



Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

October 7, 2025

- Trustees: David P. Williamson, Acting Chair
Ashton S. Dupler
Al Fullenkamp
Belinda Matthews-Stenson
Nikol Miller
Grady L. Mullins
Thomas Weckesser
- Excused: John A. Lumpkin, Jr., President
Sharon D. White, Vice President
- Staff: Bob Ruzinsky, Chief Executive Officer
Daron Brown, Chief Maintenance Officer
Roland Caldwell, Chief Transportation Officer
Christopher Conard, Coolidge Wall, Co. LPA
Cathy Garner, Senior Executive Administrative Assistant
Brandon Policicchio, Chief Customer and Business Development Officer
Mary K. Stanforth, Chief Financial Officer
Robert Stevens, Chief Labor Officer
- Others: Interested citizens (see attached sheet)

Call Meeting to Order

Mr. Williamson called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Mr. Williamson led attendees in reciting the Pledge of Allegiance.

ROLL CALL

Roll call was taken:

Mr. Dupler	Yes	Mr. Mullins	Yes
Mr. Fullenkamp	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Excused	Ms. White	Excused
Ms. Matthews-Stenson	Yes	Mr. Williamson	Yes
Ms. Miller	Yes		

APPROVAL OF CONSENT AGENDA

Mr. Williamson stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today’s Board Meeting Agenda. The Agenda was mailed in advance, and Mr. Williamson asked if there are any changes to the Agenda?

Upon hearing no requests or changes, Mr. Williamson DECLARED APPROVAL of today’s Board Meeting Agenda.

APPROVAL OF SEPTEMBER 2, 2025 BOARD MEETING MINUTES

Mr. Williamson asked if anyone requests a reading of the minutes or are there changes to the minutes?

Upon hearing no requests or changes, Mr. Williamson DECLARED APPROVAL of the September 2, 2025 Board Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (BELINDA MATTHEWS-STENSON)

Ms. Matthews-Stenson stated the Finance/Personnel and Planning Committees met for a jointly held meeting on September 16th, and as a result, the Finance/Personnel Committee is recommending three (3) Action Items for the Board’s consideration.

ACTION ITEM #2 – TROLLEY CARBON INSERTS

Ms. Matthews-Stenson stated the purpose of this procurement is to award a contract for the purchase of trolley carbon inserts required for the continued operation of RTA’s trolley bus fleet.

RTA requires ongoing replacement of trolley carbon inserts, which are essential wear components that allow electrical current transfer between the overhead wires and the NexGen electric trolley buses. Regular replacement of these inserts ensures the continued safe and reliable operation of the system.

MOTION MADE by Ms. Mathews-Stenson and SECONDED by Mr. Fullenkamp to APPROVE a three-year CONTRACT AWARD to Trolley Support LLC for the supply of Trolley Carbon inserts for a three-year total of \$403,500 plus a 10% contingency of \$40,350 for a grand total of \$443,850. This award is contingent upon the Federal Transit Administration’s approval of RTA’s Buy America waiver request.

MOTION CARRIED by voice vote.

Ayes: Seven Nays: None

ACTION ITEM #3 – SERVER ROOM COOLING SYSTEM

Ms. Mathews-Stenson stated the purpose of this procurement is to contract with a qualified firm to provide RTA with the replacement of an HVAC unit at our Wright Stop Plaza facility. The new unit will be installed in the Server Room at this location.

The contractor is responsible for removing the existing unit, providing a temporary temperature control, as well as any plumbing and ductwork modifications. All necessary labor, equipment, materials, parts, tools, test equipment, and expenses related to accomplishing the requirements of this contract, is the responsibility of the contractor.

MOTION MADE by Ms. Mathews-Stenson and SECONDED by Ms. Miller to APPROVE a CONTRACT AWARD to Osterfeld Champion Service in the amount of \$250,498.

MOTION CARRIED by voice vote.

Ayes: Seven Nays: None

ACTION ITEM #4 – RESOLUTION NO. 2025-10-1, AUTHORIZING STAFF TO SEEK FEDERAL INFRASTRUCTURE INVESTMENT AND JOBS ACT FLEXIBLE FUNDING TO SUPPORT TRANSIT PROJECTS.

Ms. Matthews-Stenson stated RTA has been notified by the Miami Valley Regional Planning Commission (MVRPC) regarding the solicitation of new transportation projects under the category of Surface Transportation Program (STP). Once submitted, applications for the proposed new projects are to be reviewed and evaluated for inclusion in the State Transportation Improvement Program (TIP).

