)							
5310/JARC/NF Program (Buses, P/M, TE, Admin.)	69,671	323,324	-	-	-	-	323,324
5310 Service Subsidy Program	-	266,861	-	-	-	-	266,861
Community Grants Program	16,000	250,000	250,000	250,000	250,000	250,000	1,250,000
Project Management (5% of Tech Projects)							
Capital Tire Lease	511,946	245,324	229,425	18,113	14,663	10,925	518,449
		415,000	420,000	425,000	430,000	435,000	2,125,000
Total Equipment, Technology, Amenities & Other	2,575,534	8,741,984	9,277,925	2,480,363	2,282,913	1,764,425	24,547,609
							24,547,609
Funding Sources (Anticipated)							
Federal - 5307 Funds	1,468,964	6,558,587	6,382,340	1,740,290	1,726,330	1,311,540	17,719,087
Federal - 5337 Funds	444,870	260,000	1,040,000	244,000	100,000	100,000	1,744,000
Other Federal Funds	146,593	175,000	-	-	-	-	175,000
State - ODOT	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-
Local - GDRTA	515,107	1,748,397	1,855,585	496,073	456,583	352,885	4,909,522
Total Funding Sources	2,575,534	8,741,984	9,277,925	2,480,363	2,282,913	1,764,425	24,547,609

**Greater Dayton RTA Board of Trustees Jointly held Finance,
Personnel, and Planning Committees Meeting Packet**

Meeting Date: Tuesday, October 17, 2023 - 8:30 a.m.
Wright Stop Plaza – 4 S. Main Street, Dayton OH 45402
2nd Floor Multipurpose Room

Action Item #3
Next Section



ACTION ITEM #3

Resolution No. 2023-11-1, Fiscal Year (FY) 2024 Annual Appropriations

The Trustees' adoption of the FY 2024 Operating and Capital Budgets will establish budget limits for the upcoming year. Trustees' approval of Resolution No. 2023-11-1 will appropriate the needed funds to conduct the activities approved in the Budget documents.

The Chief Executive Officer recommends approval of Resolution No. 2023-11-1, Fiscal Year 2024 Annual Appropriations.

Attachment

Board Meeting – 11/9/23
Chief Executive Officer
Chief Financial Officer

Resolution No. 2023-11-1
FY 2024 Annual Appropriations

A **RESOLUTION** to make appropriations for current expenses and other expenditures of the Greater Dayton Regional Transit Authority, State of Ohio, for the calendar year ending December 31, 2024.

BE IT RESOLVED:

Section I

That the Board of Trustees of the Greater Dayton Regional Transit Authority, State of Ohio, to provide for the current expenses and other expenditures of the said Authority during the year ending December 31, 2024, appropriates and sets aside the sums as follows:

Section II

That there be appropriated from the General Fund:

Operating Expenses	\$ 82,536,688
Capital Improvements	\$ 11,294,621

Section III

That payments from any of the foregoing appropriations are Authorized upon receiving proper certificates and vouchers approved by the Board or officers authorized to approve same.

BY ACTION OF the Board of Trustees of the Greater Dayton Regional Transit Authority, November 9, 2023.

John A. Lumpkin, President
Board of Trustees

Resolution No. 2023-11-1

CERTIFICATION

The undersigned duly qualified Secretary-Treasurer of the Greater Dayton Regional Transit Authority hereby certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of Trustees held on November 9, 2023.

Mary K. Stanforth
Secretary-Treasurer

Date _____

**Greater Dayton RTA Board of Trustees Jointly held Finance,
Personnel, and Planning Committees Meeting Packet**

Meeting Date: Tuesday, October 17, 2023 - 8:30 a.m.
Wright Stop Plaza – 4 S. Main Street, Dayton OH 45402
2nd Floor Multipurpose Room

Action Item #4
Next Section



ACTION ITEM #4

**Resolution No. 2023-11-2, Fiscal Year 2024 and 2025,
49 United States Code 5307, 5337, 5339 & Other
Federal Capital Assistance Grants**

49 United States Code (USC) 5307 authorizes grants to public transit systems in urbanized areas for capital, operating, and planning assistance based on formulas used in the statute.

49 USC 5337 and 5339 authorizes grants to public transit systems in urbanized areas for capital assistance to support and maintain fixed guideway assets (5337) and other capital assets (5339) in a state of good repair. The Greater Dayton Regional Transit Authority (RTA) can use this funding for the purchase of electric trolley buses, modernization of trolley infrastructure, the capitalization of maintenance costs, and other supporting facilities & equipment projects as well as to maintain capital assets in a state of good repair. These funds are based on formulas used in the statute.

Resolution No. 2023-11-2 provides authorization to file Fiscal Year 2024 and 2025, USC 5307, 5337, 5339 and other Federal Capital Assistance Grants.

The projects applied for will be consistent with RTA approved capital and operating budgets. Prior year funding levels for programs were \$17.81 million for 5307, \$19.56 million for 5337 and \$1.19 million for 5339. 2024 and 2025 annual funding is anticipated to be similar amounts. All projects will be from RTA approved Fiscal Year 2024 and/or 2025 Capital and Operating Budgets.

The Chief Executive Officer (CEO) recommends approval of Resolution No. 2023-11-2, authorizing the filing of 49 USC 5307, 5337, 5339 and Other Federal Capital Grant Applications for RTA Fiscal Years 2024 and 2025 with the Federal Transit Administration. Furthermore, the CEO is authorized to provide all necessary documents, execute grant contracts, amend the grant contracts if deemed necessary and fulfill all other requirements of the applications.

Board Meeting – 11/9/2023
Chief Executive Officer

Resolution No. 2023-11-2

A RESOLUTION AUTHORIZING THE FILING WITH THE FEDERAL TRANSIT ADMINISTRATION (FTA), AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, CAPITAL ASSISTANCE GRANT APPLICATIONS FOR BOTH FORMULA AND DISCRETIONARY FUNDS, AUTHORIZED UNDER 49 UNITED STATES CODE (USC) 5307, 5337, 5339 AND OTHER FEDERAL PROGRAMS OF THE FEDERAL TRANSIT ADMINISTRATION.

WHEREAS, the Federal Transportation Administrator has been delegated authority to award Federal financial assistance for a transportation project;

WHEREAS, the grant or cooperative agreement for Federal Financial Assistance will impose certain obligations upon the Greater Dayton Regional Transit Authority (RTA), and may require the RTA to provide the local share of the project cost;

WHEREAS, the Greater Dayton RTA will provide all annual certifications and assurances to the Federal Transit Administration required for the project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Dayton RTA that:

1. The Chief Executive Officer is authorized to execute and file capital grant applications for Federal assistance on behalf of the Greater Dayton RTA as the Designated Recipient as defined by 49 USC of the Federal Transit Administration for Federal Assistance;
2. The Chief Executive Officer is authorized to execute and file with such application the annual certification and assurances and other documents required by FTA before a Federal assistance grant or cooperative agreement is awarded;
3. The Chief Executive Officer is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the applications for the 49 USC 5307, 5337, 5339 and other Federal Programs; and
4. The Chief Executive Officer is authorized to amend grant applications/contract agreements with the U.S. Department of Transportation on behalf of the Greater Dayton RTA.

BY ACTION OF the Board of Trustees of the Greater Dayton Regional Transit Authority, November 9, 2023.

John A. Lumpkin, President
Board of Trustees

Date _____

Resolution No. 2023-11-2

CERTIFICATION

The undersigned duly qualified Secretary-Treasurer of the Greater Dayton Regional Transit Authority hereby certifies that the foregoing is a true and correct copy of a Resolution adopted at a legally convened meeting of the Board of Trustees of the Authority held November 9, 2023.

