



## Minutes

### Greater Dayton RTA Board of Trustees Public Board Meeting

March 3, 2026

Trustees: Sharon D. White, President  
Belinda Matthews-Stenson, Vice President  
Ashton S. Dupler  
Al Fullenkamp  
Nikol Miller  
Grady L. Mullins  
Thomas Weckesser  
David Williamson

Excused: John A. Lumpkin, Jr.

Staff: Bob Ruzinsky, Chief Executive Officer  
Daron Brown, Chief Maintenance Officer  
Roland Caldwell, Chief Transportation Officer  
Christopher Conard, Coolidge Wall, Co. LPA  
Cathy Garner, Senior Executive Administrative Assistant  
Brandon Policicchio, Deputy Chief Executive Officer  
Mary K. Stanforth, Chief Financial Officer  
Robert Stevens, Chief Labor Officer

Others: Interested citizens (see attached sheet)

### **Call Meeting to Order**

Ms. White called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

### **PLEDGE OF ALLEGIANCE**

Ms. White led attendees in reciting the Pledge of Allegiance.

### **ROLL CALL**

Roll call was taken:

|                      |         |                |     |
|----------------------|---------|----------------|-----|
| Mr. Dupler           | Yes     | Mr. Mullins    | Yes |
| Mr. Fullenkamp       | Yes     | Mr. Weckesser  | Yes |
| Mr. Lumpkin          | Excused | Ms. White      | Yes |
| Ms. Matthews-Stenson | Yes     | Mr. Williamson | Yes |
| Ms. Miller           | Yes     |                |     |

## **APPROVAL OF CONSENT AGENDA**

Ms. White stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today's Board Meeting Agenda. The Agenda was mailed in advance, and Ms. White asked if there are any changes to the Agenda?

Upon hearing no requests or changes, Ms. White DECLARED APPROVAL of today's Board Meeting Agenda.

## **APPROVAL OF FEBRUARY 3, 2026 BOARD MEETING MINUTES**

Ms. White asked if anyone requests a reading of the minutes or are there changes to the minutes?

Upon hearing no requests or changes, Ms. White DECLARED APPROVAL of the February 3, 2026 Board Meeting Minutes.

## **FINANCE/PERSONNEL COMMITTEE REPORT (AL FULLENKAMP)**

Mr. Fullenkamp stated the Finance/Personnel and Planning Committees met on February 17<sup>th</sup>, and as a result, the Finance/Personnel Committee is recommending two (2) Action Items for the Board's consideration.

## **ACTION ITEM #2 – ELECTRIC TROLLEY BUS POWER SUBSTATION PROJECT**

Mr. Fullenkamp stated the purpose of this action item is to award a contract for the Electric Trolley Bus Power Substation project. RTA operates one of only four (4) remaining Electric Trolley Bus Systems in the country. RTA's innovative buses draw power from overhead lines, enabling the NexGen buses to recharge while in motion. RTA's extensive power line network is supported by nine substations located throughout Dayton. Of these, two (2) are brick-and-mortar facilities, and seven (7) are standalone, prefabricated metal units. The typical design

lifespan of a substation is 25 years, and RTA's eight (8) older/obsolete substations are, on average, 33 years old. The Longworth Substation is RTA's only newer substation, completed in 2024. As the eight (8) older/obsolete units age, sourcing replacement parts has become increasingly challenging. To preserve and continue to enhance RTA's electric system, staff undertook a two-year development and design initiative to recommend the most efficient and practical strategies for substation replacement and refurbishment.

MOTION MADE by Mr. Fullenkamp and SECONDED by Ms. Matthews-Stenson to APPROVE a CONTRACT AWARD to LK Comstock National Transit for \$23,794,300 plus a 20% contingency of \$4,758,860, for a grand total of \$28,553,160 for the Electric Trolley Bus Power Substation Project. This procurement will be funded with up to 80% Federal grant funds.

MOTION CARRIED by voice vote.

Ayes: Eight                      Nays: None

### **ACTION ITEM #3 – OFFICE SUPPLIES**

Mr. Fullenkamp stated the purpose of this action item is to award multiple vendors a three (3) year contract to provide Office Supplies for Greater Dayton RTA. Reliable sources of office supplies help support daily administrative and operational functions across the agency. Items that can be purchased under these contracts include but are not limited to paper products, writing instruments, toner, and other general office consumables necessary for uninterrupted business operations.

