



**Jointly Held  
Finance/Personnel and Planning Committees  
Meeting Minutes**

**August 19, 2025**

**Members Present:** John A. Lumpkin, Jr., Acting Chair  
Ashton Dupler  
Al Fullenkamp  
Grady Mullins  
Thomas Weckesser (arrived at 8:32 a.m.)  
David P. Williamson

**Excused:** Belinda Matthews-Stenson  
Nikol Miller  
Sharon D. White

**Staff in Attendance:** Bob Ruzinsky  
Daron Brown  
Roland Caldwell  
Chris Conard, Coolidge Wall  
Deborah Howard  
Brandon Policicchio  
Shawn Prince  
Mary K. Stanforth

Mr. Lumpkin called the meeting to order at 8:30 a.m. and roll call was taken:

**Roll Call**

Mr. Dupler -	Yes
Mr. Fullenkamp -	Yes
Mr. Lumpkin	Yes
Ms. Matthews-Stenson -	Excused
Ms. Miller -	Excused
Mr. Mullins -	Yes
Mr. Weckesser-	Excused
Ms. White -	Excused
Mr. Williamson -	Yes

A quorum was present, and proper notice of the meeting had been given.

## **Approval of July 15, 2025, Jointly Held Finance/Personnel and Planning Committees Meeting Minutes**

Mr. Lumpkin asked if attendees request a reading of the minutes or have corrections to the minutes?

Upon hearing no requests or corrections, Mr. Lumpkin DECLARED APPROVAL of the July 15, 2025 Committees meeting minutes.

Mr. Weckesser arrived at the meeting at 8:32 a.m.

### **Future Board Meeting Action Items**

#### **Action Item #2 – Feasibility Study – NexGen Trolley Bus Battery Replacement**

Mr. Ruzinsky stated the purpose of this procurement is for Greater Dayton Regional Transit Authority (RTA) to obtain the services of Kiepe Electric, the NexGen trolley manufacturer, to conduct a feasibility study to evaluate the battery replacement options for RTA's NexGen Trolley Bus Fleet. The current battery system has an estimated life of six (6) to ten (10) years. The batteries have been in service for six (6) years. However, the current battery manufacturer, Voltabox, in Germany, has made the decision that it will no longer provide replacement parts for our battery system. This feasibility study will provide the RTA with the most optimal and cost-effective battery system replacement recommendation from the bus manufacturer, Kiepe Electric.

The feasibility study will:

1. Evaluate the technical, operational, engineering and financial feasibility of replacing the existing Voltabox Battery System, with one from different battery suppliers.
2. Explore the options of battery chemistry, capacities, physical differences, and improved technologies.
3. Provide RTA with a detailed recommendation for a battery system replacement including methodology, timeline, cost and operational expectations.

The feasibility study will include the following deliverables:

1. Integration Assessment of a new battery system into RTA's NexGen Trolley Bus Fleet
2. Weight Distribution Analysis
3. Route Simulation Based on Proposed Battery Capacities
4. Adaptation of Kiepe Battery Thermal Management System from Air to Water cooled
5. Review of Increased load on the 24V system
6. State of Charge (SOC) profile
7. Battery lifetime estimation
8. Thermal load assessment
9. Range Analysis
10. Conceptual integration layout
11. Description of required component placements and system modifications
12. Evaluation of potential charger replacement (e.g., due to power increase)
13. Engineering analysis, CAD Modeling and simulations
14. Proposal for Prototype and Production plan, costs and timeline

The feasibility study will take approximately six (6) months to complete and will include engineering design and analysis from Kiepe Electric and potential battery suppliers.

This is a sole source procurement because Kiepe is the only vendor capable of providing a significant and technically precise feasibility study. Kiepe has proprietary technology and specialized expertise. Attempting to use any other vendor to perform this study would cause delays, cost increases or technical issues.

As this is a sole source procurement which lacks competition, a cost analysis was conducted which proved that the proposed pricing is fair and reasonable. This cost analysis validates that the costs are aligned with industry standards and justified based on the scope, qualifications and effort required.

