



**Jointly Held  
Finance/Personnel and Planning Committees  
Meeting Minutes**

**February 18, 2025**

**Members Present:** Sharon D. White, Chair  
Ashton Dupler  
Al Fullenkamp  
Nikol Miller  
Grady Mullins  
David P. Williamson (arrived at 8:35am)  
Thomas Weckesser

**Excused:** John A. Lumpkin, Jr.  
Belinda Matthews-Stenson

**Staff in Attendance:** Bob Ruzinsky  
Daron Brown  
Roland Caldwell  
Chris Conard, Coolidge Wall  
Deborah Howard  
Shanel Kilgore  
Brandon Policicchio  
Armando Santiago  
Mary K. Stanforth

Ms. White called the meeting to order at 8:30 a.m. and roll call was taken:

**Roll Call**

Ms. White -	Yes
Mr. Dupler -	Yes
Mr. Fullenkamp -	Yes
Mr. Lumpkin	Excused
Ms. Matthews-Stenson -	Excused
Ms. Miller -	Yes
Mr. Mullins -	Yes
Mr. Weckesser -	Yes
Mr. Williamson -	Excused; Arrived at 8:35am

A quorum was present, and proper notice of the meeting had been given.

**Approval of November 19, 2024, Jointly Held Finance/Personnel and Planning Committees Meeting Minutes**

Ms. White asked if attendees request a reading of the minutes or have corrections to the minutes?

Upon hearing no requests or corrections, a MOTION was made by Mr. Weckesser and SECONDED by Mr. Fullenkamp to APPROVE the November 19, 2024 minutes.

The MOTION was APPROVED by voice vote 7-0.

**Future Board Meeting Action Items**

**Action Item #2 – Hazardous and Non-Hazardous Waste Removal and Disposal**

Mr. Brown stated the purpose of this procurement is to contract with a firm to provide removal and disposal of hazardous and non-hazardous waste materials from Greater Dayton Regional Transit Authority (RTA) facilities.

The successful contractor is required to transfer or pump materials into approved containers; load and secure into the transport vehicles; dispose by recycling, fuel blending, re-refining, wastewater treatment, or other approved method; prepare all documentation required by federal, state, and local authorities. The contractor shall be responsible for providing empty fifty-five (55) gallon drums, properly labeling, testing of contents prior to transport, having the required licenses and permits, notifying agencies having authority over transport, and providing manifest documentation to RTA.

Sealed bids for Hazardous and Non-Hazardous Waste Removal and Disposal were solicited through the Dayton Daily News, Dayton Weekly News and Transit Talent. In addition, RTA sent invitations for bids to thirty-three (33) firms.

At 10:00 A.M. on December 12, 2024, RTA publicly opened three (3) bids that were received. The price received is as follows:

<b>Year</b>	<b>Valocor Dayton, Ohio *Non-Responsive</b>	<b>Safety Kleen Cincinnati, OH</b>	<b>GFL Environmental Services Springboro, OH</b>
Year 1	*	\$ 63,173.75	\$ 39,743.75
Year 2	*	\$ 66,696.99	\$ 42,075.25
Year 3	*	\$ 70,495.62	\$ 44,298.75
Year 4	*	\$ 74,547.32	\$ 46,638.25
Year 5	*	\$ 78,984.04	\$ 49,069.75
<b>GRAND TOTAL</b>	*	<b>\$ 353,897.72</b>	<b>\$ 221,825.75</b>

\* Did not complete the detailed bid sheet as instructed.

Based on the significant price difference in the bids received, clarification was received by each bidder that their pricing was correct and accurate. The bid received from GFL Environmental Services is reflective of a 2% increase based on the prior (2022) contract amount. GFL Environmental services has previously provided us with services related to this project and has received excellent reference checks from other companies where they have provided similar services in the past.

MOTION made by Mr. Williamson and SECONDED by Mr. Fullenkamp that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a CONTRACT AWARD to GFL Environmental Services for Hazardous and Non-Hazardous Waste Removal and Disposal for a five (5) year period for \$221,826 plus a 15% contingency fee of \$33,274 for any unseen issues, for a total not to exceed amount of \$255,100. Actual costs will vary depending on usage.