Mary K Stanforth, Secretary-Treasurer

Date _____

**Greater Dayton RTA Board of Trustees Jointly held Finance,
Personnel, and Planning Committees Meeting Packet**

Meeting Date: Tuesday, October 17, 2023 - 8:30 a.m.
Wright Stop Plaza – 4 S. Main Street, Dayton OH 45402
2nd Floor Multipurpose Room

Action Item #5
Next Section



ACTION ITEM #5**Resolution No. 2023-11-3, State Fiscal Years 2025 & 2026 Ohio
Urban Public Transportation Grant Program Applications**

The Ohio Department of Transportation (ODOT) provides financial assistance to public transportation systems in Ohio through the Ohio Urban Public Transportation Grant Program. Current funding opportunities are offered under the Urban Formula Program and the Preservation Partnership Program. The Greater Dayton Regional Transit Authority (RTA) intends to use state awarded funds for Preventive Maintenance or other Capital Projects based on budget need. Because of the State Fiscal Year (SFY) (July 1 through June 30), eligible projects can be selected from either the RTA's 2024, 2025, or 2026 list of eligible projects.

Historically RTA has applied under the Urban Transit Program, as well as the Ohio Transit Preservation Partnership Program. In addition, we have applied for funding under some Ohio EPA programs, which are open to Ohio public transit systems; other funding opportunities may arise and will be considered for application based on program requirements and current need.

The Chief Executive Officer recommends approval of Resolution No. 2023-11-3, authorizing the filing of various applications for eligible projects under State of Ohio Public Transportation Grant Programs for State Fiscal Years 2025 (July 2024 – June 2025) and 2026 (July 2025 – June 2026).

Attachment

Board Meeting – 11/9/2023
Chief Executive Officer

Resolution No. 2023-11-3

A RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS FOR GRANT ASSISTANCE FROM THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) AND THE OHIO EPA UNDER THE STATE FISCAL YEAR (SFY) 2025 & SFY 2026 FUNDING PROGRAMS

WHEREAS, the Director of ODOT and the Director of Ohio EPA are authorized to make grants for public transportation projects;

WHEREAS, the SFY 2025 & SFY 2026 Ohio Public Transportation Grant Programs, including transit programs through the Ohio EPA, will provide funding assistance for eligible capital projects;

WHEREAS, the Greater Dayton Regional Transit Authority (RTA) qualifies for formula capital/planning assistance grants to assist in funding of Federal Transit Administration eligible capital project grants, and qualifies for state discretionary funding assistance as well as federal pass-through funding;

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Greater Dayton RTA that:

1. The Chief Executive Officer is authorized to file with ODOT and Ohio EPA, on behalf of the RTA, applications for formula eligible capital assistance grants as listed in the applicable programs, as well as other state assistance;
2. The Chief Executive Officer is authorized to execute and file with such applications, any assurance or other document required by ODOT or Ohio EPA;
3. The Chief Executive Officer is authorized to furnish such additional information as ODOT, or Ohio EPA may require in connection with the applications or the projects;
4. The Chief Executive Officer is authorized to execute grant contract agreements with ODOT or Ohio EPA on behalf of the RTA for aid in financing capital/planning projects; and
5. The Chief Executive Officer is authorized to amend grant contract agreements with ODOT or Ohio EPA on behalf of the RTA.

BY ACTION OF the Board of Trustees of the Greater Dayton Regional Transit Authority, November 9, 2023.

John A. Lumpkin, President
Board of Trustees

Date _____

Resolution No. 2023-11-3

CERTIFICATION

The undersigned duly qualified Secretary-Treasurer of the Greater Dayton Regional Transit Authority hereby certifies that the foregoing is a true and correct copy of a Resolution adopted at a legally convened meeting of the Board of Trustees of the Authority held November 9, 2023.

Mary K. Stanforth, Secretary-Treasurer

Date _____

**Greater Dayton RTA Board of Trustees Jointly held Finance,
Personnel, and Planning Committees Meeting Packet**

Meeting Date: Tuesday, October 17, 2023 - 8:30 a.m.
Wright Stop Plaza – 4 S. Main Street, Dayton OH 45402
2nd Floor Multipurpose Room

Action Item #6
Next Section



ACTION ITEM #6 Elevator Inspection & Maintenance

The purpose of this procurement is for Greater Dayton Regional Transit Authority (RTA) to contract with a firm to perform elevator inspection and maintenance. The successful contractor shall provide all necessary labor, materials, supervision, parts, equipment, tools, and safety equipment for elevator unit upkeep, which includes preventative maintenance, ongoing maintenance, five-year safety testing, and annual safety testing. This project is consistent with RTA's Core Value of Safety as we continuously work to maintain our facilities in accordance with all regulatory requirements and industry standard best practices.

Sealed proposals for the purchase of Elevator Inspection & Maintenance were solicited through the Dayton Daily News, the Dayton Weekly, and Transit Talent. Requests for Proposals were sent to fourteen (14) vendors.

At 10:00 a.m. on August 29, 2023, two (2) proposals were received as follows:

Otis Elevator Company Dayton, OH
Schindler Elevator Corporation Cincinnati, OH

The Evaluation Committee reviewed the proposals using the following criteria:

- Demonstrated experience in providing the type and quality of service required to meet the needs of Greater Dayton RTA.
- Company organization
 - Size
 - Management and structure designed to provide a high level of service
- Qualifications and experience of persons who would be working on RTA's elevators
 - Maintenance personnel
 - Supervisory and management personnel
- Cost of services for each facility
- References
 - Three (3) current accounts within the region
 - Three (3) former accounts within the region

The pricing received is as follows:

ELEVATOR INSPECTION & MAINTENANCE FEES

Facility	Otis Bi-Monthly Fee Year 1	Otis Bi-Monthly Fee Year 2	Otis Bi-Monthly Fee Year 3	Otis Bi-Monthly Fee Option Year	Schindler Bi-Monthly Fee Year 1	Schindler Bi-Monthly Fee Year 2	Schindler Bi-Monthly Fee Year 3	Schindler Bi-Monthly Fee Option Year
WSP 14 Stop	500.00	500.00	500.00	525.00	*	*	*	*
WSP 13 Stop	500.00	500.00	500.00	525.00	*	*	*	*
WSP 4 Stop	330.00	330.00	330.00	346.00	*	*	*	*
Total Bi-Monthly	1,330.00	1,330.00	1,330.00	1,396.00	*	*	*	*
Total Annual	7,980.00	7,980.00	7,980.00	8,376.00	*	*	*	*
Facility	Otis Quarterly Fee Year 1	Otis Quarterly Fee Year 2	Otis Quarterly Fee Year 3	Otis Quarterly Fee Option Year	Schindler Quarterly Fee Year 1	Schindler Quarterly Fee Year 2	Schindler Quarterly Fee Year 3	Schindler Quarterly Fee Option Year
600 Longworth 3 Stop	495.00	495.00	495.00	520.00	*	*	*	*
600 Longworth 2 Stop	210.00	210.00	210.00	220.00	*	*	*	*
901 S. Ludlow 3 Stop	600.00	600.00	600.00	630.00	*	*	*	*
Total Quarterly	1,305.00	1,305.00	1,305.00	1,370.00	*	*	*	*
Total Annual	5,220.00	5,220.00	5,220.00	5,480.00	*	*	*	*
Total Annual Fee All Elevators	13,200.00	13,200.00	13,200.00	13,856.00	*	*	*	*
Grand Total Annual Fee All Elevators			Years 1-3 39,600.00	Option Year 13,856.00			Years 1-3	Option Year
5-Year Safety Test Traction Elevators			9,600.00 ¹				*	*
Major/Minor Repair Parts Markup			10%				*	*

HOURLY RATE FOR BILLABLE SERVICE REQUESTS OUTSIDE SCOPE OR OUTSIDE OF REGULAR WORKING HOURS

Description	Otis Year 1	Otis Year 2	Otis Year 3	Otis Option Year	Schindler Year 1	Schindler Year 2	Schindler Year 3	Schindler Option Year
Straight Time	250.00	250.00	250.00	275.00	*	*	*	*
Team Time	450.00	450.00	450.00	472.00	*	*	*	*
Mechanic OT	425.00	425.00	425.00	446.00	*	*	*	*
Mechanic OT (Split) ²	300.00	300.00	300.00	315.00	*	*	*	*
Double Time	500.00	500.00	500.00	525.00	*	*	*	*

* FTA Procurement regulations require that only the successful proposer's pricing data be disclosed publicly.

