



**Jointly Held
Finance/Personnel and Planning Committees
Meeting Minutes**

April 21, 2026

Members Present: Belinda Matthews-Stenson, Chair
Al Fullenkamp Arrived at 9:07am
John A. Lumpkin, Jr. Arrived at 8:37am
Nikol Miller
Grady Mullins
Thomas Weckesser
Sharon D. White
David P. Williamson

Excused: Ashton Dupler

Staff in Attendance: Bob Ruzinsky
Daron Brown
Roland Caldwell
Chris Conard, Coolidge Wall
Michelle Collier
Julie Hoffman
Shanel Kilgore
Brandon Policicchio
Shawn Prince
Bob Stevens

Ms. Matthews-Stenson called the meeting to order at 8:30 a.m. and roll call was taken:

Roll Call

Ms. Matthews-Stenson	Yes
Mr. Dupler -	Excused
Mr. Fullenkamp -	Not present
Mr. Lumpkin -	Not present
Ms. Miller -	Yes
Mr. Mullins -	Yes
Mr. Weckesser-	Yes
Ms. White -	Yes
Mr. Williamson -	Yes

A quorum was present, and proper notice of the meeting had been given.

Approval of March 17, 2026 Jointly Held Finance/Personnel and Planning Committees Meeting Minutes

Ms. Matthews-Stenson asked if attendees request a reading of the minutes or have corrections to the minutes?

Upon hearing no requests or corrections, Ms. Matthews-Stenson DECLARED APPROVAL of the March 17, 2026 Committees meeting minutes.

Future Board Meeting Action Items

Action Item #2 – Occupational Medical Services

Mr. Stevens stated the purpose of this action item is to award a contract to a certified medical facility to provide comprehensive Occupational Medical Services for the Greater Dayton Regional Transit Authority (RTA). This contract will support employee health and safety, ensure regulatory compliance, and maintain fit-for-duty standards across the organization.

Services to be provided include DOT physicals, pre-employment evaluations, drug and alcohol testing, return-to-work assessments, and other related medical examinations and testing necessary to support workforce readiness and operational reliability.

Competitive proposals were solicited through the *Dayton Daily News*, *Dayton Weekly News*, and *Transit Talent*. A Request for Proposal was sent to eleven (11) firms.

At 11:00 AM on February 10, 2026, four (4) proposals were received. The results were as follows:

Proposers	Location	Total
Concentra Medical Centers, Inc.	Dayton, OH	\$ 637,814
Premier Occupational Health	Dayton, OH	*
Examinetics	Overland Park, KS	*
Healthcarelive Medical Group	Cincinnati, OH	*

*FTA guidelines require that only the successful proposer's pricing data be disclosed publicly.

Following a comprehensive review and evaluation of all proposals received, Concentra Medical Centers demonstrated the ability to meet the required scope of services, competitive pricing, and overall best value to the organization. A price analysis was conducted and the unit costs provided by Concentra are consistent with the unit costs as indicated on the independent cost estimate.

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Weckesser that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees an AWARD of a five-year contract to Concentra Medical Centers for a grand total of \$637,814 for Occupational Medical Services.

The MOTION was APPROVED 5-0-1.

Action Item #3 – Engine Oil

Mr. Brown stated the purpose of this action item is to award a contract for engine oil to support the Greater Dayton RTA's diesel bus fleet and non-revenue vehicles. This procurement ensures the fleet remains properly maintained and operates reliably.

This project includes the supply and delivery of engine oil compliant with Cummins Engineering Standard CES 20086, American Petroleum Institute (API CK-4) standards, and SAE 15W-40 grade requirements. Bidders were required to base their bids on RTA's estimated annual usage quantity of 7,500 gallons of engine oil.

Invitations to bid were solicited through the Dayton Daily News, Dayton Weekly News, and Transit Talent. Invitations for Bid were sent to thirty-nine (39) firms.

At 10:00 AM on March 24, 2026, seven (7) bids were received and publicly opened. The bid results were as follows:

BIDDER	QTY (gal)	YR 1 Unit \$	Year 1 Total	YR 2 Unit \$	Year 2 Total	Total Bid
Hawkins Bailey Warehouse Bedford, IN	7,500	\$7.45	\$55,875	\$7.45	\$55,875	\$111,750
Safety-Kleen Systems, Inc. Norwell, MA	7,500	\$7.50	\$56,250	\$7.75	\$58,125	\$114,375
Bills Battery Co Cincinnati, OH	7,500	\$7.80	\$58,500	\$8.00	\$60,000	\$118,500
Cummins Inc West Chester, OH	7,500	\$9.82	\$73,650	\$10.02	\$75,150	\$148,800
Key Oil Company Franklin, KY	7,500	\$11.34	\$85,050	\$11.34	\$85,050	\$170,100
NAPA Auto Parts Atlanta, GA	7,500	\$11.37	\$85,275	\$12.39	\$92,925	\$178,200
Four O Corporation Hebron, KY	7,500	\$14.77	\$110,775	\$16.25	\$121,875	\$232,650

MOTION made by Ms. Matthews-Stenson and SECONDED by Ms. White that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees an AWARD of a two-year contract with Hawkins Bailey Warehouse for an amount of \$111,750 plus a 10% contingency of \$11,175 for a grand total of \$122,925 for Engine Oil.

The MOTION was APPROVED by voice vote 6-0.

Action Item #4 – Portable Lifts

Mr. Brown stated the purpose of this action item is to enter into an agreement with Stertil-Koni USA for the purchase of four (4) complete sets of cordless portable lifts. Each set consists of four (4) mobile column lifts. The Greater Dayton RTA requires the replacement and acquisition of portable vehicle lifting equipment to support fleet maintenance operations.

