



## **Minutes**

### Minutes

#### Greater Dayton RTA Board of Trustees Public Board Meeting

December 2, 2025

- Trustees: Sharon D. White, President  
Belinda Matthews-Stenson, Vice President  
Ashton S. Dupler  
Al Fullenkamp  
Nikol Miller
- Excused: John A. Lumpkin, Jr.  
Grady L. Mullins  
Thomas Weckesser  
David Williamson
- Staff: Bob Ruzinsky, Chief Executive Officer  
Daron Brown, Chief Maintenance Officer  
Christopher Conard, Coolidge Wall, Co. LPA  
Cathy Garner, Senior Executive Administrative Assistant  
Brandon Policicchio, Chief Customer and Business Development Officer  
Mary K. Stanforth, Chief Financial Officer  
Robert Stevens, Chief Labor Officer  
Aaron Taylor, Deputy Chief Transportation Officer
- Others: Interested citizens (see attached sheet)

### **Call Meeting to Order**

Ms. White called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

### **PLEDGE OF ALLEGIANCE**

Ms. White led attendees in reciting the Pledge of Allegiance.

**ROLL CALL**

Roll call was taken:

Mr. Dupler	Yes	Mr. Mullins	Excused
Mr. Fullenkamp	Yes	Mr. Weckesser	Excused
Mr. Lumpkin	Excused	Ms. White	Yes
Ms. Matthews-Stenson	Yes	Mr. Williamson	Excused
Ms. Miller	Yes		

**APPROVAL OF CONSENT AGENDA**

Ms. White stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today’s Board Meeting Agenda. Ms. White noted the Board Agenda was mailed in advance. Ms. White stated there are changes including Committee Chairs: Mr. Al Fullenkamp for the Finance and Personnel Committee and Ms. Nikol Miller for the Planning Committee. Ms. White then asked Board members if there were any additional changes to the Agenda?

Upon hearing no additional changes, Ms. White DECLARED APPROVAL of today’s Board Meeting Agenda as presented and amended.

**APPROVAL OF NOVEMBER 6, 2025 BOARD MEETING MINUTES**

Ms. White asked if anyone requests a reading of the minutes or are there changes to the minutes?

Upon hearing no requests or changes, Ms. White DECLARED APPROVAL of the November 6, 2025 Board Meeting Minutes.

**FINANCE/PERSONNEL COMMITTEE REPORT (AL FULLENKAMP)**

Mr. Fullenkamp stated the Finance/Personnel and Planning Committees met for a jointly held meeting on November 18<sup>th</sup>, and as a result, the Finance/Personnel Committee is recommending six (6) Action Items for the Board’s consideration.

**ACTION ITEM #2 – ADOPTION OF FISCAL YEAR 2026 OPERATING AND CAPITAL BUDGETS**

Mr. Fullenkamp stated RTA’s total Operating Revenues for 2026 are projected at \$88.5 million while total Operating Expenses are projected at \$84.4 million. This budget scenario reflects a gain of \$4.1 million before local capital charges and a balanced budget after local capital charges.

Regarding the Capital Budget, expenditures for 2026 are projected at \$62.7 million with \$18.9 million funded by RTA. Capital projects include the categories: Electric System Infrastructure, Revenue Vehicles & Equipment, Transit Hubs & Facility Improvements and Equipment, Technology, Amenities & Other. All projects must follow FTA procurement rules and be approved by the Board of Trustees or the Chief Executive Officer. This ensures the Board has a second level of approval, in addition to approving the overall Capital Budget each year.

MOTION MADE by Mr. Fullenkamp and SECONDED by Ms. Miller to APPROVE the 2026 Operating and Capital Budgets. This APPROVAL allows the Secretary-Treasurer to file the appropriate documents with the Montgomery County Auditor and to receive a certificate authorizing 2026 expenditures.

MOTION CARRIED by voice vote.

Ayes: Five                      Nays: None

**ACTION ITEM #3 – OHIO TRANSIT RISK POOL SHOCK LOSS FUND**

Mr. Fullenkamp stated RTA is a member of the Ohio Transit Risk Pool (OTRP). OTRP allows members to contribute additional amounts, over and above annual premiums, to a Shock Loss Fund. The Shock Loss Fund provides a set aside for larger, sometimes catastrophic, claims. Each OTRP member is required to maintain at least one times annual costs to the Shock Loss Fund and as recently amended may contribute up to a total of ten (10)

additional times their annual OTRP contribution. OTRP is a public agency and is subject to the same investing and audit requirements as RTA and the other members of the pool.