¹ \$3,200 per elevator applicable for 3 traction elevators only

² Mechanic OT Split: mechanic has worked on equipment outside of normal business hours and the problem was not vandalism, an Act of God, or a reason beyond the contractor's control. Overtime rate is split between RTA and Contractor. Only RTA's portion indicated.

After reviewing and evaluating the proposals, the Chief Executive Officer recommends contract AWARD to Otis Elevator Company for Elevator Inspection & Maintenance in the amount of \$39,600 for Years 1 through 3 plus \$13,856 for the Option Year for a total of \$53,456. He also recommends AWARD of \$9,600 for the 5-year Safety Test plus an allowance of \$12,000 per year for Years 1 through 3 and \$12,000 for the Option Year for repair parts at a 10% markup plus hourly fees for billable service requests outside the scope or outside of regular working hours totaling \$57,600 for a total award of \$111,056.

Board Meeting – 11/9/23
Chief Maintenance Officer

GD 23-16
ELEVATOR BID LIST

Company
AKA Construction, Inc.
Busch Bros. Elevator Company
DC Elevator
Elliott Elevator Consulting
ESI Electrical
Fujitec America, Inc.
Gable Elevator
KONE, Inc.
Murphy Elevator Company
Oracle Elevator
Otis Elevator Company
Peak Elevator
Schindler Elevator Corporation
The Builders Exchange, Inc.

**Greater Dayton RTA Board of Trustees Jointly held Finance,
Personnel, and Planning Committees Meeting Packet**

Meeting Date: Tuesday, October 17, 2023 - 8:30 a.m.
Wright Stop Plaza – 4 S. Main Street, Dayton OH 45402
2nd Floor Multipurpose Room

Action Item #7
Next Section



ACTION ITEM #7**Motorola Handheld Radios & Link Layer Authentication**

The purpose of this sole source procurement with Motorola Solutions, Inc. is to purchase forty (40) handheld radios and 433 P-25 Link Layer Authentication for all Greater Dayton Regional Transit Authority (RTA) revenue vehicles, supervisor vehicles, maintenance vehicles, and management personnel for closed radio communications. The purchase of the handheld radios includes necessary equipment such as 20 spare batteries, chargers, and yellow identifiers. This contract supports RTA's core value of Stewardship by effectively using agency resources.

Motorola Solutions is the sole provider of the P25 Digital Radio System that Montgomery County uses to which RTA subscribes. In 2014, this decision was made as part of RTA's Technology Investment project to convert from a private UHF-based radio system to a county-wide system. Motorola was selected as RTA's radio communication provider; therefore, all the equipment, license keys, and software can only be purchased through them.

RTA is requesting the authorization of the funds, totaling \$220,665.16 to purchase the communications equipment itemized in the attached table.

This purchase is justifiable as a sole source procurement for the following reasons:

1. Motorola is RTA's selected radio communication provider for all radio communication.
2. Motorola's equipment, license keys and software are proprietary and can only be purchased from Motorola.
3. This equipment is critical to the day-to-day operations of RTA.
4. It contributes to the public safety of our entire transit system operation.

A cost analysis was performed to determine if the pricing received was fair and reasonable. In all instances, Motorola Solutions' pricing was similar to other communications providers.

Motorola Handheld Radios & Link Layer Authentication will be funded with capital funds.

After reviewing and evaluating the pricing received, the Chief Executive Officer recommends a contract be AWARDED to Motorola Solutions, Inc. for the purchase of the Motorola Handheld Radios & Link Layer Authentication in the amount of \$220,665.

Board Meeting – 11/09/2023
Chief Maintenance Officer

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000 LI				
1	H98UCD9PW5BN	APX6000 7/800 MHZ MODEL 1.5 PORTABLE	40	\$3,213.00	\$2,345.49	\$93,819.60
1a	QA01767AT	ADD: P25 LINK LAYER AUTHENTICATION	40	\$110.00	\$80.30	\$3,212.00
1b	QA01833AH	ADD: EXTREME 1-SIDED NOISE REDUCTION	40	\$28.00	\$20.44	\$817.60
1c	Q667BB	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	40	\$0.00	\$0.00	\$0.00
1d	Q58AL	ADD: 3Y ESSENTIAL SERVICE	40	\$184.00	\$184.00	\$7,360.00
1e	QA02756AA	ENH: LI 9600 OR 3600 SINGLE SYSTEM DIGITAL TRUNKING	40	\$1,727.00	\$1,260.71	\$50,428.40
1f	H122BR	ALT: 1/4 WAVE 7/8 STUBBY (NAR6595)	40	\$26.00	\$18.98	\$759.20
1g	QA05570AA	ALT: LI-ION IMPRES 2 IP68 3400 MAH	40	\$115.50	\$84.32	\$3,372.80
2	PMNN4486A	BATT IMPRES 2 LIION R IP67 3400T	20	\$188.27	\$141.20	\$2,824.00
3	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	12	\$186.50	\$139.88	\$1,678.56
4	NNTN8844A	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB CHGR	4	\$1,705.20	\$1,278.90	\$5,115.60
5	HN008000P09	U_HOUSING-HOUSING,FRONT,PTT SIDE, YLW, APX8000	40	\$45.54	\$34.16	\$1,366.40
	FLASHport Series	APX4500FLASHPORT				
6	T8012A	9600 OR 3600 SINGLE SYSTEM DIGITAL TRUNKING	1	\$0.00	\$0.00	\$0.00
6a	GA01767AJ	ADD: P25 LINK LAYER AUTHENTICATION	267	\$127.00	\$127.00	\$33,909.00
	FLASHport Series	APX4500FLASHPORT				
7	T8012A	9600 OR 3600 SINGLE SYSTEM DIGITAL TRUNKING	1	\$0.00	\$0.00	\$0.00
7a	GA01767AJ	ADD: P25 LINK LAYER AUTHENTICATION	49	\$127.00	\$127.00	\$6,223.00
	FLASHport Series	APX6000LIFLASHPORT				
8	T7815A	9600 OR 3600 DIGITAL TRUNKING	1	\$0.00	\$0.00	\$0.00
8a	QA01767AV	ADD: P25 LINK LAYER AUTHENTICATION	59	\$127.00	\$127.00	\$7,493.00
	FLASHport Series	APX6000LIFLASHPORT				
9	T7815A	9600 OR 3600 DIGITAL TRUNKING	1	\$0.00	\$0.00	\$0.00
9a	QA01767AV	ADD: P25 LINK LAYER AUTHENTICATION	8	\$127.00	\$127.00	\$1,016.00
	FLASHport Series	APX7500CONSOLETTFLASHPORT				
10	T7562A	DIGITAL SMARTZONE	1	\$0.00	\$0.00	\$0.00
10a	GA01767AH	ADD: P25 LINK LAYER AUTHENTICATION	9	\$127.00	\$127.00	\$1,143.00
	FLASHport Series	APX6500LIFLASHPORT				

11	T7897A	9600 OR 3600 DIGITAL TRUNKING	1	\$0.00	\$0.00	\$0.00
11a	GA01767AJ	ADD: P25 LINK LAYER AUTHENTICATION	1	\$127.00	\$127.00	\$127.00
Subtotal					\$280,696.80	
Total Discount Amount					\$60,031.64	
Grand Total				\$220,665.16(USD)		

**Greater Dayton RTA Board of Trustees Jointly held Finance,
Personnel, and Planning Committees Meeting Packet**

Meeting Date: Tuesday, October 17, 2023 - 8:30 a.m.
Wright Stop Plaza – 4 S. Main Street, Dayton OH 45402
2nd Floor Multipurpose Room

Action Item # 8
Next Section



ACTION ITEM #8

Alternate Medical and Prescription Insurance

This procurement is for group medical and prescription drug coverage for administrative employees of the Greater Dayton Regional Transit Authority (RTA). RTA provides health coverage in accordance with its' labor agreement with AFSCME and the administrative employee benefit plan. Keeping the cost of health care manageable for both RTA and employees supports RTA's core value of Stewardship.