MOTION made by Mr. Fullenkamp and SECONDED by Mr. Williamson that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a CONTRACT AWARD to Kiepe Electric in the amount of \$250,000 with a \$50,000 Contingency to perform a feasibility study for the replacement of RTA's NexGen Trolley Bus battery system. The total AWARD is \$300,000.

The MOTION was APPROVED by voice vote 6-0.

### **Action Item #3 – Transportation Uniforms**

Mr. Caldwell stated the purpose of this procurement is for RTA to contract with a company that can provide all uniform items for Transit Operators and Transit Ambassadors. RTA is a professional organization that supports high standards of appearance for its operators and ambassadors.

RTA currently employs approximately 350 full-time transit operators and six (6) part-time transit operators who shall be entitled to receive an annual uniform allowance in addition to the newly issued uniforms.

To support these standards, RTA issues the new operators four (4) sets of uniforms, a jacket and hat of choice depending on the season. In addition, each new operator will receive a voucher allowance in the amount of \$325 to purchase additional uniform and accessory items.

Per the labor agreement between RTA and Amalgamated Transit Union Local #1385 each full-time operator shall receive a voucher allowance of \$475 for each year of the agreement for maintenance/upkeep. Operators can also use the voucher to purchase gloves, rain gear, sunglasses etc. from RTA's approved accessory list.

RTA currently employs approximately 26 Transit Ambassadors that require professional uniforms. Each Transit Ambassador is issued 11 sets of uniforms, a jacket and hat of choice depending on the season.

Per the labor agreement between American Federation of State, County, and Municipal Employees (AFSCME) Local #101, Transit Ambassadors do not receive a voucher allowance.

The successful contractor would be responsible for servicing the account and fulfilling all purchase requirements over the specified period.

Sealed bids for Transportation Uniforms were solicited through the Dayton Daily News, Dayton Weekly News, and Transit Talent. Request for Proposals were sent to forty-four (44) vendors.

At 10:00 AM on April 10, 2025, four (4) proposals were received. The Evaluation Committee reviewed the proposals to determine and designate the most qualified proposer using the following criteria:

- **Garment Quality**  
This assesses and includes quality of the garment, available sizing, color, and adherence to the specification. Overall quality of the submitted sample uniform pieces.
- **Capacity to Perform Scope of Work**  
This assesses the proposer's ability to effectively provide the goods or services within a reasonable timeframe. This includes evaluating the resources, tools, personnel, and operational processes the organization has in place to manage and execute the scope of work. The focus is on the proposers' ability to deliver high quality results while meeting all requirements.
- **Reasonableness of Cost**  
This section evaluates the proposed costs in relation to the scope of work, ensuring that the costs are fair, competitive, and aligned with the project's objectives. This criterion considers whether the pricing reflects the value of the services offered, the efficiency of the approach, and the overall financial feasibility of the proposal.
- **Quality of Proposal**  
This assesses the clarity, completeness, and professionalism of the submitted proposal. This includes evaluating how well the proposer addresses the project requirements, outlines their approach, and presents their solution. A high-quality proposal should demonstrate a clear understanding of the project, be well-organized, and effectively communicate their ability to meet the project objectives and requirements.

<b>Offeror</b>	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>	<b>Option Year 1</b>	<b>Option Year 2</b>	<b>Grand Total</b>
<b>Superior Uniforms</b>	<b>\$165,398</b>	<b>\$172,159</b>	<b>\$179,566</b>	<b>\$191,761</b>	<b>\$204,639</b>	<b>\$913,523</b>
Galls	*	*	*	*	*	*
City Apparel	*	*	*	*	*	*
Unifirst	*	*	*	*	*	*

\*FTA procurement guidelines require that only the successful proposer's pricing data be disclosed publicly.

MOTION made by Mr. Williamson and SECONDED by Mr. Weckesser that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees APPROVAL a three (3) year contract with two (2) optional Years. The three (3) year contract totals \$517,123 with Option Year 1 in the amount of \$191,761 and Option Year 2 at \$ 204,639 be awarded to Superior Uniforms for a grand total of \$913,523.

The MOTION was APPROVED by voice vote 6-0.

**Action Item #4 – Phone System Replacement**

Mr. Prince stated the purpose of this procurement is to select a firm to provide a full replacement of the existing phone system used by the RTA.

