



Greater Dayton RTA Board of Trustees

Jointly held Finance, Personnel, and Planning Committees Meeting Packet

Tuesday, August 19, 2025 – 8:30 a.m.

Wright Stop Plaza – 4 S. Main Street, Dayton, Ohio 45402
2nd Floor Multipurpose Room

Interpreters for hearing-impaired individuals are available upon request. Requests should be made at least five days before the meeting's date. For more information, contact Cathy Garner at 425-8392.

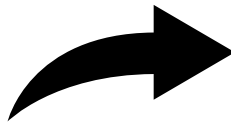
Thank you.

**Greater Dayton RTA Board of Trustees Jointly held Finance,
Personnel, and Planning Committees Meeting Packet**

Meeting Date: Tuesday, August 19, 2025 - 8:30 a.m.
Wright Stop Plaza – 4 S. Main Street, Dayton, OH 45402
2nd Floor Multipurpose Room

Agenda

Next Section





AGENDA
Greater Dayton RTA Board of Trustees
Finance/Personnel and Planning Committees Meeting

Wright Stop Plaza
4 South Main Street, 2nd Floor Conference Room, Dayton OH 45402
Tuesday, August 19, 2025 – 8:30 a.m.

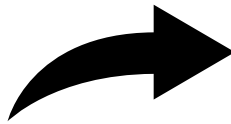
Call Meeting to Order	Sharon White, Chair
Roll Call/Declare Quorum	White
I. Approval of July 15, 2025 Jointly Held Finance/Personnel and Planning Committees Meeting Minutes	White
II. Future Board Action Items	
Finance/Personnel	Matthews-Stenson
• Action Item #2 – Feasibility Study–NexGen Trolley Bus Battery Replacement	Brown
• Action Item #3 – Transportation Uniforms	Caldwell
Planning	Weckesser
• Action Item #4 – Phone System Replacement	Prince
• Action Item #5 – Clever Devices Maintenance Agreement	Prince
• Action Item #6 – Update Public Records Policy	Ruzinsky
III. Informational / Discussion Items	
Planning	Weckesser
• Customer and Business Development Update	Policicchio
Finance/Personnel	Matthews-Stenson
• June 2025 Financial Report	Stanforth
• Small Purchasing Information	Howard
IV. Chief Executive Officer Update	Ruzinsky
V. Request for Executive Session – <i>As Required</i>	White
Reconvene to Regular Session	
<u>Next Regular Committees Meetings</u> – September 16 and October 21, 2025	
VI. Adjournment	White

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Approval of Minutes
Next Section





**Jointly Held
Finance/Personnel and Planning Committees
Meeting Minutes**

July 15, 2025

Members Present: Sharon D. White, Chair
Al Fullenkamp
John A. Lumpkin, Jr.
Belinda Matthews-Stenson
Grady Mullins
Thomas Weckesser
David P. Williamson

Excused: Ashton Dupler
Nikol Miller

Staff in Attendance: Bob Ruzinsky
Daron Brown
Roland Caldwell
Chris Conard, Coolidge Wall
Debroah Howard
Shanel Kilgore
Latashia Love, Coolidge Wall
Austin Montz
Brandon Policicchio
Shawn Prince
Mary K. Stanforth
Bob Stevens

Ms. White called the meeting to order at 8:30 a.m. and roll call was taken:

Roll Call

Ms. White -	Yes
Mr. Dupler -	Excused
Mr. Fullenkamp -	Yes
Mr. Lumpkin	Excused; Arrived at 8:43 a.m.
Ms. Matthews-Stenson -	Yes
Ms. Miller -	Excused
Mr. Mullins -	Yes
Mr. Weckesser -	Yes
Mr. Williamson -	Yes

A quorum was present, and proper notice of the meeting had been given.

Approval of May 20, 2025, Jointly Held Finance/Personnel and Planning Committees Meeting Minutes

Ms. White asked if attendees request a reading of the minutes or have corrections to the minutes?

Upon hearing no requests or corrections, a motion was made by Mr. Fullenkamp, and seconded by Mr. Mullins to approve the May 20, 2025 meeting minutes. Motion was approved by a voice vote 6-0.

Future Board Meeting Action Items

Action Item #2 – Paratransit Bus Garage Construction

Mr. Ruzinsky explained the purpose of this procurement is to award a contract to a general contractor that will be responsible for the construction of a new paratransit bus garage and fueling bay.

This garage will serve the purpose of housing and maintaining our fleet of paratransit vehicles, ensuring that we provide reliable and timely service to our community. This project entails the demolition of the 705 Longworth Building, a 58,000 square foot one story building of brick/CMU construction to be replaced by the 701 Longworth, a 67,000 square foot garage of steel frame construction. Additionally, the project includes construction of an adjacent fleet vehicle motor-fuel dispensing facility containing two fueling bays with bus washing facility, modifications to the existing parking lot, landscaping, as well as construction of a new semi fuel truck pull-in area with remote gasoline fill location and underground fuel tanks.

Sealed bids for were solicited through the *Dayton Daily News*, *Dayton Weekly News*, and *Transit Talent*. Invitations for Bid were sent to two hundred sixty (260) firms.

At 11:00 AM on July 3, 2025, five (5) bids were received and publicly opened. The bid results were as follows:

GD 25-23 Paratransit Bus Garage Construction	Bid Total
Arcon Builders Arcanum, OH	\$14,378,170
Ferguson Construction Dayton, OH	\$14,726,126
Graybach LLC Cincinnati, OH	\$15,202,403
Monarch Construction Company Cincinnati, OH	\$15,694,000
AKA Construction, Inc. Brookville, OH	\$18,434,770

MOTION made by Mr. Weckesser and SECONDED by Mr. Williamson that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a CONTRACT AWARD to Arcon Builders for \$14,378,170, plus a 30% contingency of \$4,313,451 for a grand total of \$18,691,621.

The MOTION was APPROVED by voice vote 6-0.

Action Item #3 – Trapeze Maintenance Renewal

Mr. Prince explained that the purpose of this procurement is to award a contract to Trapeze Software Group, Inc. for the continued use of its Intelligent Transportation Systems (ITS) and various transit software solutions and a change order to the current Trapeze Agreement. Greater Dayton RTA uses Trapeze software to manage a broad range of operational functions including scheduling, dispatching and paratransit coordination. The Trapeze platform is composed of 19 integrated modules, tailored to support both fixed-route and paratransit operations. These modules work together to improve service reliability, operator efficiency, and data accessibility. These modules include:

- Scheduling and Operations: FX/Blockbuster, FX-Mon, INFO-Agent, INFO-Com, INFO-Com Web, INFO-Web, OPS, OPS-Mon, OPS-SIT, OPS-WFM, OPS-Web, and DriverMate.
- Paratransit Services: PASS, PASS-Sus, PASS-Mon, PASS-Cert, PASS-Info-Server, PASS-Web
- Asset Management: EAM (Enterprise Asset Management)

The total costs for each module are detailed below:

Proposed Pricing	Year 1	Year 2	Option Year 1	Option Year 2	4-Year Total
FX/Blockbuster	\$86,435	\$90,757	\$95,295	\$100,059	\$372,546
FX-Mon	22,764	23,902	25,097	26,352	98,115
INFO-Agent	36,568	43,881	48,269	53,096	181,814
INFO-Com	9,902	10,397	10,917	11,463	42,679
INFO-Com Web	2,358	2,830	3,113	3,424	11,725
INFO-Web	15,424	16,195	17,005	17,855	66,479
PASS	34,834	37,621	40,631	43,881	156,967
PASS-Sus	6,241	6,740	7,280	7,862	28,123
PASS-Mon	41,729	45,067	48,672	52,567	188,035
PASS-Cert	7,838	8,465	9,142	9,874	35,319
PASS-Info-Server	24,047	25,971	28,048	30,292	108,358
PASS-Web	14,587	15,754	17,014	18,375	65,730
DriverMate	14,411	15,564	16,809	18,154	64,938
OPS	72,769	78,591	84,878	91,668	327,906
OPS-SIT	10,057	10,862	11,730	12,669	45,318
OPS-Mon	25,119	27,129	29,298	31,643	113,189
OPS-WFM	17,444	18,840	20,347	21,974	78,605
OPS-Web	14,723	15,901	17,172	18,547	66,343
EAM	67,577	70,956	74,504	78,229	291,266
Total	\$524,827	\$565,423	\$605,221	\$647,984	\$2,343,455

A cost analysis was performed to evaluate the reasonableness of the proposed pricing. The analysis showed that the annual increases are in line with industry norms and consistent with historical pricing for similar software modules.

In addition to the contract renewal, RTA is also seeking approval for a change order to the current Trapeze agreement in the amount of \$120,000. This change is for the addition of two modules, whose costs have just surpassed the \$100,000 threshold. These modules, OPS-Mon and OPS-WFM, were not part of the original award but essential to improving workforce scheduling.

MOTION made by Mr. Weckesser and SECONDED by Mr. Williamson that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a CONTRACT AWARD to Trapeze Software Group, Inc., for the renewal of the Trapeze Maintenance Agreement for a two-year base contract of \$1,090,250 with two one-year options totaling \$605,221 and \$647,984, respectively. With the change order of \$120,000 for the addition of the OPS modules, the grand total for this award is \$2,463,455.