Proposals for Medical and Prescription Insurance were first solicited through the Dayton Daily News, Dayton Weekly News, and Transit Talent. Proposals were sent to ten (10) firms.

At 10:00 a.m., July 28, 2023, RTA received one (1) proposal from RTA's current provider, Medical Mutual of Ohio. The Evaluation Committee reviewed the proposal, and they deemed the increase in cost of 29.9% too high to sustain. RTA's experience in 2023 resulted in a loss ratio of approximately 130% resulting in a high renewal rate. It was thought that RTA might receive a better response if the Request for Proposal was streamlined, so it was decided to go back out for proposals using local funds only which would negate the need for most of the forms and affidavits found in a federally funded Request for Proposals that insurance providers would prefer not to follow. It was also determined that RTA's consultant, Marsh & McClennan would release the streamlined RFP and receive the proposals.

Proposals for Alternate Medical and Prescription Insurance were solicited through the Dayton Daily News. At 2:00 p.m., September 6, 2023, Marsh & McClennan received two additional proposals, as follows:

Firm
Anthem Mason, OH
United Healthcare Cincinnati, OH

The following proposal was received from Anthem:

Plan Type	2024 Plan Anthem Blue Access PPO Plan In Network Option 2	2024 Plan Anthem Blue Access HDHP (HSA) In Network Option 1	2024 Plan Anthem HPN (HMO) In Network Only Base Plan
Deductible Type	Embedded	Embedded	Embedded
Deductible	\$3,500/\$7,000	\$3,200/\$6,400	\$2,500/\$5,000
Co-Insurance	80/20%	100%	75%
Out-of-Pocket	\$7,000/\$14,000	\$3,200/\$6,400	\$4,800/\$9,600
Physician Office Visits	\$15 Co-Pay PCP \$25 Co-Pay Specialist	100% After Ded	\$50 Co-pay PCP \$75 Co-pay Specialist
Preventative Care Facility	Covered in Full	Covered in Full	Covered in Full
Inpatient Hospital	Ded. & Co-Ins	100% After Ded	\$750 Co-pay/admission
Emergency Room	\$400 Co-Pay	100% After Ded*	\$500 Co-pay
Urgent Care	\$50 Co-Pay	100% After Ded	\$75 Co-pay
Prescription Drugs Retail	\$15/\$30/\$60/50% up to \$300	100% After Ded	\$10/\$60/\$125/\$400
Mail Order	\$30/\$60/\$120/\$300	100% After Ded.	\$20/\$150/\$313/\$400
Lifetime Maximum Per Individual	Unlimited	Unlimited	Unlimited

*Emergency Room visits that do not qualify as an emergency may be covered at a lesser amount. Coverage for emergency visits and emergency services may vary.

*2024 Anthem HDHP (HSA) deductible increase per IRS Guidelines

United Healthcare came in at 48% over current and did not release plan designs or alternates.

The committee reviewed the three (3) carriers' proposals and decided to change our provider to Anthem offering a **Base Plan** that meets our budgetary goals. The **Base Plan** is an HMO type plan with access to the "Premier Health" network only. The RTA share remains at 80%, and the RTA contributions are similar or, in a few cases even higher than the ATU plan RTA contribution for CY 2024 in the new ATU contract. The deductible is lower.

Once again, in addition to the **Base Plan**, we will be providing additional choices for our team members who need additional access (see attached).

Option One – This is an HSA plan (like this year's) with slightly higher deductibles which are set by the FEDS, not RTA. This will remain a plan where RTA covers 80% of the cost, and once again we will provide the \$75 per pay contribution to HSA accounts.

Option Two – This is an option for employees who desire the traditional PPO expanded network access coverage. RTA will contribute the same dollars as for the base plan, with the employee making up the difference. This is like the ATU structure.

Option Three – This is for team members with other qualified coverage. The opt-out payment is increasing to \$200 per pay (\$5,200 per year) for those who qualify.

This procurement will be funded with segregated funds.

After reviewing and evaluating the proposals, the Chief Executive Officer recommends that a contract AWARD be made to Anthem for the Alternate Medical and Prescription Insurance in the total estimated amount of \$2,292,399 for one (1) year, based on the current census.

Board Meeting 11/09/23
Chief Customer and Business Development Officer

CY2024

Non-ATU Health Plan Options

DRAFT Data as of 10-9-23 (subject to change) - Pending Board Approval

Base Plan	HMO \$2,500 HPN (Premier Only)	Option Two	PPO \$3,500 Blue Access PPO
Deductible	\$2,500 / \$5,000	Deductible	\$3,500 / \$7,000
Carrier Coinsurance	75%	Carrier Coinsurance	80%
Max Out-of-pocket	\$4,800 / \$9,600	Max Out-of-pocket	\$7,000 / \$14,000
Office Visits	\$50 / \$75	Office Visits	\$15 / \$25
Emergency Room	TBD	Emergency Room	\$400
Retail Pharmacy	\$0 / \$10 / \$60 / \$125 / \$400	Retail Pharmacy	\$15 / \$30 / \$60
Monthly Costs	Total RTA Employee Emp. Per Pay	Monthly Costs	Total RTA Employee Emp. Per Pay
Single	952.28 761.82 190.46 20% 87.90	Single	1,118.66 761.82 356.84 32% 164.70
Emp/Spouse	1,954.38 1,563.50 390.88 20% 180.40	Emp/Spouse	2,349.16 1,563.50 785.66 33% 362.61
Emp/Ch(ren)	1,582.13 1,265.70 316.43 20% 146.04	Emp/Ch(ren)	1,901.72 1,265.70 636.02 33% 293.55
Family	2,745.48 2,196.38 549.10 20% 253.43	Family	3,300.07 2,196.38 1,103.69 33% 509.40

RTA share limited to the same as the base plan.

Option One	HSA \$3,200 Blue Access PPO	Option Three	Opt-Out
Deductible	\$3,200 / \$6,400		
Carrier Coinsurance	100%		Employees who decline coverage and provide proof of other coverage, which meets RTA's requirements will be eligible to a taxable cash payment of \$200.00 per pay (\$5,200 per year).
Max Out-of-pocket	\$3,200 / \$6,400		
Office Visits	100% After Deductible		
Emergency Room	100% After Deductible		
Retail Pharmacy	100% After Deductible		
Monthly Costs	Total RTA Employee Emp. Per Pay		
Single	901.58 721.26 180.32 20% 83.22		
Emp/Spouse	1,887.80 1,510.24 377.56 20% 174.26		
Emp/Ch(ren)	1,529.19 1,223.35 305.84 20% 141.16		
Family	1,649.92 1,319.94 329.98 20% 152.30		

RTA will provide \$75 per pay towards your HSA account (\$1,950 total for the year).

