



**Jointly Held  
Finance/Personnel and Planning Committees  
Meeting Minutes**

**March 18, 2025**

**Members Present:** Thomas Weckesser, Acting Chair  
Al Fullenkamp  
John A. Lumpkin, Jr.  
Nikol Miller  
Grady Mullins  
David P. Williamson

**Excused:** Ashton Dupler  
Belinda Matthews-Stenson  
Sharon D. White

**Staff in Attendance:** Bob Ruzinsky  
Daron Brown  
Roland Caldwell  
Chris Conard, Coolidge Wall  
Deborah Howard  
Shanel Kilgore  
Brandon Policicchio  
Mary K. Stanforth

Mr. Weckesser called the meeting to order at 8:30 a.m. and roll call was taken:

**Roll Call**

Mr. Weckesser -	Yes
Mr. Dupler -	Excused
Mr. Fullenkamp -	Yes
Mr. Lumpkin	Yes
Ms. Matthews-Stenson -	Excused
Ms. Miller -	Yes
Mr. Mullins -	Yes
Ms. White -	Excused
Mr. Williamson -	Yes

A quorum was present, and proper notice of the meeting had been given.

**Approval of February 18, 2025, Jointly Held Finance/Personnel and Planning Committees Meeting Minutes**

Mr. Weckesser asked if attendees request a reading of the minutes or have corrections to the minutes?

Upon hearing no requests or corrections, Mr. Weckesser DECLARED APPROVAL of the February 18, 2025 meeting minutes.

**Future Board Meeting Action Items**

**Action Item #4 – New Hire Background Checks**

Mr. Policicchio stated the purpose of this procurement is for the Greater Dayton Regional Transit Authority (RTA) to award a contract for a five (5) year period to provide full, comprehensive background check services for new hire applicants.

RTA employees are thoroughly vetted before hiring to ensure the safety and security of our operations and the communities we serve. The successful contractor will be responsible for providing RTA with background checks for in-state and out-of-state new hires. The contractor will also provide screening reports and Department of Transportation employer checks as needed.

Sealed bids were solicited publicly through the *Dayton Daily News*, *Dayton Weekly News*, and *Transit Talent*. Invitations for Bid were sent to thirty-four (34) firms.

At 10:00 AM on January 23, 2025, eleven (11) bids were received and publicly opened. The bid results were as follows:

<b>Vendor</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Total</b>
<b>The Orsus Group</b> Troy, MI	\$25,650	\$25,650	\$25,650	\$26,424	\$27,222	\$130,596
<b>First Choice</b> Davie, FL	\$31,050	\$31,050	\$31,050	\$31,050	\$31,050	\$155,250
<b>Employers Choice</b> Santa Fe Springs, CA	\$33,000	\$33,900	\$34,800	\$35,700	\$36,630	\$174,030
<b>TruView BSI</b> Melview, NY	\$35,400	\$35,400	\$35,400	\$35,400	\$35,400	\$177,000
<b>TriCor Employment</b> Berea, OH	\$35,160	\$39,210	\$44,400	\$51,900	\$58,350	\$229,020
<b>Accurate C&amp;S Services</b> Oakland, CA	\$43,200	\$48,600	\$54,000	\$59,400	\$64,800	\$270,000
<b>Data Research</b> Toledo, OH	\$59,400	\$67,350	\$74,850	\$85,200	\$97,200	\$384,000
<b>Gravitas Investigations</b> Kings Mill, OH	\$98,358	\$103,914	\$109,116	\$114,564	\$119,028	\$544,980
<b>Advantage Support</b> Flint, MI	\$104,400	\$107,532	\$110,754	\$114,084	\$117,510	\$554,280
<b>Diversion Investigations</b> Cincinnati, OH	\$130,590	\$118,590	\$117,990	\$118,590	\$118,590	\$604,350
<b>Armor Risk Management</b> Youngstown, OH	\$330,000	\$330,000	\$315,000	\$330,000	\$330,000	\$1,635,000

Annual totals include the costs for a total of nine (9) different checks performed for each new employee.

MOTION made by Mr. Lumpkin and SECONDED by Mr. Fullenkamp that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a five (5) year CONTRACT AWARD to The Orsus Group for New Hire Background Checks for \$130,596 and a 20% contingency fee of \$26,119 for additional checks for a grand total of \$156,715.

