



**Jointly Held
Finance/Personnel and Planning Committees
Meeting Minutes**

September 16, 2025

Members Present: Sharon D. White
Al Fullenkamp
Belinda Matthews-Stenson (arrived at 8:34 a.m.)
Nikol Miller
Grady Mullins
Thomas Weckesser
David P. Williamson

Excused: Ashton Dupler
John A. Lumpkin, Jr.

Staff in Attendance: Bob Ruzinsky
Daron Brown
Roland Caldwell
Chris Conard, Coolidge Wall
Julie Hoffman
Deborah Howard
Shanel Kilgore
Nathan Owens
Mary K. Stanforth
Bob Stevens

Others in Attendance: Wess Eversole, Rieck Services
Matt Miller, Rieck Services

Ms. White called the meeting to order at 8:30 a.m. and roll call was taken:

Roll Call

Mr. Dupler -	Excused
Mr. Fullenkamp -	Yes
Mr. Lumpkin	Excused
Ms. Matthews-Stenson -	Excused
Ms. Miller -	Yes
Mr. Mullins -	Yes
Mr. Weckesser-	Yes
Ms. White -	Yes
Mr. Williamson -	Yes

A quorum was present, and proper notice of the meeting had been given.

Approval of August 19, 2025, Jointly Held Finance/Personnel and Planning Committees Meeting Minutes

Ms. White asked if attendees request a reading of the minutes or have corrections to the minutes?

Upon hearing no requests or corrections, MOTION made by Mr. Weckesser and SECONDED by Mr. Fullenkamp to APPROVE the August 19, 2025 Committees meeting minutes.

The MOTION was APPROVED by voice vote 6-0.

Ms. Matthews-Stenson arrived at the meeting at 8:34 a.m.

Future Board Meeting Action Items

Action Item #2 – Trolley Carbon Inserts

Mr. Brown stated the purpose of this procurement is to award a contract for the purchase of trolley carbon inserts required for the continued operation of Greater Dayton Regional Transit Authority’s (RTA) trolley bus fleet.

RTA requires ongoing replacement of trolley carbon inserts, which are essential wear components that allow electrical current transfer between the overhead wires and the NexGen electric trolley buses. Regular replacement of these inserts ensures the continued safe and reliable operation of the system.

Sealed bids were solicited through the *Dayton Daily News*, *Dayton Weekly News*, and *Transit Talent*. Invitation for Bids were sent to thirty-five (35) firms.

At 10:00 AM on August 26, 2025, two (2) bids were received and publicly opened. The bid results were as follows:

	Trolley Support LLC Perry Hall, MD	Kiepe Electric LLC Alpharetta, GA
Year 1	\$148,300	\$188,500
Year 2	124,700	197,900
Year 3	130,500	207,800
Three-year Total	\$403,500	\$594,200

Both bidders submitted Buy America paperwork stating their products were not Buy America compliant and that they would need to obtain a waiver. As such, RTA is requesting a Buy America waiver from the Federal Transit Administration (FTA) so that federal funds may be used to purchase these parts that are necessary for the operation of RTA’s transit system.

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Weckesser that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a three-year CONTRACT AWARD to Trolley Support LLC for the supply of Trolley Carbon inserts for a three-year total of \$403,500 plus a 10% contingency of \$40,350 for a grand total of \$443,850. This award is contingent upon the Federal Transit Administration’s approval of RTA’s Buy America waiver request.

The MOTION was APPROVED by voice vote 7-0.

Action Item #3 – Server Room Cooling System

Ms. Hoffman stated the purpose of this procurement is to contract with a qualified firm to provide RTA with a replacement HVAC unit at the Wright Stop Plaza facility. The new unit will be installed in the Server Room at this location.

The contractor is responsible for removing the existing unit, providing a temporary temperature control, as well as any plumbing and ductwork modifications. All necessary labor, equipment, materials, parts, tools, test equipment, and expenses related to accomplishing the requirements of this contract, is the responsibility of the contractor.