**Greater Dayton RTA Board of Trustees Jointly held Finance,
Personnel, and Planning Committees Meeting Packet**

Meeting Date: Tuesday, October 17, 2023 - 8:30 a.m.
Wright Stop Plaza – 4 S. Main Street, Dayton OH 45402
2nd Floor Multipurpose Room

**Joint Finance/Personnel and
Planning Committee
Discussion Items**

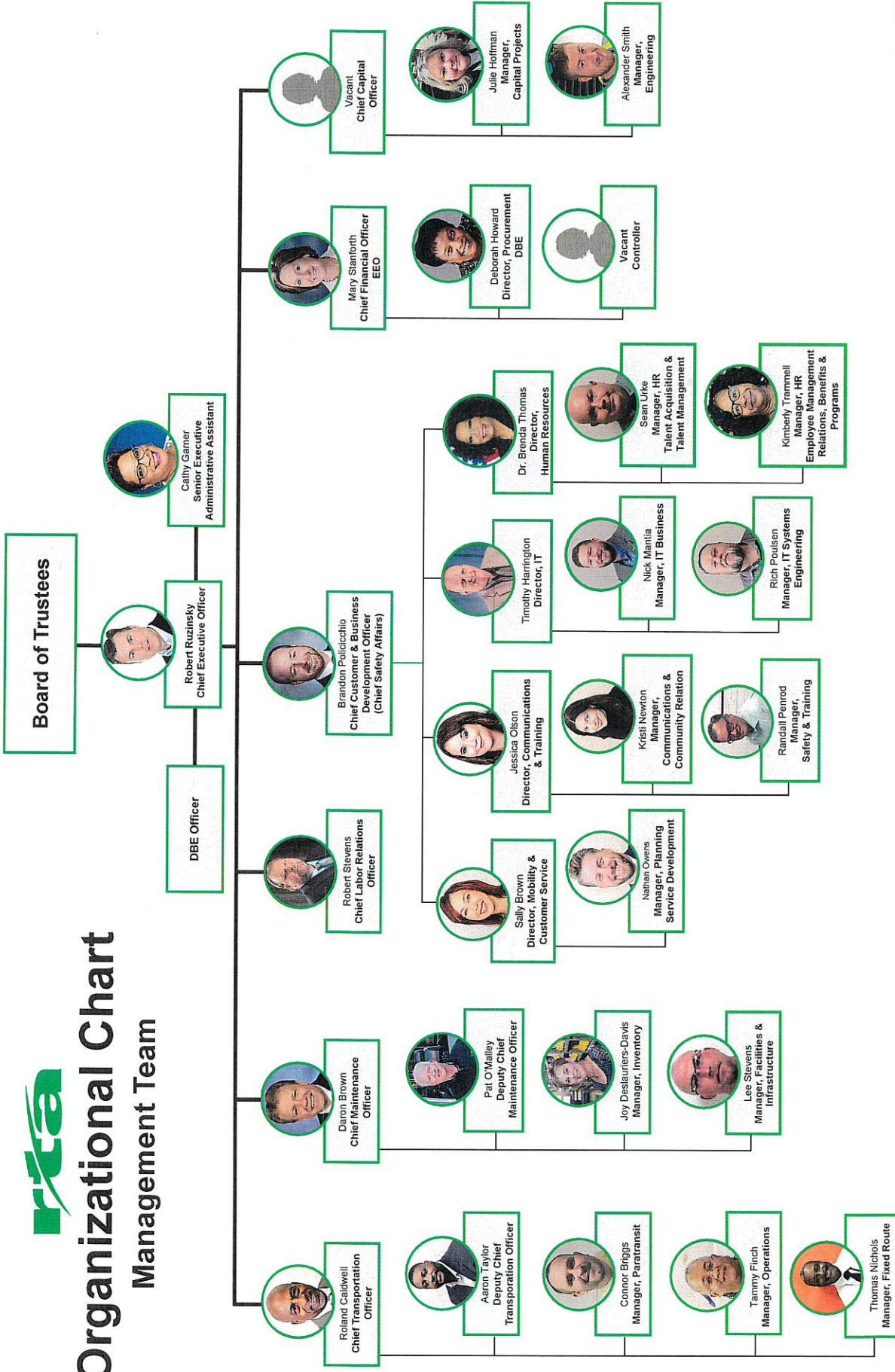
Next Section





Organizational Chart

Management Team





Customer & Business Development Highlights Finance/Personnel & Planning Committee Meeting – 10/17/2023

RTA PROMOTES BREAST CANCER AWARENESS

RTA is trading green for pink all month long for Breast Cancer Awareness Month.

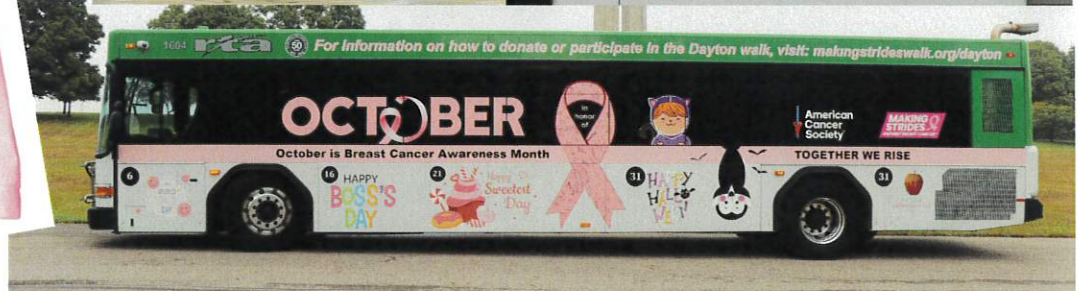
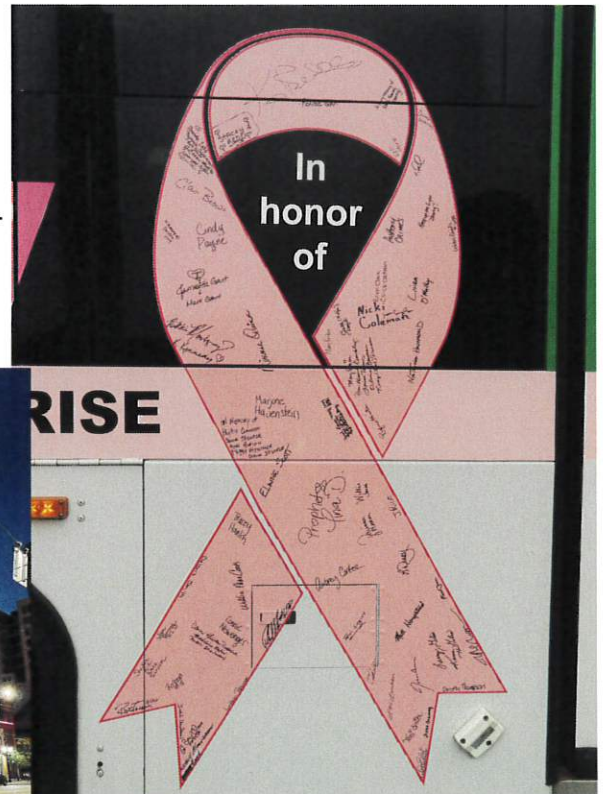
The October bus is on the road showing off two pink ribbons signed by employees in honor of loved ones impacted by the disease. The American Cancer Society was excited to have the bus as the focal point at the halfway mark of the Dayton Making Strides Against Breast Cancer walk on Oct. 14. A team of about 30 RTA employees and their families joined the walk sporting pink RTA logo shirts.

Employees are encouraged to wear their RTA pink ribbon polo shirts to work this month as well.

Wright Stop Plaza is also illuminated pink all month in honor of Breast Cancer Awareness.

Promotion of RTA's pink ribbon campaign included an appearance on WDTN's 5 o'clock news by Communications and Community Relations Manager Kristi Newton and several press releases to all local media.

RTA is also featuring video testimonials from employees on our social media pages in which they share what signing the pink ribbon meant to them.



Above from left to right: Employees joining the walk got RTA pink ribbon T-shirts, designed by Graphic Designer Carmen Gaines. The October bus was also designed by Carmen Gaines and features holidays like Sweetest Day and Halloween along with its Breast Cancer Awareness Month theme. Wright Stop Plaza is lit up pink for Breast Cancer Awareness all month long. A closer look at one of two ribbons on the October bus featuring signatures from RTA employees in honor of breast cancer warriors past and present.

RTA CELEBRATES TRAINEE GRADUATES

The RTA is celebrating trainees who successfully complete the training program through a new graduation ceremony.

The first ceremony, held on Sept. 25, honored 12 drivers who completed their training in late August and early September.

CEO Bob Ruzinsky and Chief Transportation Officer Roland Caldwell welcomed the graduates, and each graduate was presented with a certificate. It takes about 10-12 weeks for CDL drivers, 5 weeks for Connect drivers, and 3 weeks for mechanics and hostlers to make it through training.

The next graduation will be on Oct. 23 and graduates will be invited to have their immediate family join the event.