The current phone system is reaching end-of-life and no longer supports RTA’s long-term operational and customer service goals. This upgrade will modernize internal and external communications, enhance reliability, and reduce maintenance burdens, while introducing new functionality such as cloud-based contact center tools, integrated dispatch capabilities, and centralized management of all communication systems. By transitioning to a managed cloud platform, RTA will reduce risks associated with aging infrastructure, ensure business continuity, and improve customer experience.

Proposals for the Phone System Replacement were solicited via OpenGov and advertised in the *Dayton Daily News*, *Dayton Weekly News*, and *Transit Talent*. Requests for Proposals were sent to 87 vendors.

On May 22, 2025, four (4) proposals were received:

Proposer	Location
ConnX, Inc.*	Plainsboro, NJ
CBTS*	Cincinnati, OH
Converge Technology Solutions*	Peachtree Corners, GA
InterVision Systems LLC**	Chesterfield, MO

\*FTA procurement guidelines require that only the successful proposer's pricing data be disclosed publicly.

\*\*InterVision Systems, LLC was determined non-responsive.

The Evaluation Committee reviewed the proposals based on the following criteria:

- Compliance with the stated requirements and scope of work
- Cost-effectiveness and value for money
- Technical expertise and experience of the vendor
- Quality of proposed solution and scalability options
- Timeline of the proposed implementation
- Completeness of the proposal submission
- Optional or value-added content and scope not directly outlined in the core requirements

Following evaluations and clarifications, ConnX, Inc. was determined to be the most advantageous to RTA. Their solution is built on Cisco Webex Calling with integrated Contact Center and Dispatch functionality, meeting the technical requirements while offering scalability and long-term service benefits. ConnX, Inc. also offered the most competitive total cost of ownership. The total five-year cost of the agreement with ConnX follows:

<b>GD 25-26 Pricing Summary</b>	<b>ConnX</b>
One-Time Implementation Charges	\$161,331
Recurring Charges - Year 1	155,130
Recurring Charges - Year 2	155,130
Recurring Charges - Year 3	155,130
Recurring Charges - Year 4	155,130
Recurring Charges - Year 5	155,130
Optional One Time Charges	123,400
<b>Total</b>	<b>1,060,381</b>
<b>Contingency (10%)</b>	<b>106,038</b>
<b>Grand Total</b>	<b>\$1,166,419</b>

A cost analysis was conducted based on pricing proposals, industry standards, and estimated internal support costs for legacy systems. The pricing submitted by ConnX, Inc. was found to be fair and reasonable.

MOTION made by Mr. Lumpkin and SECONDED by Mr. Dupler that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a five (5) year contract AWARD to ConnX, Inc. in the amount of \$1,060,381 for the Phone System Replacement plus a 10% contingency of \$106,038 for a grand total of \$1,166,419.

The MOTION was APPROVED by voice vote 6-0.

#### **Action Item #5 – Clever Devices Maintenance Agreement**

Mr. Prince stated the purpose of this procurement is to award a maintenance and support contract to Clever Devices Ltd. for continued use and support of its Intelligent Transportation System (ITS) products, as well as to implement the Disruption Management Solution.

Greater Dayton RTA utilizes Clever Devices as its Intelligent Transportation System solution provider. The Agency relies on Clever Devices' hardware and software to support mission-critical functions including vehicle tracking, computer-aided dispatch, and data reporting. Continued support and maintenance of these systems is essential to the safe, efficient, and customer-responsive delivery of fixed-route transit services. In addition, this agreement includes the deployment of the Disruption Management System on 184 buses, which will enhance RTA's ability to respond to service interruptions. This agreement also includes Microsoft Entra ID integration, providing secure and centralized user authentication, enhancing system security.