MOTION MADE by Mr. Fullenkamp and SECONDED by Ms. Matthews-Stenson that the Board of Trustees grant the Chief Executive Officer AUTHORITY to fund RTA’s Shock Loss fund, up to the maximum amount, when it is financially feasible and within annual budget parameters. MOTION CARRIED by voice vote.

Ayes: Five                      Nays: None

**ACTION ITEM #4 – RESOLUTION NO. 2025-12-1, FISCAL YEAR 2026 ANNUAL APPROPRIATIONS**

Mr. Fullenkamp stated the Board of Trustees' adoption of the Fiscal Year 2026 Operating and Capital Budgets establishes budget limits for the upcoming year. Trustees' approval of Resolution No. 2025-12-1 will appropriate the funds needed to conduct the activities approved in the Budget documents.

MOTION MADE by Mr. Fullenkamp and SECONDED by Ms. Matthew-Stenson to APPROVE Resolution No. 2025-12-1, Fiscal Year 2026 Annual Appropriations.

MOTION CARRIED by voice vote.

Ayes: Five                      Nays: None

**ACTION ITEM #5 – 2026 MEETING SCHEDULE**

Mr. Fullenkamp stated as set forth in the RTA Bylaws, the Board of Trustees Meeting Dates occur on the first Tuesday of each month. The Finance/Personnel and Planning Committees meeting dates occur on the third Tuesday of each month. Lastly, the Investment Advisory Committee meets quarterly on the third Thursday during the months of January, April, July and October.

On an infrequent basis it is necessary to change or cancel a regularly scheduled meeting date.

MOTION MADE by Mr. Fullenkamp and SECONDED by Ms. White to APPROVE the attached 2026 Meeting Schedule.

MOTION CARRIED by voice vote.

Ayes: Five                      Nays: None

**ACTION ITEM #6 – HVAC GUARANTEED MAINTENANCE**

Mr. Fullenkamp stated the purpose of this action item is to award a contract for preventative maintenance and repair of HVAC and mechanical systems located at all RTA owned and operated facilities.

With regard to pricing, the contractor shall provide ALL Parts, Labor, Scheduled Preventative Maintenance, Repairs, Service and Emergency Calls, and ALL Consumables for Preventative Maintenance and Repair Services for one (1) fixed Monthly Fee.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Mr. Dupler to APPROVE a contract AWARD to DeBra-Kuempel for HVAC Guaranteed Maintenance for a five (5) year base contract totaling \$1,768,100 and three (3) one-year options totaling \$1,287,200 plus a 10% contingency of \$305,530 for a grand total of \$3,360,830.

MOTION CARRIED by voice vote.

Ayes: Four                      Nays: None

Abstain: One – Mr. Fullenkamp

**ACTION ITEM #7 – AS-NEEDED PLUMBING SERVICES**

Mr. Fullenkamp stated the purpose of this action item is to award contracts for as-needed plumbing services for RTA facilities and properties.

The successful contractors will be responsible for providing:

- General Plumbing Repairs
- Installation of Plumbing Fixtures
- Drain Cleaning Services
- Backflow Prevention, and
- System Maintenance

The award will be made to 2 (two) contractors to ensure coverage in cases of emergency repair.

MOTION MADE by Mr. Fullenkamp and SECONDED by Ms. Miller to APPROVE a CONTRACT AWARD to Osterfeld Champion Service, Inc. and Triton Services, Inc.

for three (3) base years totaling \$900,000 and two (2) one-year options totaling \$600,000 for a grand total of \$1,500,000 for as-needed plumbing services. The distribution of funds among the awarded vendors will be determined as needed based on availability, specialization, and job price.

MOTION CARRIED by voice vote.

Ayes: Five                      Nays: None

Other items to mention:

The September 2025 Financial Report as well as Small Purchases Information has been included in today's Board package.

**PLANNING COMMITTEE REPORT (NIKOL MILLER)**

Ms. Miller stated the Finance/Personnel and Planning Committees held a joint meeting on November 18th, and two (2) Action Items are being recommended today.

**ACTION ITEM #8 – ON DEMAND TRANSPORTATION SERVICES**

Ms. Miller stated the purpose of this action item is to award contracts to five vendors to provide On-Demand Transportation Services, including both General Demand Response and ADA Paratransit Services. These services help ensure regional mobility for customers, including those with disabilities, through flexible, responsive ride options. The prices varied by vendor and by services they can perform. RTA selected multiple vendors to ensure flexibility and reliability.