RTA CEO Bob Ruzinsky addresses graduates at the ceremony held on Sept. 25.

RTA STAFF ATTEND OPTA CONFERENCE



A number of RTA staff attended the Ohio Needs Transit Conference and OPTA Expo held Sept. 18-20 in Columbus.

The conference included networking opportunities with other Ohio transit agencies and educational sessions including customer service, data-driven planning and internal communications.

Pictured at left are: Chief Customer and Business Development Officer Brandon Policicchio, Communications Specialists Michael Everman and Katie Wedell, Director of Mobility and Customer Services Sally Brown, Paratransit Manager Connor Briggs and Deputy Chief Transportation Officer Aaron Taylor.

RTA LIGHTS UP FOR WORLD ALZHEIMER'S DAY



RTA's office tower at 4 S. Main St. in downtown Dayton went purple for World Alzheimer's Day on Sept. 21.

MECHANIC HIRING EVENT BRINGS IN A DOZEN CANDIDATES

Past hiring events that have focused on bringing in new drivers haven't generated a lot of interest from experienced mechanics, so the maintenance department hosted a dedicated hiring event in its shop on Saturday, Sept. 16.

The communications team worked closely with maintenance to plan and advertise the event including ads on local radio, social media and handing out flyers at area car shows and parts shops.

The event generated a total of 13 applications with some of those people interviewing on the day of the event and getting a tour of the shop. A few

other candidates stopped by or contacted maintenance in the days following the event because they couldn't attend but had seen the hiring ads.

RTA tentatively offered jobs to seven of those individuals pending a skills test and background check.

The department still has a number of job openings and some upcoming retirements so communications will continue its advertising efforts to bring in experienced service and repair mechanic candidates.

A second event is tentatively planned for the spring.



The Proudly Serving Miami Township bus is on the road. Township trustees and staff got a sneak peek on Sept. 27 in front of the government center. Pictured from left is Public Works Director John Schweickart, Miami Valley Fire District Battalion Chief Steve Johnson, Township Administrator Chris Snyder, Planner Ava Evans, Community Development Director Alex Carlson and Communications Manager Jill Drury.

COMMUNICATIONS TEAM SHARES EXPERTISE WITH LOCAL BUSINESSES

Director of Communications & Training Jessica Olson, Communications and Community Relations Manager Kristi Newton, and Senior Graphic Designer Cara Wood shared their marketing, social media and brand building expertise with local businesses at an educational event hosted by The Heart of Centerville & Washington Twp. on Sept. 18.

Newton was the featured speaker for the event titled "Creating Your Marketing & Social Media Strategy."

She presented on how to effectively leverage social media for small businesses.

Wood then hosted a round table discussion

about the importance of branding in social media, how businesses can strengthen their brand presence, and how to create social media graphics using existing brand asset libraries. She led each business owner in attendance through a worksheet where they identified what brand assets they already have and which branding elements they can pull from those assets to create quality social media content.

Olson taught participants about marketing strategies, sharing the differences between advertising and marketing and the importance of visuals and branding.



Above: Communications and Community Relations Manager Kristi Newton. Below: Senior Graphic Designer Cara Wood (right) at the Heart of Centerville & Washington Twp. event.



QUARTERLY CUSTOMER & BUSINESS DEVELOPMENT CELEBRATION



Michael Everman

Communications Specialist Michael Everman was recognized for going above and beyond, taking on the role of two people when the department was short staffed.

This happened while planning for the Community Career Fair, a major hiring event that brought in more than 200 people thanks to his hard work.



Steven Trevenen

Customer Service Representative Steven Trevenen was recognized for helping the communications team with some materials for the Spanish-speaking community.

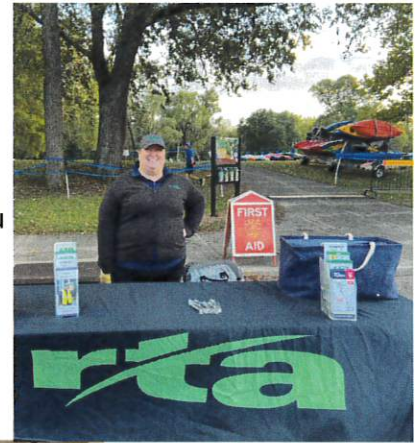
He reviewed two commercials that were done in Spanish as well as reviewed a change made to RTA's Spanish Title VI documents.

SEPTEMBER & OCTOBER COMMUNITY OUTREACH

On Sept. 28, Communications and Community Relations Manager Kristi Newton and Communications Specialist Michael Everman met with members of the Dayton Hispanic Chamber of Commerce at the Hope Hotel for a networking event.

During the meeting, they were able to network with several local Hispanic business owners. They also spoke with Manuel Lopez Ramirez, the chairperson of the Ohio Commission on Hispanic/Latino Affairs. The communications department is working to expand its outreach and advertising to the Hispanic/Latino community. This meeting provided a great opportunity to help promote RTA's services in the future.

RTA provided a parking shuttle for attendees and set up an information table at the Wagner Subaru Outdoor Experience at Eastwood Metro-Park on Oct. 7 and 8.



RTA had an information table at the City of Dayton's 2023 Neighborhood Conference at Ponitz Career Center on Sept. 30.

CONGRATULATIONS TO GRAPHIC DESIGNER CARMEN GAINES ON 15 YEARS OF SERVICE

Graphic Designer Carmen Gaines joined the agency on September 8, 2008.

During her time at the agency, she has been a part of countless projects, including working as the lead designer on the agency's real-time project, the launch of two agency websites, RTA's 50th Anniversary, Tapp Pay promotions, and the designs of countless buses.

The project Gaines is most proud of is her design of the NexGen bus.

"Carmen is an integral part of the communications team. Not only is she a great designer, but she is a great team player. Carmen always comes to work with a smile on her face and is the first person to help when there is a need," said Communications and Community Relations Manager Kristi Newton.

Carmen was recognized for her 15 year milestone at the customer and business development department's 3rd quarter meeting and celebration on Sept. 14.



PARATRANSIT BUSES GET NEW LOOK



Graphic Designer Carmen Gaines created the new look for RTA's upgraded paratransit fleet. The new buses are still being outfitted and will hit the streets in the coming months.



Transit Ambassador David S. Guntle passed away in September. A celebration of life was held for him on Oct. 4 at Wright Stop Plaza. The communications team helped spread the word about the event on Info Hub and Graphic Designer Carmen Gaines helped to create the memorial wreath for the bus.

Social Media

Facebook:

Reach: 257,082

Post Engagements: 10,519

Minutes Viewed: 39,174

Instagram:

Reach: 2,006

Accounts engaged: 177

Impressions: 9,001

Total Followers:

Facebook: 6,358

Instagram: 1,561

Reach = # unique users

Impressions = # times your tweet displays on screen

Post Engagements = # comments, shares, clicks, likes

Transit App

Sessions: 1,412,310

Average daily sessions: 47,077

Monthly usage high: 7,412

Average number of daily users: 6,336

Session = # times app is accessed and used

Info Hub

Page views: 3,178

Unique hits: 1,271

Content pages created/modified: 12

Push notifications sent: 7

Total Active Users: 238



Greater Dayton Regional Transit Authority
Financial Report
August 2023

Financial Summary
Comparative Data
Departmental Detail
Balance Sheets
Sales Tax Receipts

Greater Dayton Regional Transit Authority
YTD Financial Report
Aug 31, 2023

Revenues

Passenger Fares
Contract Service Fares
Service Subsidies
Interest
Other
Sales Tax - Net
State Assistance
Federal Assistance

Total Revenue

Expenses

Wages
Paid Absences
Fringe Benefits
Services
Materials & Supplies
Utilities & Power
Casualty & Liability Costs
Taxes
Purchased Transportation
Miscellaneous

Total Expenses

Pre Local Capital - Gain (Loss)

Less - Local Capital Charge

RTA Service - Gain (Loss)