The pricing details of the agreement are as follows:

Clever Devices Proposed Pricing	Cost
Year 1 - Hardware Warranty, Software Maintenance and Onsite Support	\$634,078
Year 2 - Hardware Warranty, Software Maintenance and Onsite Support	657,765
Option Year 1 - Hardware Warranty, Software Maintenance and Onsite Support	683,176
Option Year 2 - Hardware Warranty, Software Maintenance and Onsite Support	706,388
Disruption Management Solution	389,570
Microsoft Intra ID Integration	74,485
Total	\$3,145,462

A cost analysis was performed to assess the reasonableness of the proposed pricing. While the overall cost is higher than the previous contract, the increase is primarily due to the inclusion of expanded support services and the addition of the Disruption Management system. Taking into account the broader scope of work, the pricing structure reflects standard industry practices and is considered fair and appropriate for the level of service being provided.

MOTION made by Mr. Weckesser and SECONDED by Mr. Dupler that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD to Clever Devices, LTD, for the renewal of the Clever Devices, LTD Maintenance Agreement for a two-year base contract of \$1,291,843 with two one-year options totaling \$683,176 and \$706,388, respectively. The inclusion of the Disruption Management Solution valued at \$389,570 and the Microsoft Intra ID Integration valued at \$74,485 results in a total contract value of \$3,145,462.

The MOTION was APPROVED by voice vote 6-0.

#### **Action Item #6 – Update Public Records Policy**

Mr. Ruzinsky stated the purpose of this action item is to update RTA's current public records policy. The policy is being updated to align with current Ohio Law.

MOTION made by Mr. Dupler and SECONDED by Mr. Mullins that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees approval of revised Human Resources, Public Records Policy #1.

The MOTION was APPROVED by voice vote 6-0.

#### **Customer and Business Development Update**

Mr. Policicchio stated the Customer and Business Development highlights report was included in today's meeting packet. The report provided information regarding service updates, the August graphics bus, how to ride classes provided to students, employee promotions, employees who are military Veterans, the upcoming Toledo, Ohio Roadeo, the Employee Benefit Fund Riverboat event and various other items.

#### **June 2025 Financial Report**

Ms. Stanforth stated the June 2025 Financial Report was provided in today's meeting packet. Total revenues are \$1.4 million over budget as a result of higher sales tax proceeds and passenger fares. Total

expenses are \$3.2 million under budget because of lower wages and benefits, services, materials & supplies, purchased transportation and miscellaneous expense. RTA's service gain after local capital charge is \$3.0 million, which compares to a budgeted loss of \$1.8 million.

#### **Small Purchasing Information**

Ms. Howard stated the Small Purchasing Information was included in today's meeting packet.

#### **Chief Executive Officer's Report**

Mr. Ruzinsky stated a report will be shared during Executive Session.

#### **Request for Executive Session**

A MOTION was made by Mr. Weckesser and SECONDED by Mr. Williamson to RECESS into Executive Session to discuss the potential purchase of property for a public purpose, disputes involving the public body that are the subject of pending court action, and details relevant to security arrangements.

#### **ROLL CALL was taken:**

Mr. Dupler -	Yes
Mr. Fullenkamp -	Yes
Mr. Lumpkin -	Yes
Ms. Matthews-Stenson -	Excused
Ms. Miller -	Excused
Mr. Mullins-	Yes
Mr. Weckesser -	Yes
Ms. White -	Excused
Mr. Williamson -	Yes

The MOTION was APPROVED 6-0.

The meeting RECESSED into Executive Session at 9:36 a.m.

#### **Reconvene to Regular Session**

MOTION made by Mr. Williamson and SECONDED by Mr. Weckesser to RECONVENE into Regular Session.

#### **ROLL CALL was taken:**

Mr. Dupler -	Yes
Mr. Fullenkamp -	Yes
Mr. Lumpkin -	Yes
Ms. Matthews-Stenson -	Excused
Ms. Miller -	Excused
Mr. Mullins-	Yes
Mr. Weckesser -	Yes
Ms. White -	Excused
Mr. Williamson -	Yes

The MOTION was APPROVED 6-0.



The regular meeting RECONVENED at 10:43 a.m.

**Next Meeting**

The upcoming jointly held Finance/Personnel and Planning Committees meetings are scheduled for September 16 and October 21, 2025.

**Adjournment**

With no further business, Mr. Lumpkin DECLARED the meeting ADJOURNED at 10:44 a.m.

**ATTEST**

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**John A. Lumpkin, Jr., Acting Chair**

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**Mary Kay Stanforth, Committee Secretary**