MOTION MADE by Mr. Fullenkamp and SECONDED by Ms. Miller to APPROVE the AWARD of three (3), three-year contracts to Friends Office, Rivers Business Solutions, and Staples Contract & Commercial for an award of \$141,300 and a 10% contingency of \$14,130 for a grand total of \$155,430. The award will be distributed across the awarded vendors as needed.

MOTION CARRIED by voice vote.

Ayes: Eight                      Nays: None

Other items to mention:

Regarding the small purchases schedule, there were no small purchases during January 2026.

**PLANNING COMMITTEE REPORT (NIKOL MILLER)**

Ms. Miller stated the Finance/Personnel and Planning Committees held a meeting on February 17<sup>th</sup>, and as a result, the Planning Committee is recommending two (2) Action Items for the Board's consideration.

**ACTION ITEM #4 – ROSS SOFTWARE RENEWAL**

Ms. Miller stated the purpose of this action item is to approve a one-year renewal of the ROSS software maintenance and license agreement with Aptean, Inc. ROSS serves as RTA's core Enterprise Resource Planning system, supporting daily financial and administrative functions in Accounting, Procurement, and Inventory. Continued vendor maintenance is required to ensure system stability, security, and uninterrupted operations.

Aptean is the sole provider of ROSS software and support. While Aptean offered a multi-year option tied to cloud migration, RTA is not pursuing cloud hosting at this time.

MOTION MADE by Ms. Miller and SECONDED by Mr. Fullenkamp to recommend a one (1) year contract AWARD to Aptean, Inc. for the ROSS software and license agreement renewal in the amount of \$203,641.61.

MOTION CARRIED by voice vote.

Ayes: Eight                      Nays: None

**ACTION ITEM #5 – BUS INTERNET VPN AND WEBSITE HOSTING CHANGE ORDER**

Ms. Miller stated the purpose of this action item is to approve a change order to extend RTA's Bus Internet VPN and Website Hosting contract with Data Yard for one year. These services support critical bus communications, system integrations, and public-facing website functions.

RTA must maintain the current Data Yard connection while transitioning bus communications to new AT&T FirstNet services. Website hosting and DNS will also remain with Data Yard during this period to ensure continuity and security.

MOTION MADE by Ms. Miller and SECONDED by Mr. Dupler to AWARD a contract change order to Data Yard in the amount of \$25,000 for a one-year contract extension, resulting in a revised not-to-exceed contract total of \$116,750 for bus internet VPN and website hosting services.

Mr. Williamson confirmed the total award amount is \$116,750.

MOTION CARRIED by voice vote.

Ayes: Eight                      Nays: None

Additional Information

Ms. Miller stated at the meeting Mr. Mantia provided a summary document of recent activities going on in the Customer and Business Development Department.

**CHIEF EXECUTIVE OFFICER'S REPORT**

Mr. Ruzinsky presented a video showcasing the Downtown Police Substation. He explained the images in the video highlight the significant amount of work that was completed in less than 60 days, including “before” shots that illustrated the transformation. Officer Johns and others expressed excitement and appreciation. Much of the cosmetic work was completed by Ms. Julie Hoffman and RTA staff, whose efforts greatly prepared the space.

Mr. Ruzinsky then invited Ms. Shelly Dickstein, Dayton City Manager, to speak about the impact of having the Dayton Police Department located downtown.

Ms. Dickstein thanked RTA Chairwoman, Board members, and leadership for their continued partnership and support. She noted RTA has been an important civic partner to the City over the years, contributing to many development initiatives and helping address challenges, particularly in the post-COVID environment. She emphasized that strong

partnerships are essential to supporting downtown businesses and maintaining the City's economic vitality.

Ms. Dickstein also expressed her appreciation for the leadership and collaborative approach of RTA staff, particularly in working with Mr. Ruzinsky, noting that their willingness to move quickly and work collaboratively helped bring the project to completion in a short timeframe. She stated that establishing a police presence downtown is an important step in maintaining safety and supporting the continued recovery and growth of downtown businesses, while helping attract visitors, workers, and residents back to the area.