Sealed bids were solicited through the Dayton Daily News, Dayton Weekly News, and Transit Talent. The Invitation for Bids were sent to 210 firms.

At 11:00 AM, on Tuesday, September 26, 2025, two (2) bids were received.

The following firms submitted bids for Server Room Cooling System:

Contract Totals

Firm	Price
Osterfeld Champion Service Dayton, Ohio	\$250,498
Waibel Energy Systems, Inc. Vandalia, Ohio	\$320,822

Funding for this procurement is provided through federal funds.

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Fullenkamp that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees APPROVAL of a CONTRACT AWARD to Osterfeld Champion Service in the amount of \$250,498.

The MOTION was APPROVED by voice vote 7-0.

Action Item #4 – Resolution No. 2025-10-1, Authorizing Staff to Seek Federal Infrastructure Investment and Jobs Act Flexible Funding to Support Transit Projects

Ms. Hoffman stated RTA has been notified by the Miami Valley Regional Planning Commission (MVRPC) regarding the solicitation of new transportation projects under the category of Surface Transportation Program (STP). Once submitted, applications for the proposed new projects are to be reviewed and evaluated for possible inclusion in the State Transportation Improvement Program (TIP).

In reviewing the region’s transportation needs, Staff has developed the following project that is eligible for flexible funding, and the proposal has been scrutinized in the context of MVRPC practices and policies.

Project: The replacement of RTA’s bus fleet is a top priority. In 2023, RTA purchased small buses to replace its entire paratransit fleet. These buses have an FTA useful life of 5 years or 150,000 miles. This fleet will be at maximum FTA useful life starting in 2029. Staff’s current plan is to replace these buses over a 3-5 year period depending on funding availability and this application is for 25 of the 75 buses. Funding this project will help ensure that RTA meets that plan and provides the community with reliable modern transit buses.

RTA’s goal is to always provide the citizens of our service area with clean, safe, modern, transit buses and to ensure transit rides are comfortable as we project a positive image across our community. Approval of this request, which would provide for the replacement of a portion of RTA’s small bus paratransit fleet, will help ensure we continue to meet that goal.

Competition for funding is expected to be substantial; applications are due on October 9, 2025 and require the Board’s approval of the attached resolution.

MOTION made by Ms. Matthews-Stenson and SECONDED by Ms. Miller that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees APPROVAL of Resolution No. 2025-10-1, authorizing the submittal of all necessary documents and the fulfillment of all other requirements, in order to obtain additional funding for project(s) approved by the MVRPC.

The MOTION was APPROVED by voice vote 7-0.

Action Item #5 – Automatic Passenger Counters

Mr. Owens stated the purpose of this procurement is to select a vendor to partner with RTA for the purchase of IRIS IRMA MATRIX flush mount Automatic Passenger Counter (APC) Sensors for the fixed route vehicle fleet, consisting of 185 diesel and electric trolley buses.

Each bus will receive two (2) each, one for the front of the bus and one for the rear of the bus, to provide accurate and reliable passenger counting to support the FTA’s NTD Reporting.

This project requires receipt of all equipment no later than December 22, 2025, and installation to commence in 2026.

Sealed bids for the APC Equipment and Installation were solicited through Dayton Daily News, Dayton Weekly News, and Transit Talent. Invitations for Bid were sent to 33 firms.

This is the second time RTA has solicited bids for this equipment. Initially, bids were received on August 19, 2025, but due to the wide variance in pricing, it was determined to be in RTA’s best interest to rebid. This Item is being brought before the Committees in advance of receiving bids due to time constraints. The Action Item will be finalized by October 07, 2025.

MOTION made by Mr. Weckesser and SECONDED by Ms. Matthews-Stenson that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a CONTRACT AWARD not to exceed \$1,300,000 subject to satisfactory bids received on September 24, 2025.