The MOTION was APPROVED by voice vote 7-0.

Action Item #4 – Microsoft Enterprise Agreement

Mr. Prince explained that the purpose of this procurement is to award a three-year contract to SHI International Corp. for a Microsoft Enterprise Agreement. This agreement will provide comprehensive licensing for Microsoft products and services across the agency.

The Enterprise Agreement supports essential functions across the agency, including email communication, document management, collaboration, identity management, and endpoint protection. The agreement also includes technical support and upgrade rights, enabling IT staff to maintain system continuity and respond efficiently to evolving technology and cybersecurity demands. This contract ensures RTA has access to the most current software versions and is compliant with licensing requirements.

Microsoft Enterprise Agreement Pricing	Cost
Year 1	\$184,327
Year 2	\$184,327
Year 3	\$184,327
Contingency - 10%	\$55,298
Three-year Contract Total	\$608,279

Pricing for the agreement is through SHI International Corp. using the State of Ohio's State Term Schedule. A cost analysis was performed and found the pricing to be fair and reasonable when compared with other enterprise licensing structures used by public-sector agencies of similar size and scope. The agreement structure provides predictable annual costs and avoids the need for individual license management. Local funds will be used to support this procurement.

MOTION made by Mr. Weckesser and SECONDED by Mr. Fullenkamp that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a CONTRACT AWARD to SHI International Corp. for a Microsoft Enterprise Agreement in the amount of \$184,327 annually for a three-year term with a 10% contingency of \$55,298 for a grand total of \$608,279.

The MOTION was APPROVED by voice vote 7-0.

Customer and Business Development Update

Mr. Policicchio stated a report was included in today's meeting packet. Mr. Policicchio also shared updates regarding RTA's recent IT audit, and upcoming service changes for August 31, 2025.

May 2025 Financial Report

Ms. Stanforth stated the May 2025 Financial Report was provided in today's meeting packet. Total revenues are \$1.6 million over budget as a result of higher passenger fares, interest and sales tax. Total expenses are \$2.6 million under budget because of lower wages & fringe benefits, services, materials & supplies, purchased transportation and miscellaneous expense. RTA's service gain after local capital charge is \$2.2 million, which compares to a budgeted loss of \$2.0 million.

Small Purchasing Information

Ms. Howard stated the Small Purchasing Information was included in today's meeting packet.

Chief Executive Officer's Report

Mr. Ruzinsky had no further updates to provide.

Request for Executive Session

MOTION was made by Ms. White and SECONDED by Mr. Lumpkin to RECESS into Executive Session for the purpose of discussing a potential threat of litigation. No action will be taken following the Executive Session.

ROLL CALL was taken:

Ms. White -	Yes
Mr. Dupler -	No - Excused
Mr. Fullenkamp -	Yes
Mr. Lumpkin -	Yes
Ms. Matthews-Stenson -	Yes
Ms. Miller -	No - Excused
Mr. Mullins-	Yes
Mr. Weckesser -	Yes
Mr. Williamson -	Yes

The MOTION was APPROVED 7-0.

The meeting RECESSED into Executive Session at 9:09 a.m.

Reconvene to Regular Session

MOTION made by Ms. White and SECONDED by Mr. Lumpkin to RECONVENE into Regular Session.

ROLL CALL was taken:

Ms. White -	Yes
Mr. Dupler -	No - Excused
Mr. Fullenkamp -	Yes
Mr. Lumpkin -	Yes
Ms. Matthews-Stenson -	Yes
Ms. Miller -	No - Excused
Mr. Mullins-	Yes
Mr. Weckesser -	Yes
Mr. Williamson -	Yes

The MOTION was APPROVED 7-0.

The regular meeting RECONVENED at 9:42 a.m.

Next Meeting

The upcoming jointly held Finance/Personnel and Planning Committee meeting is scheduled for August 19, 2025.

Adjournment

Ms. White declared the meeting ADJOURNED at 9:43 a.m.

ATTEST

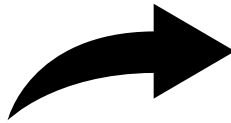
Sharon D. White, Chair

Brandon Policicchio, Committee Secretary

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Action Item #2
Next Section



Action Item #2

Feasibility Study – NexGen Trolley Bus Battery Replacement

The purpose of this procurement is for Greater Dayton Regional Transit Authority (RTA) to obtain the services of Kiepe Electric, the NexGen trolley manufacturer, to conduct a feasibility study to evaluate the battery replacement options for RTA's NexGen Trolley Bus Fleet. The current battery system has an estimated life of six (6) to ten (10) years. The batteries have been in service for six (6) years. However, the current battery manufacturer, Voltabox, in Germany, has made the decision that it will no longer provide replacement parts for our battery system. This feasibility study will provide the RTA with the most optimal and cost-effective battery system replacement recommendation from the bus manufacturer, Kiepe Electric.

The feasibility study will:

1. Evaluate the technical, operational, engineering and financial feasibility of replacing the existing Voltabox Battery System, with one from different battery suppliers.
2. Explore the options of battery chemistry, capacities, physical differences, and improved technologies.
3. Provide RTA with a detailed recommendation for a battery system replacement including methodology, timeline, cost and operational expectations.

The feasibility study will include the following deliverables:

1. Integration Assessment of a new battery system into RTA's NexGen Trolley Bus Fleet
2. Weight Distribution Analysis
3. Route Simulation Based on Proposed Battery Capacities
4. Adaptation of Kiepe Battery Thermal Management System from Air to Water cooled
5. Review of Increased load on the 24V system
6. State of Charge (SOC) profile
7. Battery lifetime estimation
8. Thermal load assessment
9. Range Analysis
10. Conceptual integration layout
11. Description of required component placements and system modifications
12. Evaluation of potential charger replacement (e.g., due to power increase)
13. Engineering analysis, CAD Modeling and simulations
14. Proposal for Prototype and Production plan, costs and timeline

The feasibility study will take approximately six (6) months to complete and will include engineering design and analysis from Kiepe Electric and potential battery suppliers.

This is a sole source procurement because Kiepe is the only vendor capable of providing a significant and technically precise feasibility study. Kiepe has proprietary technology and specialized expertise. Attempting to use any other vendor to perform this study would cause delays, cost increases or technical issues.

As this is a sole source procurement which lacks competition, a cost analysis was conducted which proved that the proposed pricing is fair and reasonable. This cost analysis validates that the costs are aligned with industry standards and justified based on the scope, qualifications and effort required.

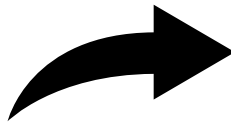
The Chief Executive Officer is recommending a contract with Kiepe Electric in the amount of \$250,000 with a \$50,000 Contingency to perform a feasibility study for the replacement of RTA's NexGen Trolley Bus battery system.

Board Meeting – 9/2/2025
Chief Maintenance Officer

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Action Item #3
Next Section



Action Item #3 **Transportation Uniforms**

The purpose of this procurement is for Greater Dayton Regional Transit Authority (RTA) to contract with a company that can provide all uniform items for Transit Operators and Transit Ambassadors. RTA is a professional organization that supports high standards of appearance for its operators and ambassadors.

RTA currently employs approximately 350 full-time transit operators and six (6) part-time transit operators who shall be entitled to receive an annual uniform allowance in addition to the newly issued uniforms.

To support these standards, RTA issues the new operators four (4) sets of uniforms, a jacket and hat of choice depending on the season. In addition, each new operator will receive a voucher allowance in the amount of \$325 to purchase additional uniform and accessory items.

Per the labor agreement between RTA and Amalgamated Transit Union Local #1385 each full-time operator shall receive a voucher allowance of \$475 for each year of the agreement for maintenance/upkeep. Operators can also use the voucher to purchase gloves, rain gear, sunglasses etc. from RTA's approved accessory list.

RTA currently employs approximately 26 Transit Ambassadors that require professional uniforms. Each Transit Ambassador is issued 11 sets of uniforms, a jacket and hat of choice depending on the season.

Per the labor agreement between American Federation of State, County, and Municipal Employees (AFSCME) Local #101, Transit Ambassadors do not receive a voucher allowance.

The successful contractor would be responsible for servicing the account and fulfilling all purchase requirements over the specified period.

Sealed bids for Transportation Uniforms were solicited through the Dayton Daily News, Dayton Weekly News, and Transit Talent. Request for Proposals were sent to forty-four (44) vendors.

At 10:00 AM on April 10, 2025, five (5) proposals were received. The Evaluation Committee reviewed the proposals to determine and designate the most qualified proposer using the following criteria:

- **Garment Quality**

This assesses and includes quality of the garment, available sizing, color, and adherence to the specification. Overall quality of the submitted sample uniform pieces.

- **Capacity to Perform Scope of Work**

This assesses the proposer's ability to effectively provide the goods or services within a reasonable timeframe. This includes evaluating the resources, tools,

personnel, and operational processes the organization has in place to manage and execute the scope of work. The focus is on the proposers' ability to deliver high quality results while meeting all requirements.

- **Reasonableness of Cost**

This section evaluates the proposed costs in relation to the scope of work, ensuring that the costs are fair, competitive, and aligned with the project's objectives. This criterion considers whether the pricing reflects the value of the services offered, the efficiency of the approach, and the overall financial feasibility of the proposal.