During the discussion, Ms. Dickstein also spoke about the potential use of the community space within the facility. She noted that the room could serve as a gathering space for neighborhood and community groups, providing opportunities for collaboration between residents, community organizations, and the Police Department. She emphasized that this type of engagement can strengthen community policing efforts and help address safety and environmental concerns in the downtown area.

Following her remarks, Mr. Ruzinsky presented another video featuring RTA staff members who participated in this year's first-ever RTA Winter Olympics event. The event was well-received, and staff members greatly enjoyed the opportunity to participate. Mr. Ruzinsky then turned the microphone over to Mr. Brandon Policicchio for further comments.

Mr. Policicchio stated that last month, Staff hosted the first annual RTA Winter Olympic Games, inspired by the long-running television series, *The Office*. What began as a fun team-building activity quickly turned into a series of competitions between the red, white, and blue workgroups. More than 100 employees participated in the competitions throughout the organization.

Mr. Policicchio then presented Mr. Roland Caldwell with this year's trophy, which he may keep in the Transportation Office until the next Olympic Games.

In closing, Mr. Policicchio invited Mr. Marco Maroelejo, Connect Service Operator, to the podium to share his real-life experience from the 2002 Winter Olympic Games.

**OLD BUSINESS**

None.

**NEW BUSINESS ACTION ITEM #1: UPDATE TO PUBLIC TRANSPORTATION AGENCY SAFETY PLAN**

Mr. Policicchio stated safety, and safety management are RTA's top priorities. The federally required Public Transportation Agency Safety Plan outlines safety performance criteria, strategies, and staff training, enabling a proactive approach to safety across all operations.

Originally implemented in 2020, it was revised in 2022 and 2024 to reflect various changes due to federal regulations, including updates to RTA policies. Per federal regulations, any updates must be approved by the RTA Board of Trustees for full implementation.

Updates for 2026 include:

- Updated department names and position titles,
- Outline for risk mitigation,
- Safety Risk Reduction Plan targets, and
- Other minor updates to ensure compliance with federal regulations.

MOTION MADE by Mr. Weckesser and SECONDED by Mr. Dupler to recommend APPROVAL of updates to RTA's Public Transportation Agency Safety Plan as attached.

MOTION CARRIED by voice vote.

Ayes: Eight                      Nays: None

**PUBLIC COMMENT**

None.

**BOARD MEMBER COMMENTS  
- ANNOUNCEMENTS**

Ms. Miller congratulated the Olympic winners and commented on the hidden talents wonderfully captured in

the video. She also thanked Mr. Maroelejo for sharing his story.

Mr. Williamson thanked everyone who participated in and helped organize such a successful Winter Olympics event.

Mr. Weckesser thanked all of the Olympic team members and everyone involved. Mr. Weckesser also congratulated Madam Chair, Sharon White, on recently winning the Maureen Patterson award.

Ms. Matthews-Stenson stated she enjoyed watching the video and seeing all of those medals! Ms. Matthews-Stenson commented that it's all about “one team, one dream!”

Mr. Fullenkamp stated he wanted to congratulate everyone who participated. Mr. Fullenkamp also congratulated Ms. White on her recent recognition.

Mr. Dupler thanked Mr. Ruzinsky and his leadership team for once again demonstrating their commitment to historic preservation with the new Downtown police quarters, fostering community involvement, and providing a safe space for our outstanding law enforcement professionals.

Mr. Mullins expressed congratulations to the Olympic Medal winners!

Ms. White stated that although RTA is a public agency, it is also a large organization with significant responsibility to the community. She added that it is always beneficial when RTA can partner with other entities. Ms. White expressed hope that both organizations will do everything possible to showcase this new partnership. She noted that relevant downtown data indicate that Downtown Dayton is one of the safest areas to be in, and she believes this partnership with the police will further support safety. Ms. White concluded by thanking everyone who participated in the RTA Winter Olympics event.

## **EXECUTIVE SESSION**

None.

**ADJOURNMENT**

MOTION MADE by Mr. Weckesser and SECONDED by Ms. Matthews-Stenson to ADJOURN the meeting.

MOTION CARRIED by voice vote.

Ayes: Eight                      Nays: None

The meeting adjourned at 3:32 p.m.

**ATTEST**

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Sharon D. White  
Chair  
RTA Board of Trustees

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Mary K. Stanforth  
Secretary/Treasurer  
RTA Board of Trustees

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