The MOTION was APPROVED by voice vote 7-0.

Customer and Business Development Update

Mr. Owens stated the Customer and Business Development highlights report was included in today’s meeting packet. The report provided information regarding promotions and advertising, the September bus, Employee Benefit Fund activities, honoring RTA veterans, donations to the Boys and Girls Club and various other items.

July 2025 Financial Report

Ms. Stanforth stated the July 2025 Financial Report was provided in today’s meeting packet. Total revenues are \$1.3 million over budget as a result of higher sales tax proceeds, passenger fares and interest, offset by lower federal assistance. Total expenses are \$4.0 million under budget because of lower wages and benefits, services, materials & supplies, purchased transportation and miscellaneous expenses. RTA’s service gain after local capital charge is \$3.3 million, which compares to a budgeted loss of \$2.0 million.

Small Purchasing Information

Ms. Howard stated the Small Purchasing Information was included in today’s meeting packet.

Chief Executive Officer’s Report

Mr. Ruzinsky reported that Mr. Weckesser will serve as the Board Nominating Committee Chair this year.

Next Meeting

The upcoming jointly held Finance/Personnel and Planning Committees meetings are scheduled for October 21 and November 18, 2025.

Adjournment

With no further business, Ms. White DECLARED the meeting ADJOURNED at 8:55 a.m.

ATTEST

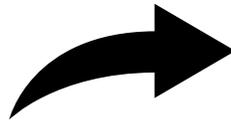
Sharon D. White, Chair

Mary Kay Stanforth, Committee Secretary

**Greater Dayton RTA Board of Trustees Jointly held Finance,
Personnel, and Planning Committees Meeting Packet**

Meeting Date: Tuesday, October 21, 2025 - 8:30 a.m.
Wright Stop Plaza – 4 S. Main Street, Dayton, OH 45402
2nd Floor Multipurpose Room

Action Item #2
Next Section



The purpose of this procurement is for Greater Dayton Regional Transit Authority (RTA) to purchase twenty-five (25) Gillig 35-foot buses. These buses will replace buses that will have reached the FTA's useful life benchmark of twelve (12) years or 500,000 miles and are being ordered as part of RTA's normal replacement plan for diesel buses.

Currently, RTA's 2016 diesel buses are approaching 500,000 miles and will have exceeded the threshold before the replacement buses are received.

Diesel fleet breakdown:

- 24 – 2016 – 40' diesel buses
- 24 – 2017 – 40' diesel buses
- 24 – 2018 – 40' diesel buses
- 4 – 2018 – 30' diesel buses
- 17 – 2019 – 40' diesel buses
- 7 – 2020 – 35' diesel buses
- 11 – 2021 – 40' diesel buses
- 28 – 2023 – 30' diesel buses

Total – 139 diesel buses

RTA will be purchasing these 25 Gillig buses from the Washington State bus contract or the NeoRide bus contract; whichever contract provides the most cost-effective option. Delivery of these 25 Gillig buses is anticipated in the 1st or 2nd quarter of 2027. Funding for this procurement will be 80% federal and 20% local and is already included in the Capital Plan.

The price of a 35' diesel bus has risen about 35% since April 2021, from \$508,665 to \$685,054 per bus, mostly driven by annual Producer Price Index (PPI) percentage increase. Gillig's quote for this purchase includes language that if Gillig incurs increased costs due to the current administration's tariff policy, the price quoted will likely be increased to account for the tariffs.

The Chief Executive Officer recommends a contract award to Gillig for the purchase of twenty-five 35' diesel buses at a cost of \$685,054 per bus, for a total of \$17,126,350 plus a 10% contingency in the amount of \$1,712,635 to address any tariff increases or vehicle enrichments for a grand total of \$18,838,985. This also authorizes the CEO to purchase these buses from the contract which provides the most cost-effective option for RTA.

Board Meeting- 11/06/2025

Chief Executive Officer