Audit & GASB Items

Less - Market to Market Adjustment
Plus - Market to Market Adjustment
Less - Federal/State Depreciation
Less - GASB 68 & 74 (Pensions) Charge
Plus - GASB 68 & 74 (Pensions) Credit

Audit Adjusted - Gain (Loss)

Plus - Non-RTA Capital Grants Received

Balance Sheet - Change in Net Position

Actual Aug 2023		
4,214,620	8.6%	Passenger Fares are \$1.1M over budget as a result of post-pandemic increased ridership.
2,895	0.0%	
9,962	0.0%	
1,486,862	3.0%	
156,196	0.3%	
31,682,429	64.8%	Total Revenues are \$901k over budget due to higher passenger fares, interest and sales tax, offset by lower federal assistance.
493,390	1.0%	
10,861,291	22.2%	
48,907,645	100%	
20,883,203	44.6%	Total Expenses are \$1M under budget due to lower paid absences, fringe benefits, contract services and materials & supplies. The positive variances are offset by higher employee wages and purchased transportation costs.
3,085,689	6.6%	
8,401,645	17.9%	
4,057,123	8.7%	
4,770,933	10.2%	
1,059,829	2.3%	
704,106	1.5%	
158,506	0.3%	
2,577,672	5.5%	
1,127,881	2.4%	
46,826,588	100%	
2,081,058		
1,975,696		
105,361		
-		
901,535		
9,756,454		
-		
-		
(8,749,558)		
15,664,431		
6,914,873		

Greater Dayton Regional Transit Authority
YTD Financial Report
Aug 31, 2023

Aug 31, 2023	Actual Aug 2023	Budget Aug 2023	Actual Aug 2022
Revenues			
Passenger Fares	4,214,620	3,151,500	2,421,172
Contract Service Fares	2,895	-	6,030
Service Subsidies	9,962	10,333	231,186
Interest	1,486,862	1,200,000	510,986
Other	156,196	166,664	172,504
Sales Tax - Net	31,682,429	31,584,588	31,161,309
State Assistance	493,390	493,390	272,479
Federal Assistance	10,861,291	11,399,996	12,879,571
Total Revenue	48,907,645	48,006,471	47,655,237
Expenses			
Wages	20,883,203	20,077,460	17,404,453
Paid Absences	3,085,689	4,026,555	3,022,736
Fringe Benefits	8,401,645	8,991,644	7,762,306
Services	4,057,123	5,053,332	3,917,687
Materials & Supplies	4,770,933	5,218,717	4,437,625
Utilities & Power	1,059,829	1,144,763	1,053,743
Casualty & Liability Costs	704,106	890,456	904,884
Taxes	158,506	135,112	137,286
Purchased Transportation	2,577,672	1,394,928	430,496
Miscellaneous	1,127,881	912,713	518,191
Total Expenses	46,826,588	47,845,680	39,589,406
Pre Local Capital - Gain (Loss)	2,081,058	160,791	8,065,831
Less - Local Capital Charge	1,975,696	1,956,744	1,909,143
RTA Service - Gain (Loss)	105,361	(1,795,953)	6,156,688
Audit & GASB Items			
Less - Market to Market Adjustment			2,695,311
Plus - Market to Market Adjustment	901,535		
Less - Federal/State Depreciation	9,756,454	10,609,256	9,503,495
Less - GASB 68 & 74 (Pensions) Charge			
Plus - GASB 68 & 74 (Pensions) Credit			
Audit Adjusted - Gain (Loss)	(8,749,558)	(12,405,209)	(6,042,118)
Plus - Non-RTA Capital Grants Received	15,664,431		3,102,342
Balance Sheet - Change in Net Position	6,914,873	(12,405,209)	(2,939,776)

Greater Dayton RTA
Departmental Budget Summary
Aug 31, 2023

Department	#
Board of Trustees	11
Chief Executive Officer	21
Labor Relations	55
Total CEO	
Chief Capital Officer	92
Engineering	24
Corporate Dept.	98
Total CCO	
Chief Financial Officer	19
Claims	66
Procurement	77
Accounting & Payroll	91
Total CFO	
Transportation	60-61
Revenue Vehicle Ops	63
Security	88
Total Transportation	
Maintenance Administration	71
Repair Shops	72
Inventory	73
Line Shop	75
Facility Maintenance	76
Transit Hubs	81-85
Facility Cleaning	89
Total Maintenance	
Customer & Business Dev.	41
Communications	43
Quality Service	44
Planning & Scheduling	45
Human Resources	31
MIS	58
Training, Safety & Risk	65
Total CC&BDO	
RTA Totals	

(Dollars in Thousands, Bracketed Variances are Favorable)

Current Month		
Actual	Budget	Variance
2	6	(4)
57	55	2
90	91	(0)
148	146	2
43	50	(7)
22	27	(5)
8	7	1
72	83	(11)
45	51	(5)
103	139	(36)
39	44	(5)
87	106	(19)
274	339	(65)
732	540	192
2,820	2,585	235
-	8	(8)
3,552	3,134	418
149	144	5
822	920	(98)
84	79	5
108	212	(104)
214	199	15
144	127	18
39	51	(12)
1,561	1,731	(170)
42	45	(3)
56	74	(18)
105	106	(1)
43	47	(4)
142	148	(6)
234	198	36
88	83	5
711	701	9
6,320	6,141	179

Year to Date		
Actual	Budget	Variance
38	46	(7)
412	413	(1)
561	712	(150)
974	1,124	(151)
319	383	(64)
124	210	(86)
79	53	25
522	647	(125)
382	392	(9)
890	1,112	(223)
295	335	(40)
709	810	(100)
2,276	2,648	(372)
4,696	4,115	581
21,019	20,126	893
-	67	(67)
25,715	24,307	1,408
1,161	1,120	41
6,707	7,105	(398)
853	619	235
1,154	1,723	(569)
1,685	1,728	(43)
845	1,000	(155)
353	390	(37)
12,758	13,685	(927)
278	345	(67)
478	572	(93)
766	794	(28)
296	361	(65)
901	1,152	(251)
1,272	1,542	(270)
551	621	(70)
4,543	5,387	(844)
46,827	47,846	(1,019)

Annual Budget
69
618
1,067
1,684
574
313
3,425
4,312
587
2,668
501
1,228
4,983
6,157
33,317
100
39,574
1,694
10,703
938
2,572
2,623
1,423
585
20,538
515
866
1,188
540
1,726
2,310
929
8,064
79,224

Greater Dayton RTA
Balance Sheets
Aug 2023 and Year End 2022

Assets and Deferred Outflows of Resources

	As of 8/31/2023	PRE-AUDIT As of 12/30/2022
Current assets:		
Cash and cash equivalents	\$ 16,168,149	\$ 12,038,330
Short-term investments	28,944,730	34,973,491
Accounts receivable, less allowance for doubtful accounts	17,114,433	19,348,080
Materials and supplies, net	7,002,778	6,634,718
Prepaid expenses and deposits	1,242,561	1,853,081
	<u>70,472,650</u>	<u>74,847,700</u>
Total current assets		
Non-current assets:		
Long-term investments	60,709,968	55,128,800
Net pension /OPEB assets	7,727,516	4,851,002
Capital assets:		
Land	7,361,536	7,361,536
Revenue producing and service equipment	125,867,309	129,103,876
Buildings and structures	150,913,915	134,310,336
Office furnishings, shop equipment and other	29,022,293	28,120,400
Construction in progress	42,150,661	30,681,929
Less accumulated depreciation	(155,502,197)	(147,082,668)
	<u>199,813,517</u>	<u>182,495,408</u>
Total capital assets - net		
Total non-current assets	<u>268,251,001</u>	<u>242,475,210</u>
Total assets	<u>338,723,651</u>	<u>317,322,910</u>
	<u>\$ 8,494,257</u>	<u>8,720,343</u>
	<u>\$ 347,217,908</u>	<u>\$ 326,043,253</u>
Deferred outflows of resources - pensions/OPEB		
Total assets and deferred outflows of resources		

