



**Jointly Held
Finance/Personnel and Planning Committees
Meeting Minutes**

March 19, 2024

Members Present: Sharon D. White, Chair
Al Fullenkamp
Sharon Hairston
John A. Lumpkin, Jr.
Belinda Matthews-Stenson
Grady Mullins
Thomas Weckesser
David P. Williamson

Excused: Nikol Miller

Staff in Attendance: Bob Ruzinsky
Daron Brown
Roland Caldwell
Chris Conard, Coolidge Wall
Noah Greer
Brandon Policicchio
Bob Stevens
Tamea Weisman

Ms. White called the meeting to order at 8:32 a.m. and roll call was taken:

Roll Call

Ms. Hairston -	Yes
Mr. Fullenkamp -	Yes
Mr. Lumpkin -	Arrived at 8:36a
Ms. Matthews-Stenson -	Arrived at 8:36a
Ms. Miller -	Excused
Mr. Mullins -	Yes
Mr. Weckesser -	Yes
Ms. White -	Yes
Mr. Williamson -	Yes

A quorum was present, and proper notice of the meeting had been given.

Approval of February 20, 2024 Jointly Held Finance/Personnel and Planning Committees Meeting Minutes

Ms. White asked if attendees request a reading of the minutes or have corrections to the minutes?

Upon hearing no requests or corrections, Ms. White DECLARED the February, 2024 minutes are APPROVED.

Greater Dayton Regional Transit Authority

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Board Action Items

Action Item #2 - Sale of Scrap Metal

Mr. Brown stated the purpose of this procurement is to contract with a firm for the sale and disposal of scrap metal generated by the Operations, Line, and Maintenance Departments to generate revenue for Greater Dayton Regional Transit Authority (RTA). The scrap metals consist of bare copper trolley wire, insulated (dirty) copper trolley wire, and miscellaneous metals such as aluminum, galvanized steel, yellow brass, and copper. This project is consistent with RTA’s core value of Stewardship as we help improve our environment by recycling and generating revenue that will increase our operating funds.

Pricing is based upon the American Metal Market (AMM) price, effective January 9, 2024. The price differentials reflect amounts plus or minus the published price per pound or gross ton. The actual amounts paid will be determined by the AMM prices on the pick-up date of the bare and (insulated) dirty copper trolley wire and the once-a-month pick-up of the miscellaneous metals. Bidders were required to bid a fixed plus or minus (+/-) differential based on the American Metals Market Price for the associated item. The differential determines the highest bidder.

Sealed bids for the purchase of the Sale of Scrap Metal for a one-year period with two one-year options were solicited through the Dayton Daily News, Dayton Weekly News, and Transit Talent.com. Invitations for Bid were sent to 20 vendors.

At 10:00 a.m. on February 15, 2024, two (2) bids were received and publicly opened. The results were as follows:

Vendor	Item Description	AMM Price 1/9/2024 (\$ per unit)	Differential BASE YR (+/- \$)	Differential Option YR1 (+/- \$)	Differential Option YR2 (+/- \$)
A & B Iron and Metal Dayton, OH	Bare Copper	\$ 3.46 per lb	-0.21	-0.21	-0.21
	Dirty Copper	\$ 3.46 per lb	-0.22	-0.22	-0.22
	Misc. Metals	\$ 355 per gt	-94	-94	-94
	Yellow Brass	\$ 2.02 per lb	+0.19	+0.19	+0.19
	Copper	\$ 3.695 per lb	-0.20	-0.20	-0.20
	Old Aluminum	\$ 0.40 per lb	+0.02	+0.02	+0.02
Miami Valley Metal Dayton, OH	Bare Copper	\$ 3.46 per lb	-0.36	-0.36	-0.36
	Dirty Copper	\$ 3.46 per lb	-2.46	-2.46	-2.46
	Misc. Metals	\$ 355 per gt	-150	-150	-135
	Yellow Brass	\$ 2.02 per lb	+0.10	+0.10	+0.15
	Copper	\$ 3.695 per lb	-0.395	-0.395	-0.395
	Old Aluminum	\$ 0.40 per lb	+0.05	+0.05	+0.05

MOTION made by Ms. Hairston and SECONDED by Mr. Fullenkamp that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees an AWARD to A & B Iron and Metal for a one (1) year contract plus two (2) one-year options for all the described items based upon the American Metal Market pricing.