- **Quality of Proposal**

This assesses the clarity, completeness, and professionalism of the submitted proposal. This includes evaluating how well the proposer addresses the project requirements, outlines their approach, and presents their solution. A high-quality proposal should demonstrate a clear understanding of the project, be well-organized, and effectively communicate their ability to meet the project objectives and requirements.

Offeror	YEAR 1	YEAR 2	YEAR 3	Option Year 1	Option Year 2	Grand Total
Superior Uniforms	\$165,398	\$172,159	\$179,566	\$191,761	\$204,639	\$913,523
Galls	*	*	*	*	*	*
City Apparel	*	*	*	*	*	*
Unifirst	*	*	*	*	*	*

*FTA procurement guidelines require that only the successful proposer's pricing data be disclosed publicly.

The Chief Transportation Officer recommends a three (3) year contract with two (2) optional Years. The three (3) year contract totals \$517,123 with Option Year 1 in the amount of \$191,761 and Option Year 2 at \$ 204,639 be awarded to Superior Uniforms for a grand total of \$913,523.

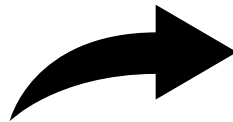
Board Meeting – 09/02/2025
Chief Transportation Officer

GD 25-06 Transportation Uniforms Bid List			
1	ATC Uniforms	43	VF Imagewear, Inc.
2	A + Career Apparel	44	Wicked SMart LLC
3	AFOX Solutions		
4	AG PrintPromo Solutions		
5	A-One Trophy & Sporting Goods		
6	AppleHeart		
7	Arslan Uniform		
8	ATD - American CO		
9	Cintas Corporation		
10	City Apparel		
11	City Uniforms and Linen		
12	Coyne Textile Services		
13	Customlink.com		
14	Deltek, Inc.		
15	Div. of JCM & Associates		
16	Elbeco, Inc.		
17	EmbroidMe		
18	Frank Bee Enterprises, Inc.		
19	Goodman Uniforms		
20	Image First Uniforms		
21	JRachel LLC		
22	Kamin Apparel		
23	Kingsbury Uniforms		
24	Lands' End Business Outfitters		
25	Leo Meyers		
26	Morgan Services Dayton		
27	MTS Direct-Millers Textile Services		
28	Multi Western Public Relations		
29	Paragon Uniforms, Inc.		
30	Paris Uniform Services		
31	Penn Ohio Uniforms		
32	Premier Corporate Wear & Promotionals		
33	Prime Vendor, Inc.		
34	Proforma		
35	Roy Tailors Uniform Company		
36	S&H Uniforms & Footwear		
37	Shaw Cleaners		
38	Superior Uniforms		
39	Twin Design		
40	Unifirst Corporation		
41	UniPro Uniforms		
42	VDP Safety & Uniforms Ltd		

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Action Item #4
Next Section



Action Item #4 Phone System Replacement

The purpose of this procurement is to select a firm to provide a full replacement of the existing phone system used by the Greater Dayton Regional Transit Authority.

The current phone system is reaching end-of-life and no longer supports RTA's long-term operational and customer service goals. This upgrade will modernize internal and external communications, enhance reliability, and reduce maintenance burdens, while introducing new functionality such as cloud-based contact center tools, integrated dispatch capabilities, and centralized management of all communication systems. By transitioning to a managed cloud platform, RTA will reduce risks associated with aging infrastructure, ensure business continuity, and improve customer experience.

Proposals for the Phone System Replacement were solicited via OpenGov and advertised in the Dayton Daily News, Dayton Weekly News, and Transit Talent. Requests for Proposals were sent to 87 vendors.

On May 22, 2025, four (4) proposals were received:

Proposer	Location
ConnX, Inc.*	Plainsboro, NJ
CBTS*	Cincinnati, OH
Converge Technology Solutions*	Peachtree Corners, GA
InterVision Systems LLC**	Chesterfield, MO

*FTA procurement guidelines require that only the successful proposer's pricing data be disclosed publicly.

**InterVision Systems, LLC was determined non-responsive.

The Evaluation Committee reviewed proposals based on the following criteria:

- Compliance with the stated requirements and scope of work
- Cost-effectiveness and value for money
- Technical expertise and experience of the vendor
- Quality of proposed solution and scalability options
- Timeline of the proposed implementation
- Completeness of the proposal submission
- Optional or value-added content and scope not directly outlined in the core requirements

Following evaluations and clarifications, ConnX, Inc. was determined to be the most advantageous to RTA. Their solution is built on Cisco Webex Calling with integrated Contact Center and Dispatch functionality, meeting the technical requirements while offering scalability and long-term service benefits. ConnX, Inc. also offered the most competitive total cost of ownership. The total five-year cost of the agreement with ConnX is below:

GD 25-26 Pricing Summary	ConnX
One-Time Implementation Charges	\$161,331
Recurring Charges - Year 1	155,130
Recurring Charges - Year 2	155,130
Recurring Charges - Year 3	155,130
Recurring Charges - Year 4	155,130
Recurring Charges - Year 5	155,130
Optional One Time Charges	123,400
Total	1,060,381
Contingency (10%)	106,038
Grand Total	\$1,166,419

A cost analysis was conducted based on pricing proposals, industry standards, and estimated internal support costs for legacy systems. The pricing submitted by ConnX, Inc. was found to be fair and reasonable.

The Chief Executive Officer recommends a five (5) year contract be awarded to ConnX, Inc. in the amount of \$1,060,381 for the Phone System Replacement plus a 10% contingency of \$106,038 for a grand total of \$1,166,419.

Board Meeting – 9/2/2025
Chief Business and Development Officer

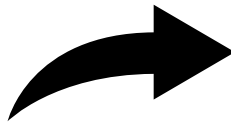
RFP 25-26 Phone System Replacement

1	A.A.B.S	45	Interlink Advantage
2	AdaptToSolve, Inc.	46	Jive Communications, Inc.
3	Air Wavez	47	Kajeet
4	Airwave Communication, Ent.	48	Kandu Global Enterprises, Inc.
5	AlxTel, Inc.	49	Mid Valley IT
6	American Telecom Solutions	50	Mooney's Telephone and Networking Service
7	ANS Advanced Network Services, LLC	51	MTCI
8	AT Plus LLC	52	MVDconnect
9	AT&T Services, Inc.	53	NEC Corporation of America
10	Authorized Cellular & Paging	54	NETCOM Communications
11	AVDG, LLC	55	News for Chinese
12	Black Box Network Services	56	Ohio TelCom, LLC
13	Business Communication Specialists	57	One Call Now
14	CCS II	58	Pacific Office Automation
15	CDWG	59	Parallel Technologies, Inc.
16	CenturyLink	60	Prelude Solutions
17	Cincinnati Bell Business	61	Premier Wireless Solutions
18	ClarkTel Tele-Communications, Inc.	62	Pro OnCall Technologies
19	Comcast	63	ProTech Systems Group Inc.
20	Commconnect	64	ProTelesis
21	ComNet, Inc. (CNI)	65	Quanexus
22	CompTech Computer Technologies, Inc.	66	Red Swing Engineering and Surveying
23	Connection	67	Reliable Communications
24	ConnX, Inc.	68	Shawntech
25	ConvergeOne	69	Spectrum Enterprise
26	Custom Cellular Concepts, Corp	70	Sprint
27	Dagostino Electronic Services	71	Star Microwave
28	DataYard	72	Superior Communications, LLC
29	Dayton Wireless	73	Surface Shield Technologies
30	DelaxCom LLC	74	Telesystem
31	Digitel	75	The Builders Exchange, Inc.
32	Dimension Electronics	76	Time Warner Cable Business Class
33	DiRAD Technologies	77	Titanium Technologies.
34	DLM Communications	78	T-Mobile
35	Emerge Technologies	79	Universal Electronics Inc.
36	Emery Communications	80	USA Mobility
37	EZ Net Communications, Inc.	81	Veracom Systems Inc.
38	Genesys	82	Verizon Wireless
39	Granite Government Solutions	83	Vertical
40	Hello Direct	84	Vodanet Systems LLC
41	ICCN	85	West Publishing Corporation
42	Information & Communications Services	86	Wireless Works
43	Insight	87	World Wide Technology
44	Interactive Intelligence		

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Action Item #5
Next Section



Action Item #5**Clever Devices Maintenance Agreement**

The purpose of this procurement is to award a maintenance and support contract to Clever Devices Ltd. for continued use and support of its Intelligent Transportation System (ITS) products, as well as to implement the Disruption Management Solution.

Greater Dayton Regional Transit Authority utilizes Clever Devices as its Intelligent Transportation System solution provider. The agency relies on Clever Devices' hardware and software to support mission-critical functions including vehicle tracking, computer-aided dispatch, and data reporting. Continued support and maintenance of these systems is essential to the safe, efficient, and customer-responsive delivery of fixed-route transit services. In addition, this agreement includes the deployment of the Disruption Management System on 184 buses, which will enhance RTA's ability to respond to service interruptions. This agreement also includes Microsoft Entra ID integration, providing secure and centralized user authentication, enhancing system security.