In reviewing the region’s transportation needs, Staff has developed a project that is eligible for flexible funding, and the proposal has been scrutinized in the context of MVRPC practices and policies. The proposed future project will replace 25 small buses and has a total cost of \$3,750,000 with a Federal Share of \$3,000,000.

Mr. Williamson asked if the deadline will be met?

Mr. Ruzinsky responded, yes.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Mr. Fullenkamp to APPROVE Resolution No. 2025-10-1, authorizing the submittal of all necessary documents and the fulfillment of all other requirements, to obtain additional funding for project(s) approved by the MVRPC.

MOTION CARRIED by voice vote.

Ayes: Seven Nays: None

Other items to mention:

The July 2025 Financial Report as well as Small Purchases Information has been included in today’s Board package.

PLANNING COMMITTEE REPORT (TOM WECKESSER)

Mr. Weckesser stated the Finance/Personnel and Planning Committees met for a jointly held meeting on September 16th, and the Planning Committee is recommending one (1) Action Item for the Board’s consideration.

ACTION ITEM #5 – AUTOMATIC PASSENGER COUNTERS

The purpose of this action item is to select a vendor to partner with RTA for the purchase of automatic passenger counter sensors for the fixed route vehicle fleet, consisting of 185 diesel and electric trolley buses.

Automatic passenger counters provide accurate and reliable passenger counting to support the Federal Transit Administration’s, National Transit Database Reporting requirements.

This procurement was successfully completed after a second solicitation for bids. The initial bids showed a significant price variance, along with Buy America questions, prompting RTA to re-solicit to better clarify specifications, and confirm accurate pricing. This competitive bidding process ensured that RTA obtained the equipment needed, while achieving substantial savings for the organization.

MOTION MADE by Mr. Weckesser and SECONDED by Ms. Matthews-Stenson to AWARD a CONTRACT to Passio Technologies in the amount of \$1,029,291 for automatic passenger counter equipment and installation. In addition, it is recommended that a 10% contingency of \$102,929 be added for any unplanned and unforeseen costs for a grand total of \$1,132,220.

MOTION CARRIED by voice vote.

Ayes: Seven Nays: None

Additional Information

At the meeting, a summary document of recent activities in the Customer and Business Development Department was also shared with the Committees .

CHIEF EXECUTIVE OFFICER’S REPORT

Mr. Ruzinsky stated about 3 weeks ago he received a voice mail message from Mr. John Lumpkin regarding one of our Transit Ambassadors, Ms. Angela Champion. Mr. Lumpkin mentioned the excellent customer service Ms. Champion provided to him while at the Northwest Transit Center. Mr. Lumpkin stated that he believed that Ms.

Champion had no idea who he was, which made the interaction even better. Ms. Champion was in attendance, and Mr. Ruzinsky asked her to please stand to be recognized.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Mr. Fullenkamp, along with the entire Board, congratulated Ms. Champion on providing excellent customer service!

EXECUTIVE SESSION

Mr. Williamson stated there is a request to go into Executive Session.

MOTION MADE by Mr. Williamson and SECONDED by Mr. Fullenkamp to RECESS into Executive Session to discuss security matters.

Roll call was taken:

Mr. Dupler	Yes	Mr. Mullins	Yes
Mr. Fullenkamp	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Excused	Ms. White	Excused
Ms. Matthews-Stenson	Yes	Mr. Williamson	Yes
Ms. Miller	Yes		

The meeting recessed at 3:15 p.m.

MOTION MADE by Mr. Williamson and SECONDED by Mr. Weckesser to RECONVENE into regular session.

Roll call was taken:

Mr. Dupler	Yes	Mr. Mullins	Yes
Mr. Fullenkamp	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Excused	Ms. White	Excused
Ms. Matthews-Stenson	Yes	Mr. Williamson	Yes
Ms. Miller	Yes		

The meeting was reconvened at 3:32 p.m.

ADJOURNMENT

MOTION MADE by Mr. Williamson and SECONDED by Ms. Matthews-Stenson to ADJOURN the meeting.

MOTION CARRIED by voice vote.

Ayes: Seven Nays: None

The meeting adjourned at 3:33 p.m.

ATTEST

David P. Williamson
Acting Chair
RTA Board of Trustees

Mary K. Stanforth
Secretary/Treasurer
RTA Board of Trustees

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