The MOTION was APPROVED by voice vote 7-0-1.

Action Item #3 - Approval of Equal Employment Opportunity (EEO) Policy Human Resources Policy #6

Mr. Policicchio stated the purpose of this action item is to update RTA's Equal Employment Opportunity (EEO) Policy #6 which was provided. He stated that it is being updated to include pregnancy under the policy.

MOTION made by Mr. Williamson and SECONDED Ms. Hairston that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees APPROVAL, as provided, updates to the Equal Employment Opportunity (EEO) Policy, Human Resources Policy #6.

The MOTION was APPROVED by voice vote 8-0.

Action Item #4 - Approval of Moving (Traffic) Violation Policy Safety and Training Policy #1

Mr. Policicchio stated the purpose of this action item is to update RTA's Moving (Traffic) Violation Policy, Safety and Training Policy #1, which was provided. The Moving (Traffic) Violation Policy outlines a well-structured policy for how RTA employees are to report citations for any traffic violation received. He stated the policy is being changed to a Safety and Training Department policy since it spans the entire organization. Additional updates include changes to how the process works, and updates to other information.

MOTION made by Mr. Lumpkin and SECONDED by Ms. White that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees APPROVAL, as provided, updates to the Moving (Traffic) Violation Policy – Safety and Training Policy #1.

The MOTION was APPROVED by voice vote 8-0.

Customer and Business Development Update

Mr. Policicchio stated the Customer and Business Development Department update was provided in today's meeting packet. Mr. Policicchio also shared an update on ridership.

January 2024 Financial Report

Mr. Ruzinsky stated the January 2024 Financial Report was provided in today's meeting packet. Total revenue is \$39,000 over budget due to slightly higher passenger fares and higher interest on investments. Total expenses are \$123,000 under budget due to lower services, materials & supplies and miscellaneous, offset by higher wages, paid absences and purchased transportation. RTA's service loss is \$1.8 million, which compares to a budgeted service loss of \$2.0 million. The overall financial result tracks favorably compared to budget.

Small Purchasing Information

Ms. Weisman stated the Small Purchasing Information was included in today's meeting packet. There were no questions regarding small purchases.

CEO Update

Mr. Ruzinsky shared an update on a recent funding award from MVRPC and shared design plans for the building of the Paratransit Bus Garage. In addition, members from the RTA leadership team provided updates on RTA services, customer service, and employee engagement.

Request for Executive Session

At 10:22 am a MOTION was made by Mr. Williamson and SECONDED by Mr. Fullenkamp to move into Executive Session to discuss the evaluation of the CEO.

Roll call was taken:

Ms. White -	Yes
Mr. Fullenkamp -	Yes
Ms. Hairston -	Yes
Mr. Lumpkin -	Yes
Ms. Matthews-Stenson -	Excused
Ms. Miller -	Excused
Mr. Mullins -	Yes
Mr. Weckesser -	Yes
Mr. Williamson -	Yes

Adjournment from Executive Session

At 10:57 am a MOTION was made by Ms. White and SECONDED by Mr. Fullenkamp to ADJOURN from the Executive Session. The MOTION was APPROVED by voice vote 7-0.

Next Meeting

The upcoming jointly held Finance/Personnel and Planning Committee meetings are scheduled for April 16 and May 21, 2024.

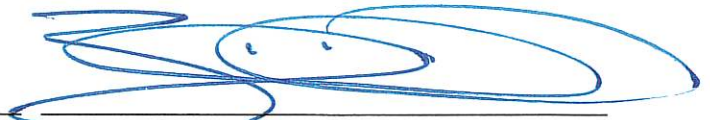
Adjournment

Ms. White DECLARED the meeting ADJOURNED at 10:57 a.m.

ATTEST



Sharon D. White, Chair



Brandon Policicchio, Committee Secretary