The pricing details of the agreement are as follows:

Clever Devices Proposed Pricing	Cost
Year 1 - Hardware Warranty, Software Maintenance and Onsite Support	\$634,078
Year 2 - Hardware Warranty, Software Maintenance and Onsite Support	657,765
Option Year 1 - Hardware Warranty, Software Maintenance and Onsite Support	683,176
Option Year 2 - Hardware Warranty, Software Maintenance and Onsite Support	706,388
Disruption Management Solution	389,570
Microsoft Intra ID Integration	74,485
Total	\$3,145,462

A cost analysis was performed to assess the reasonableness of the proposed pricing. While the overall cost is higher than the previous contract, the increase is primarily due to the inclusion of expanded support services and the addition of the Disruption Management system. Taking into account the broader scope of work, the pricing structure reflects standard industry practices and is considered fair and appropriate for the level of service being provided.

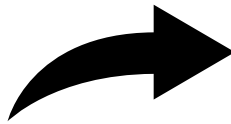
The Chief Executive Officer recommends a contract award to Clever Devices, LTD, for the renewal of the Clever Devices, LTD Maintenance Agreement for a two-year base contract of \$1,291,843 with two one-year options totaling \$683,176 and \$706,388, respectively. The inclusion of the Disruption Management Solution valued at \$389,570 and the Microsoft Intra ID Integration valued at \$74,485 results in a total contract value of \$3,145,462.

Board Meeting – 9/2/2025
Chief Business and Development Officer

**Greater Dayton RTA Board of Trustees Jointly held Finance,
Personnel, and Planning Committees Meeting Packet**

Meeting Date: Tuesday, August 19, 2025 - 8:30 a.m.
Wright Stop Plaza – 4 S. Main Street, Dayton, OH 45402
2nd Floor Multipurpose Room

Action Item #6
Next Section



Action Item #6 – Update Public Records Policy

The purpose of this action item is to update the Greater Dayton Regional Transit Authority's (RTA) current public records policy. The policy is being updated to align with current Ohio Law.

The Chief Executive Officer recommends approval of the Human Resources, Public Records Policy #1.

Board Meeting – 9/2/2025

Chief Customer and Business Development
Officer

Attachment
Public Records Policy



Type: Policy	Number: 1
Department: Human Resources	
Focus: Public Records	
<u>Document History</u> Approved: 11/07 Effective: 11/07 Revisions: 7/17; 11/24; 8/25	Pages: 1 of 3

Introduction:

It is the policy of the Greater Dayton Regional Transit Authority (GDRTA) that openness leads to a better informed citizenry, which leads to better government and better public policy. It is the policy of the GDRTA to comply with Ohio's Public Records Act.

Section 1. Public records

The GDRTA, in accordance with the Ohio Revised Code, defines records as including the following: Any document – paper, electronic (including, but not limited to, business e-mail), or other format – that is created or received by, or comes under the jurisdiction of the GDRTA that documents the organization, functions, policies, decisions, procedures, operations, or other activities of the GDRTA. All records of the GDRTA are public unless they are subject to applicable exemptions from disclosure under Ohio law.

Section 1.1

It is the policy of the GDRTA that, as required by Ohio law, records will be organized and maintained so that they are readily available for inspection and/or copying (See Section 4 for the e- mail record policy). Record retention schedules are to be updated regularly and posted prominently.

Section 2. Record requests

Each request for inspection and/or copying of public records should be evaluated for a response using the following guidelines:

Section 2.1

Although no specific language is required to make a request, the requester must at least identify the records requested with sufficient clarity to allow the GDRTA to identify, retrieve, and review the records. If it is not clear what records are being sought, the records custodian must contact the requester for clarification, and should assist the requester in revising the request by informing the requester of the manner in which the GDRTA keeps its records.

Section 2.2

There is no requirement that an individual making a public records request put the request in writing or

provide his/her identity, or the intended use of the requested public records. However, the GDRTA may ask a requester to make a request in writing, may ask the requester's identity, and may inquire about the intended use, but only after disclosing to the requester that a written request is not mandatory and that the requester may decline to reveal the requester's identity or intended use and when a written request or disclosure of the identity or intended use would benefit the requester by enhancing the ability of the GDRTA to identify, locate, or deliver the public records sought for inspection and/or copying by the requester.

Section 2.3

Public records are to be available for inspection during regular business hours, with the exception of published holidays. Public records must be made available for inspection promptly. Copies of public records must be made available within a reasonable period of time. "Prompt" and "reasonable" take into account the type and/or format of records requested, the volume of records requested, the proximity of the location where the records are stored, the necessity for any legal review and redaction, including any protection of the privacy interests of third parties, and other facts and circumstances, of the records requested.

Section 2.4

Any denial of public records requested for inspection and/or copying must include an explanation, including citation to legal authority. If portions of a record are public and portions are exempt, the exempt portions are to be redacted and the public portions released. If there are redactions, each redaction must be accompanied by a supporting explanation, including citation to legal authority.

Section 2.5

The GDRTA is under no obligation to create documents, reports, data files, or records that do not exist in the requested format. The GDRTA will make the requester aware of the format available upon request. The GDRTA is also under no obligation to compile records into various requested report formats, to summarize or analyze data, or convert data into another format as may be requested.

If the request seeks records that are costly, time-consuming, or otherwise burdensome to produce in light of the GDRTA's available resources and labor, such as bus and facility videos, the GDRTA will exercise its right to make such records available for inspection at all reasonable times during its regular business hours in lieu of providing copies. If the requester insists on a physical copy of such records, the GDRTA will provide the requester with a good faith estimate of the actual cost of creating such physical copy(ies) and delivering such copy(ies) to the requester, which must be paid in advance by the requester prior to the GDRTA copying the records.

Section 3. Costs for Public Records

Those seeking public records will be charged only the actual cost of making copies, as well as the actual cost of delivery. For all records other than those set forth in Section 2.5., above, the GDRTA may require the costs of copying and/or delivery to be paid in advance.

Section 3.1

The charge for paper copies is 25 cents per page for each 8 ½ x 11, 8 ½ x 14, or 11 x 17 size impression. The charge for larger format copies will be based on the actual cost of producing the copies.

Section 3.2

The charge for downloaded computer files to a compact disc, USB drive, or alternate device is \$1 per disc, drive, or device, in addition to the actual cost of the disc, drive, or device.

Section 3.3

For records that the GDRTA maintains electronically, there is no charge for documents e-mailed or provided electronically, unless the file size is so large that the GDRTA is unable to transmit such records electronically via ordinary means, in which case the GDRTA will pass on the cost of the transmission directly to the requester. The GDRTA has no obligation to create electronic records or PDF versions of print records that do not already exist.

Section 3.4

Depending upon the circumstances, the GDRTA may have an outside contractor make copies of public records in accordance with a request, and pass on the cost of the service directly to the requester. Such decision must be reasonable, based upon limited internal copying resources or labor, and may not be made for the purpose of making it more difficult or creating an unreasonable obstacle for the requester seeking to obtain copies of public records.

Section 3.5

Requesters may ask that documents be mailed to them. They will be charged the actual cost of the postage and mailing supplies.

Section 4. E-mail

Documents in electronic mail format are records as defined by the Ohio Revised Code when their content relates to the business of the GDRTA. E-mail is to be treated in the same fashion as records in other formats and should follow the same retention schedules.

Section 4.1

Records in private e-mail accounts used to conduct public business or to document the activities of the GDRTA are subject to disclosure, and all employees or representatives of the GDRTA are instructed to retain their e-mails that relate to public business (see Section 1 Public Records) and to copy them to their business e-mail accounts and/or to the GDRTA's records custodian.

Section 4.2

The records custodian is to treat the e-mails from private accounts as records of the GDRTA, filing them in the appropriate way, retaining them per established schedules and making them available for inspection and copying in accordance with Ohio's Public Records Act.

Section 5. Failure to respond to a public records request

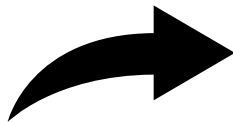
The GDRTA recognizes the legal and non-legal consequences of a failure to properly respond to a public records request. In addition to the distrust in government that failure to comply may cause, the GDRTA's failure to comply with a request may result in a court ordering the GDRTA to comply with the law and to pay the requester attorney's fees and damages.