The MOTION was APPROVED by voice vote 6-0.

**Action Item #5 – Temporary Staffing Services**

Mr. Policicchio stated the purpose of this procurement is to contract with temporary staffing firms with expertise in sourcing, screening, and providing quality candidates to fill the temporary staffing needs of Greater Dayton RTA.

Sealed bids for Temporary Staffing Services were solicited through the Dayton Daily News, Dayton Weekly News, and Transit Talent. Invitations for Bid were sent to ninety-two (92) firms.

At 10:00 AM on February 27, 2025, twenty-six (26) bids were received and publicly opened. The bid results were as follows:

<b>Temporary Staffing 4-Year Average Hourly Billing Rate</b>	Acct Asst.	Admin. Asst.	Data Entry Clerk	HR Asst.	Network Spc.	Purch. Agent	Reception
Crystal L Dunson & Associates Dayton, OH	<b>\$17.90</b>	<b>\$15.90</b>	\$16.40	\$23.00	\$22.50	<b>\$23.50</b>	\$15.90
Rockglade Gov. Solutions New Albany, OH	\$22.32	\$25.87	<b>\$16.02</b>	<b>\$22.73</b>	<b>\$22.14</b>	\$36.37	<b>\$15.49</b>
Infostride San Jose, CA	\$22.87	\$22.16	\$21.13	\$27.21	\$32.09	\$26.79	\$19.01
Staffmark Investment Cincinnati, OH	\$23.68	\$21.78	\$21.78	\$33.19	\$29.96	\$36.34	\$21.12
Staff Today West Covina, CA	\$26.41	\$25.11	\$20.81	\$23.45	\$39.62	\$25.59	\$22.92
Crown Personnel Services Dayton, OH	\$25.64	\$23.54	\$23.54	\$25.46	\$28.44	\$32.64	\$22.93
DS Technologies Ashburn, VA	\$31.36	\$26.11	\$22.99	\$26.11	\$31.36	\$36.59	\$19.84
Diskriter Pittsburgh, PA	\$30.80	\$26.60	\$25.20	\$26.60	\$23.80	\$29.40	\$28.00
Fidelity Employment Staffing Memphis, TN	\$30.69	\$28.71	\$26.07	\$33.89	\$37.09	\$35.51	\$23.76
22nd Century Technologies Somerset, NJ	\$26.39	\$23.76	\$22.43	\$36.95	\$52.79	\$43.55	\$26.39
Kennedy Business Services Baltimore, MD	\$26.60	\$29.85	\$28.23	\$32.79	\$36.73	\$64.73	\$25.73
Techgene Solutions Irving, TX	\$30.30	\$29.06	\$26.59	\$46.39	\$37.73	\$36.49	\$29.06
BuzzClan Dallas, TX	\$35.76	\$32.99	\$27.34	\$42.16	\$58.28	\$46.25	\$24.96
eNcloud Services Katy, TX	\$28.14	\$26.01	\$36.78	\$35.91	\$ 76.84	\$54.31	\$25.89

InstantServe Wayne, PA	\$33.18	\$33.18	\$30.84	\$37.84	\$46.16	\$43.12	\$30.84
VIVA USA Rolling Meadows, IL	\$41.46	\$34.05	\$26.88	\$41.24	\$55.63	\$42.00	\$26.79
Infojini Columbia, MD	\$37.98	\$35.28	\$31.23	\$39.33	\$48.78	\$48.78	\$28.53
Marquee Staffing Irvine, CA	\$37.98	\$37.98	\$27.51	\$42.63	\$45.70	\$51.93	\$34.30
Tellus Solutions Santa Clara, CA	\$45.05	\$50.57	\$33.74	\$49.00	\$40.98	\$49.77	\$34.70
MGT Impact Solutions Tampa, FL	\$40.77	\$54.79	\$38.04	\$37.79	\$117.67	\$53.20	\$31.85
Dataman USA Centennial, CO	\$42.67	\$34.03	\$34.70	\$80.60	\$79.05	\$61.85	\$30.17
Sunshine Enterprise USA Maitland, FL	\$48.24	\$45.30	\$45.30	\$46.00	\$54.96	\$60.21	\$62.90
Softsages Malvern, PA	\$51.50	\$51.50	\$56.50	\$46.50	\$72.00	\$51.50	\$56.50
Noor Associates New York, NY	*	*	*	*	*	*	*
Hanker Systems Tampa, FL	*	*	*	*	*	*	*
2getherwecango Programs Dayton, OH	**	**	**	**	**	**	**