MOTION MADE by Ms. Miller and SECONDED by Mr. Fullenkamp to APPROVE five-year contract AWARDS to Lyft Inc, Uber Technologies Inc, U-ZURV, Valley Transport LLC, and A-List Transportation for the services proposed, in an amount not to exceed \$6,000,000. Distribution of funds among the awarded vendors will be determined as needed based on service levels, customer usage, and operational performance.

MOTION CARRIED by voice vote.

Ayes: Five                      Nays: None

**ACTION ITEM #9 – CUSTOMER & BUSINESS DEVELOPMENT POLICY UPDATE – MAJOR SERVICE AND FARE CHANGE**

Ms. Miller stated the purpose of this action item is to update RTA’s Major Service and Fare Change policy. The policy is being updated to align with current practices within the industry.

MOTION MADE by Ms. Miller and SECONDED by Ms. Matthews-Stenson to APPROVE updates to the Customer and Business Development Department, Policy #2 - Major Service and Fare Change.

MOTION CARRIED by voice vote.

Ayes: Five                      Nays: None

Additional Information

Ms. Miller stated at the meeting, Mr. Policicchio provided a summary document of recent activities going on in the Customer and Business Development Department.

**CHIEF EXECUTIVE OFFICER’S REPORT**

Mr. Ruzinsky invited a very special guest to today’s meeting, one who needs no introduction! Santa distributed gifts of appreciation to all of RTA’s Trustees.

Mr. Ruzinsky stated that you can catch Santa on our historic trolley bus on Saturdays; check our website for specific schedules.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

None.

**BOARD MEMBER COMMENTS  
- ANNOUNCEMENTS**

Ms. Miller wishes everyone Happy Holidays!

Ms. Matthews-Stenson wished everyone holiday greetings and wished Ms. Deborah Howard the very, very best as she retires. Ms. Matthews-Stenson stated Deborah is the “go-

to” in the procurement world, as many folks call upon and seek your guidance and advice, me being one of them. Ms. Matthews-Stenson stated Congratulations!

Mr. Fullenkamp wished Ms. Howard, a great retirement, and for everyone to have a happy and safe holiday, and to also remember to slow down and enjoy the season.

Mr. Dupler wished everyone Happy Holidays and congratulated Ms. Howard on her retirement.

Ms. White Stated to Ms. Howard that she couldn't believe that she was leaving! Ms. White thanked Ms. Howard and stated she is one of those quiet leaders. Ms. White noted that she's been on this Board for a very long time and has never seen Deborah raise her voice, but she is always working in the background, making sure we have the best and the brightest when they come through Procurement. Thank you for being here, and congratulations on your retirement. Good luck!

Ms. White wanted to give a shout-out to RTA staff. Ms. White mentioned that we woke up to a lot of snow and a reminder that, 365 days a year, RTA buses roll, no matter the circumstances or weather, they're out there making sure people who need our services receive them. Thank You, RTA!

Ms. White mentioned she will thank and congratulate Mr. Lumpkin at a later time, since this is her first meeting as President, she wanted to thank him in person. Ms. White also thanked Ms. Matthews-Stenson, who's taking this ride with her as the Vice President of the Board! Ms. White stated that RTA has a stellar group of Board members curated by different entities throughout our region. Ms. White noted that she is looking forward to continuing to work with each of her fellow Board members.

Ms. White also wanted to give a special shout-out to the three people who said yes when she asked them to take on new leadership roles.

Mr. Al Fullenkamp will now chair the Finance and Personnel Committee. Ms. Nikol Miller will lead the Planning Committee, and Mr. Grady Mullens will head up the Investment Advisory Committee. Thanks to the three of

them for their leadership. Ms. White commented she needs to thank Mr. John Lumpkin, who has served. John has guided this Board for several years as President, and we want to thank him personally. Thank you, John, for your leadership!

Ms. White thanked Mr. Ruzinsky for making our meeting festive today! In closing, Ms. White wished everybody a very Merry Christmas, a Happy Hanukkah, and a Happy Kwanzaa. Enjoy the season with family and friends, and we'll see you in 2026.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

MOTION MADE by Mr. Dupler and SECONDED by Mr. Fullenkamp to ADJOURN the meeting.

MOTION CARRIED by voice vote.

Ayes: Five                      Nays: None

The meeting adjourned at 3:23 p.m.

**ATTEST**



Sharon D. White  
Chair  
RTA Board of Trustees



Mary K. Stanforth  
Secretary/Treasurer  
RTA Board of Trustees

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