**Greater Dayton RTA Board of Trustees Jointly held Finance,
Personnel, and Planning Committees Meeting Packet**

Meeting Date: Tuesday, August 19, 2025 - 8:30 a.m.
Wright Stop Plaza – 4 S. Main Street, Dayton, OH 45402
2nd Floor Multipurpose Room

**Joint Finance, Personnel and Planning
Committee
Discussion Items**

Next Section

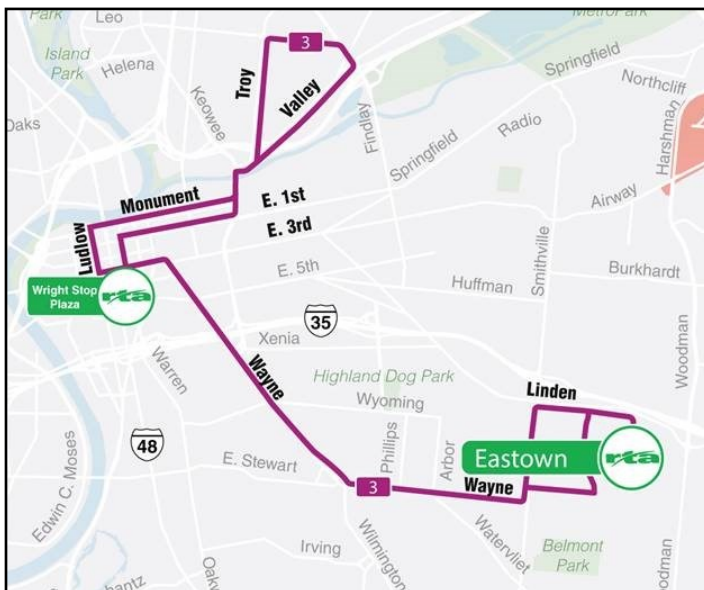




Customer & Business Development Highlights
Finance/Personnel & Planning Committee Meeting – 8/19/2025

RTA LAUNCHING NEW TROLLEY ROUTE AND EXPRESS SERVICE TO THE AIR FORCE MUSEUM

MORE SERVICE ADDED TO DAYTON CHILDREN'S HOSPITAL WITH NEW ROUTE 3



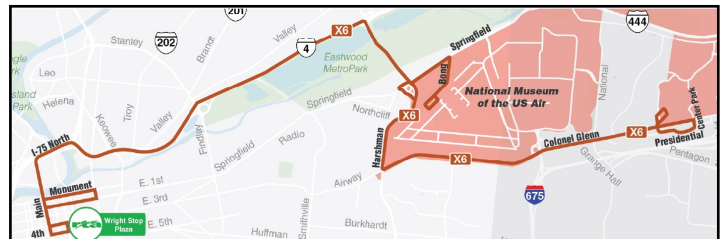
RTA is launching a new trolley route on Aug. 31, map pictured above.

The new Route 3 will connect customers to grocery stores, medical facilities and entertainment options. It will use RTA's NexGen electric trolleys and travel from the Eastown Transit Center in east Dayton through the downtown Dayton corridor and head northeast to Dayton Children's Hospital.

It will run seven days a week from 6 a.m. to 6:30 p.m. with a frequency of approximately 35 minutes.

To promote the new route the communications team sent a press release to local media, created an interior card for RTA's fixed-route buses, and posted the information on RTA's website as well as social media. Posters were also placed at RTA's transit centers.

RTA PROMOTING NEW X6 SERVICE AT DOWNTOWN HOTELS, CONVENTION AND VISITORS BUREAU, AIRPORT AND MORE



Also on Aug. 31, RTA is launching a new express route, X6, that will jet riders off to the National Museum of the United States Air Force and beyond.

The Air Force Museum is one of the largest tourist and entertainment attractions in the area averaging one million visitors a year. The X6 is designed to provide a quick, reliable and affordable transportation option for people looking to experience all the attractions the museum has to offer.

Route X6 will run seven days a week from 8:45 a.m. to 5:15 p.m. to coincide with the Air Force Museum's hours of operation and will have a frequency of less than 40

minutes.

It will travel through the downtown corridor making stops at the recently opened hotels before traveling along Main Street and hopping on State Route 4 to the museum. From there, it will travel along Harshman Road before turning onto Airway Road and heading to Wright State University.

RTA planning and communication staff are working with the museum, its foundation and Destination Dayton to promote the new route at area hotels, the airport and the museum.

A commercial is also being created that will air on local TV stations.

ADJUSTMENTS TO ROUTES 1 AND 6 COMING AUG. 31

RTA TEAMS COLLABORATE TO COMMUNICATE CHANGES TO IMPACTED RIDERS

Adjustments planned for Routes 1 and 6 during the Aug. 31 service change include flipping the east ends of the routes at the Airway Road and Woodman Drive corridor.

Route 1 will now turn south onto Woodman Drive and end at the Eastown Transit Center on Linden Avenue. It will also become a trolley route

using RTA's NexGen electric trolleys.

Meanwhile, Route 6 will turn east onto Airway Road from Woodman Drive and continue to serve Wright State University and Pentagon Boulevard.

These changes necessitated clear communication to our riders so they would know which bus to

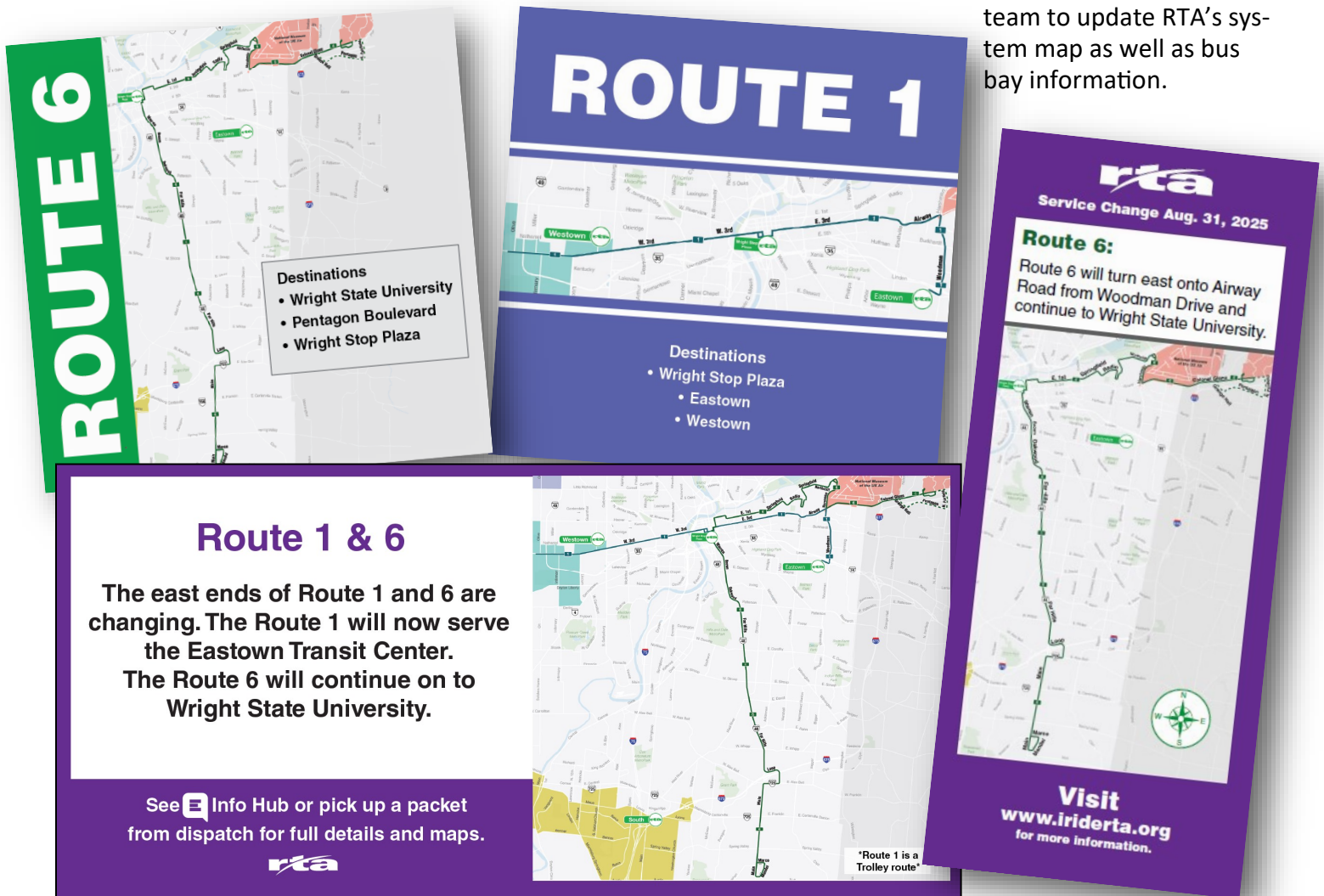
look for at the east ends of these routes or would know to transfer at the Airway shopping center if necessary.

Over the span of the first two weeks of August, RTA's planning, communications and customer service teams rode during peak times of the Route 1 and 6 and passed out rack cards detailing the changes. Overall feedback re-

ceived from customers regarding the routing change was positive.

The service change information is also being communicated via press release, posters at transit centers, on buses, on social media and at events at Wright State University as students head back to class.

Communications also worked with the planning team to update RTA's system map as well as bus bay information.



Pictured above are social media graphics and an internal digital poster created by Graphic Designer Carmen Gaines. The rack card to the right was created by Senior Graphic Designer Cara Wood and was handed out on buses.

RTA PROVIDES FREE ART IN THE CITY SHUTTLE



Downtown Dayton Partnership's annual Art in the City event took place on Aug. 2 and offered a new option for people to get around the festival. Attendees could park at Sinclair College and hop on the free shuttle, provided by RTA.

The shuttle made multiple stops around the festival footprint for easy access to all of the activities.

RTA promoted the shuttle map, pictured above, on social media. The event was also featured on RTA's August calendar bus.

EVENING 'HOW TO RIDE' CLASS DRAWS STUDENTS AND PARENTS AHEAD OF NEW SCHOOL YEAR



RTA offered an additional evening version of its monthly How to Ride class taught by Communications Specialist Michael Everman. The class was advertised via press release, social media and on buses and was featured on several local news broadcasts.

The class covered trip planning, paying fare with Tapp Pay and the benefits of fare capping.

Attendees got a free Tapp Pay card with \$4.50 pre-loaded on it.