\*Non-responsive: Bidders did not meet the federal submission requirements

\*\*Not responsible: Bidder is unable to fulfill the specifications of the contract

MOTION made by Ms. Miller and SECONDED by Mr. Lumpkin that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees four-year CONTRACT AWARDS to Crystal L. Dunson & Associates and Rockglade Government Solutions totaling \$209,155 with a 10% contingency of \$20,916 for a grand total of \$230,071. Funds will be apportioned as needed between the awarded vendors, giving priority to the vendor with the lowest billing rate first.

The MOTION was APPROVED by voice vote 6-0.

### **Action Item #6 – Aptean Renewal**

Mr. Policicchio stated the purpose of this procurement is to renew the ROSS software license agreement with Aptean. Greater Dayton RTA uses ROSS for its Enterprise Resource Planning (ERP) Accounting Software.

ROSS is used daily by departments including Procurement, Inventory, and Accounting. Functions include general ledger, accounts payable and receivable, fixed assets, as well as purchasing and receiving. RTA has utilized the system for more than 30 years. Major upgrades were performed on the system in 2018-2019 and 2023-2024.

Aptean quoted a price of \$156,648 for a one (1) year renewal of the ROSS software license agreement. In April of 2024, RTA awarded a one (1) year renewal totaling \$120,498. Aptean stated that the cost increase is due to RTA still hosting ROSS locally rather than cloud storage, making it difficult for Aptean to provide regular support.

As a result of this, there is a proposal in the works that would recommend RTA switch to cloud storage. The change would benefit RTA by allowing for a multi-year renewal, rather than one (1) year at a time.

Aptean has also agreed to credit RTA for at least \$24,000 of the \$156,648, once the switch is made to cloud storage. This action item will be brought to the Board in the coming months.

MOTION made by Mr. Williamson and SECONDED by Ms. Miller that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a CONTRACT AWARD to Aptean, Inc. for one (1) year for a total of \$156,648.

The MOTION was APPROVED by voice vote 6-0.

### **Customer and Business Development Update**

Mr. Policicchio stated a report was included in today's meeting packet including information regarding Transit Driver Appreciation Week, the March Theme Bus, Communications Ad Wheel Award, New Graduates Celebration, RTA assisting with the Big Hoopla, and several other important updates.

### **January 2025 Financial Report**

Ms. Stanforth stated the January 2025 Financial Report was provided in today's meeting packet. Total revenues are \$1.5 million over budget as a result of higher federal assistance and passenger fares. With the new administration, federal assistance was drawn as soon as possible due to the possibility of changes to grants awarded/approved as well the potential for a government shutdown. Total expenses are \$452 thousand under budget because of lower fringe benefits, services, materials & supplies, casualty & liability, purchased transportation and miscellaneous expense, offset by higher utilities and power costs. RTA's service gain after local capital charge is \$123 thousand, which compares to a budgeted loss of \$1.9 million.

### **Small Purchasing Information**

Ms. Howard stated the Small Purchasing Information was included in today's meeting packet.

### **Chief Executive Officer's Report**

Mr. Ruzinsky provided a update on the upcoming NATO event and discussed various details relating to RTA's involvement.

### **Request for Executive Session**

There were no requests for an Executive Session.

### **Next Meeting**

The upcoming jointly held Finance/Personnel and Planning Committee meeting is scheduled for April 15, 2025.

### **Adjournment**

MOTION made by Mr. Lumpkin and SECONDED by Mr. Williamson to ADJOURN the meeting.

The MOTION was APPROVED by voice vote 6-0.

The meeting ADJOURNED at 9:00 a.m.

**ATTEST**

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**Thomas Weckesser, Acting Chair**

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**Mary Kay Stanforth, Committee Secretary**