Liabilities, Deferred Inflows of Resources and Net Position

Current liabilities:		
Accounts payable	\$ 2,394,120	\$ 4,869,951
Accrued payroll and related benefits	4,632,685	5,344,473
Accrued self-insurance	5,799,513	5,801,260
Unearned fares	440,266	374,247
Other accrued expenses	1,823,404	1,631,011
	<u>15,089,989</u>	<u>18,020,942</u>
Total current liabilities		
Non-current liabilities:		
Accrued compensated absences	1,247,354	1,247,354
Net pension/OPEB liabilities	19,155,942	35,536,702
	<u>20,403,296</u>	<u>36,784,056</u>
Total non-current liabilities		
Total liabilities	<u>35,493,285</u>	<u>54,804,998</u>
	<u>33,335,322</u>	<u>29,517,474</u>
Deferred Inflows of resources - pensions/OPEB		
Invested in capital assets	199,813,517	182,495,408
Unrestricted	78,575,785	59,225,373
	<u>278,389,301</u>	<u>241,720,782</u>
Total net position		
Total liabilities, deferred inflows of resources and net position	<u>\$ 347,217,908</u>	<u>\$ 326,043,253</u>



SALES TAX RECEIPTS (NET OF FEE PAID TO STATE OF OHIO)

SALES PERIOD EARNED		MONTH RECEIVED	MONTHLY					YEAR TO DATE				
			2020	2021	2022	Actual 2023	Budget 2023	2020	2021	2022	Actual 2023	Budget 2023
JANUARY		APRIL	\$ 3,070,612	\$ 3,233,962	\$ 3,406,797	\$ 3,529,286	\$ 3,430,100	\$ 3,070,612	\$ 3,233,962	\$ 3,406,797	\$ 3,529,286	\$ 3,430,100
FEBRUARY		MAY	\$ 3,059,356	\$ 3,290,524	3,515,968	3,645,547	3,531,984	6,129,968	6,524,486	6,922,765	7,174,832	6,962,084
MARCH		JUNE	\$ 3,023,059	\$ 4,200,021	4,207,363	4,164,079	4,222,084	9,153,027	10,724,507	11,130,128	11,338,911	11,184,168
APRIL		JULY	\$ 2,756,395	\$ 3,960,624	4,023,682	4,096,524	4,037,084	11,909,422	14,685,131	15,153,810	15,435,435	15,221,252
MAY		AUGUST	\$ 3,561,409	\$ 4,174,409	4,292,382	4,190,742	4,307,084	15,470,831	18,859,540	19,446,192	19,626,177	19,528,336
JUNE		SEPTEMBER	\$ 3,929,617	\$ 3,995,835	4,073,673		4,087,084	19,400,448	22,855,374	23,519,865		23,615,420
JULY		OCTOBER	\$ 3,594,516	\$ 3,970,191	4,124,481		4,137,084	22,994,964	26,825,565	27,644,346		27,752,504
AUGUST		NOVEMBER	\$ 3,509,033	\$ 3,792,316	3,917,771		3,832,084	26,503,997	30,617,881	31,562,117		31,584,588
SEPTEMBER		DECEMBER	\$ 3,432,216	\$ 3,844,035	4,163,678		3,737,184	29,936,213	34,461,916	35,725,795		35,321,772
OCTOBER		JANUARY	\$ 3,820,242	\$ 3,771,559	4,075,167		3,762,184	33,756,455	38,233,475	39,800,962		39,083,956
NOVEMBER		FEBRUARY	\$ 3,431,837	\$ 4,015,563	3,989,588		3,843,968	37,188,292	42,249,038	43,790,550		42,927,924
DECEMBER		MARCH	\$ 4,000,815	\$ 4,620,756	4,677,163		4,472,076	41,189,106	46,869,794	48,467,713		47,400,000
Totals			\$ 41,189,106	\$ 46,869,794	\$ 48,467,713	\$ 19,626,177	\$ 47,400,000					
% Increase Year over Year			2.50%	13.79%	3.41%							

PLEASE NOTE THE ABOVE AMOUNTS ARE REPORTED NET OF A 1% ADMINISTRATIVE FEE WHICH IS PAID TO THE STATE OF OHIO.

Small Purchasing Information
\$25,000 TO \$100,000
January 1, 2023 - December 31, 2023

Contract Date	Requesting Department	Description	Vendor	Amount
01/01/23	Maintenance	UD Supervisor Leadership Class 2 Years / 20 Employees	University of Dayton	\$ 86,000
01/01/23	Maintenance	Diesel Exhaust Fuel (DEF)	Mansfield Oil Company	49,000
02/01/23	Human Resources	Consulting and Training on Vista	Personnel Data Systems	60,500
02/01/23	Maintenance	Trash and Recycling	Republic Services #260	58,875
02/09/23	Executive	Annual Membership Dues	Downtown Dayton Partnership	25,000
03/01/23	IT	Upgrade to Grievance System	Quantum Information Systems	39,250
03/22/23	Executive	Allocated Share of RAISE with Woolpert	Dayton Montgomery County Port Authority	25,000
03/29/23	Maintenance	SCADA Annual Maintenance	QEI LLC	27,924
03/29/23	Executive	Annual Membership Dues	Imperial College Projects Limited	26,250
04/03/23	Maintenance	5 Year BUSTR Inspection	Reliable Construction Services	74,684
04/05/23	Maintenance	Shelving and Printer	Grainger, W.W.	25,138
04/18/23	IT	Solarwinds Network Monitor	CDW Government LLC	94,307
05/01/23	Inventory	Graphics Material	Grimco, Inc.	96,476
05/01/23	CBD	Office Supplies	*Friends Service Co. Inc.	30,000
05/22/23	CBD	Office Supplies	*Staples, Inc.	30,000
05/22/23	CBD	Office Supplies	*Office Depot, Inc.	30,000
05/26/23	Human Resources	New Hire Background Check	Employers Choice Online Inc.	100,000
06/01/23	Maintenance	Hazardous & Non-hazardous Waste Removal	Hunting Dog Special-Situations II DBA Valicor Environmental Services	64,433
06/02/23	Maintenance	OPS Additional Absence Codes	Trapeze Software Group Inc.	42,000
06/07/23	Maintenance	Janitorial Paper Products	Roby Services, LTD	73,000
06/15/23	Maintenance	WSP Fire Pump Replace	Koorsen Fire & Security Inc.	98,877
06/26/23	IT	Mset Software Maintenance	Luminator Technology Group Inc	46,595
07/01/23	Labor Relations	TPA-FMLA	Insurance Program Managers Group, LLC (IPMG)	65,370
07/01/23	IT	Internet Access for RTA	Cincinnati Bell Inc. DBA Altafiber	97,680
07/03/23	Maintenance	NW Hub Heaters - Bus Storage	Starco Inc.	33,815
07/10/23	Maintenance	Elevator Repairs	Schindler Elevator Corporation	60,000
07/21/23	Maintenance	Sprinkler Repair - NW Hub	Koorsen Fire & Security Inc.	27,798
08/04/23	CBD	Copy Services	ARC Document Solutions LLC	70,000
08/08/23	Maintenance	Radio Link Layer Programming	P&R Communications	41,970
08/16/23	IT	Services to Upgrade Software	Clever Devices LTD	59,985
08/31/23	Maintenance	Bus Stop Signs	Sign Solutions USA, LLC	47,490
09/06/23	Capital	Substation Painting Project	MJ Building Solutions LLC	31,500
09/11/23	Maintenance	Substation Battery Chargers	High Voltage Maintenance Corp.	37,129
09/15/23	Inventory	Misc. Support Overhead Parts	Power Line Supply	78,717
09/18/23	Inventory	2023 Air Dryer Campaign	Vehicle Maintenance Program Inc.	27,987
09/28/23	Maintenance	Seat Insert Recovering	Joe Molina Dba Molina Manufacturing	92,280
			TOTAL	\$ 1,975,030

* Annual Blanket - Three (3) Vendors were selected to allow users to shop for the best price.

Board Meeting - 11/09/23
Chief Financial Officer