The session was recorded and will be available on RTA's YouTube channel for those who couldn't attend.

AUGUST BUS FEATURES HOLIDAYS FOR LOVERS OF DOGS, POTATOES, WATERMELONS AND MORE



The August bus was designed by Graphic Designer Carmen Gaines. It features Art in the City as well as lots of national days of celebration including Bowling Day, Book Lovers Day, Waffle Day, and Dogs Day.

RTA EMPLOYEES ON THE MOVE

MULTIPLE PROMOTIONS OF RTA PERSONNEL TO NEW POSITIONS WERE RECOGNIZED INTERNALLY ON THE INFO HUB APP AND DIGITAL SCREENS IN AUGUST

JASON BROWN, TRANSIT SUPERVISOR



Jason Brown was recently promoted to transit supervisor. Jason began his career with RTA as a bus operator in December of 2016. Fun fact, Jason’s dad is a retired RTA bus operator.

MICHELLE GARRETT, MANAGER OF MOBILITY AND COMMUNITY SERVICES



As manager of mobility and community services, Michelle will be responsible for the management of all coordinated transportation partnerships, contracts, specialized mobility services, the ADA certification center, and the future Interactive Children’s Learning Center.

MARK STANKIEWICZ, MANAGER OF CUSTOMER SERVICE



As manager of customer service, Mark will oversee daily operations of the call center, ensuring high levels of customer satisfaction, driving performance, and implementing process improvements to enhance efficiency.

NICK MANTIA, ADMINISTRATOR, CUSTOMER AND BUSINESS DEVELOPMENT

Nick will be providing high-level administrative, analytical, and operational support to the customer and business department leadership team.

This role will be instrumental in advancing the internal and external customer experience through data-driven analytics, financial and project planning and tracking, and departmental support and coordination.

This role will also fulfill some duties of the administrative assistant, with the upcoming retirement of Barb Chamberlain at the end of September.



3 MILITARY VETERANS HIGHLIGHTED IN AUGUST



Fixed-Route Operator Kenneth Arnold, Janitor Karen Giles and Service & Repair Mechanic Stephen McClees were highlighted on the veterans bus, on internal digital posters and on RTA's social media pages in August for their military service.

Graphic Designer Carmen Gaines created the interior cards, digital posters and social media graphics to recognize each RTA veteran throughout the month.

SCHOOL SUPPLY AND SNACK DRIVE HELD FOR BOYS & GIRLS CLUB OF DAYTON



RTA and ATU collected school supplies and snacks for local kids during the annual Stuff the Bus campaign to benefit the Boys & Girls Club of Dayton.

Donation barrels were set up throughout all RTA facilities for staff to drop off items this year.

As an added incentive, drivers who donated to the drive got to dress casual on specific days during the campaign.

Look for photos next month from RTA's delivery and the club's distribution event on August 18.

RIVERSIDE COUNCIL BRIEFED ON NEW BUS ROUTES



Communications & Community Relations Manager Kristi Newton presented at the Riverside City Council meeting on Monday, Aug. 4, pictured above.

She presented on the new Route 3, Route X6 and the changes to Routes 1 and 6. Those routes all impact riders in Riverside.

The council said they are excited about the new routes and eager to help promote them within the city.

SUMMER SAFETY AND TRANSPORTATION TIPS

**HEAT EXHAUSTION**

**HEAT STROKE**

VS

Dizziness

Thirst

Heavy sweating

Nausea

Weakness



Confusion

Dizziness

Slurred speech

Hot, red, dry or damp skin

Becomes unconscious


- Move to a cooler area
- Loosen clothing
- Sip cool water
- Seek medical help if symptoms don't improve

CALL 911


- Move person to a cooler area
- Loosen clothing and remove extra layers
- Cool with water or ice




Graphic Designer Carmen Gaines helped bring Weather.gov guidance about working in the heat to RTA's internal digital screens as three heat waves hit Dayton this summer.




Drink plenty of **water** and beverages with electrolytes.





Apply **sunscreen** (SPF 30 or higher) every two hours.




Wear **lightweight, loose-fitting, and light-colored clothing.**



Take regular breaks in the **shade.**




**Safety Tip Of The Month**

Protect Your Rear

Only Back If Necessary	Know Your Tail Swing
<ul style="list-style-type: none">• Backing is a last resort, not a convenience.• Plan ahead to avoid reversing.• If unsure, G.O.A.L. – Get Out And Look.• Use a spotter if available or call dispatch.	<ul style="list-style-type: none">• Be alert around other vehicles, fixed objects, and pedestrians.• Check both mirrors before, during, and after every turn.• Use technology – but never rely on it alone.

Communications Specialist Katie Wedell worked with Safety & Compliance Analyst Matt Hempstead to create a video to accompany the safety tip of the month about safe backing of buses. A still from the video that ran on digital screens is below.



USE A SPOTTER

Spotter should be an RTA employee or a public servant like a police officer. Call dispatch to request a spotter.

Graphic Designer Carmen Gaines created an internal poster with the August Transportation Tip of the Month about making good first impressions when interacting with the public. It features operator Todd Watts.

TRANSPORTATION

**TIP OF THE MONTH**

**AUG**



DID YOU KNOW...

first impressions are made within 7 seconds of meeting someone.

First impressions are improved when we...

- Show enthusiasm and smile
- Show respect
- Remain positive

How's your first impression?

Any questions? Contact your supervisor.

RTA DRIVER SHARES SUCCESS STORY WITH MONTGOMERY COUNTY EMPLOYMENT OPPORTUNITY CENTER



Robinson pictured with EOC secretary Sharon Kelly who worked with him to prepare his resume and prepare him for job interviews.

McKenzie Robinson is an RTA new hire who is currently training to be an RTA Connect operator. It's an opportunity he says he wouldn't have gotten if not for the Montgomery County Employment Opportunity Center (EOC).

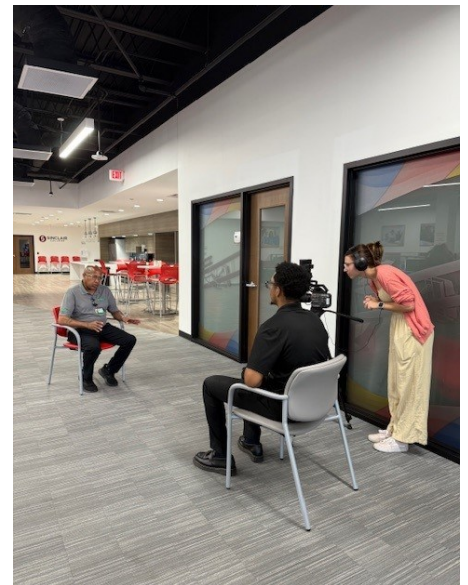
Robinson was recently featured in a testimonial filmed by the EOC that will be used to promote their next job fair in September. His testimony also highlights the ongoing commitment and partnership between the EOC and RTA.

Robinson said the EOC helped him with his resume and preparing for interviews. The EOC also connected him to employers in Montgomery County by way of job fairs.

Prior to coming to the RTA, Robinson previously worked at temp agencies but was looking for a stable job where he could have a ca-

reer. He hopes to eventually become a big bus and trolley driver and retire from RTA.

RTA's HR team will have a table at the upcoming job fair in September. The communications team plans to help promote the job fair on social media as well.



3 RTA DRIVERS WILL COMPETE IN TOLEDO ROADEO COMPETITION IN SEPTEMBER



rt ROADEO

RTA drivers are practicing to once again to compete in a Roadeo competition, this time hosted by TARTA in Toledo.

RTA training staff set up the course for drivers to practice at the airport and are helping potential competitors learn how to master it.

They created a train-

ing schedule over two weeks for drivers to practice the obstacle course and will select the best competitors for preliminaries.

The top three RTA finishers from preliminary competition, judged by trainers the week of Aug. 25, will get to compete in Toledo on Sunday, Sept. 28.

And the top finisher there, plus a second place alternate, will be

invited to represent RTA at the APTA International Bus Roadeo competition, May 15-19, 2026, in Salt Lake City, Utah.

Communications Specialist Katie Wedell set up a table in the Longworth lobby over several days to promote the competition and worked with video vendor DHP to create a promotional video; a still is seen at left.

EBF RIVERBOAT NIGHT A SOLD-OUT SUCCESS



Above: Kimbrala Woodard and Kim Trammell from human resources and guests. Below: Customer service reps Lisha Borum and Le Anna White.



Above: IT Business Analyst Chris Brandt, Admin Asst. Barb Chamberlain and Training & Development Instructor Mike Galloway with spouses. Below: Transit Ambassadors Andre Pogue and Talmadge Harrell.



Senior Scheduler Donna Johnson, Borum, and Janitor Maritza Barnhill.



Customer Service Coordinator Cameron Woodard



Left: Human Resources Generalist Kimbrala Woodard, Capital Accountant Tammy Finch and Deputy Chief Transportation Officer Aaron Taylor. Center: Fixed-Route Operator Jackie Nash, Communications Specialist Michael Everman and Senior Executive Administrative Assistant Cathy Garner. Center bottom: Service & Repair Mechanic James O'Neal and Lineman Victor Hall with their wives. Right: Transportation Coordinator Raquel Bogan.