The MOTION was APPROVED by voice vote 7-0.

**Action Item #3 – Advertising Media Services**

Mr. Policicchio stated that the purpose of this procurement is to contract with vendors to provide media space for Greater Dayton RTA advertisements through television, radio, digital, print, and billboards.

RTA uses advertising to promote its programs and services throughout Montgomery County for ridership services, employment opportunities, and agency information to customers and the community at large.

The following vendors are currently approved for providing advertising media placements. RTA reserves the right to add or remove vendors from this list for the duration of the awarded period, provided they meet the necessary requirements.

<b>Vendor</b>	<b>Location</b>	<b>Media Type</b>
Dayton Daily News	Dayton, OH	Print
Dayton Weekly News	Dayton, OH	Print
Lamar Advertising	Baton Rouge, LA	Billboard
Key Ads	Dayton, OH	Billboard
Alpha Media, LLC	Dayton, OH	Radio & Digital
iHeart Media	Chicago, IL	Radio & Digital
Faith and Friends	Dayton, OH	Radio & Digital
COX Media Group Radio	Chicago, IL	Radio & Digital
COX Media Group	Chicago, IL	Television
Charter Communication	Atlanta, GA	Television
WDTN	Chicago, IL	Television
Sinclair Properties	Nashville, TN	Television
ThinkTV	Dayton, OH	Television

Each year, RTA will request pricing from the approved vendors based on anticipated advertising campaigns. Costs will be evaluated, and acceptable pricing will be selected from the quotes provided. Below are the estimated advertising media costs over the next four (4) years.

<b>Advertising Media</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>4-Year Total</b>
Print	\$20,000	\$20,000	\$20,000	\$20,000	\$80,000
Billboard	\$20,000	\$20,000	\$20,000	\$20,000	\$80,000
Radio & Digital	\$60,000	\$60,000	\$60,000	\$60,000	\$240,000
Television	\$175,000	\$175,000	\$175,000	\$175,000	\$700,000
<b>Total</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>\$1,100,000</b>

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Williamson that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees contract AWARDS to the approved firms totaling \$275,000 per year for four (4) years, for a grand total of \$1,100,000. Funds will be apportioned as-needed between the approved vendors.

The MOTION was APPROVED by voice vote 7-0.

**Customer and Business Development Updates**

There was a change to the agenda as the Centre City Developer had to cancel. In its place, Mr. Ruzinsky provided an update on federal funding. Mr. Policicchio also highlighted the various activities taking place in the Customer and Business Development Department.

**November 2024 Financial Report**

Ms. Stanforth stated the November 2024 Financial Report was provided in today’s meeting packet. Total revenues are \$100 thousand under budget as a result of lower sales tax and federal assistance, offset by higher passenger fares and interest. Total expenses are \$2.5 million under budget as a result of lower fringe benefits, services, materials & supplies and miscellaneous expense, offset by higher purchased transportation and casualty & liability costs. RTA’s service loss after local capital charge is \$2.2 million after eleven months, which compares to a budgeted loss of \$4.9 million. The overall financial result is tracking favorably compared to budget.

**Small Purchasing Information**

Ms. Howard stated the Small Purchasing Information was included in today’s meeting packet.

**Request for Executive Session**

There were no requests for an Executive Session.

**Next Meeting**

The upcoming jointly held Finance/Personnel and Planning Committee meeting is scheduled for March 18, 2025.

**Adjournment**

MOTION made by Ms. Miller and SECONDED by Mr. Fullenkamp to ADJOURN the meeting.

The MOTION was APPROVED by voice vote 7-0.

The meeting ADJOURNED at 9:20 a.m.

**ATTEST**

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**Sharon D. White, Chair**

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**Brandon Policicchio, Committee Secretary**

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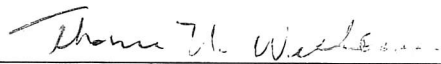

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**Sharon D. White, Chair**  


  
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**Brandon Policicchio, Committee Secretary**