This purchase includes four (4) complete sets of cordless portable lifts with a lifting capacity of 74,000 pounds. These lifts are used to raise RTA vehicles for required maintenance. Approval of this action item will provide updated lifting equipment necessary to maintain fleet reliability, and support a safe working environment for RTA personnel.

This procurement will be conducted through a Sourcewell cooperative purchasing contract through the State of Washington. The contract was competitively solicited and awarded and therefore satisfies the requirement for full and open competition.

<u>Product Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
Portable Lifts - 74,000 lbs capacity, 24 volts DC, control box on every column. Adj forks.	4	\$56,302	\$225,208

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Williamson that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees an AWARD of a contract to Steril-Koni USA for a set of four (4) portable lifts at a price of \$56,302 each, plus about \$8,000 for freight, for a total of \$233,208.

The MOTION was APPROVED by voice vote 7-0.

Action Item #5 – Global Concrete Services Change Order

Ms. Hoffman stated the purpose of this action item is to approve a change order for the existing concrete services contract with Belgray Incorporated. These services support Greater Dayton RTA's repairs, facility upgrades, and infrastructure improvements that are essential to maintaining reliable transit operations.

In May 2022, RTA awarded a multi-year Global Concrete Services contract to Belgray Incorporated for concrete work throughout RTA facilities and service locations for \$5,165,921. The contract included pricing for known concrete work as well as fixed labor and equipment rates for future work.

Since the project work began, RTA has experienced a significant increase in infrastructure repair activity across RTA's operating area. The increase in activity has resulted in the contract award being utilized at a faster pace than initially estimated, with \$4,684,192 being expended as of March 31, 2026. Major projects that contributed to the increased contract utilization include:

- Concrete Pads supporting the 601 Longworth Substation
- Driveways, parking lots, curb and sidewalk installation/repairs at the Northwest Hub, Eastown Hub, Westtown Hub, South Hub and Gettysburg Road bus stop access.
- Floor repairs at 901 and the 600 Longworth diesel shop, trolley shop, and body shop.
- Concrete work at the 940 employee parking area and interior concrete repairs at WSP.

To ensure continuity of operations and avoid delays to critical infrastructure repairs, RTA is requesting approval for a \$3,000,000 increase to the contract award for Global Concrete Services. This additional funding will support completion of ongoing projects and facility repairs including:

- Wright Stop Plaza Platform Concrete Ramps
- Sidewalk Project with City of Trotwood (Community Grant)

- Work at the Longworth Campus
- Repair of the Parking Lot and Concrete Dock at 901

RTA is recommending an increase in the award as it is the most operationally efficient and financially-sound approach because RTA already has a competitively procured contract in place with established pricing, including fixed labor and equipment rates that exist through May 31, 2029. Rebidding at this stage could expose RTA to higher market pricing for labor, materials, and equipment, whereas the current agreement preserves favorable rates. In addition, Belgray Incorporated has consistently demonstrated reliable performance and quality workmanship throughout the contract term. For these reasons, increasing the existing award provides the best value to RTA.

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Lumpkin that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees an AWARD of a contract change order for \$3,000,000 to Belgray Incorporated, resulting in a revised contract award of \$8,165,921.

The MOTION was APPROVED by voice vote 6-1-0.

Customer and Business Development Update

Mr. Policicchio stated the Customer and Business Development highlights report was included in today's meeting packet. Of special note, he shared updates from RTA's recent visit to Washington, DC to meet with Ohio's congressional delegation at the APTA Legislative Conference.

February 2026 Financial Report

Ms. Kilgore stated the February 2026 Financial Report was provided in today's meeting packet. Total revenues are \$12.8 million while total expenses including local capital charge are \$13.5 million. RTA's service loss is \$700,000, which is better than the budgeted expected loss of \$1.2 million.

Small Purchasing Information

Ms. Collier stated the Small Purchasing Information was included in today's meeting packet.

Chief Executive Officer's Report

Mr. Ruzinsky provided general updates on RTA's finances and operations.

Request for Executive Session

At MOTION was made by Ms. Matthews-Stenson and SECONDED by Mr. Lumpkin to RECESS into Executive Session pursuant to 121.22(G)(1) to discuss the following three items:

- Reviewing the RTA Cyber Security Program pursuant Ohio Revised Code Section 9.64
- Economic development and the City Centre Project.
- To consider the performance review and compensation of a public employee

Roll Call

Ms. Matthews-Stenson	Yes
Mr. Dupler -	Excused
Mr. Fullenkamp -	Yes
Mr. Lumpkin -	Yes
Ms. Miller -	Yes
Mr. Mullins -	Yes
Mr. Weckesser-	Yes

Ms. White - Yes
Mr. Williamson - Yes

The MOTION was APPROVED 8-0.

The meeting RECESSED into Executive Session at 9:09 a.m.

Reconvene to Regular Session

A MOTION was made by Mr. Weckesser and SECONDED by Mr. Lumpkin to RECONVENE into Regular Session.

A unanimous voice vote (8-0) was made to APPROVE the MOTION to RECONVENE into Regular Session.

The regular meeting RECONVENED at 10:20 a.m.

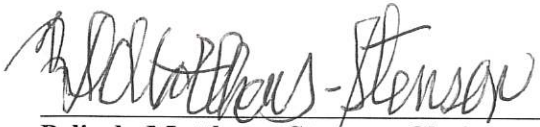
Next Meeting

The upcoming jointly held Finance/Personnel and Planning Committees meeting is scheduled for May 19, 2026.

Adjournment

MOTION made by Mr. Williamson to ADJOURN the meeting. Ms. Matthews-Stenson DECLARED the meeting ADJOURNED at 10:20 a.m.

ATTEST


Belinda Matthews-Stenson, Chair


Brandon Policicchio, Committee Secretary