SOCIAL MEDIA

Facebook July

Reach: 121,725
Avg.: 55,324
Engagement: 4,301
Avg.: 4,286
Minutes Viewed: 63
Avg.: 1,313
Total Followers:
 8,051

Averages are from 2024
Reach = # unique users
reached by content.
Engagement = # com-
ments, shares, clicks, likes

Instagram July

Reach: 1,626
Avg.: 1,463
Accounts engaged:
 157
Avg.: 94
Views: 12,361
Total Followers:
 1,710

Views replaced impres-
sions as a metric on Insta-
gram = # times post/
story/reel is viewed.

INFO HUB APP

July

Page views: 2,368
Average: 3,587
Unique hits: 1,511
Average: 1,517
Pages created: 39
Average: 20
Push notifications
sent: 17
Average: 14

**Averages are from 2024*

UPCOMING INTERNAL EVENTS

Aug. 21: Frios popsicle truck at RTA

Frios will bring sweet treats to RTA's 600 Longworth garage from 11:30 a.m. to 1:30 p.m. and the WSP parking lot from 2 p.m. to 4 p.m.

MOST READ CONTENT ON INFO HUB IN JULY

1. Welcome July new hires: 239 total reads



2. CEO Update - Dependent audit: 185 total reads

3. Photos July 16 graduation: 158 total reads



Congrats to the newest graduates of the RTA Training Academy who graduated on July 16.
 From left to right: Deborah Duncan, Reggie Moore and Brittany Corbitt are all Connect drivers.



Greater Dayton Regional Transit Authority
Financial Report
June 2025

Financial Summary
Comparative Data
Departmental Detail
Balance Sheets
Sales Tax Receipts

Greater Dayton Regional Transit Authority
YTD Financial Report
June 30, 2025

Revenues

Passenger Fares	4,009,991	9.5%
Contract Service Fares	30,126	0.1%
Service Subsidies	75,685	0.2%
Interest	1,993,125	4.7%
Other	224,801	0.5%
Sales Tax - Net	25,227,432	59.8%
State Assistance	12,231	0.0%
Federal Assistance	10,616,017	25.2%
Total Revenue	42,189,407	100%

Total Revenues are \$1.4M over budget as a result of higher sales tax proceeds and passenger fares.

Expenses

Wages	17,140,247	45.9%
Paid Absences	2,578,970	6.9%
Fringe Benefits	6,944,101	18.6%
Services	3,252,104	8.7%
Materials & Supplies	3,326,476	8.9%
Utilities & Power	1,157,462	3.1%
Casualty & Liability Costs	1,851,168	5.0%
Taxes	119,714	0.3%
Purchased Transportation	391,663	1.0%
Miscellaneous	561,201	1.5%
Total Expenses	37,323,107	100%

Total Operating Expenses are \$3.2M under budget as a result of lower wages & benefits, services, materials & supplies, purchased transportation and miscellaneous expenses.

Pre Local Capital - Gain (Loss)

Pre Local Capital - Gain (Loss)	4,866,301
Less - Local Capital Charge	1,873,674

Local Capital Charge is \$75k under budget.

RTA Service - Gain (Loss)

2,992,627

RTA Service Gain after Local Capital Charge reflects a \$4.8M positive variance compared to budget.

Audit & GASB Items

Less - Market to Market Adjustment	-
Plus - Market to Market Adjustment	581,095
Less - Federal/State Depreciation	8,522,169
Less - GASB 68 & 74 (Pensions) Charge	-
Plus - GASB 68 & 74 (Pensions) Credit	-

Audit Adjusted - Gain (Loss)

(4,948,448)

Plus - Non-RTA Capital Grants Received	3,428,180
--	-----------

Balance Sheet - Change in Net Position

(1,520,268)

Greater Dayton Regional Transit Authority
YTD Financial Report
June 30, 2025

Revenues

	<u>Actual June 2025</u>		<u>Budget June 2025</u>		<u>Actual June 2024</u>	
Passenger Fares	4,009,991	9.5%	3,209,064	7.9%	3,390,291	8.6%
Contract Service Fares	30,126	0.1%	2,502	0.0%	4,608	0.0%
Service Subsidies	75,685	0.2%	8,589	0.0%	8,795	0.0%
Interest	1,993,125	4.7%	1,800,004	4.4%	1,876,104	4.7%
Other	224,801	0.5%	122,496	0.3%	191,952	0.5%
Sales Tax - Net	25,227,432	59.8%	24,700,942	60.6%	24,467,765	61.8%
State Assistance	12,231	0.0%	12,230	0.0%	181,783	0.5%
Federal Assistance	10,616,017	25.2%	10,899,996	26.7%	9,463,511	23.9%
Total Revenue	<u>42,189,407</u>	100%	<u>40,755,823</u>	100%	<u>39,584,809</u>	100%

Expenses

Wages	17,140,247	45.9%	17,767,488	43.8%	16,574,962	43.6%
Paid Absences	2,578,970	6.9%	2,826,283	7.0%	2,750,400	7.2%
Fringe Benefits	6,944,101	18.6%	7,562,814	18.6%	7,040,747	18.5%
Services	3,252,104	8.7%	3,688,807	9.1%	3,360,262	8.8%
Materials & Supplies	3,326,476	8.9%	3,796,113	9.4%	3,515,065	9.2%
Utilities & Power	1,157,462	3.1%	1,001,188	2.5%	931,382	2.4%
Casualty & Liability Costs	1,851,168	5.0%	1,924,664	4.7%	1,644,095	4.3%
Taxes	119,714	0.3%	117,502	0.3%	115,982	0.3%
Purchased Transportation	391,663	1.0%	1,100,006	2.7%	1,533,579	4.0%
Miscellaneous	561,201	1.5%	811,570	2.0%	563,604	1.5%
Total Expenses	<u>37,323,107</u>	100%	<u>40,596,435</u>	100%	<u>38,030,078</u>	100%

Pre Local Capital - Gain (Loss)

	<u>4,866,301</u>	<u>159,388</u>	<u>1,554,731</u>
Less - Local Capital Charge	1,873,674	1,948,662	1,455,697

RTA Service - Gain (Loss)

<u>2,992,627</u>	<u>(1,789,274)</u>	<u>99,034</u>
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Audit & GASB Items

Less - Market to Market Adjustment			178,899
Plus - Market to Market Adjustment	581,095		
Less - Federal/State Depreciation	8,522,169	8,862,102	7,041,406
Less - GASB 68 & 74 (Pensions) Charge			
Plus - GASB 68 & 74 (Pensions) Credit			

Audit Adjusted - Gain (Loss)

<u>(4,948,448)</u>	<u>(10,651,376)</u>	<u>(7,121,271)</u>
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Plus - Non-RTA Capital Grants Received	3,428,180	-	2,642,631
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Balance Sheet - Change in Net Position

<u>(1,520,268)</u>	<u>(10,651,376)</u>	<u>(4,478,640)</u>
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Greater Dayton RTA
Departmental Budget Summary
June 30, 2025

	Department	#	Current Month			Year to Date			Annual Budget
			Actual	Budget	Variance	Actual	Budget	Variance	
Board of Trustees	Board	11	5	7	(2)	31	40	(9)	81
Chief Executive Officer	CEO	21	59	56	3	325	338	(13)	679
	Labor Relations	55	37	80	(43)	395	482	(87)	966
	Total CEO		96	136	(40)	720	820	(100)	1,645
Chief Capital Officer	Chief Capital Officer	92	31	57	(26)	242	340	(98)	683
	Engineering	24	19	51	(32)	138	307	(169)	618
	Corporate Dept.	98	0	13	(13)	9	79	(70)	3,600
	Total CCO		50	121	(71)	390	726	(336)	4,901
Chief Financial Officer	Chief Financial Officer	19	52	52	(0)	292	316	(24)	634
	Claims	66	195	197	(2)	1,939	2,098	(159)	3,165
	Procurement	77	36	49	(13)	234	293	(59)	590
	Accounting & Payroll	91	102	115	(13)	626	692	(66)	1,390
	Total CFO		385	413	(28)	3,092	3,399	(307)	5,779
Transportation	Transportation Administration	61	599	617	(18)	3,752	3,719	33	7,491
	Revenue Vehicle Ops	63	2,415	2,749	(334)	15,287	16,518	(1,231)	33,472
	Security	88	-	1	(1)	-	5	(5)	10
	Total Transportation		3,013	3,367	(354)	19,039	20,242	(1,203)	40,972
Maintenance	Maintenance Administration	71	155	172	(17)	985	1,033	(48)	2,081
	Repair Shops	72	990	994	(4)	5,728	5,962	(234)	11,980
	Inventory	73	67	91	(24)	423	548	(125)	1,103
	Line Shop	75	184	172	12	662	1,033	(371)	2,075
	Facility Maintenance	76	209	213	(4)	1,380	1,431	(51)	2,808
	Transit Hubs	81-85	117	128	(11)	658	758	(100)	1,519
	Facility Cleaning	89	43	47	(4)	266	276	(10)	555
	Total Maintenance		1,765	1,817	(52)	10,102	11,041	(939)	22,122
Customer & Business Dev.	CC&BDO	41	37	45	(8)	226	268	(42)	539
	Communications	43	58	84	(26)	408	506	(98)	1,016
	Quality Service	44	112	119	(7)	679	716	(37)	1,440
	Planning & Scheduling	45	39	44	(5)	298	265	33	532
	Human Resources	31	61	123	(62)	397	740	(343)	1,486
	Information Technology (IT)	58	231	212	19	1,479	1,277	202	2,562
	Training, Safety & Risk	65	73	92	(19)	463	555	(92)	1,115
	Total CC&BDO		612	719	(107)	3,949	4,327	(378)	8,689
RTA Totals			5,927	6,580	(653)	37,323	40,595	(3,272)	84,190

(Dollars in Thousands, Bracketed Variances are Favorable)

Greater Dayton RTA
Balance Sheets
June 2025 and Year End 2024

		As of 6/30/2025	Pre - Audit As of 12/30/2024
Assets and Deferred Outflows of Resources			
Current assets:	Cash and cash equivalents	\$ 31,873,485	\$ 15,207,195
	Short-term investments	18,525,030	19,371,494
	Accounts receivable, less allowance for doubtful accounts	17,046,377	18,543,222
	Materials and supplies, net	9,224,542	9,435,557
	Prepaid expenses and deposits	2,107,728	2,316,839
	Total current assets	78,777,162	64,874,308
Non-current assets:	Long-term investments	67,487,741	70,880,317
	Net pension/OPEB assets	1,903,116	-
Capital assets:	Land	7,361,536	7,361,536
	Revenue producing and service equipment	143,427,136	135,926,206
	Buildings and structures	165,354,533	165,698,029
	Office furnishings, shop equipment and other	31,084,361	31,442,763
	Construction in progress	33,911,428	34,034,209
	Less accumulated depreciation	(179,968,007)	(172,137,205)
	Total capital assets - net	201,170,987	202,325,538
	Total non-current assets	270,561,844	273,205,854
	Total assets	349,339,006	338,080,162
Deferred outflows of resources - pensions/OPEB		21,413,074	27,333,870
Total assets and deferred outflows of resources		\$ 370,752,080	\$ 365,414,032
Liabilities, Deferred Inflows of Resources and Net Position			
Current liabilities:	Accounts payable	\$ 2,621,829	\$ 5,825,601
	Accrued payroll and related benefits	4,652,999	5,302,821
	Accrued self-insurance	4,884,100	4,754,130
	Unearned fares	254,848	272,969
	Other accrued expenses	3,878,529	2,088,007
	Total current liabilities	16,292,305	18,243,528
Non-current liabilities:	Accrued compensated absences	1,365,146	1,365,146
	Net pension/OPEB liabilities	56,054,875	58,411,955
	Total non-current liabilities	57,420,021	59,777,101
	Total liabilities	73,712,326	78,020,629
Deferred inflows of resources - pensions/OPEB		2,116,619	4,037,743
Net position:	Invested in capital assets	201,170,987	202,325,538
	Unrestricted	93,752,149	81,030,123
	Total net position	294,923,136	283,355,661
Total liabilities, deferred inflows of resources and net position		\$ 370,752,080	\$ 365,414,032



SALES TAX RECEIPTS (NET OF FEE PAID TO STATE OF OHIO)

SALES PERIOD EARNED	MONTH RECEIVED	MONTHLY					YEAR TO DATE				
		2022	2023	2024	Actual 2025	Budget 2025	2022	2023	2024	Actual 2025	Budget 2025
JANUARY	APRIL	\$ 3,406,797	\$ 3,529,286	\$ 3,738,177	\$ 3,921,246	\$ 3,653,095	\$ 3,406,797	\$ 3,529,286	\$ 3,738,177	\$ 3,921,246	\$ 3,653,095
FEBRUARY	MAY	3,515,968	3,645,547	3,694,999	3,766,284	3,773,433	6,922,765	7,174,832	7,433,176	7,687,530	7,426,528
MARCH	JUNE	4,207,363	4,164,079	4,280,129	4,575,643	4,310,156	11,130,128	11,338,911	11,713,305	12,263,174	11,736,684
APRIL	JULY	4,023,682	4,096,524	4,090,033	Increased \$296k or 6.9% versus 2024		15,153,810	15,435,435	15,803,338	Increased \$550k or 4.7% versus 2024	
MAY	AUGUST	4,292,382	4,190,742	4,251,263		4,338,744	19,446,192	19,626,177	20,054,601		20,274,079
JUNE	SEPTEMBER	4,073,673	4,340,913	4,303,934		4,426,863	23,519,865	23,967,090	24,358,535		24,700,942
JULY	OCTOBER	4,124,481	4,024,857	4,081,497		4,174,961	27,644,346	27,991,946	28,440,032		28,875,903
AUGUST	NOVEMBER	3,917,771	4,115,287	3,627,343		3,713,389	31,562,117	32,107,233	32,067,375		32,589,292
SEPTEMBER	DECEMBER	4,163,678	4,138,193	4,033,565		4,140,964	35,725,795	36,245,427	36,100,940		36,730,256
OCTOBER	JANUARY	4,075,167	3,945,585	4,158,837		4,252,473	39,800,962	40,191,012	40,259,777		40,982,729
NOVEMBER	FEBRUARY	3,989,588	3,915,474	3,917,951		4,040,743	43,790,550	44,106,486	44,177,728		45,023,472
DECEMBER	MARCH	4,677,163	4,746,305	4,880,246		4,971,528	48,467,713	48,852,790	49,057,974		49,995,000
Totals		\$ 48,467,713	\$ 48,852,790	\$ 49,057,974	\$ 12,263,174	\$ 49,995,000					
% Increase Year over Year			0.79%	0.42%							

PLEASE NOTE THE ABOVE AMOUNTS ARE REPORTED NET OF A 1% ADMINISTRATIVE FEE WHICH IS PAID TO THE STATE OF OHIO.

Small Purchase Report
\$25,000 to \$100,000
January 01, 2025-July 31, 2025

Contract Date	Requesting Dept	Description	Vendor	Amount
01/01/25	HR	Employee Assistance Program	Premier Community Health	\$87,880
01/01/25	HR	Eyemed Vision Insurance	Fidelity Security Life Insurance Company	\$59,471
01/07/25	Capital	Substation Spare Parts	Powell Electrical Systems, Inc.	\$50,000
01/15/25	Capital	HVAC In WSP Concourse	Osterfeld Champion Service, Inc.	\$27,250
01/15/25	Maintenance	Fire Alarm Monitoring	Shiver Security Systems, Inc.	\$60,000
02/01/25	IT	Software System Support	Personnel Data Systems	\$60,500
02/03/25	Maintenance	600 LW Rolling Garage Door	Rolling And Sliding Doors Of Dayton Ltd	\$28,500
02/05/25	IT	Software Map Upgrade	Trapeze Software Group, Inc.	\$27,958
02/13/25	Maintenance	Maintenance	Kiepe Electric, Inc.	\$30,813
02/15/25	Maintenance	Scada Annual Maint. 2025-2026	QEI LLC	\$30,000
02/25/25	IT	CBTS Yr 5 Dell Service Maintenance	CBTS Technology Solutions LLC	\$47,935
02/26/25	Maintenance	Fire Alarm Monit - 5Yr 600 & WSP	Johnson Controls Fire	\$83,815
03/10/25	IT	System Upgrade	Clever Devices Ltd	\$59,985
03/13/25	IT	Cyber Security Audit	Guidepoint Security Holdings LLC	\$76,835
03/25/25	Maintenance	UD Supervisor Leadership Class	University Of Dayton	\$63,700
04/01/25	Maintenance	Towing And Recovery Services	Englewood Truck Towing & Recovery	\$90,000
04/01/25	IT	Solarwinds Network Monitoring	CDWG	\$35,842
04/08/25	Maintenance	Overhead Parts for Projects	Power Line Supply	\$68,528
04/08/25	IT	Ms Office Training - Admin	New Horizons	\$29,500
04/08/25	Capital	WSP Concourse Plumbing	Osterfeld Champion Service, Inc.	\$55,801
04/08/25	Executive	Annual Membership Dues	Imperial College Projects Ltd	\$29,900
04/15/25	HR	New Hire Job Posts	Indeed, Inc.	\$50,000
04/23/25	Maintenance	Ford Transit Van	Montrose Ford LLC	\$59,445
04/28/25	Maintenance	Air Compressor Parts Program	Ingersoll-Rand Company	\$50,000
04/30/25	Procurement	Office Supplies	Staples, Inc.	\$40,000
04/30/25	Procurement	Office Supplies	Rivers Business Solutions LLC	\$40,000
05/08/25	Capital	Security Equipment	Security 101 Ohio LLC	\$37,009
05/21/25	Procurement	APTA Dues	APTA	\$43,000
06/19/25	Procurement	Trapeze Service Infraction	Trapeze Software Group, Inc.	\$97,182
07/01/25	IT	MSet CCTV Support '24 & '25	Luminator Technology Group, Inc.	\$57,120

Small Purchase Report
\$25,000 to \$100,000
January 01, 2025-July 31, 2025

07/22/25	Maintenance	Annual Radio Service Agreement	P&R Communications	\$53,179
07/29/25	IT	VMware Licensing For Servers	The Ohio State University	\$53,760
07/31/25	Maintenance	Nexgen Air Compressors	Kiepe Electric, Inc.	\$34,890
		Total		\$1,719,798

Board Meeting-09/02/25
Chief Financial Officer